

**MINUTES OF MEETING  
ABERDEEN  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Aberdeen Community Development District was held Tuesday, **March 24, 2026** at 6:00 p.m. at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida.

Present and constituting a quorum were:

Lauren Egleston	Chairperson
Paul Fogel	Vice Chairman
Thomas Marmo	Supervisor
Susie Clarke	Supervisor

Also present were:

Marilee Giles	District Manager
Kyle Magee	District Counsel <i>by telephone</i>
Kate Trivelpiece	FirstService Residential
Jay Parker	FirstService Residential <i>by telephone</i>

*The following is a summary of the discussions and actions taken at the March 24, 2026 meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Ratification of Agreements**

**A. Aberdeen Swim Team**

On MOTION by Mr. Fogel seconded by Ms. Clarke with all in favor the Aberdeen Swim Team Agreement was ratified.
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**B. Cardinal Vending Machines**

On MOTION by Ms. Egleston seconded by Mr. Fogel with all in favor the Cardinal Vending Machines agreement was ratified.

**FOURTH ORDER OF BUSINESS**

**Consideration of Proposal for Pond Bank Repairs**

This item was tabled to a future meeting agenda.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2026-04 Declaring 2018 Project Complete**

This item was tabled to a future meeting agenda.

**SIXTH ORDER OF BUSINESS**

**Discussion of Current Collectives**

This item was tabled to a future meeting agenda.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Magee stated there is a bill that passed that will allow for a recall of CDD supervisors as well as other local officials. Another one that affects district operations is a requirement that the district will need to provide a credit card or electronic payment option for any sort of fee, fines or that sort of thing. We may already be doing that, but it is going in. Once our team completes their analysis, I will distribute that to the board.

**B. Engineer**

There being no comments, the next item followed.

**C. Manager**

Ms. Giles stated I'm going to start to remind you every month leading up to July 1<sup>st</sup> of your requirement to file your form 1. I think a couple of you have done it already, but I will remind you every month. When you log on look for the button that says, bring my data over from last year. You have until December 31<sup>st</sup> to do your four hours of ethics training.

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**D. Operation Manager - Report**

Ms. Trivelpiece reviewed the items outlined in the monthly operations memorandum, which was included in the agenda package.

**E. Amenity Center Manager - Report**

Ms. Trivelpiece reviewed the amenity center activities and maintenance items, which were outlined on the monthly memorandum, which was included as part of the agenda package.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests and Public Comments**

Mr. Marmo stated the monument sign off Longwood to Grand Oak Point there is some landscape that was taken out I assume by the county who redid something related to the strip mall, has there been any feedback?

Mr. Parker stated I have been talking to the gentleman at the strip mall and they are going to replace everything they have torn up. They are going to put in new grass and replace the bushes they dug up.

**NINTH ORDER OF BUSINESS**

**Approval of Consent Agenda**

**A. Approval of the Minutes of the February 24, 2026 Meeting**

On MOTION by Mr. Marmo seconded by Ms. Clarke with all in favor the minutes of the February 24, 2026 meeting were approved as presented.

**B. Balance Sheet as of February 28, 2026 and Statement of Revenues and Expenses for the Period Ending February 28, 2026**

**C. Assessment Receipt Schedule**

**D. Approval of Check Register**

On MOTION by Ms. Egleston seconded by Mr. Marmo with all in favor the consent agenda items were approved.

**TENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – April 28, 2026 @ 4:00 p.m. @ Aberdeen Amenity Center**

Ms. Giles stated the next meeting is scheduled for April 28, 2026 at 4:00 p.m. in the same location.

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**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Egleston seconded by Mr. Fogel with all in favor the meeting adjourned at 6:24 p.m.

Signed by:  
*Marilee Giles*  
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Secretary/Assistant Secretary

Signed by:  
*[Signature]*  
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Chairman/Vice Chairman