

ABERDEEN

Community Development District

DECEMBER 19, 2023

AGENDA

Aberdeen Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.AberdeenCDD.com

December 12, 2023

Board of Supervisors
Aberdeen Community Development District

Dear Board Members:

The Aberdeen Community Development District Meeting is scheduled for **Tuesday, December 19, 2023 at 6:00 p.m.** at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida 32259.

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comments (*regarding agenda items below*)
- III. Consideration of RFQ Responses for Engineering Services
- IV. Approval of Consent Agenda
 - A. Approval of the Minutes of the November 28, 2023 Meeting
 - B. Balance Sheet as of November 30, 2023 and Statement of Revenues and Expenses for the Period Ending November 30, 2023
 - C. Assessment Receipt Schedule
 - D. Approval of Check Register
- V. Next Scheduled Meeting – 01/23/24 @ 4:00 p.m. @ Aberdeen Amenity Center
- VI. Adjournment

THIRD ORDER OF BUSINESS

Aberdeen Community Development District
Engineering Selection Evaluation Criteria

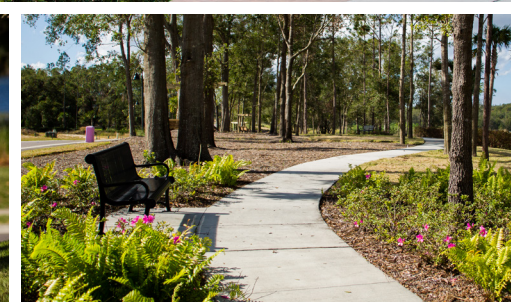
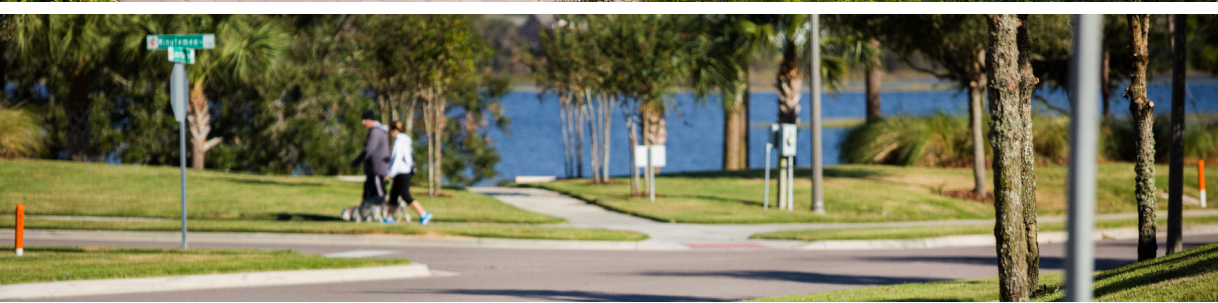
Ability and Adequacy of Professional Personnel	Consultant's Past Performance	Geographic Location	Willingness to Meet Time and Budget Requirements	Certified Minority Business Enterprise	Recent, Current and Projected Workloads	Volume of Work Previously Awarded to Consultant by District	Total Points
Consider the capabilities and experience of key personnel within the firm including certification, training, and education; affiliations and memberships with professional organizations; etc.	Past performance for other Community Development Districts in other contracts; amount of experience on headquarters, similar projects; character, integrity, reputation, of relation to the project. respondent; etc.	Consider the geographic offices in budget requirements including rates, staffing levels and past performance on previous projects; etc.	Consider the consultant's ability and desire to meet time and budget requirements including rates, staffing levels and past performance on previous projects; etc.	Consider whether the firm is a Certified Minority Business Enterprise. Award either all eligible points or none.	Consider the recent, current and projected workloads of the firm.	Consider the desire to diversify the firms that receive work from the District; etc.	
Proposer	30	30	5	15	5	10	5
Dewberry							
Matthews							

REQUEST FOR QUALIFICATIONS

ENGINEERING SERVICES

Aberdeen Community Development District

NOVEMBER 17, 2023



SUBMITTED BY

Dewberry Engineers Inc.
200 West Forsyth Street, Suite 1100
Jacksonville, FL 32202

SUBMITTED TO

Attention: Governmental Management Services
1 News Place
St. Augustine, FL 32086

ELECTRONIC

November 17, 2023

Attn: Governmental Management Services
1 News Place
St. Augustine, Florida 32086

RE: Request for Qualifications (RFQ) for Engineering Services for Aberdeen Community Development District

Dear Howard McGaffney,

Our firm has assembled a strong, focused, and experienced team to deliver each task under this contract efficiently and effectively. Dewberry Engineers Inc. (Dewberry) has served as the District Engineer for over 50 Community Development Districts (CDDs) in Florida, allowing us to provide Aberdeen with the unique experience, familiarity, and understanding of the type of services that will be requested under this contract.

Dewberry's Florida operation is backed by the resources and stability of a national firm and specializes in site/civil, environmental, utility infrastructure, transportation engineering, surveying, and land development services. Dewberry has 15 office locations and over 300 employees in Florida, allowing us to bring expertise, qualifications, and resources to clients throughout the state. Dewberry's depth of professional resources and expertise touches every aspect of the District's ongoing needs. From 200 acres to close to 10,000 acres, we offer the District a solid team built on past experience to efficiently address the associated scope of work, as well as the added depth of services involving engineering, environmental, surveying, and construction management for a full service approach.

We have extensive knowledge and understanding of Aberdeen and are able to provide the specific assignments noted in your RFQ. We understand the needs of the District because we are currently the Interim District Engineers.

Dewberry currently has no conflicts with any homebuilder within Aberdeen. Although our past history with numerous CDDs speaks for itself, we are committed to proving ourselves as a valuable partner to provide engineering services to Aberdeen.

It would be our privilege to serve as the District Engineer. We appreciate this opportunity to provide information about our capabilities and welcome the possibility to personally expand upon them.

Sincerely,



Joey Duncan, PE

Principal Engineer
904.423.4935 | jduncan@Dewberry.com



Rey Malave, PE

Associate Vice President
321.354.9656 | rmalave@dewberry.com

SECTION 1: Standard Form 330



ARCHITECT – ENGINEER QUALIFICATIONS

PART I – CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

Request for Qualifications for Engineering Services for Aberdeen CDD (St. Johns County, FL)

2. PUBLIC NOTICE DATE

November 3, 2023

3. SOLICITATION OR PROJECT NUMBER

N/A

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Joey Duncan, PE

5. NAME OF FIRM

Dewberry Engineers Inc.

6. TELEPHONE NUMBER

904.423.4935

7. FAX NUMBER

N/A

8. EMAIL ADDRESS

jduncan@dewberry.com

C. PROPOSED TEAM

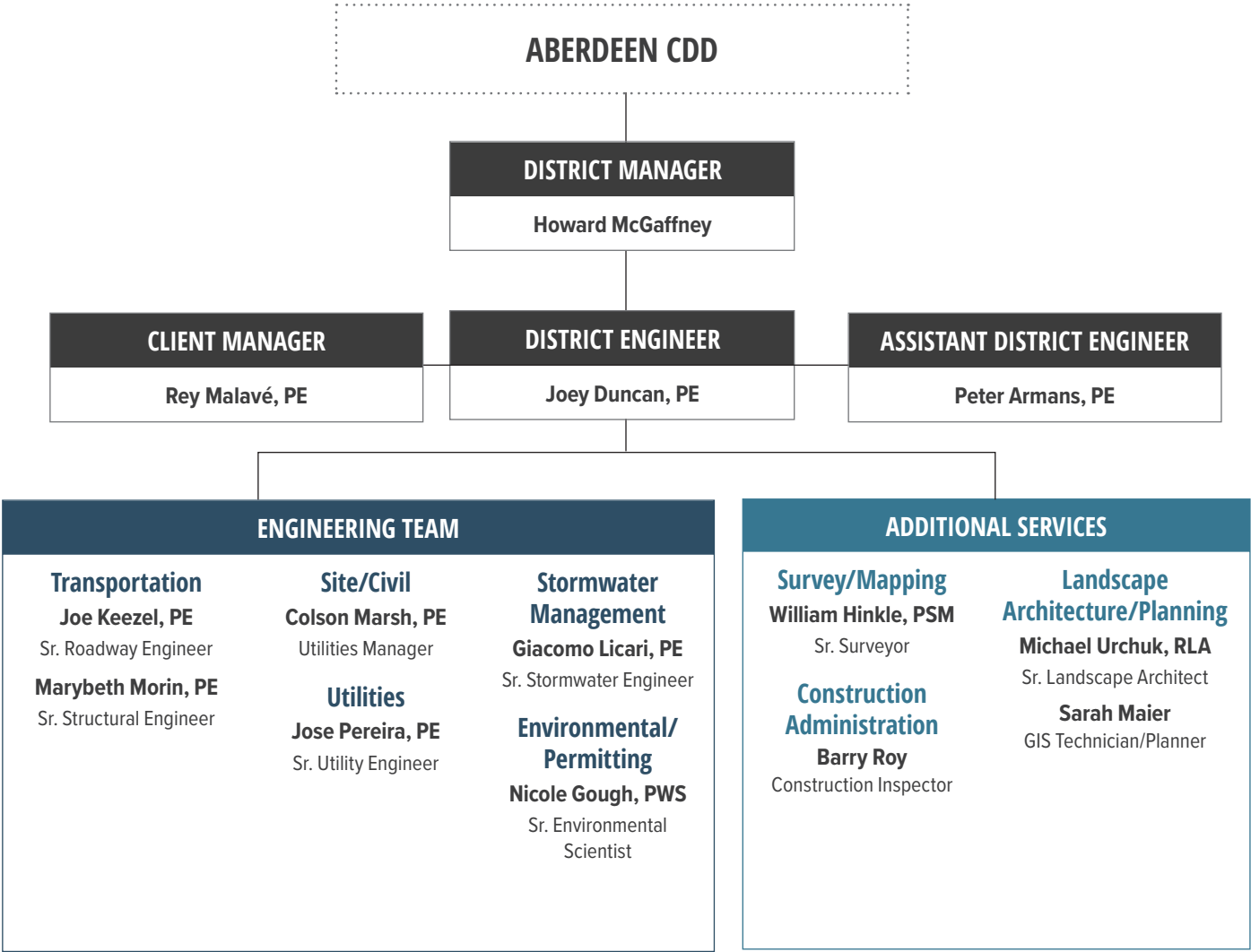
(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V PARTNER	SUBCONTRACTOR			
a.	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE Dewberry Engineers Inc.	200 West Forsyth Street, Suite 1100 Jacksonville, FL 32202	District Engineer, Contract Management
b.	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE Dewberry Engineers Inc.	800 North Magnolia Avenue, Suite 1000 Orlando, FL 32803	Assistant District Engineer; Transportation; Water/Wastewater; Environmental Permitting; Surveying and Mapping; Landscape Architecture/Planning; Construction Administration
c.	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE Dewberry Engineers Inc.	203 Aberdeen Pkwy Panama City, FL 32405	Senior Utility Engineer
d.	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE Dewberry Engineers Inc.	1000 North Ashley Drive Suite 801 Tampa, FL 33602	Stormwater Management

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☒ (Attached)

D. ORGANIZATIONAL CHART OF PROPOSED TEAM



“OUR TEAM’S EXPERIENCE AND COMMITMENT WILL
PROVIDE ABERDEEN CDD WITH THE CONSISTENT,
QUALITY SERVICES REQUIRED TO SUCCESSFULLY SERVE
THIS CONTRACT.”

– **JOEY DUNCAN, PE**
DISTRICT ENGINEER

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Joey Duncan, PE	13. ROLE IN THIS CONTRACT District Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 42	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Jacksonville, FL)			
16. EDUCATION (Degree and Specialization) MS, Engineering Management, BS/Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #41890	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Joey brings 42 years of progressive leadership experience in program management and civil engineering for both the public and private sectors, with an emphasis on the planning, design, and construction of water and power infrastructure. He previously served as Director of Public Works for the City of Jacksonville (FL), the largest city by land mass in the United States. In this role, he oversaw seven divisions responsible for horizontal and vertical public infrastructure across 840 square miles, with a total capital and operating budget of \$1 billion. In 2008, he guided the launch of the Jacksonville Stormwater Utility, which effectively created a new operating division with its own capital improvement plan and \$30 million in revenue. He has also served in varying management roles at JEA, Jacksonville's utility authority, where he notably led the planning, design, and construction of the \$630 million Northside Generating Station Repowering Project, recognized by Power magazine as the 2002 Plant of the Year.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Baymeadows ID (Duval County, FL)	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Ongoing	N/A
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE District Engineer. Baymeadows Improvement Districts (ID) an incorporated 580-acre master planned community located on Florida's First Coast in the City of Jacksonville, Florida. As the CDD Engineer for the Improvement District, Dewberry's services include engineering, surveying, permitting, owner coordination with the City's review, and approval of construction activities. Dewberry's services also include water and wastewater improvements and upgrades, roadway and storm sewer redesign and repair, stormwater inspections, review and upgrades, coordination of traffic issues oversight of other engineers, assistance with bidding, contractor selection, construction oversight, pay application review, and final project certification and closeout.		
	DHS - Customs & Border Protection, St. Augustine Drainage (St. Johns County, FL)	2023	2024
b.		(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineer of Record. The project consists of a design-build effort to improve the drainage condition for the government buildings within the existing facility. Project includes topographic survey of approximately 10 acres surrounding the facility to ascertain current drainage conditions, demolition, erosion and sediment control plan, site layout plan, civil construction plans and specifications.	
	City of Jacksonville Beach, Reuse and Stormwater Improvements (Duval County, FL)	2022/2023	2024
c.		(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE QA/QC Engineer and Field Engineer. Project is to increase volume of reuse water used for irrigation from the Jacksonville Beach and minimize/eliminate use of ground water for irrigation. Project includes increase storage volume on several golf course ponds, new irrigation system/layout (golf course) and piping to extend irrigation to other parks.	
	City of Jacksonville Beach, Chlorine Disinfection System Conversions (Duval County, FL)	2023	Ongoing
d.		(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE CEI QA/QC . This project included engineering design to convert the disinfection systems of two water treatment plants and an advanced wastewater treatment facility from chlorine gas to sodium hypochlorite, meeting the City's strategic plan goals and objectives to improve quality of life and public safety. The project also includes mechanical and structural improvements at the wastewater facility.	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Peter Armans, PE	13. ROLE IN THIS CONTRACT Assistant District Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 14	b. WITH CURRENT FIRM 4
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS/Civil Engineering	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #87064; OSHA Construction Safety 10 Hour; Erosion & Sediment Control Certified		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Peter Armans has 14 years of experience in the planning, design, rehabilitation, condition assessment, and construction management of water distribution systems, sewer conveyance systems, and stormwater management systems. He provides oversight and review for various inspection technologies and methodologies and has in-depth experience with scoping, budgeting, advertising, and negotiating construction activities and contracts.

