

MINUTES OF MEETING
ABERDEEN
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Aberdeen Community Development District was held Monday, December 16, 2024 at 4:00 p.m. at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida.

Present and constituting a quorum were:

Lauren Egleston	Chairperson
Paul Fogel	Vice Chairman
Thomas Marmo	Supervisor
Susie Clarke	Supervisor
Richard Perez	Supervisor

Also present were:

Marilee Giles	District Manager
Kyle Magee	District Counsel by telephone
Kate Trivelpiece	FirstService Residential
Jay Parker	First Service Residential

The following is a summary of the actions taken at the December 16, 2024 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 4:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Discussion of Trees Blocking Entry Sign at Braewick

Mr. Parker stated the tree company came out to take care of all the storm damaged trees on Long Leaf and they cut back those trees and you can now see the Braewick sign.

FOURTH ORDER OF BUSINESS

Consideration of Proposals

A. Dive Block Proposals

December 16, 2024

Aberdeen Community Development District

Staff will obtain a third proposal.

B. Dive Block Covers

On MOTION by Mr. Fogel seconded by Ms. Egleston with all in an amount not to exceed \$1,800 was approved for the dive block covers.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Magee stated the ethics training due this year needs to be completed by December 31st by supervisors who were in office before March 31, 2024. If you need a copy of the memo with the links to the free training, just let me or Marilee know, and we can distribute that again.

B. Engineer

There being none, the next item followed.

C. Manager – Discussion of July Meeting Date

Ms. Giles stated I have a conflict with the July meeting and if possible I would like to move the July meeting to July 29th. That does not conflict with your budget approval or adoption.

It was the consensus of the board to move the July meeting to July 29, 2025.

D. Operation Manager - Report

Mr. Parker reviewed the items outlined in the monthly memorandum, which was included in the agenda package.

E. Amenity Center Manager - Report

Ms. Trivelpiece reviewed the amenity center activities and maintenance items, which were outlined on the monthly memorandum, which was included as part of the agenda package.

SIXTH ORDER OF BUSINESS

Supervisors Requests and Public Comments

Ms. Egleston stated on board oversight they have me for landscaping and amenity. I think that is supposed to be Paul.

December 16, 2024

Aberdeen Community Development District

Can you contact the contractor for the condos and have them trim so you can see their lights.

Did you work something on the dimming covers on the lights?

Mr. Parker stated yes, we may have to put another layer on. We have been going slowly.

Ms. Egleston stated I have some bullet points I would like to send to Marilee on behalf of the residents that see Aberdeen in regard to the street, traffic, non-existing lights, concerns for safety. If you send yours to her as well maybe at the next meeting, we can have a letter drafted to send to the county supervisors.

Ms. Clarke stated you can do a 24-hour study where they record cars and the speed and that might help sway the county commissioners to act on what we need.

Ms. Giles stated the HOA or the CDD could do it. I will check with St. Johns for the specifics. In Clay County a certain percent of the residents around that area must sign that they are in agreement with the traffic calming study.

SEVENTH ORDER OF BUSINESS

Approval of Consent Agenda

A. Approval of the Minutes of the November 26, 2024 Meeting

On MOTION by Mr. Marmo seconded by Mr. Fogel with all in favor the minutes of the November 26, 2024 meeting were approved as presented.

B. Balance Sheet as of November 30, 2024 and Statement of Revenues and Expenses for the Period Ending November 30, 2024

C. Assessment Receipt Schedule

D. Approval of Check Register

On MOTION by Ms. Egleston seconded by Ms. Clarke with all in favor the consent agenda items were approved.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting – 01/28/25 @ 4:00 p.m. @ Aberdeen Amenity Center

Ms. Giles stated the next meeting is scheduled for January 28, 2025 at 4:00 p.m. in the same location.

December 16, 2024

Aberdeen Community Development District

On MOTION by Ms. Egleston seconded by Mr. Marmo with all in favor the meeting adjourned at 4:35 p.m.

Signed by:

Marilee Giles

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Secretary/Assistant Secretary

Signed by:

Shirley Egleston

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Chairman/Vice Chairman