

MINUTES OF MEETING  
ABERDEEN  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Aberdeen Community Development District was held Tuesday, May 28, 2024 at 6:00 p.m. at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida.

Present and constituting a quorum were:

Lauren Egleston	Chairperson
Paul Fogel	Vice Chairman
Angela Andrews	Supervisor
Susie Clarke	Supervisor

Also present were:

Jim Oliver	District Manager
Kyle Magee	District Counsel
Kate Trivelpiece	FirstService Residential
Jay Parker	First Service Residential by telephone

The following is a summary of the actions taken at the May 28, 2024 meeting.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comments**

A resident stated I called the amenity center four weeks ago and they said my item would be on the agenda, but I don't see it. It is to have the fence pressure washed on Prince Albert.

Ms. Trivelpiece stated that has been completed.

**THIRD ORDER OF BUSINESS**

**Consideration of LED Lighting Proposal and  
HOA Cost Share**

Ms. Trivelpiece stated at the last meeting we narrowed it down to what we were all looking for.

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On MOTION by Ms. Andrews seconded by Ms. Clarke with all in favor the proposal from Glow Bug for LED lighting in the amount of their low bid was approved.

**FOURTH ORDER OF BUSINESS**

**Discussion of Replacement of Major Components of Pool Operating and Filtration System**

After board discussion of the memorandum from Mr. Parker, staff was authorized to obtain additional quotes and to also get a quote to replace the underground piping.

**FIFTH ORDER OF BUSINESS**

**Fiscal Year 2025 Budget Process**

**A. Review of Proposed Budget**

Mr. Oliver reviewed the budget adoption process, then the proposed fiscal year 2025 budget that reflects a small increase in assessments.

**B. Consideration of Resolution 2024-04 Approving the Fiscal Year 2025 Budget and Setting the Public Hearing for Adoption for August 27, 2024**

On MOTION by Ms. Egleston seconded by Mr. Fogel with all in favor Resolution 2024-04 was approved.

**SIXTH ORDER OF BUSINESS**

**Discussion Regarding Aberdeen Rays Swim Team**

A representative of the swim team stated there has been a lot of interest in our program from smaller children and we are asking for some additional spots for those younger kids. We are trying, for at least 30-spots.

Ms. Clarke stated we did this last month. Didn't we give them 10 spots?

Ms. Andrews stated we tabled it because we wanted insurance. Did we get that?

Ms. Trivelpiece stated we have the current roster. We have the insurance that was given me a month ago.

Mr. Fogel asked are we going from 100 to 130? Is it the same practice window?

A representative of the swim team stated it will be the same practice window, it doesn't change the schedule or anything like that.

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On MOTION by Mr. Fogel seconded by Ms. Clarke with all in favor the request of the swim team to increase the roster from 100 to 130 was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

**1. Report on the Number of Registered Voters 3,464**

A copy of the letter from the supervisor of elections indicating that there are 3,464 registered voters residing in the district was included in the agenda package.

**2. General Election**

Mr. Oliver stated two seats will be filled by general election process, those are the seats held by Lauren and Angela, seats 2 and 4. The qualifying period is from noon June 10<sup>th</sup> to noon June 14<sup>th</sup>. You can always prequalify.

**D. Operation Manager - Report**

Mr. Parker gave an overview of the operations report, copy of which was included in the agenda package.

Ms. Egleston asked have you heard anything from the resident on Fort Williams about the fence?

Mr. Parker stated the fence was put up. There was supposed to be someone there this evening to discuss the fence, she believes the fence was on a greenspace. I believe the area is in the preserve area to stop people from cutting through, not the greenspace. We will also put up no trespassing signs.

**E. Amenity Center Manager - Report**

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Ms. Trivelpiece reviewed the amenity center activities and maintenance items, which were outlined on the monthly memorandum, which was included as part of the agenda package.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests and Public Comments**

Ms. Andrews stated I want to see if we can cut back the vegetation in the preserve on Longleaf where there is concern of cars pulling out. The county will allow us to do that so there is more visibility.

Mr. Fogel stated if we replace all the pool equipment it will be cheaper than trying to retrofit a heater and chiller after the fact. Let’s see what it would cost for heaters and chillers for both pools. We are not committed to it, but we need to see what it would cost.

Ms. Andrews stated I don’t want a heater because of the expense and the maintenance expense.

Mr. Fogel stated I want to see what it would cost because it may be less expensive to do it when it is all torn out.

Ms. Andrews stated we can’t figure out the maintenance and that was the problem with the fitness center after we built that; we had no estimate on how much it was going to cost to run that. Otherwise, we would have it staffed 24/7. We need to know the full picture of the expense to maintain it.

Mr. Fogel stated I would still like to get the information.

Mr. Oliver stated we will get not only the capital cost but the operational cost.

Ms. Egleston stated the Envera signs are brown.

Ms. Trivelpiece stated we can get new ones; they are unsightly.

Mr. Parker left the conference call at this time.

A resident stated there are a lot of dirt bikes speeding behind my house, kids on bicycles, etc.

Ms. Egleston stated there is JEA easement on that property. We have tried to deter use of that area, but there is only so much we can do. Call St. Johns County and eventually they will come out.

Mr. Oliver stated we will look at it

**NINTH ORDER OF BUSINESS**

**Approval of Consent Agenda**

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- A. Approval of the Minutes of the April 23, 2024 Meeting**
- B. Balance Sheet as of April 30, 2024 and Statement of Revenues and Expenses for the Period Ending April 30, 2024**
- C. Assessment Receipt Schedule**
- D. Approval of Check Register**

On MOTION by Ms. Egleston seconded by Mr. Fogel with all in favor the consent agenda items were approved.

**TENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – 06/25/24 @ 4:00 p.m. @ Aberdeen Amenity Center**

Mr. Oliver stated the next meeting will be held June 25, 2024 at 4:00 p.m. in the same location.

On MOTION by Ms. Clarke seconded by Ms. Andrews with all in favor the meeting adjourned at 7:07 p.m.

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 Secretary/Assistant Secretary

DocuSigned by:  
  
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 Chairman/Vice Chairman