19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) Deer Run CDD (Bunnell, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	District Engineer. Dewberry is the current District Engineer for this +/- 602-acre Master Planned Golf Community with 749 units. Our services include attending monthly District Board meetings, processing pay requisitions and construction pay applications, and providing general consulting services and input to the Board of Directors. Specific assignments include planning, preparing reports and plans, surveying designs and specifications for water management systems and facilities, water and sewer systems and facilities, roads, landscaping, recreational facilities, and street lighting. Dewberry is also assisting the district with instituting a conservation easement mitigation plan to comply with the SJRWMD requirements.		
b.	(1) TITLE AND LOCATION (City and State) VillaSol CDD (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	District Engineer. As District Engineer, Dewberry's services include stormwater management system design, water and sewer system design, roadway design, landscaping, recreational facilities, street lighting, and inspection services. Dewberry assisted the district in instituting a proactive program for infrastructure inspection and repair to mitigate the rising cost of performing emergency repairs caused by a reactive approach.		
c.	(1) TITLE AND LOCATION (City and State) Baytree CDD (Brevard County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	District Engineer. Baytree is golf course private community with private roadways and consists of 461 high-end homes. Dewberry assisted the CDD with resolving multiple drainage issues, vehicular speeding, and instituting a long-term roadway maintenance plan to match the CDD's budgeting projections while maintaining the condition of the roadways.		
d.	(1) TITLE AND LOCATION (City and State) Dowden West CDD (Orange County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	District Engineer. Dowden West is an established CDD with multiple phases currently under development and construction. Dewberry is currently assisting the CDD with multiple improvements conveyances from the developer to the CDD and from the CDD to the County. Dewberry is also assisting the water management district in permitting transfers, and the transfer of sewer lift stations to Orange County		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Rey Malavé, PE	13. ROLE IN THIS CONTRACT Client Manager	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">a. TOTAL 45</td> <td style="width: 50%; text-align: center;">b. WITH CURRENT FIRM 44</td> </tr> </table>		a. TOTAL 45	b. WITH CURRENT FIRM 44
a. TOTAL 45	b. WITH CURRENT FIRM 44				
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)					
16. EDUCATION (Degree and Specialization) MBA/Business Administration; BS/Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #31588			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					

Rey Malavé has 45 years of experience in civil engineering design and a diversified background in the designing and permitting of municipal infrastructure systems. His areas of expertise includes stormwater management systems, sanitary sewage collection systems, water distribution systems, and site development. He has managed and participated in the planning and designing of numerous large, complex projects for public and private clients. He has extensive knowledge of permitting requirements and has developed a rapport with permitting agencies, including the Florida Department of Environmental Protection (FDEP), Florida Department of Transportation (FDOT), Southwest Florida Water Management District (SWFWMD), and other local agencies.

19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Dowden West CDD (Orlando, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
District Engineer. Dowden West is a 736-acre master planned residential community consisting of 1,446 residential units and divided into 10 villages. As District Engineer, our services include water distribution, sanitary sewer collection, reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and surveys.					
b.	(1) TITLE AND LOCATION (City and State) Westside Haines City CDD (Winter Haven, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable) Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
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	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
District Engineer. The Westside Haines City CDD is 613.43 acres located in Winter Haven, Florida, and is expected to consist of 2,752 residential lots of various sizes for single-family lots and townhome lots with recreation/amenity areas, parks, and associated infrastructure for the various villages. Dewberry is the CDD Engineer for this project. Our services include civil engineering, permitting, roadway design, stormwater monitoring, permitting, recreational facilities, and infrastructure review reports.					
c.	(1) TITLE AND LOCATION (City and State) Deer Run CDD (Bunnell, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable) Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
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	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
District Engineer. Dewberry serves as the current District Engineer for this +/- 602-acre Master Planned Golf Community with 749 units. Our services have included attending monthly District Board meetings, processing pay requisitions and construction pay applications, and providing general consulting services and input to the Board of Directors. Specific assignments include planning, preparing reports and plans, surveying designs, and specifications for water management systems and facilities, water and sewer systems and facilities, roads, landscaping, recreational facilities, and street lighting.					
d.	(1) TITLE AND LOCATION (City and State) Lakewood Ranch CDDs 1, 2, 4, 5, and 6 (Sarasota and Manatee County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; text-align: center;">CONSTRUCTION (If applicable) Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
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	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
District Engineer. Lakewood Ranch is an unincorporated 17,500-acre community in Sarasota and Manatee County. Established in 1995, there is an 8,500-acre master planned community within the ranch, consisting of seven villages with a variety of housing types and five CDDs. It contains A-rated schools, shopping, business parks, a hospital and medical center, and three different golf courses, as well as an athletic center with fitness, aquatics, and lighted tennis courts. Lakewood Ranch has over 150 miles of sidewalks and trails, community parks, lakes, and nature preserves abundant with native wildlife. As District Engineer, our services include engineering, planning, surveying, permitting, landscape architecture, owner coordination with City/County, and approval of all development and construction activities.					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Joe Keezel, PE	13. ROLE IN THIS CONTRACT Senior Roadway Engineer	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">27</td> <td style="text-align: center;">7</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	27	7
a. TOTAL	b. WITH CURRENT FIRM						
27	7						
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)							
16. EDUCATION (Degree and Specialization) BS/Environmental Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #57501					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)							

Joe Keezel has more than 27 years of experience designing major transportation systems and thoroughfares, working primarily on FDOT projects. He has managed several major highway projects, including a capacity project that widened a rural four-lane state highway to an urban six-lane section, replaced twin bridges, and updated drainage, signing, pavement markings, and signals. He was Project Manager for two districtwide contracts and prepared construction documents for more than 10 resurfacing, restoration, and rehabilitation projects ranging from two-lane rural to multi-lane urban. Joe also prepared several designs with limited surveys using as-built plans, right-of-way (ROW) maps and SLD's, and prepared several projects with SMART plans and letter sets, all of which have been constructed with no claims.

19. RELEVANT PROJECTS							
a.	(1) TITLE AND LOCATION (City and State) Lakewood Ranch CDDs 1, 2, 4, 5, and 6 (Manatee, County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	Ongoing
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	Ongoing					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Senior Roadway Engineer. As District Engineer, our services include water distribution, sanitary sewer collection, reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and surveys.							
<input checked="" type="checkbox"/> Check if project performed with current firm							
b.	(1) TITLE AND LOCATION (City and State) West Villages Improvement District (Sarasota County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	N/A					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Senior Roadway Engineer. The West Villages Improvement District ("District") is located in the City of North Port and unincorporated Sarasota County, Florida. The District encompasses approximately 8,200 +/- acres of land within the City of North Port and 3,300 +/- acres in unincorporated Sarasota County. The services included earthwork, water and sewer facilities and infrastructure (including water treatment plants and wastewater treatment plants), stormwater management, drainage facilities, infrastructure, roadways, signalization improvements, and parking facilities.							
<input checked="" type="checkbox"/> Check if project performed with current firm							
c.	(1) TITLE AND LOCATION (City and State) FDOT District Five, Continuing Engineering Services, Roadway Design (Multiple Counties, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2020</td> <td style="text-align: center;">Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2020	Ongoing
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	2020	Ongoing					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. Through our continuing services contract with District Five, Dewberry's task work orders included intersection improvements, resurfacing, lighting, signalization, and all tasks associated with highway design projects. Our traffic design services included signing design, pavement marking design, signal warrant analysis, signalization design, lighting justification, lighting design, and traffic studies.							
<input checked="" type="checkbox"/> Check if project performed with current firm							
d.	(1) TITLE AND LOCATION (City and State) Central Florida Expressway Authority (CFX), General Engineering Consultant (Multiple Counties, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	N/A					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Senior Roadway Engineer. Dewberry currently serves as a general engineering consultant to the CFX. In order to support the delivery of CFX's \$3.2 billion, five-year work plan, the scope of services that Dewberry is performing as the general engineering consultant are categorized into seven tasks: bond financing support, engineering/design support, planning support, maintenance program support, general planning, work plan support, and multimodal/transit support.							
<input checked="" type="checkbox"/> Check if project performed with current firm							
e.	(1) TITLE AND LOCATION (City and State) FDOT District One, I-4 Beyond the Ultimate, Segment 5 (Polk County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	Ongoing
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	Ongoing					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Lead Roadway Engineer. This segment is a 4.5-mile section from west of State Road (SR) 25/US 27 to west of County Road (CR) 532 (Polk/Osceola County Line) in Polk County, including the US 27 Interchange. The proposed I-4/US 27 interchange is a full-service partial cloverleaf interchange with loop ramps in the northwest and southeast quadrants. Eleven new bridges, substantial modifications to the ramp terminal intersections, and improvements along US 27 are proposed.							
<input checked="" type="checkbox"/> Check if project performed with current firm							

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Marybeth Morin, PE	13. ROLE IN THIS CONTRACT Senior Structural Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 27	b. WITH CURRENT FIRM 25
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS/Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #57547	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Marybeth Morin has 27 years of experience in the structural design of transportation structures. She is responsible for the design and plan production of projects from the preliminary stages to final design. These projects include minor grade separations, water crossings, and interchanges. She has experience in AASHTO and Florida I-Beam girders, precast-prestressed slab units, and steel I-girders. She also has experience in alternatives development, design-build work, and miscellaneous structures. Miscellaneous structures include sign structure, mast arm, noise buffer and retaining wall, box culvert, and strain pole foundation design. Marybeth is responsible for project design, coordination, and plan production.

19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Senior Structural Engineer. Live Oak Lake CDD is a multi-phased, active adult community consisting of residential units, green open space tracts with community facilities, and a community amenity center. Marybeth was responsible for the design and overseeing the construction of the vehicular bridge that crosses the existing Bullis Road, connecting the northern pool and amenity area with the remainder of the development. The bridge is a single-span FIB-36 with spread footing, which reduces vibration and cost, MSE walls with concrete drainage ditch, and splash pads for run-off. The bridge utilizes a custom railing with stone veneer, architectural finishes, and custom planters for a high-level aesthetic result.		
b.	(1) TITLE AND LOCATION (City and State) Lakewood Ranch CDDs 1, 2, 4, 5, and 6 (Manatee County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Senior Structural Engineer. As District Engineer, our services include water distribution, sanitary sewer collection, reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and surveys.		
c.	(1) TITLE AND LOCATION (City and State) CFX, Wekiva Parkway (Orange County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2015	CONSTRUCTION (If applicable) 2017
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Senior Structural Engineer. The Wekiva Parkway (SR 429) is an alignment, high-speed, limited access alignment in northwest Orange County. Segment 203 extends from just north of Ponkan Road to north of Kelly Park Road, a distance of approximately 2.2 miles. The project included bridge structures over the Lake Victor floodplain, a future access road, and Kelly Park Road. A partial cloverleaf interchange was provided at Kelly Park Road. The project included modifications to several local arterials and off-site stormwater management facilities.		
d.	(1) TITLE AND LOCATION (City and State) FDOT, Florida's Turnpike Enterprise (FTE), Suncoast Parkway 2, Section 2 (Citrus County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2016	CONSTRUCTION (If applicable) 2017
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Senior Structural Engineer. This section of the Suncoast Parkway 2 Project was for the design of a new roadway located from south of Grover Cleveland Boulevard to north of CR 486, a distance of approximately 8.5 miles. This alignment project included a major intersection and several county road crossings traversing through heavily wooded areas, borrow pits, and subdivisions. Marybeth was responsible for bridge design and plans production.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Colson Marsh, PE	13. ROLE IN THIS CONTRACT Utilities Manager	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">a. TOTAL 7</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">b. WITH CURRENT FIRM 5</td> </tr> </table>		a. TOTAL 7	b. WITH CURRENT FIRM 5
a. TOTAL 7	b. WITH CURRENT FIRM 5				
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)					
16. EDUCATION (Degree and Specialization) BS/Environmental Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #91010			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					

Colson Marsh, PE, has seven years of experience providing design support on a variety of projects, including water and wastewater treatment plants, water distribution systems, utility coordination, pipelines, and wastewater collection and treatment. Colson has provided engineering design support on a multitude of projects during his professional career, specifically but not limited to design, permitting, cost estimating, and construction services. He holds a certificate for the Sunshine 811 ITE Training.

19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Polk County Utilities (PCU), Gibson Oaks Pipeline Design (Polk County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES 2022</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable) Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
	Project Engineer. This project included a plan and profile design of raw and potable water pipelines. Roughly 34,000 LF of pipeline to loop potable water distribution systems and connect off-site water production wells to the treatment facility. The project includes some potable water pipe improvements that will prepare the distribution system for increased future flows and additional fire flow protection. The project is currently in the bidding phase, with construction administration to follow.				
b.	(1) TITLE AND LOCATION (City and State) City of Tampa, Virginia Pump Station Rehabilitation Preliminary Design (Tampa, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable) Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
	Project Engineer. Colson is currently assisting with the rehabilitation design of the Virginia Ave. wastewater pump station, which was originally constructed as a pneumatic ejector station in 1954. The ejector station was located in a brick and mortar manhole at the end of Virginia Ave. at its termination on the east bank of the Hillsborough River and discharged through a 6-inch cast iron forcemain to the east into the City's gravity sewer system. The station is located in the right-of-way of Virginia Ave.				
c.	(1) TITLE AND LOCATION (City and State) PCU, Cherry Hill Water Production Facility (Polk County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES 2022</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable) Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing
	PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
	Project Engineer. Colson was responsible for the design of a high service booster pump station for this project that included preliminary and final design and permitting for a new greenfield 10.4-million gallon per day water facility that includes new raw water wells, updated water use permit, 1-million gallon pre-stress concrete storage tank, chemical storage, feed systems, high service booster pump station, and a new electrical building. Alternative water supplies were also investigated for the facility.				
d.	(1) TITLE AND LOCATION (City and State) City of Leesburg, Turnpike WWTF Upgrade (Leesburg, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">CONSTRUCTION (If applicable) Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>				
	Project Engineer. Assisting with facility design, specifications, cost estimating, permitting, and CAD support required to upgrade the Turnpike Wastewater Treatment Facility permitted capacity from 3.0 MGD to 4.5 MGD. Provided design, analysis, and CAD support for several onsite facilities, including a decant pump station, effluent transfer pump station, chemical feed and storage building, SBR, digesters, and yard piping. Colson provides construction support services and is the daily contact for coordination of construction phase services, including site visits, requests for information, shop drawings, payment applications, and attending monthly progress meetings.				

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Giacomo Licari, PE	13. ROLE IN THIS CONTRACT Senior Stormwater Engineer	14. YEARS EXPERIENCE <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">a. TOTAL 17</td> <td style="width: 50%; text-align: center;">b. WITH CURRENT FIRM 6</td> </tr> </table>		a. TOTAL 17	b. WITH CURRENT FIRM 6
a. TOTAL 17	b. WITH CURRENT FIRM 6				
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Tampa, FL)					
16. EDUCATION (Degree and Specialization) MS/Civil/Structural Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #72415			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					

Giacomo Licari has 17 years of experience in civil engineering experience. His project responsibilities have included rezoning and variances, total site design, stormwater modeling, flood studies, permitting, construction administration, and as-built certifications. Many projects also included fire flow modeling, design, and permitting.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	West Villages Improvement District (Sarasota County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
		<input checked="" type="checkbox"/> Check if project performed with current firm	
a.	Project Engineer. The West Villages Improvement District is located in the City of North Port and unincorporated Sarasota County, Florida. The District encompasses approximately 8,200 +/- acres of land within the City of North Port and 3,300 +/- acres in unincorporated Sarasota County. The services included earthwork, water and sewer facilities and infrastructure (including water treatment plants and wastewater treatment plants), stormwater management, drainage facilities, infrastructure, roadways, signalization improvements, and parking facilities.		
	Lakewood Ranch CDDs 1, 2, 4, 5 and 6 (Manatee County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
		<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	Project Engineer. Lakewood Ranch is an unincorporated 17,500-acre community in Manatee County. Established in 1995, there is an 8,500-acre master planned community within it, consisting of seven villages with a variety of housing types and five CDDs. It contains A-rated schools, shopping, business parks, a hospital and medical center, and three different golf courses, as well as an athletic center with fitness, aquatics, and lighted tennis courts. Lakewood Ranch has over 150 miles of sidewalks and trails, community parks, lakes, and nature preserves abundant with native wildlife. As District Engineer, our services include engineering, planning, surveying, permitting, landscape architecture, owner coordination with the City/County, and approval of all development and construction activities.		
	Covington Park CDD (Hillsborough County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
		<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	Project Engineer. As District Engineer, our services include planning, civil engineering, roadway design, stormwater design, environmental/permitting, landscape architecture, survey, and construction administration.		
	Lakewood Ranch Stewardship (Manatee County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
		<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	Project Engineer. As District Engineer, our services include water distribution, sanitary sewer collection, and reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and surveys.		
	Viera East CDD (Viera, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
		<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	Project Engineer. Vierra Planned Development and COD is a 2,000-acre mixed-use development in the City of Vierra, located east of I-95 and north of Merral Road in Brevard County. The project consists of 2,000 single-family units, 900 multi-family units, and over 20,000 square feet of commercial and retail space. With over 600 acres of existing on-site wetlands and lakes, this project presented some unique design challenges, including creating a viable community that balanced the developable parcels with existing ecological systems. Additional challenges related to the need to tie into both existing and proposed roadways and proposed master utilities serving the project.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jose Pereira, PE	13. ROLE IN THIS CONTRACT Senior Utility Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 35	b. WITH CURRENT FIRM 31
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Panama City, FL)			
16. EDUCATION (Degree and Specialization) MS/Environmental Engineering; BS/Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Engineer #82808	

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Jose Pereira has 35 years of professional experience in the field of environmental engineering, including the design of water treatment and wastewater collection, pumping, and treatment facilities; pilot-scale and laboratory-scale treatabilities studies; and water and wastewater wet chemistry analysis. He has been actively engaged in the planning, design, construction engineering, and start-up services for numerous municipal wastewater treatment collection, pumping, and treatment systems. Many of these facilities have included innovative treatment processes such as nitrification, de-nitrification, bio-selectors, and other biological nutrient removal. To accommodate new developments, Jose has planned and designed entire wastewater collection systems that have included interceptor sewers up to 72 inches in diameter, wastewater pumping facilities, and in-system flow equalization storage basins as large as 16 million gallons.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Lakewood Ranch CDDs 1, 2, 4, 5, and 6 (Manatee County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer. As District Engineer, our services include water distribution, sanitary sewer collection, reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and surveys.		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
	West Villages Improvement District (Sarasota County, FL)	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer. The West Villages Improvement District ("District") is located in the City of North Port and unincorporated Sarasota County, Florida. The District encompasses approximately 8,200 +/- acres of land within the City of North Port and 3,300 +/- acres in unincorporated Sarasota County. The services included earthwork, water and sewer facilities and infrastructure (including water treatment plants and wastewater treatment plants), stormwater management, drainage facilities, infrastructure, roadways, signalization improvements, and parking facilities.		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
	Highway 390 Water/Wastewater Relocation (Panama City Beach, FL)	PROFESSIONAL SERVICES 2018	CONSTRUCTION (If applicable) N/A
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. The Panama City Water and Wastewater System Relocation Project included the relocation of the city-owned utilities that conflicted with the proposed improvements to tie into the proposed utilities for the FDOT Highway 390 Widening Project. The City was required to relocate its water and wastewater infrastructure due to the FDOT Highway 390 widening project. The project included the installation of approximately 4,400 linear feet (LF) of 12-, 8-, 6- and 2-inch water mains, fire hydrants, valves, fittings, and new potable water services.		
		<input checked="" type="checkbox"/> Check if project performed with current firm	
	Wastewater Improvements (Parker, FL)	PROFESSIONAL SERVICES 2017	CONSTRUCTION (If applicable) Ongoing
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Engineer. Dewberry worked with the City of Parker to inspect the city's existing wastewater system's condition and identify areas that required upgrades and replacement. Dewberry prepared a Facilities Plan with recommendations, projected costs, and priorities for improvements and assisted the City in securing funds through the SRF. The work consisted of design for approximately 7,000 LF of sewer force main replacement, 2,450 LF of directional bores, lift station upgrades, and manhole rehabilitation.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Nicole Gough, PWS	13. ROLE IN THIS CONTRACT Senior Environmental Scientist	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">26</td> <td style="text-align: center;">8</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	26	8
a. TOTAL	b. WITH CURRENT FIRM						
26	8						
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)							
16. EDUCATION (Degree and Specialization) BS/Parks and Recreation/Resource Management, Specialization in NPS Level II Law Enforcement	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Wetland Scientist #2585; FL Certified Prescribed Burn Manager #20144567; FL Certified Pesticide Applicator #PB11275; FL Certified Stormwater Management Inspector #3799; Railroad Worker's Safety Certified; Federal Red Card						

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Nicole Gough has 26 years of experience in project management related to ecological evaluation, planning, permitting, and oversight of regional transportation and infrastructure projects, large agricultural projects, and land development. Nicole previously served as a wetlands biologist and regulatory reviewer for both the South Florida Water Management District (SFWMD) and SJRWMD. While working with both private and public entities, Nicole has garnered extensive permitting experience in all aspects of federal, state, and local permitting, including the National Pollutant Discharge Elimination System (NPDES). Additional expertise includes threatened and endangered species surveys, wetland determinations, biology, botany, conservation biology, ecology, emergency management, Endangered Species Act compliance for Letter of Map Revision (LOMR)/Conditional Letter of Map Revision (CLOMR), GIS data collection and mapping, preparation of technical specifications and contract documents, and stakeholder coordination/facilitation.

19. RELEVANT PROJECTS							
a.	(1) TITLE AND LOCATION (City and State) Narcoossee CDD (Orlando, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	N/A					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. The Narcoossee CDD is located in Orlando, Florida, and consists of approximately 416 acres. The project is projected to have 540 single-family units, 860 multi-family units, and 278,000 square feet of retail and office space. The Narcoossee CDD encompasses the entire 416 acres and will construct, operate, and maintain infrastructure to support all of its communities. As the CDD Engineer, our services include engineering evaluations, owner coordination with the City of Orlando and Orange County, and approval of all development and construction activities.							
<input checked="" type="checkbox"/> Check if project performed with current firm							
b.	(1) TITLE AND LOCATION (City and State) Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	N/A					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. Live Oak Lake CDD is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities, and a community amenity center located just off of Live Oak Lake. Phases 1 – 8 consists of a mix of 50 and 70-foot duplex units totaling 2,023 units. Dewberry's services include entitlements, planning, surveying, site/civil engineering, roadway design, bridge design, signal design, environmental/permitting, landscape/hardscape design, assistance with the City master upsizing agreements, and construction administration.							
<input checked="" type="checkbox"/> Check if project performed with current firm							
c.	(1) TITLE AND LOCATION (City and State) Lakewood Ranch CDDs 1, 2, 4, 5, and 6 (Sarasota and Manatee County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	Ongoing
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	Ongoing					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. Lakewood Ranch is an unincorporated 17,500-acre community in Manatee County. Established in 1995, there is an 8,500-acre master planned community within it, consisting of seven villages with a variety of housing types and five CDDs. It contains A-rated schools, shopping, business parks, a hospital and medical center, and three different golf courses, as well as an athletic center with fitness, aquatics, and lighted tennis courts. Lakewood Ranch has over 150 miles of sidewalks and trails, community parks, lakes, and nature preserves abundant with native wildlife. As District Engineer, our services include engineering, planning, surveying, permitting, landscape architecture, owner coordination with the City/County, and approval of all development and construction activities.							
<input checked="" type="checkbox"/> Check if project performed with current firm							
d.	(1) TITLE AND LOCATION (City and State) West Villages Improvement District (Sarasota County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	Ongoing
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	Ongoing					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Environmental Scientist. The West Villages Improvement District ("District") is located in the City of North Port and unincorporated Sarasota County, Florida. The District encompasses approximately 8,200 +/- acres of land within the City of North Port and 3,300 +/- acres in unincorporated Sarasota County.							
<input checked="" type="checkbox"/> Check if project performed with current firm							

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME William Hinkle, PSM	13. ROLE IN THIS CONTRACT Survey Manager	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">43</td> <td style="text-align: center;">16</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	43	16
a. TOTAL	b. WITH CURRENT FIRM						
43	16						
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)							
16. EDUCATION (Degree and Specialization) N/A		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Professional Surveyor and Mapper #LS4633					

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

William Hinkle, a Transportation Survey Project Manager with Dewberry, has over 43 years in various types of surveying and mapping, including over 19 years with the Florida Department of Transportation (FDOT) in District One. His experience includes right-of-way maps, right-of-way control maps, mitigation site surveys, geodetic surveys, design surveys, right-of-way surveys, subsurface utility engineering surveys, and horizontal and vertical control, including utilization of electronic field book, topographic, and construction surveying. William served as District One's Location Surveyor for six years, where his responsibilities included managing three to four District-Wide Surveying and Mapping Contracts, planning, scheduling, supervising, and quality control of 45 plus or minus projects yearly of various right-of-way and design surveys. He supervised and coordinated assignments of the Survey Department's Electronic Survey section and the engineering/land surveying assignments of two to four Department field survey crews.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED	
a.	Dowden West CDD (Orlando, FL)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
			Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm			
Survey Manager. Dowden West is a 736-acre master planned residential community consisting of 1,446 residential units and divided into 10 villages. As District Engineer, our services include water distribution, sanitary sewer collection, reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and surveys.				
b.	Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
			Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm			
Survey Manager. Live Oak Lake CDD is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities and a community amenity center located just off of Live Oak Lake. Phases 1 – 8 consists of a mix of 50 and 70-foot duplex units totaling 2,023 units. Dewberry's services include entitlements, planning, surveying, site/civil engineering, roadway design, bridge design, signal design, environmental/permitting, landscape/hardscape design, assistance with the City master upsizing agreements, and construction administration.				
c.	Lakewood Ranch CDDs 1, 2, 4, 5, and 6 (Sarasota and Manatee County, FL)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
			Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm			
Survey Manager. Lakewood Ranch is an unincorporated 17,500-acre community in Manatee County. Established in 1995, there is an 8,500-acre master planned community within it, consisting of seven villages with a variety of housing types and five CDDs. It contains A-rated schools, shopping, business parks, a hospital and medical center, and three different golf courses, as well as an athletic center with fitness, aquatics, and lighted tennis courts. Lakewood Ranch has over 150 miles of sidewalks and trails, community parks, lakes, and nature preserves abundant with native wildlife. As District Engineer, our services include engineering, planning, surveying, permitting, landscape architecture, owner coordination with the City/County, and approval of all development and construction activities.				
d.	West Villages Improvement District (Sarasota County, FL)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
			Ongoing	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm			
Survey Manager. The West Villages Improvement District ("District") is located in the City of North Port and unincorporated Sarasota County, Florida. The District encompasses approximately 8,200 +/- acres of land within the City of North Port and 3,300 +/- acres in unincorporated Sarasota County. The services included earthwork, water and sewer facilities and infrastructure (including water treatment plants and wastewater treatment plants), stormwater management, drainage facilities, infrastructure, roadways, signalization improvements, and parking facilities.				

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Michael Urchuk, RLA	13. ROLE IN THIS CONTRACT Senior Landscape Architect	14. YEARS EXPERIENCE	
		a. TOTAL 33	b. WITH CURRENT FIRM 7
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS/Landscape Architecture		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) FL Registered Landscape Architect #LA6666675	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Michael Urchuk has 33 years of experience and has a varied background in landscape architecture and planning. As a Project Manager, he is responsible for coordination across design disciplines and acts as a liaison between the owner, design team, and contractor. He is also responsible for coordinating design efforts and project submittals. Michael's experience as a landscape architect includes retail office, residential, mixed-use, streetscapes, and recreational uses, as well as hardscape and irrigation design. Hardscape designs include corporate plazas, streetscapes, fountains, amenity areas for multi-family projects, and urban plazas. Michael also provides construction administration services on multiple levels including shop drawings and RFI reviews, field reports, final punch lists, and on-site project coordination meetings.

19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect. Live Oak Lake CDD is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities and a community amenity center located just off of Live Oak Lake. Phases 1 – 8 consists of a mix of 50 and 70-foot duplex units totaling 2,023 units. Dewberry's services include entitlements, planning, surveying, site/civil engineering, roadway design, bridge design, signal design, environmental/permitting, landscape/hardscape design, assistance with the City master upsizing agreements, and construction administration.	<input checked="" type="checkbox"/> Check if project performed with current firm	
b.	(1) TITLE AND LOCATION (City and State) VillaSol CDD (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect. As District Engineer, Dewberry's services include stormwater management system design, water and sewer system design, roadway design, landscaping, recreational facilities, street lighting, and engineering contract management and inspection services during construction.	<input checked="" type="checkbox"/> Check if project performed with current firm	
c.	(1) TITLE AND LOCATION (City and State) Osceola County Fire Training Facility (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect. This project included the design of a new Fire Training Facility for the Osceola County Fire Department. Located on approximately 11 acres, site elements include an Open Air Training Course, a 9,500 square feet fire station with three fire bays, a fire station training building, a burn tower, and several shaded pavilions.	<input checked="" type="checkbox"/> Check if project performed with current firm	
d.	(1) TITLE AND LOCATION (City and State) Lancaster Park East (St. Cloud, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect. This project consists of 461 single family units and community facilities. Dewberry was tasked with designing and permitting the site layout, stormwater management facilities, utilities, grading, drainage, easement vacations, Federal Emergency Management Agency (FEMA), CLOMR, and LOMR approvals. Dewberry provided planning and entitlements, landscape/hardscape design, site/civil engineering, and construction administration.	<input checked="" type="checkbox"/> Check if project performed with current firm	
e.	(1) TITLE AND LOCATION (City and State) CFX, Roadway Operations Facility (Orlando, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Landscape Architect. As the General Engineering Consultant to CFX, Dewberry has provided both architectural and civil engineering services for the CFX Roadway Operations Facility. The new facility includes a 6,500 square foot office building, fueling station, small vehicle maintenance bays, warehouse, three enclosed storage buildings totaling 23,000 square feet, and a laydown yard.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Sarah Maier	13. ROLE IN THIS CONTRACT GIS Technician/Planner	14. YEARS EXPERIENCE	
		a. TOTAL 20	b. WITH CURRENT FIRM 18
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)			
16. EDUCATION (Degree and Specialization) BS/Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

Sarah Maier has experience in development entitlements for a variety of land uses and project sizes, including Developments of Regional Impact (DRIs), comprehensive policy plan amendments, zonings, planned developments, and conceptual land use planning. Sarah's responsibilities have ranged from policy and code amendments, GIS as it pertains to land use planning and growth forecasting, and includes projects involving commercial, industrial, residential, and mixed uses.

19. RELEVANT PROJECTS			
a.	(1) TITLE AND LOCATION (City and State) Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Planner/GIS Technician. Live Oak Lake CDD is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities and a community amenity center located just off of Live Oak Lake. Phases 1 – 8 consists of a mix of 50 and 70-foot duplex units totaling 2,023 units. Dewberry's services include entitlements, planning, surveying, site/civil engineering, roadway design, bridge design, signal design, environmental/permitting, landscape/hardscape design, assistance with the City master upsizing agreements, and construction administration.		
b.	(1) TITLE AND LOCATION (City and State) Dowden West CDD (Orlando, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Planner/GIS Technician. Dowden West is a 736-acre master planned residential community consisting of 1,446 residential units and divided into 10 villages. As District Engineer, our services include water distribution, sanitary sewer collection, reuse water distribution systems, stormwater management, environmental/permitting, landscape architecture, roadway improvements, and surveys.		
c.	(1) TITLE AND LOCATION (City and State) Deer Run CDD (Bunnell, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	GIS Technician. Dewberry serves as the current District Engineer for this +/- 602-acre Master Planned Golf Community with 749 units. Our services have included attending monthly District Board meetings, processing pay requisitions and construction pay applications, and providing general consulting services and input to the Board of Directors. Specific assignments include planning, preparing reports and plans, surveying designs and specifications for water management systems and facilities, water and sewer systems and facilities, roads, landscaping, recreational facilities, and street lighting.		
d.	(1) TITLE AND LOCATION (City and State) Country Greens CDD (Sorrento Springs Planned Development) (Sorrento, FL)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	GIS Technician. Sorrento Springs is a 680-acre planned development within the Country Greens CDD in Lake County, Florida. Developed by Hewitt Properties, Inc., the project contained 678 single-family lots, an 18-hole golf course, and clubhouse facilities. The Country Greens CDD encompasses the entire 680 acres and will construct, operate and maintain infrastructure to support the Sorrento Hills community. Our firm provided the Master Planning for the community, which included the development of all "green areas" tied to the golf course and clubhouse. We developed a Community Park area that provided the entire Village with a pool area and rustic style centered community building. As the CDD Engineer, our services included engineering, planning, surveying, permitting, landscape architecture, owner coordination with the City of Eustis and Lake County, and approval of all development and construction activities.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Barry Roy	13. ROLE IN THIS CONTRACT Construction Inspector	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">39</td> <td style="text-align: center;">39</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	39	39
a. TOTAL	b. WITH CURRENT FIRM						
39	39						
15. FIRM NAME AND LOCATION (City and State) Dewberry Engineers Inc. (Orlando, FL)							
16. EDUCATION (Degree and Specialization) BS/Environmental Engineering		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) N/A					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)							

Barry Roy is responsible for all construction management and administration activities of the firm's Central Florida operations. He has more than 39 years of diversified experience in public and private waterworks, sewage, roadway, and drainage construction projects. Barry is experienced in the construction of water and wastewater transmission mains, trunk gravity sewers, master pumping stations, stormwater management systems, street drainage systems, roadways, and associated structures. He routinely performs cost estimating, construction inspections, value engineering, quality control, and construction administration, prepares contract documents and bid packages. He actively translates this experience into the successful completion of projects.

19. RELEVANT PROJECTS							
a.	(1) TITLE AND LOCATION (City and State) Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	N/A					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 5px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>							
<p>Construction Manager. Live Oak Lake CDD is a multi-phased active adult community consisting of residential units, green open space tracts with community facilities and a community amenity center located just off of Live Oak Lake. Phases 1 – 8 consists of a mix of 50 and 70-foot duplex units totaling 2,023 units. Dewberry's services include entitlements, planning, surveying, site/civil engineering, roadway design, bridge design, signal design, environmental/permitting, landscape/hardscape design, assistance with the City master upsizing agreements, and construction administration.</p>							
b.	(1) TITLE AND LOCATION (City and State) Country Greens CDD (Sorrento Springs Planned Development) (Sorrento, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">2022</td> <td style="text-align: center;">N/A</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	2022	N/A
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	2022	N/A					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 5px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>							
<p>Construction Manager. Sorrento Springs is a 680-acre planned development within the Country Greens CDD in Lake County, Florida. Developed by Hewitt Properties, Inc., the project contained 678 single-family lots, an 18-hole golf course, and clubhouse facilities. The Country Greens CDD encompasses the entire 680 acres and will construct, operate and maintain infrastructure to support the Sorrento Hills community. Our firm provided the Master Planning for the community, which included the development of all "green areas" tied to the golf course and clubhouse. We developed a Community Park area that provided the entire Village with a pool area and rustic style centered community building. As the CDD Engineer, our services included engineering, planning, surveying, permitting, landscape architecture, owner coordination with the City of Eustis and Lake County, and approval of all development and construction activities.</p>							
c.	(1) TITLE AND LOCATION (City and State) Highland Meadows CDD (Polk County, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	Ongoing
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	Ongoing					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 5px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>							
<p>Construction Manager. Highland Meadows is a 263.5-acre master planned, residential community located in the city of Davenport. The development is approved as a planned development for 222 single-family unit community. Dewberry's services have included civil engineering, construction estimates and administration, coordination of environmental, jurisdictional lines, and due diligence, permitting, planning, landscaping plans, and surveying.</p>							
d.	(1) TITLE AND LOCATION (City and State) Deer Run CDD (Bunnell, FL)	(2) YEAR COMPLETED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">PROFESSIONAL SERVICES</td> <td style="width: 50%; border-bottom: 1px solid black;">CONSTRUCTION (If applicable)</td> </tr> <tr> <td style="text-align: center;">Ongoing</td> <td style="text-align: center;">Ongoing</td> </tr> </table>		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	Ongoing	Ongoing
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)					
	Ongoing	Ongoing					
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <div style="border: 1px solid black; padding: 5px;"> <input checked="" type="checkbox"/> Check if project performed with current firm </div>							
<p>Construction Manager. Dewberry serves as the current District Engineer for this +/- 602-acre Master Planned Golf Community with 749 units. Our services have included attending monthly District Board meetings, processing of pay requisitions and construction pay applications, and providing general consulting services and input to the Board of Directors. Specific assignments include planning, preparing reports and plans, surveying designs and specifications for water management systems and facilities, water and sewer systems and facilities, roads, landscaping, recreational facilities, and street lighting.</p>							

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#1

21. TITLE AND LOCATION (City and State)

Dowden West CDD (Orlando, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (If applicable)

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

George Flint

c. POINT OF CONTACT TELEPHONE NUMBER

407.841.5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



Dowden West is a 736.28-acre master planned residential community with 1,446 residential units located in the City of Orlando. The development is 10 villages within the approved planned development for Starwood, which encompasses approximately 2,558 acres and is entitled to 4,400 residential units.

As District Engineer, we have been responsible for providing the master utility design for the water, sewer, and reuse systems, in addition to master stormwater modeling for an approximately 6,500-acre watershed for the Dowden West CDD. This modeling was used for both stormwater management design and FEMA floodplain determination.

Other services include landscape architecture design for the common open spaces and community parks, the design of community roads that also include the extension of the four-lane Dowden Road through the community, boundary surveys, topographic surveys, tree surveys, and other additional surveys, as needed.

- **COST** \$500,000 (Consultant Fees to Date)

- **SERVICES**

- Boundary Surveys
- Environmental/Permitting
- Landscape Architecture
- Roadway Design/Improvements
- Stormwater Management
- Topographic Surveys
- Tree Surveys
- Utility Design

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT
KEY NUMBER

#2

21. TITLE AND LOCATION (City and State)

Lakewood Ranch CDD 1, 2, 4, 5, and 6 (Sarasota and Manatee
County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (If applicable)

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Lakewood Ranch CDD

b. POINT OF CONTACT NAME

Steve Zielinski

c. POINT OF CONTACT TELEPHONE NUMBER

941-907-0202 Ext 229

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



Lakewood Ranch is an unincorporated 31,000-acre master planned community located on Florida's Gulf Coast in Sarasota and Manatee Counties, established in 1995. The five CDDs we serve cover an 8,500-acre community within the larger Lakewood Ranch Development. The overall development contains A-rated schools, shopping, business parks, a hospital and medical center, golf courses, athletic centers, aquatics, and lighted tennis courts.

As the CDD Engineer for the five CDDs, Dewberry's services include engineering, surveying, permitting, owner coordination with the County's review, and approval of construction activities. Dewberry's services also include water and wastewater improvements and upgrades, roadway and storm sewer redesign and repair, stormwater inspections, reviews and upgrades, coordination of traffic issues including signalization with County officials, oversight of other engineers, assistance with bidding, contractor selection, construction oversight, pay application review, and final project certification and closeout.

- **COST** \$906,730 (Consultant Fees to Date)

- **SERVICES**

- Civil Engineering
- Compliance Monitoring
- Construction Estimates and Administration
- Coordination and Monitoring of Environmental Jurisdictional Areas through Permitting Agencies
- Design Evaluations and Analysis
- Drainage/Stormwater Management
- Monthly Board Meeting Attendance
- Permitting
- Planning
- Surveying
- Utilities

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dewberry Engineers Inc..	Sarasota, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#3

21. TITLE AND LOCATION *(City and State)*

Westside Haines City CDD (Winter Haven, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(If applicable)*

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

Jillian Burns

c. POINT OF CONTACT TELEPHONE NUMBER

407.841.5524 ex. 115

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



The Westside Haines City CDD is 613.43 acres located in Winter Haven, Florida. The District currently contains approximately 613.43 acres and is expected to consist of 2,752 residential lots of various sizes for single-family lots and townhome lots with recreation/amenity areas, parks, and associated infrastructure for the various villages.

Dewberry is the CDD Engineer for this project. Our services include civil engineering, permitting, roadway design, stormwater monitoring, permits, recreational facilities, and infrastructure review reports.

- **COST** \$44,500.00 (CONSULTANT FEES TO DATE)
- **SERVICES**
 - Civil Engineering
 - Permitting
 - Roadway Design
 - Stormwater Monitoring and Permit
 - Recreational Facilities
 - Infrastructure Review Reports

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#4

21. TITLE AND LOCATION *(City and State)*

Highland Meadows CDD (Polk County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(If applicable)*

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Rizette & Company, Inc

b. POINT OF CONTACT NAME

Richard Hernandez

c. POINT OF CONTACT TELEPHONE NUMBER

407.472.2471 Ext. 0864

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



Highland Meadows is a 263.5-acre master planned residential community located in the city of Davenport. The development is approved as a planned development for a 222 single-family unit community. The CDD is located on the south side of County Road 547 - Holly Hill Road and the north side of Olsen Road. The community consists of CDD owned roadways, stormwater ponds, and conservation areas. Dewberry has provided services to the District in the review and repair of roadways, stormwater systems, street signage, and landscape architecture improvements. We have assisted in the bidding and construction of the many infrastructure facilities within the community.

Dewberry is the CDD Engineer for this project. Our services include civil engineering, construction estimates and administration, coordination of environmental, jurisdictional lines and permitting, due diligence, permitting, planning, landscaping plans, and surveying.

- COST** \$350,000 (CONSULTANT FEES)

- SERVICES**

- Civil Engineering
- Construction Estimates and Administration
- Coordination of Environmental Jurisdictional Lines and Permitting
- Due Diligence
- Permitting
- Planning
- Landscaping Plans
- Surveying

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#5

21. TITLE AND LOCATION *(City and State)*

Narcoossee CDD (Orlando, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(If applicable)*

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

Jason Showe

c. POINT OF CONTACT TELEPHONE NUMBER

407.841.5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



The Narcoossee CDD is located in Orange County, Florida, and consists of approximately 416 acres. The project is projected to have 540 single-family units, 860 multi-family units, and 278,000 square feet of retail and office space. The Narcoossee CDD encompasses the entire 416 acres. We will provide services as needed for the construction and will operate and maintain infrastructure to support all of its communities.

Dewberry is the CDD Engineer for this project. Our services include engineering evaluations, owner coordination with the City of Orlando and Orange County, and approval of all development and construction activities.

- **COST** \$475,000 (Consultant Fees to Date)
- **SERVICES**
 - Civil Engineering
 - Construction Administration
 - Development Planning
 - Infrastructure Review Reports
 - Landscape Architecture
 - Permitting
 - Stormwater Monitoring and Permit Compliance Reports
 - Surveying

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#6

21. TITLE AND LOCATION (City and State)

Deer Run CDD (Bunnell, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (If applicable)

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

Ernesto Torres

c. POINT OF CONTACT TELEPHONE NUMBER

904.940.5850 ext. 403

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



Dewberry serves as the current District Engineer for this +/- 602 acre Master Planned Golf Community with 749 units. Our services have included attending monthly District Board meetings, processing of pay requisitions and construction pay applications, and providing general consulting services and input to the Board of Directors.

Specific assignments include planning, preparing reports and plans, surveying designs and specifications for water management systems and facilities, water and sewer systems and facilities, roads, landscaping, recreational facilities and street lighting, and other community infrastructure provided by the District, as authorized in Chapter 190 F.S.; and affiliated projects to include engineering contract management and inspection services during construction.

- COST** \$120,000 (Consultant Fees to Date)

- SERVICES**

- Community Infrastructure
- Construction Administration
- Cost Estimates
- Landscaping
- Planning
- Recreational Facilities
- Reports and Plans
- Roadway Design
- Street Lighting
- Surveying Designs
- Water Management Systems and Facilities
- Water and Sewer Systems

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#7

21. TITLE AND LOCATION *(City and State)*

Live Oak Lake CDD (Twin Lakes Development) (Osceola County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(If applicable)*

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Governmental Management Services

b. POINT OF CONTACT NAME

Jillian Burns

c. POINT OF CONTACT TELEPHONE NUMBER

407.841.5524 ex. 115

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



- **COST** \$2.1 million (Consultant Fees to Date)
- **SERVICES**
 Assistance with the City Master Upsizing Agreements
 Civil Engineering
 Construction Administration
 Entitlements
 Environmental/Permitting
 Landscape/Hardscape Design
 Maintenance of Traffic Planning
 Planning
 Signal Design
 Surveying

Live Oak Lakes CDD (Twin Lakes Development) is a multi-phased, active adult community consisting of residential units, green open space tracts with community facilities, and a community amenity center located just off of Live Oak Lake. The development is situated just east of Charles Cove Road and west of Live Oak Lake and Sardine Lake in Osceola County. Phases 1 – 8 consists of a mix of 50-and 70-foot duplex units totaling 2,023 units.

A 42,000+ square foot amenity clubhouse is currently being constructed alongside the oversized pool and cabana area, which includes a bar for food and beverages. The outdoor rec space is under construction just to the south. This area was designed to include a bocci ball, pickle ball, horseshoes, tennis courts, and a half basketball court. It also provides walking trails, a boat dock, and a dock for fishing.

In addition to civil engineering services, we also provided roadway design, bridge design, and signal design within the first phase. We were responsible for the roadway widening design of Charles Cove Road, where services also included drainage and utility extensions. We extended New Nolte Road from the existing intersection east through the first phase of construction. This 150-foot ROW is master planned to be a four lane divided major collector road in the future. We also designed and oversaw the construction of the vehicular bridge that crosses existing the Bullis Road, connecting the northern pool and amenity area with the remainder of the development. We provided signal design for the New Nolte and Charles Cove Road Intersection, which also includes golf cart paths and golf cart path crossings at the updated intersection.

Utilities have been master designed for the build out of the development, which will include city master transmission mains for the 24-inch potable water main and 24-inch reclaim main, along with five sanitary lift stations to service the phases of the development as they are constructed. Phase 1 of the project utilizes two sanitary lift stations, a portion of the 24-inch potable and reclaim mains. The first lift station is located on the west side of Charles Cove Road. The second lift station is located

along the extension of Nolte Road, east of Charles Cove Road. This lift station has been designed to accept additional flows from future phases of this development. This lift station pumps into a force main down the Nolte Road extension and connects to the existing 20-inch force main located within the Charles Cove ROW.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#8

21. TITLE AND LOCATION (City and State)

West Villages Improvement District (Sarasota County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (If applicable)

N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

William Crosley, District Manager

c. POINT OF CONTACT TELEPHONE NUMBER

941-244-2805

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



The West Villages Improvement District ("District") is located in the City of North Port and unincorporated Sarasota County, Florida. The District encompasses approximately 8,200 +/- acres of land within the City of North Port and 3,300 +/- acres in unincorporated Sarasota County. The services included earthwork; water and sewer facilities and infrastructure (including water treatment plants and wastewater treatment plants); stormwater management and drainage facilities and infrastructure; roadways, signalization improvements, parking facilities, and recreational amenity and park improvements; governmental facility improvements (such as fire stations and police stations); landscaping, hardscaping, and signage, improvements; environmental services; and other similar infrastructure for a mixed-use development.

- COST** \$52,000.00 (Consultant Fees to Date)

SERVICES

Water and Sewer Facilities and Infrastructure
 Stormwater Management and Drainage Facilities and Infrastructure
 Roadways
 Signalization improvements
 Recreational Facilities
 Park improvements
 Governmental Facility Improvements
 Landscape/Hardscape Design
 Signage
 Environmental Services

Additional engineering services may include attendance at Board, staff, and other meetings; participation in the District's issuance of new and maintenance of existing financing; monitoring District projects; overseeing construction and acquisition activities; preparation of certifications, documents, and reports in furtherance of District engineering activities; and providing other engineering services as may be authorized by the Board.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Dewberry Engineers Inc.	(2) FIRM LOCATION (City and State) Orlando, FL	(3) ROLE District Engineer
	(1) FIRM NAME Dewberry Engineers Inc.	(2) FIRM LOCATION (City and State) Sarasota, FL	(3) ROLE District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#9

21. TITLE AND LOCATION *(City and State)*

VillaSol CDD (Osceola County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION *(If applicable)*

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

InfraMark

b. POINT OF CONTACT NAME

Robert Koncar

c. POINT OF CONTACT TELEPHONE NUMBER

407.566.4122

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



VillaSol CDD is located in Osceola County which is just minutes from the Orlando International Airport, area attractions, and theme parks, and offers amenities like no other community in the area.

Nestled along Boggy Creek, residents have access to a boat dock where they can travel down to East Lake Toho. Resort style amenities include a tennis court, basketball court, clubhouse, pool, and soft gate with a guard house.

Some of Dewberry's specific assignments for this project include planning, preparing reports and plans, designs and specifications for water management systems and facilities; water and sewer systems and facilities, roads, landscaping, recreational facilities and street lighting, other community infrastructure provided by the District, as authorized in Chapter 190 F.S.; and affiliated projects to include engineering contract management and inspection services during construction.

- COST** \$375,000 (Consultant Fees to Date)

SERVICES

Community Infrastructure
 Construction Administration
 Cost Estimates
 District Board Meetings
 Landscape Architecture
 Planning
 Recreational Facilities Design
 Reports and Plans
 Roadway Design
 Street Lighting Design
 Surveying
 Water Management Systems and Facilities
 Water and Sewer Systems

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
	Dewberry Engineers Inc.	Orlando, FL	District Engineer

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

#10

21. TITLE AND LOCATION (City and State)

Baymeadows Improvement District (Duval County, FL)

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (If applicable)

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Rizzetta Company

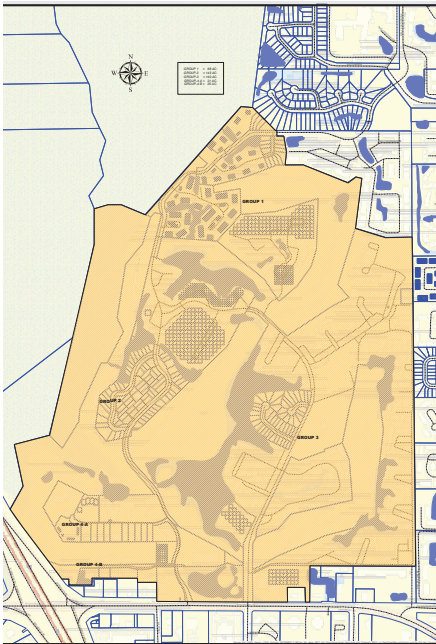
b. POINT OF CONTACT NAME

Lesley Gallagher

c. POINT OF CONTACT TELEPHONE NUMBER

904.436.6237

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



Baymeadows Improvement Districts (ID) an incorporated 580-acre master planned community located on Florida's First Coast in the City of Jacksonville. The City, through the community, established the Improvement district in this old golf course community in 2022. The Improvement District we serve covers an existing development community that was developed many years ago as a golf course community and now has lost the golf courses, and the community has come together to provide the services of maintenance and improvements of the existing roadways, stormwater systems, and the community facilities. The overall development contains commercial areas, business parks, old golf courses, and residential communities.

As the CDD Engineer for the Improvement District, Dewberry's services include engineering, surveying, permitting, owner coordination with the City's review, and approval of construction activities. Dewberry's services also include water and wastewater improvements and upgrades, roadway and storm sewer redesign and repair, stormwater inspections, review and upgrades, coordination of traffic issues, oversight of other engineers, assistance with bidding, contractor selection, construction oversight, pay application review, and final project certification and closeout.

- COST** \$10,000 (CONSULTANT FEES TO DATE)

- SERVICES**

- Civil Engineering
- Compliance Monitoring Construction
- Estimates and Administration
- Coordination and Monitoring of
- Environmental Jurisdictional Areas
- through Permitting Agencies Design
- Evaluations and Analysis Drainage/
- Stormwater Management Monthly
- Board Meeting Attendance Permitting
- Planning
- Surveying
- Utilities

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Dewberry Engineers Inc.	(2) FIRM LOCATION (City and State) Orlando, FL	(3) ROLE District Engineer
	(1) FIRM NAME Dewberry Engineers Inc.	(2) FIRM LOCATION (City and State) Jacksonville, FL	(3) ROLE District Engineer

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
Joey Duncan, PE	District Engineer										●
Rey Malavé, PE	Client Manager	●	●	●	●	●	●	●	●	●	●
Peter Armans, PE	Assistant District Engineer	●		●	●	●	●			●	●
Joe Keezel, PE	Sr. Roadway Engineer		●						●		
Marybeth Morin, PE	Sr. Structural Engineer	●	●		●			●	●	●	
Colson Marsh, PE	Utilities Manager										
Giacomo Licari, PE	Sr. Stormwater Engineer								●		
Jose Pereira, PE	Sr. Utility Engineer	●	●	●					●	●	
Bill Hinkle, PSM	Survey Manager	●	●					●	●		
Nicole Gough, PWS	Sr. Environmental Scientist	●	●	●	●	●	●	●	●	●	
Michael Urchuk, RLA	Sr. Landscape Architect	●	●		●	●	●	●	●	●	
Sarah Maier	GIS Technician/Planner	●	●	●	●	●	●	●	●	●	
Barry Roy	Construction Inspector	●	●	●	●	●	●	●	●	●	

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NO.	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Dowden West CDD , Orlando, FL	6	Deer Run CDD , Bunnell, FL
2	Lakewood Ranch CDD 1, 2, 4, 5, 6 , Sarasota and Manatee County, FL	7	Live Oak Lake CDD (Twin Lakes Development) , Osceola County, FL
3	Westside Haines City CDD , Haines City, FL	8	West Villages Improvement District , Sarasota County, FL
4	Highland Meadows CDD , Polk County, FL	9	VillaSol CDD , Osceola County, FL
5	Narcoossee CDD , Orlando, FL	10	Baymeadows CDD , Duval County, FL

FIRM QUALIFICATIONS

Dewberry is a leading, multi-disciplined firm with a proven history of providing professional services to a wide variety of public- and private-sector clients. Established in 1956, Dewberry is headquartered in Fairfax, Virginia, with 50 locations and over 2,000 professionals nationwide, including our local office in Jacksonville and Orlando. Recognized for combining unsurpassed commitment to client service with deep subject matter expertise, Dewberry is dedicated to solving clients' most complex challenges and transforming their communities.

Dewberry's Florida operation is backed by the resources and stability of a national firm and specializes in site/civil, environmental, utility infrastructure, transportation engineering, surveying, architecture, and land development services. Dewberry has 15 office locations and over 300 employees in Florida, bringing expertise, qualifications, and resources to cities and counties throughout the state. Dewberry supports large and small projects in the following primary service areas:

- Alternative delivery
- Architecture
- Building engineering
- Disaster response and emergency management
- Energy services
- Environmental services
- Geospatial services
- Mechanical, electrical, and plumbing services
- Program management
- Site/civil services
- Surveying/mapping
- Sustainability
- Transportation
- Water/wastewater/reclaimed water services

We put clients first, we build strong and lasting relationships to become trusted advisors to our clients. Personal commitment to our clients and standing behind our work are central principles of the "Dewberry Way."

Relevant Experience

The absolute best predictor of future success is past performance, and we have a lot of experience in all areas required for this contract. Whether we are providing professional design engineering services or as a previous District Engineer, our track record speaks for itself.

**DEWBERRY HAS
300+ EMPLOYEES
IN FLORIDA**

During past years in business, **no other Central Florida firm has been more involved in Florida's explosive development.** This is demonstrated by the work we have performed for hundreds of clients over four decades. We have developed a unique general approach to land development projects. Our approach is tried-and-true, and it has proven, time-and-time-again, to reduce the coordination efforts for our clients and, importantly, it produces successful projects.

Dewberry has also developed a "Land Development Process" Manual. All our professional staff members are required to know our quality procedures and to stay abreast of regulatory changes. The purpose of this manual is to describe the method and process by which Dewberry provides planning, design, and construction related services for land development projects. This process minimizes the opportunity for missed deadlines, decreases errors and omissions on the plans, plats, calculations and permits, and maximizes the opportunity to produce high quality, buildable projects, resulting in satisfied clients and a positive company reputation in the engineering community.

We have a defined, workable Quality Control Plan. Every submittal is checked by an independent reviewer using our written quality control procedures. These procedures include Sufficiency Checklists to ensure that the documents are complete. The quality control checks are scheduled within the project master schedule to ensure that time is allocated to make revisions. All of our staff use Quality Control Manuals to ensure that the project is being prepared correctly the first time. All of this detail means that our clients can be confident that they are getting the best possible product from Dewberry.

The following CDD projects are representative of our relevant project experience:

- Baymeadows ID, Duval County
- Baytree CDD, Brevard County
- Cascades at Groveland CDD, Lake County

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

- Country Greens CDD, Lake County
- Covington Park CDD, Hillsborough County
- Deer Run CDD, Flagler County
- Dowden West CDD, Orlando
- East Park CDD, Orange County
- Greater Lakes – Sawgrass Bay CDD, Lake Wales
- Highland Meadows CDD, Polk County
- Lake Emma CDD, Groveland
- Lakewood Ranch CDDs 1, 2, 4, 5, 6, Sarasota and Manatee County
- Lakewood Ranch Stewardship, Sarasota and Manatee County
- Live Oak Lake CDD, Osceola County
- Montecito CDD, Brevard County
- Narcoossee CDD, Orange County
- On-Top-of-the-World CDDs, Marion County
 - Chandler Hills East CDD, Marion County
 - Indigo East CDD, Marion County
 - Bay Laurel Center CDD, Marion County
- Osceola Chain of Lakes, Osceola County
- Reedy Creek Improvement District, Osceola County
- Reunion Resort CDD, Osceola County
- Verandas CDD, Pasco County
- Viera CDD, Brevard County
- VillaSol CDD, Osceola County
- West Villages Improvement District, Sarasota County

Project Approach

We have prepared an organizational approach to fit the specific categories of the organization and operations to support both large and small engineering projects. Through our many years of serving as District Engineer, we've been successful at becoming an extension of the CDD's Project Management group, with the ability to understand project needs and proposing only on what is necessary to complete the task at hand. Our management team is committed to a quality product that is consistent with Aberdeen CDD's policies and procedures.

Serving as District Engineer is Joey Duncan, PE. Joey brings 42 years of progressive leadership experience in program management and civil engineering for both the public and private sectors, with an emphasis on the

planning, design, and construction of water and power infrastructure. He previously served as Director of Public Works for the City of Jacksonville (FL), the largest city by land mass in the United States. In this role, he oversaw seven divisions responsible for horizontal and vertical public infrastructure across 840 square miles, with a total capital and operating budget of \$1 billion.

Transportation Services

Dewberry has provided roadway and bridge design services to numerous governmental agencies throughout Florida for over 30 years. Our projects have ranged from minor intersection improvements and milling and resurfacing of existing roadways to capacity improvements and complex, multilevel interchanges. The extensive experience of our staff in the design, preparation of construction documents, and post design services for roadways, bridges, and associated systems provides Aberdeen with the expertise to handle any type of transportation related assignment. Our transportation design staff, coupled with the survey, drainage, environmental, and permitting capabilities, allows us to efficiently complete any assignment, as all disciplines required are available in-house.

Traffic design may include one or more of the following items, dependent upon a specific project: signing design, pavement marking design, signal warrant analysis, signalization design, lighting justification, lighting design, and traffic studies. We have extensive experience in these phases of the project, and we are qualified to perform all aspects of traffic engineering.

Engineering services related to structural design may be required for bridge widenings, bridge rail replacements, box culvert extensions, retaining walls, sheet piling, overhead sign structures, multi-post guide signs, signal poles, mast arms light poles, and foundations for signs, signal poles, and lighting. We have an experienced in-house staff to provide these services.

Water/Wastewater Services

Our team can provide utility analyses of existing master systems, preparation and updates to master plans, as well as preparation of utility construction plans. Dewberry can analyze the existing utility systems and make recommendations for upgrades or replacement. We have designed numerous utility collection and transmission facilities, gravity sewers, force mains, reuse water, and potable water systems. We have also designed numerous wastewater and water pump stations. We also have experience in the transformation of septic tank systems by the installation of new sewer systems.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Stormwater Management Services

Our integrated stormwater management services range from large basin studies to the design of collection systems. Our team has performed analysis on various projects throughout Florida. We have designed culvert replacements to extensions on numerous roadway projects, ranging from two-lane rural widening to multi-lane expressways.

Drainage design and permitting are critical parts of any project. We will provide assistance to the District in coordination with MS4 support, total maximum daily loads, numeric nutrient criteria support, drainage, erosion and sediment control, stormwater basin modeling, assessment and evaluation drainage systems, design and construction plans for stormwater management systems, and coordination with state and federal agencies.

Assumptions and/or omissions in this area can cause significant delays in the project schedule, increase costs during construction, and even lead to possible litigation against the District. We are experienced in identifying, analyzing, and addressing drainage impacts associated with a variety of project types. Our drainage staff is knowledgeable of Water Management District criteria, and we are adept at developing creative and innovative solutions to drainage problems. We also have experience preparing flood studies with FEMA. At the heart of our approach is a thorough document review of the existing plans, USGS Quadrangle Maps, USDA Soil Survey, FEMA Flood Insurance Maps and aerial photographs. With this data in hand, we will perform a field review during the pre-scope meeting, identify all drainage and permitting issues, and discuss possible drainage solutions with the District. Existing drainage patterns, ponding concerns and erosion problems will be documented. We will contact the District's Maintenance Engineer to discuss any concerns regarding the project area.

Survey and Mapping Services

Dewberry has provided continuing surveying services for many counties and municipalities throughout the State of Florida. Our large in-house survey staff, with numerous crews out of our Jacksonville and Orlando office, are well-versed in the rigors of on-call assignments and the immediate response time they require. We utilize state-of-the-art equipment to provide cost effective surveying, ROW mapping, utility designation, and subsurface utility engineering (SUE) for roadway, municipal, and civil development projects. We have extensive experience in boundary surveys, topographic design surveys, tree surveys, inventory surveys, and underground utility mapping. Our survey team has a dedicated staff of photogrammetrists who specialize in aerial photogrammetry, fixed and aerial LiDAR, and GIS

mapping.

Our services for surveying and mapping may include as-built surveys, boundary surveys, eminent domain surveys, GIS, legal description preparation, plat preparation, property sketches, ROW mapping, SUE, topographic surveys, and utility surveys.

SUE technology combines geophysics, surveying, and civil engineering to better locate underground utilities. This service helps our clients avoid costly utility conflicts and construction delays caused by inaccurately plotted utilities. Our 3-D Laser Scanning equipment allows our survey crews to accurately collect field data comprehensively and, most importantly, safely. Dewberry is one of a select few firms in the state to have this technology.

Environmental/Permitting Services

From determining wetland lines to the understanding of current rules and regulations for water management districts, our staff has full understanding and experience in providing these services for cities and other governmental agencies. We have obtained permits with various local, state, and federal agencies for a variety of projects. We understand how to prepare permit applications, work closely with the agencies, and obtain permits for your projects. Dewberry will track the permit status for each agency, keep the District informed of the progress of all permits, and respond promptly to all requests for additional information.

As part of our efforts for Aberdeen CDD, we will assist in determining the permits needed for each development project along with the anticipated schedules for obtaining each permit. Additionally, we have experience in permitting with governmental agencies such as the Water Management Districts, FDEP, Florida Fish and Wildlife Conservation Commission (FFWCC), U.S. Army Corps of Engineers (USACE), and FDOT. We have staff that consists of both engineers and environmental scientists, many of which have worked previously for various permitting agencies.

Landscape Architecture/Planning

Dewberry has extensive landscape architecture experience throughout Florida. Our project experience includes residential, retail office, mixed-use, streetscapes, and recreational uses, as well as hardscape and irrigation design. Our hardscape designs have included corporate plazas, streetscapes, fountains, amenity areas for multi-family projects, and urban plazas.

Our planning services to Aberdeen CDD will include presentations to CDD Commissioners and public

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

meetings, where we would provide assistance to the District for the understanding of technical issues, proposed developments, projected roadway designs, possible ROW changes, and to provide a professional and expert opinion on issues that may be needed by the District. Dewberry can assist the District with the following planning services:

- Comprehensive planning
- Review of comprehensive plan amendments
- Preparing land development regulations, including form based codes, GIS, and mapping services
- Transportation planning
- Revitalization/redevelopment planning

Construction Administration/CEI

We have continually provided construction administration services to our clients on most of the projects we have designed. Dewberry understands the importance of establishing and maintaining budgets. As a project is constructed, our team must monitor the project budget and keep the District consistently informed. We have worked with many cities and counties on providing all construction services, including assistance in the preparation of bid documents, prebid meetings, pre-construction meetings, construction administration, site observation, pay application review, and approvals. We also provide shop drawing reviews and approvals per construction documents. We will provide assistance to District staff in the administration of construction contracts. Our team is currently providing these services to many municipalities across the state of Florida.

Our construction administration staff is prepared to support the District in various construction management related tasks. We routinely perform these services for both our public and private clients. Our services include:

- Construction Inspection
- Shop Drawing Review
- Pay Application Verification
- Construction Scheduling
- Utility Company Coordination
- Final Regulatory Acceptance
- Record Drawings
- Project Value Engineering
- Bid Document Preparation
- Bid Summarization and Analysis

- Contract Preparation

Task Initiation

Our Project Approach will vary due to the type of assignment; however, the important first steps in task initiation involve data gathering and scope development.

Data Gathering

This phase consists of defining the project objectives, identifying elements involved in the task, conducting a field review meeting (if required), and developing a detailed scope of services.

This phase will begin once the District has identified a specific task or project. Once identified, we will coordinate with the District to obtain all existing information. This data collection effort is very important because it provides valuable information before developing the scope of services.

If applicable or desired, an on-site field review meeting will be held jointly with the District and other appropriate agencies to discuss the task objectives and identify areas of concern. Discussions regarding the project's background, scope requirements, constraints, and other relevant issues will be held to understand the overall project goals. Based on the data collection effort and the initial on-site field meeting, the specific plan elements required for the task will be identified and agreed to with the District prior to developing a scope of services.

Scope Development

A detailed scope of services, fee estimate, and schedule for each task will be developed based on the data gathering efforts and discussions. This scope and work effort will be heavily influenced by the quality of the data collected and the specific needs of each task. Man-hour estimates will be provided for each discipline involved. The scope and work effort will be prepared and negotiated quickly, so as not to affect the schedule.

Other Considerations

COST CONTROL

We constantly review our designs and look for ways to save our clients time and money. We exercise common sense engineering to provide practical design solutions, not merely based how things have always been done.

PROJECT COSTS

We understand the financial constraints that clients face due to budget cuts and rising construction and ROW costs. We will review all designs prepared by Dewberry or others for cost savings measures that will not affect the

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

intention or safety of the project. Our recent experience has shown that minor changes in the design can save materials, and reduce or avoid costly business damage claims and ROW impacts. Another key to cost controls is to estimate costs early in the design process and as the design evolves, not just near the end of the design process. Early cost estimating allows for more options to be explored and provides the District with opportunities to adjust budgets as needed..

PROJECT SCHEDULE

The importance of maintaining the project schedule through the design or review process cannot be overstated. Dewberry is committed to developing and adhering to the project schedule for each assignment. This is important to us because if we fail to successfully complete any assignment on time, our ability to obtain additional assignments with Aberdeen will be limited. Furthermore, we will maintain an overall schedule of projects to help with internal and external coordination. We fully understand what is required to keep a project on schedule. Our team will use the following proven actions to control the project schedule:

- **Experienced Client Manager:** Our District Engineer, Joey Duncan, routinely manages multi-discipline projects where coordination is critical. Dewberry's wide range of in-house services ensures close coordination between disciplines, enabling us to direct our staffing resources.
- **Weekly Team Meetings:** Coordination will be ensured through weekly team meetings. These meetings will be used to track progress on individual tasks and as a planning tool.
- **Monthly Progress Reports:** Monthly progress reports will be supplied to Aberdeen. These reports will be an effective snapshot of the status of each assignment and will be used to identify any potential schedule issues.
- **Being Proactive:** We will be proactive (vs. reactive) on all tasks while managing the schedule. Emphasis will be placed on the activity start dates to ensure timely completion.

NPDES MS4 PROGRAM SUPPORT

Having completed numerous programs for other cities and counties, we understand the MS4 Program and have the staff to assist the CDD in updates, compliance questions, and recommendations as needed in the ongoing program.



H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

INDEPENDENT PEER REVIEW

An independent peer review is performed for each phase submittal. Dewberry's established Quality Management Program requires the review to be performed by senior-level staff not directly involved in the project to make sure quality standards are met on every submittal.

CONSTRUCTABILITY/BIDABILITY REVIEW

Prior to the 90 and 100 percent submittals, the plans will be subjected to a constructability/bidability review. This review will be performed by our in-house construction administrators, who are experienced in CDD requirements.

Quality Assurance/Quality Control

Dewberry understands the value of repeat business. Our commitment to personalized client service is such that we guarantee we will respond to each client's needs promptly and effectively. From the beginning, we recognized that functional efficiency and technical excellence must be provided as a matter of course in engineering design. Each project produced by our firm reflects this corporate commitment to excellence, and our insurance is our Quality Control Plan. Our Quality Assurance Plan and procedures are based on the philosophies that include:

- **Plan:** Quality is controlled by adequate planning, coordination, supervision, technical direction, proper definition of job requirements and procedures, and the involvement of experienced professionals.
- **Do:** Quality is achieved by individuals performing work functions carefully and "doing it right the first time."
- **Check:** Quality is verified through checking, reviewing, and supervising work activities, with documentation by objective individuals who were not directly responsible for performing the initial work.
- **Act:** Quality is ensured by having a manager perform quality assurance functions that involve monitoring and close review of the work and the procedures used in performing the work.

Asset Management

Dewberry is a leader in developing comprehensive, strategic asset management programs for public infrastructure. We typically utilize and coordinate with IT, GIS, mapping, and other appropriate technologies. Our asset management services are part of helping clients build dynamic, sustainable organizations capable of and committed to delivering the highest possible level of value and service to their customers.

Our team brings credibility to the process that cannot be gained from a strict management-only consulting approach. Over the coming years, aging infrastructure will require an increasing higher portion of an organization's Capital and Renewal & Replacement (R&R) dollars. Today's planning must focus on risk based assessments, including targeted condition assessments, to quantify and prioritize limited R&R and capital dollars. The Dewberry Team is comprised of subject matter experts who champion this innovative approach.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

33. NAME AND TITLE

Rey Malavé, PE, Associate Vice President

32. DATE

11.17.2023

(If a firm has branch offices, complete for each specific branch office seeking work.)

STANDARD FORM 330 (REV. 7/2021) PAGE 1

ARCHITECT – ENGINEER QUALIFICATIONS

PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

1. SOLICITATION NUMBER
(IF ANY)

N/A

2a. FIRM (or Branch Office) NAME

**Dewberry Engineers Inc.
(Orlando branch office)**



3. YEAR ESTABLISHED

2013

4. UNIQUE ENTITY IDENTIFIER

K3WDSCEDY1V5

2b. STREET

800 North Magnolia Avenue, Suite 1000

5. OWNERSHIP

2c. CITY

Orlando

2d. STATE

FL

2e. ZIP CODE

32803-3251

a. TYPE

Corporation

6a. POINT OF CONTACT NAME AND TITLE

Kevin E. Knudsen, PE, Vice President

b. SMALL BUSINESS STATUS

No

6b. TELEPHONE NUMBER

321.354.9646

6c. EMAIL ADDRESS

kknudsen@dewberry.com

7. NAME OF FIRM (If block 2a is a branch office)

The Dewberry Companies Inc.

8a. FORMER FIRM NAME(S) (If any)

Former name of Dewberry Engineers Inc. (DEI): Dewberry-Goodkind, Inc.; Goodkind & O'Dea, Inc.; Goodkind & O'Dea of New York, Inc.; Goodkind & O'Dea, Inc. (partnership); A.E. Friedgen, Inc.
Affiliated companies: Dewberry Architects Inc. (DAI); Dewberry Design-Builders Inc. (DDB)

8b. YEAR ESTABLISHED

Dewberry Engineers Inc.: 2012

8c. UNIQUE ENTITY IDENTIFIER

DEI: K3WDSCEDY1V5;
DAI: DB9NCZBFDDN3;
DDB: CG6JSKCEKN6

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	232	9	B02	Bridges	1
08	CADD Technician	80	8	C16	Construction Surveying	2
12	Civil Engineer	329	12	E03	Electrical Studies and Design	2
15	Construction Inspector	121	1	E11	Environmental Planning	1
16	Construction Manager	66	1	L02	Land Surveying	4
20	Economists/Financial Analysts	47	4	L10	Land Development, Residential	6
21	Electrical Engineer	66	1	L11	Land Development, Commercial	4
24	Environmental Scientist	64	9	L12	Land Development, Industrial	2
30	Geologist	9	1	L13	Land Development, Public	4
38	Land Surveyor	211	27	R07	Remote Sensing	1
39	Landscape Architect	38	4	R11	Rivers; Canals; Waterways; Flood Control	1
47	Planner: Urban/Regional	37	2	S10	Surveying; Platting; Mapping; Flood Plain Studies	6
48	Program Analyst/Program Manager	31	3	S13	Storm Water Handling & Facilities	1
56	Technical/Specification Writer	53	2	T01	Telephone Systems (Rural; Mobile; Intercom, Etc.)	2
57	Structural Engineer	145	6	T02	Testing & Inspection Services	1
58	Technician/Analyst	3	1	T03	Traffic & Transportation Engineering	8
60	Transportation Engineer	174	28	T04	Topographic Surveying and Mapping	5
62	Water Resources Engineer	117	3	T05	Towers (Self-Supporting & Guyed Systems)	3
	Water/Wastewater Engineer	101	6	W02	Water Resources; Hydrology; Ground Water	1
	Other Employees	520		W03	Water Supply; Treatment and Distribution	7
Total		2444	128			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRMS FOR LAST 3 YEARS
(Insert revenue index number shown at right)

a. Federal Work 1
b. Non-Federal Work 8
c. Total Work 8

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million
6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

b. DATE

November 17, 2023

c. NAME AND TITLE

Donald E. Stone, Jr., Director/Executive Vice President

(If a firm has branch offices, complete for each specific branch office seeking work.)

N/A

STANDARD FORM 330 (REV. 7/2021) PAGE 1

1. SOLICITATION NUMBER
(IF ANY)

(If a firm has branch offices, complete for each specific branch office seeking work.)

Dewberry Engineers Inc.
(Tampa branch office)



2014

K3WDSCEDY1V5

1000 North Ashley Drive, Suite 801

5. OWNERSHIP

Tampa

FL

33602-3718

Corporation

Amar K. Nayegandhi, CP, CMS, GISP, Senior Vice President

No

813.421.8642

anayegandhi@dewberry.com

The Dewberry Companies Inc.

Former name of Dewberry Engineers Inc. (DEI): Dewberry-Goodkind, Inc.; Goodkind & O'Dea, Inc.; Goodkind & O'Dea of New York, Inc.; Goodkind & O'Dea, Inc. (partnership); A.E. Friedgen, Inc.
Affiliated companies: Dewberry Architects Inc. (DAI); Dewberry Design-Builders Inc. (DDB)

Dewberry Engineers
Inc.: 2012

DEI: K3WDSCEDY1V5;
DAI: DB9NCZBFDDN3;
DDB: CG6JSKCHEKN6

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	232	2	E12	Environmental Remediation	1
21	Electrical Engineer	66	1	G04	Geographic Information System Services: Development, Analysis, and Data Collection	4
24	Environmental Scientist	64	4	L02	Land Surveying	1
29	Geographic Information System Specialist	95	19	L10	Land Development; Residential	1
45	Photo Interpreter	6	4	P03	Photogrammetry	1
46	Photogrammetrist	4	2	R07	Remote Sensing	8
49	Remote Sensing Specialist	19	11	R10	Risk Analysis	1
62	Water Resources Engineer	117	1	S10	Surveying; Platting; Mapping; Flood Plain Studies	1
	Hydrologist	3	1	S13	Storm Water Handling & Facilities	1
	QA/QC Specialist	14	1	W02	Water Resources; Hydrology; Ground Water	1
	Water/Wastewater Engineer	101	1			
	Other Employees	1723				
Total		2444	47			

a. Federal Work	7
b. Non-Federal Work	6
c. Total Work	8

1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million
6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

The foregoing is a statement of facts.

SIGNATURE 1 grad E. Stosa

November 17, 2023

Donald E. Stone, Jr., Director/Executive Vice President

SECTION 2: Firm Licenses



FIRM LICENSES

State Licenses

State of Florida Department of State

I certify from the records of this office that DEWBERRY ENGINEERS INC. is a New York corporation authorized to transact business in the State of Florida, qualified on December 26, 2000.

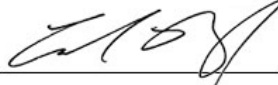
The document number of this corporation is F00000007242.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on April 24, 2022, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fifth day of January, 2023*




Secretary of State

Tracking Number: 2476514278CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No: **LB8011**

Expiration Date February 28, 2025

Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

DEWBERRY ENGINEERS INC.
800 N MAGNOLIA AVE STE 1000
ORLANDO, FL 32803-3251

A stylized signature of Wilton Simpson, consisting of a large, bold, cursive 'W' followed by a horizontal line and a small flourish.

WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

Please be advised that as of February 2021, the Florida Board of Professional Engineers (FBPE) does not require companies to renew their engineering licensure and therefore no longer have printable licenses nor applicable expiration dates, only a requirement that they be currently listed on the Board's registry. Dewberry Engineers Inc. is up-to-date on professional registration to the board, which can be confirmed with a Florida Department of Business & Professional Regulation (DBPR) licensee search.

The screenshot shows the Florida DBPR Online Services website. The header includes the Florida DBPR logo and the text "DBPR ONLINE SERVICES" with a "Home" link. A left sidebar contains navigation links: "Log On", "Search for a Licensee", "Apply for a License", "View Application Status", "Find Exam Information", "File a Complaint", "ABST Delinquent", "Invoice & Activity", and "List Search". The main content area displays the "Licensee Details" for "DEWBERRY ENGINEERS INC. (Primary Name)".

Licensee Information	
Name:	DEWBERRY ENGINEERS INC. (Primary Name)
Main Address:	8401 ARLINGTON BLVD. FAIRFAX Virginia 22031
County:	OUT OF STATE
License Mailing:	
License Location:	

License Information	
License Type:	Registry
Rank:	Registry
License Number:	8794
Status:	Current
Licensure Date:	02/09/2001
Expires:	

Special Qualifications	Qualification Effective

Alternate Names

The screenshot shows the Florida DBPR Online Services website with the same header and sidebar as the previous image. The main content area displays the "Licensee Details" for "BEIGHT, JAMES L. (Primary Name)".

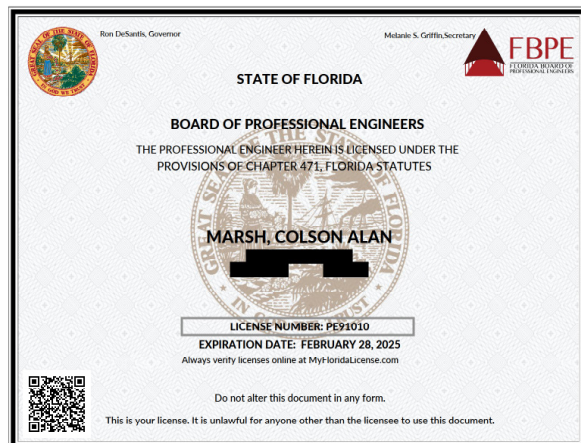
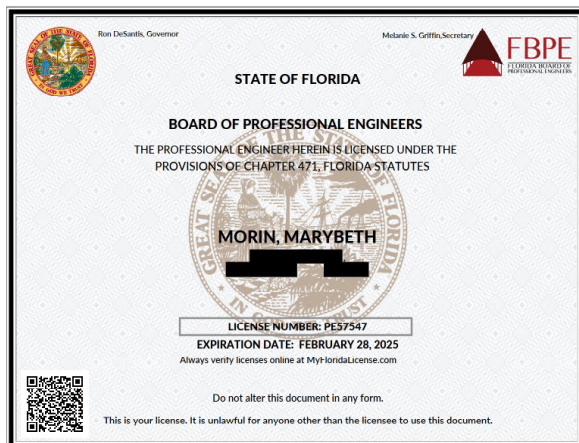
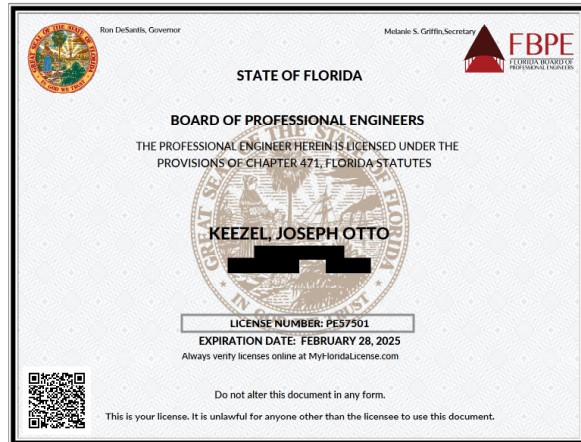
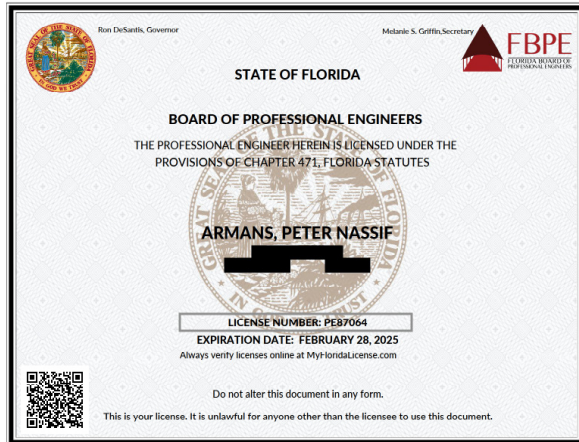
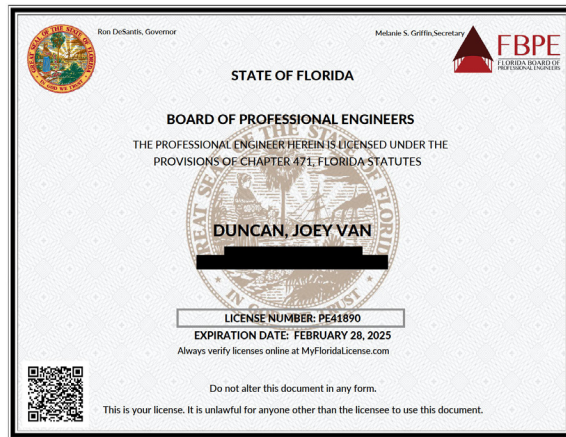
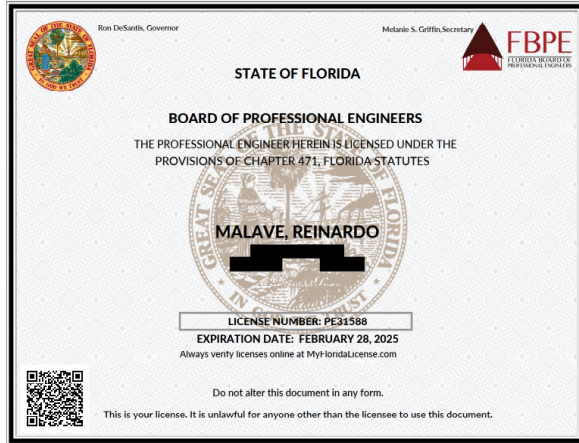
Licensee Information	
Name:	BEIGHT, JAMES L. (Primary Name)
Main Address:	DEWBERRY ARCHITECTS INC (DBA Name) 8401 ARLINGTON BLVD FAIRFAX Virginia 22031-4666
County:	OUT OF STATE
License Mailing:	
License Location:	

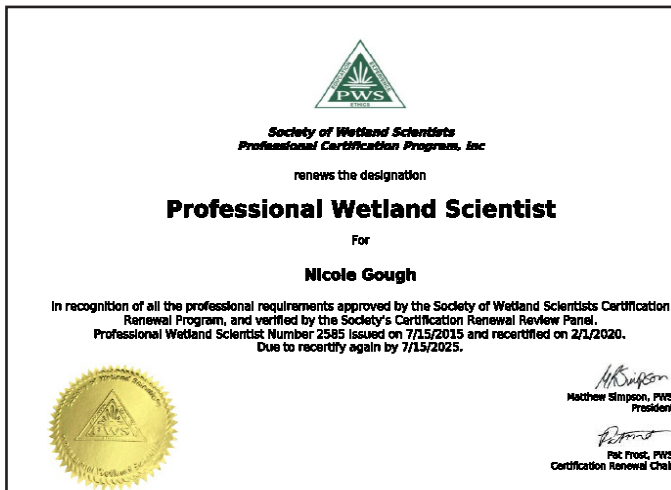
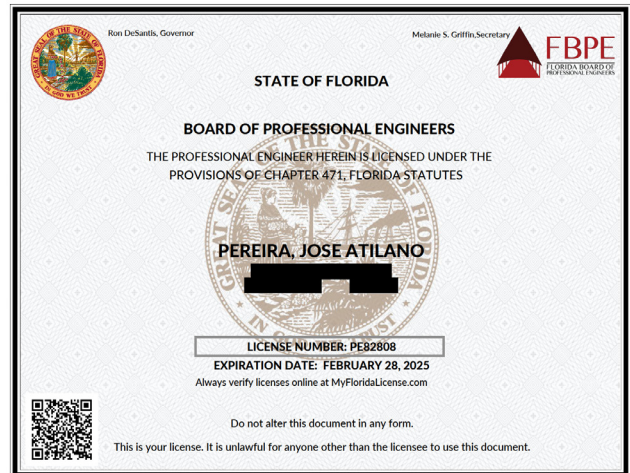
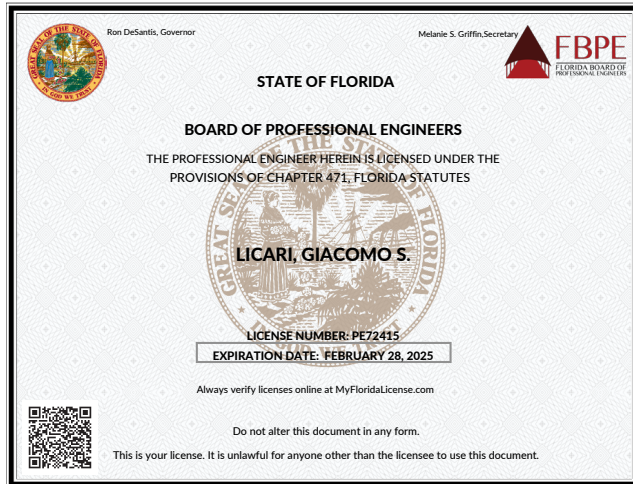
License Information	
License Type:	Architect
Rank:	Architect
License Number:	AR0012022
Status:	Current, Active
Licensure Date:	12/07/1987
Expires:	02/28/2023

Special Qualifications	Qualification Effective

Alternate Names

Individual Licenses





SECTION 3: Qualifications and Experience



QUALIFICATIONS AND EXPERIENCE

Ability and Adequacy of Professional Personnel

We have carefully selected our team of professionals and technical experts to match our experience and expertise with the qualifications required. Our firm has a wide array of experience, disciplines, and resources available to provide the required services to the Aberdeen CDD. Our team can provide engineering design, planning management, technical, and administrative services as requested by Aberdeen CDD and will make a commitment to prioritize the CDD's needs.

Our District Engineer, Joey Duncan, PE, Principal Engineer at Dewberry, has 42 years of experience in program management and civil engineering for both the public and private sectors, with an emphasis on the planning, design, and construction of water and power infrastructure. Previously, Joey Duncan served the City of Jacksonville for over five years as Director of Public Works. Under his leadership, the team has provided a range of experts that meet each of the needs under this contract. This experience included infrastructure review, floodplain mapping, SWMM Modeling, FEMA coordination, resiliency, water quality, and CIP development.

Joey has a proven track record for meeting budgets and schedules on complex and short time frame design projects. He is known for his ability to quickly adapt to changing schedules, design parameters, and client needs. Joey's diversified background in engineering design includes all aspects of land development engineering including master drainage, stormwater management design, site grading, water and reclaim distribution, sewer collection/transmission systems, and project reviews for permitting agencies.

Serving as Assistant District Engineer is **Peter Armans, PE**. He has 14 years of experience in planning, design, rehabilitation, condition assessment, and construction management of water distribution, sewer conveyance, and stormwater management systems. He oversees and reviews inspection technologies and methodologies and has in-depth experience with scoping, budgeting, advertising, and negotiating construction activities and contracts.

Our project management and organizational

Why Dewberry?



District Engineer for 25+ CDDs across Florida



Local, experienced District Engineer ready to work for you



Comprehensive understanding of CDD's infrastructure and operational needs



300+ employees in 15 offices within Florida, including a local office in Jacksonville and Orlando



Cohesive group of professionals integrated across service areas to leverage success for our clients



60+ years helping clients build and shape communities

structure within each key service areas demonstrates our thorough understanding of the scope of this contract and our desire to meet the objectives of the project assignments.

Our senior experienced professionals are well versed in addressing their particular specialty area and have associates working under their direction to tackle any assignment from Aberdeen CDD efficiently. This organizational structure has a long history of success as a model that Dewberry has implemented across the country for similar CDDs and public agencies.

We will continue to develop and apply innovative concepts and techniques to design and manage all tasks effectively and efficiently. It is important to note that Dewberry is a full-service civil engineering firm that can meet your needs for any project – large or small. Dewberry can react quickly to client requests and provide all technical support under one roof.

For more information on our project management



FIGURE 3.1 We build strong and lasting relationships with our clients. The caliber of our people and combining unsurpassed client service with deep subject matter expertise is what sets us apart. We operate with the highest level of ethics and transparency. Our integrity—and that of our people—is second to none. Personal commitment to our clients and standing behind our work are two central tenets of our cultural statement, “Dewberry at Work.”
.....

team, we have provided resumes in within **Section 1: Standard Form 330** of our proposal.

Certified Minority Business

While Dewberry Engineers Inc. does not qualify as a certified minority business, we proactively support minority and disadvantaged businesses through corporate initiatives aimed at providing opportunities that nurture and support our valued subcontractors.

Willingness to Meet Time and Budget Requirements

Dewberry recognizes the importance of maintaining project budgets. We have a long history of providing on-schedule services and projects that fit within the client’s budget. Over 85% of our work is from repeat clients ... a testament to our ability to work within a budget and schedule.

Our team will use the following proven actions to control the project budget:

- **Experienced Staff:** The most effective means of meeting the design budget and schedule is using experienced staff with the knowledge, training, and equipment necessary to perform their assigned tasks. Dewberry’s Project Team has these attributes.
- **Construction Budget Controls:** We are acutely aware of the volatile construction materials market and its impact on construction budgets. As such, we periodically update our cost data to ensure that the most current unit prices are used for the construction cost estimates.
- **Project Schedule:** One way we keep costs in line is by developing and maintaining a schedule for each task. We build a design quality control checking date into every schedule prior to the submittal date for all project deliverables. We have found that focusing on the submittal date often results in rushed or incomplete quality control checks of the plans. Therefore, we will schedule a quality check date at least two weeks prior to the submittal date to make sure that the process is completed. This also allows our District Engineer and team to focus on the quality control date, resulting in plenty of time for the process to work and thus further

committing to the project's budget.

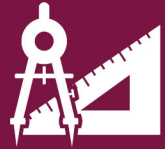
Past Experience and Performance

For more than 45 years, our land development professionals have combined an unsurpassed commitment to serving Florida developers with deep subject matter expertise in a broad spectrum of professional services. We have served as District Engineer for over 50 CDDs across Florida, varying in size from 200 acres to close to 10,000 acres. We are experienced in CDDs from the creation to the continued operations.

Our clients benefit from our local experience and presence and our familiarity with entitlement issues, plan development and review processes, and local codes and ordinances. We offer creative and cost-effective designs that transform communities.

We provide our residential clients with a range of services, including land planning, entitlement approval, infrastructure design and permitting, surveying, stormwater modeling, environmental review and permitting, sustainable design, landscape architecture, and cost and schedule estimates. We envision and help realize possibilities to enrich communities, restore built and natural environments, and manage positive change.

2023 ENR SOURCEBOOK RANKINGS

#34 
Top 500
DESIGN FIRMS

The following table demonstrates our CDD experience throughout Florida, including various projects in Polk County, such as the Highland Meadows CDD, East 547 CDD, and Eden Hills CDD.

CDD/Location	District Engineer	Planning	Due Diligence	Civil Engineering	Roadway Design	Stormwater Design	Environmental/Permitting	Landscape Architecture	Survey	Construction Admin
Baytree CDD, Brevard County, FL	●	●		●	●	●	●			●
Cascades at Groveland CDD, Groveland, FL	●	●	●	●	●	●	●		●	●
Country Greens CDD (Sorrento Springs CDD), Lake County, FL	●	●	●	●	●	●	●	●	●	●
Covington Park CDD, Hillsborough County, FL	●	●		●	●	●	●	●	●	●
Deer Run CDD, Flagler County, FL	●	●		●	●	●		●	●	●
Dowden West CDD, Orange County, FL	●	●	●	●	●	●	●	●	●	●
East Park CDD, Orange County, FL	●	●		●			●		●	●
Greater Lakes - Sawgrass Bay CDD, Lake Wales, FL	●	●		●			●		●	●
Highland Meadows CDD, Polk County, FL	●	●		●	●	●	●	●	●	●
Lake Emma CDD, Groveland, FL	●	●	●	●	●	●	●		●	●
Lakewood Ranch CDDs 1, 2, 4, 5, 6, Manatee County, FL	●	●		●			●	●	●	●
Lakewood Ranch Stewardship, Manatee County, FL	●	●		●	●	●			●	

<u>CDD/Location</u>	District Engineer	Planning	Due Diligence	Civil Engineering	Roadway Design	Stormwater Design	Environmental/Permitting	Landscape Architecture	Survey	Construction Admin
Live Oak Lake (Twin Lakes Development) CDD , Osceola County, FL	●	●	●	●	●	●	●	●	●	●
Montecito CDD , Brevard County, FL	●			●					●	●
Narcoossee CDD , Orange County, FL	●	●		●			●		●	●
On-Top-of-the-World CDDs , Marion County, FL	●	●		●	●	●			●	●
Osceola Chain of Lakes , Osceola County, FL	●	●	●	●	●	●	●	●	●	●
Reedy Creek Improvement District , Osceola County, FL	●	●		●			●		●	●
Reunion Resort CDD , Osceola County, FL	●	●		●		●			●	●
East 547 CDD , Polk County, FL	●	●		●			●		●	●
Eden Hills CDD , Polk County, FL	●	●		●			●		●	●
VillaSol CDD , Osceola County, FL	●	●		●	●	●		●	●	●

Geographic Location

With 15 office locations and over 300 employees in Florida, we bring expertise, qualifications, and resources to clients throughout the State.

Located in our Jacksonville and Orlando offices, Joey and Peter will be responsive, make frequent visits, and be readily available for meetings, presentations, or site visits. Additionally, our project team includes local Jacksonville and Orlando staff members proposed for this contract, which leads all components of our assignments to be developed concurrently by a cohesive team.

By utilizing our extensive presence within Central Florida, our approach to the District's projects will combine our understanding of the various project assignments with our experience in identifying the District's needs to develop the appropriate project team for each assignment. This allows us to minimize the time needed from project request to "boots on the ground" activity.

In addition, our Project Team is supported by nationally-recognized subject matter experts and dedicated quality control staff who have the required capacity to provide the array of required services to Aberdeen. This depth of organization permits us to call upon specialists and a broad base of support to satisfy diverse or manpower intensive tasks.

Current and Projected Workloads

Dewberry has an excellent track record of meeting time and budget requirements on the projects we highlighted in this response and are committed to meeting the goals of the Aberdeen CDD. **We are fully available for this contract!**

Our team, supported by a strong in-house team of infrastructure design specialists, planners, surveyors, environmental scientists, ROW mappers, roadway engineers, MOT engineers, and construction inspection personnel. As such, Dewberry has the capacity to address all of the District's needs throughout the term of this contract.

Due to the capacity and availability of our proposed staff, we can commit our dedicated team members for these important projects.

Volume of Work Previously Awarded to Consultant by District

Although Dewberry has not worked for the Aberdeen CDD, we have extensive working experience with numerous CDDs. As demonstrated throughout our proposal, we currently serve as the District Engineer for over 50 CDDs in Florida, which allows us to provide Aberdeen with the unique experience, familiarity, and understanding of the type of services that will be requested.



 **Dewberry®**

www.dewberry.com

NOVEMBER 17, 2023
ORIGINAL



Solicitation: Aberdeen Community Development District

GOVERNMENTAL MANAGEMENT SERVICES, LLC



November 17, 2023

Aberdeen Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

RE: Request for Qualifications - Professional Engineering Services

Dear Members of the District Selection Committee,

Aberdeen CDD values creative, site-specific solutions; an attentive and responsive team that follows through and keeps you informed, and understands how to deliver your project efficiently and effectively giving you peace of mind that your projects are our top priority so you can concentrate on your top priorities.

Matthews | DCCM understands that local infrastructure is essential to business, schools, families, and the economy. We are dedicated to improving this community through projects just like this because it is our community, too. Established in 2005, our team has been helping counties throughout Florida solve their challenges in site/civil, transportation, planning, landscape architecture, architecture, surveying, utility infrastructure, land development, and construction administration and inspection services.

Our team will be led by **Alex Acree, PE**, as Project Manager for this contract. He will be the primary point-of-contact that will be overseeing the attendance of District meetings, construction services, and other engineering tasks. Our firm has extensive experience working with CDDs. Matthews | DCCM has been the District Engineering or prime engineering consultant for other CDDs, HOAs, POAs, and master planned communities.

WHY MATTHEWS | DCCM

- » **Full Service:** Our range of services results in efficiencies and increased cost-effectiveness.
- » **Available Depth of Staff:** With ~50 professionals local to the project, we can provide you with the right team to serve the specific needs of this project.
- » **Proactive and Responsive:** Our team is attentive and responsive - returning calls and emails within 24 hours and providing you with updates to keep you informed of project status.
- » **This is Our Home:** We have extensive resumes of completed projects working to support the growth of our local communities.
- » **Collaborative:** Communication and client experience are important, which is why we balance stakeholder concerns and requirements with the functional needs of the project/client.
- » **On-Time/On Budget:** We actively seek ways to complete every project ahead of schedule and under budget.
- » **No Cookie Cutter:** We provide customized solutions for the unique engineering constraints of the NE Florida coast.
- » **Quality:** We have detailed QA/QC processes to ensure the highest quality.

As President of Matthews | DCCM and Principal-in-Charge for this contract, I take responsibility for the oversight and delivery of the projects issued under this contract, and fully commit the firm's resources to work order assignments.

This proposal outlines our approach to your request. We appreciate the opportunity to help you achieve your goals. If you need more information or definition, please feel free to give me a call at any time at 904-826-1334. We are eager to solve your challenges and ask for your confidence by awarding us this project.

Respectfully,

Matthews | DCCM



Rob A. Matthews III, PE
President

ARCHITECT-ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

RFQ for Professional Engineering Services, Aberdeen CDD

2. PUBLIC NOTICE DATE

November 3, 2023

3. SOLICITATION OR PROJECT NUMBER

N/A

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Alex Acree, PE, Project Manager

5. NAME OF FIRM

Matthews | DCCM

6. TELEPHONE NUMBER

(904) 826-1334

7. FAX NUMBER

(904) 826-4547

8. E-MAIL ADDRESS

marketing@mdginc.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCONTRACTOR			
a.	x				Matthews DCCM <input type="checkbox"/> CHECK IF BRANCH OFFICE	7 Waldo Street St. Augustine	Civil Engineering, Planning, Permitting, Surveying, Construction Administration and CEI
b.	x				Matthews DCCM <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	6621 Southpoint Drive N #300, Jacksonville, FL 32216	Civil Engineering, Planning, Permitting, Construction Administration, Landscape Architecture, Architecture
c.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☒ (Attached)



E. Resumes of Key Personnel Proposed for this Contract
(Complete one Section E for each key person)

12. NAME Alex Acree, PE	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 18	b. WITH CURRENT FIRM 7

15. FIRM NAME AND LOCATION (City and State) Matthews DCCM, St. Augustine, FL

16. EDUCATION (Degree and Specialization) BS, Civil Engineering	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida - Professional Engineer
---------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) With 18 years of experience, Alex has managed diverse projects, from master planned residential subdivisions to small commercial facilities. His expertise covers stormwater management, watershed analysis, and pond siting, serving both municipal and private development projects. He's skilled in construction administration, overseeing pre-construction meetings, document preparation, bid assistance, and more. As an effective project manager, Alex leads his engineering team from project inception through design, permitting, construction, inspections, and certifications for multiple development projects. successfully leads his team of engineers from project conception through design, permitting, construction, inspections, and certifications for multiple development projects.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Sampson Creek CDD, District Engineer, St. Johns, FL	Ongoing	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Ongoing professional engineering services, including drainage analysis, roadway maintenance assessments with improvement recommendations, Aquatic Center upgrades, hardscape enhancements, and landscape architecture for revitalizing the Golf and Country Club Amenity Center's landscaped areas.		
b.	Stillwater CDD, District Engineer, St. Augustine, FL	Ongoing	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Ongoing engineering services including wastewater and stormwater assessments, infrastructure dedication, and golf cart signage plans. Additionally, our role includes attending meetings and hearings, project monitoring, general engineering consulting, and report and requisition preparation.		
c.	World Golf Village, HOA, Pond Evaluations, St. Augustine, FL	2020	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Engineering services for approximately 45 stormwater management facilities. Each facility underwent a comprehensive assessment, resulting in detailed reports covering slope conditions, control structures, orifices, vegetation, erosion, permit compliance, required repairs, and preventive maintenance recommendations.		
d.	South Village CDD, District Engineer, Orange Park, FL	Ongoing	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Continuous engineering services for pond bank reconstruction, including needs analysis covering facilities, resident projections, service areas, costs, facility lifespan, and financial planning. Additionally, comprehensive public facilities reports detail existing and future facilities, financing, schedules, and capacity projections to ensure regulatory compliance and informed evaluations.		
e.	Arbors at Valencia, St. Augustine, FL	2019	2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Professional engineering services for a new subdivision to include 200 single-family home sites. Services included site planning, re-zoning assistance, construction plans detailing site, paving, grading and drainage plans, utility plans, parking lot addition, construction administration and certifications, and bid assistance.		

E. Resumes of Key Personnel Proposed for this Contract
(Complete one Section E for each key person)

12. NAME Rob A. Matthews III, PE	13. ROLE IN THIS CONTRACT Principal-in-Charge	14. YEARS EXPERIENCE	
		a. TOTAL 27	b. WITH CURRENT FIRM 18

15. FIRM NAME AND LOCATION (City and State) Matthews DCCM, St. Augustine, FL

16. EDUCATION (Degree and Specialization) BS, Civil Engineering; MS, Civil Engineering	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida, South Carolina - Professional Engineer
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Rob has extensive experience in land development, roadway engineering, and environmental permitting, spanning 18 years at Matthews DCCM. His expertise covers CDBG work, roadway projects, site development, environmental permitting, and regulatory compliance. Rob excels in planning, managing, designing, and inspecting land development and municipal civil engineering projects, utility infrastructure design, stormwater modeling, roadway design, environmental impact studies, site development, and permitting. As President of Matthews DCCM, he oversees resource allocation, schedules, and ensures project alignment with client expectations through close monitoring and coordination.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Sampson Creek CDD, District Engineer, St. Johns, FL	Ongoing	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Principal-in-Charge. Ongoing professional engineering services, including drainage analysis, roadway maintenance assessments with improvement recommendations, Aquatic Center upgrades, hardscape enhancements, and landscape architecture for revitalizing the Golf and Country Club Amenity Center's landscaped areas.		
b.	Julington Creek Plantation POA, Continuing Engineering Services Fruit Cove, FL	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Principal-in-Charge. Providing complete oversight of project components as specified in the continuing service contract for this large subdivision located in NW St. Johns County. Project scope has included evaluations of roadway pavement condition, redesign of curbing, traffic study evaluation, and evaluation of drainage issues.		
c.	Cimarrone POA Master Drainage System Study, Jacksonville, FL	2015	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Principal-in-Charge. Providing complete oversight of project components as specified in the continuing service contract for this large subdivision located on CR 210. Project scope has included an evaluation of the master drainage plan for the subdivision to make recommendations and resolve problem areas.		
d.	Plantation Estates POA Road & Stormwater Evaluation, St. Johns County, FL	2018	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Principal-in-Charge. Under a continuing service contract for engineering services, Matthews DCCM provided assessments and remediation for drainage systems and roadway pavement conditions for this gated community of single-family homes.		
e.	Olympus Reserve CDD, District Engineer, Clermont, FL	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Principal-in-Charge. Continuous services, including engineering, surveying, planning, landscaping, construction administration, environmental management, permitting, and financial/economic studies. Geared toward financing, constructing, acquiring, and maintaining infrastructure improvements and services within the District.		

E. Resumes of Key Personnel Proposed for this Contract
(Complete one Section E for each key person)

12. NAME Billy Almaguer, PE	13. ROLE IN THIS CONTRACT QA/QC Manager	14. YEARS EXPERIENCE	
		a. TOTAL 25	b. WITH CURRENT FIRM 7

15. FIRM NAME AND LOCATION (City and State) Matthews DCCM, St. Augustine, FL

16. EDUCATION (Degree and Specialization) BS, Civil Engineering; MS, Civil Engineering	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida - Professional Engineer
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
 Billy, an experienced professional engineer, specializes in civil site design, regulatory permitting, stormwater modeling, and drainage facility design. His broad expertise includes wetland modeling, stormwater planning, and engineering for various projects, from highways to beach re-nourishment and mitigation banks. He's well-versed in construction administration, bid document preparation, and ensuring quality control. Billy's role encompasses the review of all engineering and design work, delivering comprehensive and high-quality solutions that align with client requirements.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Home Again St. Johns, St. Augustine, FL		2018	2018
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm QC Manager. Civil engineering and site design for a sizable campus with multiple structures, including an administration building, medical facility, and five low-income housing buildings comprising ~100 units. The project encompassed driveway and parking lot design, stormwater management facilities, utility layout, and landscaping.		
Cypress Trail Subdivision, Ormond Beach, FL		2018	2020
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm QC Manager/Project Engineer. Engineering design services to permit and construct the subdivision. Scope included development of a concept site plan, construction plans, and permitting services. The subdivision (rezoned PUD) includes 48 home sites, a half-mile road, two stormwater ponds and infrastructure, and water and sewer utilities.		
Seaside Charter School, Jacksonville, FL		2018	2018
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm QA/QC Manager/Drainage Engineer. Civil engineering, design, and permitting for a school campus on Mayport Road, featuring four buildings, a playground, and a central gathering area, overcoming floodplain challenges near a tidally influenced creek. The project included separate driveways, an extensive sidewalk network, utility connections, and construction administration services.		
Anastasia Mosquito Control District (AMCD), St. Augustine, FL		2020	2022
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm QA/QC Manager. Conceptual site design/engineering for the AMCD base station, included utility and stormwater design, construction administration, and permitting. Phase 1: an office, classroom, maintenance facility, chemical storage, and a fueling site. Phase 2: student housing, laboratories, greenhouses, a poultry facility, and a heliport with a hangar and fueling facility.		
St. Johns County Fire Station & Sherriff's Office Complex, St. Augustine, FL		2019	2019
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm QA/QC Manager. Civil engineering site design for a fire station in St. Augustine. The facility, housing six fire apparatus, serves as a command center for the St. Johns County Sheriff's Office and features a three-story drill tower and fitness room. Scope included site planning, utility design, and securing regulatory permits from multiple agencies.		

E. Resumes of Key Personnel Proposed for this Contract
(Complete one Section E for each key person)

12. NAME Scott Knowles, PE, LEED AP	13. ROLE IN THIS CONTRACT Utility Coordinator/Civil Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 28	b. WITH CURRENT FIRM 16

15. FIRM NAME AND LOCATION (City and State) Matthews DCCM, St. Augustine, FL

16. EDUCATION (Degree and Specialization) BS, Agricultural Engineering	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida - Professional Engineer
----------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Scott brings extensive experience in land development engineering, including site and roadway design, stormwater management, utility coordination, and permitting. His project management background covers a wide range of services, from drainage and roadway design to land use planning and grant administration. Scott has managed various projects, including CDBG initiatives and FEMA HMGP projects. He excels in drainage and stormwater design, permitting, and construction administration for diverse projects, such as residential subdivisions, shopping centers, office buildings, schools, and recreational facilities. His expertise also extends to Geographic Information System (GIS) databases.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	World Golf Village, HOA, Pond Evaluations, St. Augustine, FL	2020	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer. Engineering services for ~45 stormwater management facilities/ponds. Each facility was inspected, and a report detailed conditions, compliance, necessary repairs, and preventative maintenance. Reports were cataloged per the St. Johns Northwest Master Association's SWMF system and certified by a licensed Florida engineer.		
b.	Queen's Harbour Yacht & Country Club, HOA Drainage Assessments, Jacksonville, FL	2020	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer. Engineering assessment of the Queen's Harbour neighborhood stormwater drainage system, covering 20+ ponds, inlets, pipes, manholes, and outfalls. Included a master map of the drainage system, identification of areas requiring corrective measures, repair recommendations, estimated costs, and operation and maintenance guidelines.		
c.	Flagler Estates Road & Water Control District, Flagler & St. Johns Counties, FL	Ongoing	NA
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Review of the drainage basin's stormwater model and managed projects to improve stormwater infrastructure, road resurfacing, and the replacement of water control structures. Facilitated Disaster Recovery (DR) and Community Development Block Grants (CDBG) for drainage and roadway enhancements and prepared a FEMA DR reimbursement and grant application to address hurricane damage caused by Hurricanes Matthew and Irma.		
d.	Disaster Recovery Projects (CDBG), Various Locations, St. Johns County, FL	2018	2018
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Assisted the County in preparing grant applications and provided plans and construction administration for CDBG initiatives addressing various infrastructure issues, including roadway, stormwater facilities, drainage, sewer repairs, and street lighting. These projects, totaling approximately \$3.5 million, involved roadway and stormwater design, drainage design, and bid document preparation.		
e.	Villages of Valencia, St. Augustine, FL	2018	2018
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Civil engineering services for the five-phase residential development of approximately 300 homes across 144 acres. Our scope encompassed construction plans, site grading, stormwater drainage, utility design, and a Stormwater Pollution Prevention Plan (SWPPP).		

E. Resumes of Key Personnel Proposed for this Contract
(Complete one Section E for each key person)

12. NAME Chris Buttermore, PE	13. ROLE IN THIS CONTRACT Roadway Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 18	b. WITH CURRENT FIRM 7

15. FIRM NAME AND LOCATION (City and State) Matthews DCCM, St. Augustine, FL

16. EDUCATION (Degree and Specialization) BS, Civil Engineering	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Florida - Professional Engineer
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Chris brings extensive design experience in public and private sector civil engineering projects, encompassing site planning, stormwater management, utilities, roadway design, parking lots, sidewalks, and trails for a variety of residential, commercial, industrial, government, and municipal projects. He has worked on various roadway design projects for FDOT and municipalities, serving in roles such as project manager, roadway engineer, MOT engineer, and S&PM engineer. His project management skills extend to controlled access highway design, temporary traffic control plans, ADA-compliant curb ramps, and more. Proficient in CADD, ICPR, and storm drainage software, Chris is well-versed in FDOT protocols and design criteria.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Olympus Reserve CDD, District Engineer, Clermont, FL		Ongoing	NA
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Ongoing professional engineering services to provide engineering, surveying, planning, landscaping, construction administration, environmental management, permitting, and financial and economic studies for the purpose of financing, constructing, acquiring and/or maintaining infrastructure improvement and services within the District.		
Madeira CDD, District Engineer, St. Augustine, FL		Ongoing	NA
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer. Engineering services, attend Board meetings, and offer professional expertise in line with the District's Trust Indentures. We also handle construction tasks, ensuring smooth project execution, and assist with ongoing facility maintenance as authorized by the Board.		
Las Calinas Residential Development, St. Augustine, FL		2016	2019
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Engineer. Provided engineering design services for this 440-acre residential development. Designs included a 39-acre recreation pond, internal roadways, utilities, and stormwater management facilities, as well as permitting.		
Colbert Lane & Grady Prather Jr. Cove Roadway Improvements, Palm Coast, FL		2017	2018
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Provided engineering design and permitting for the resurfacing of Colbert Lane (7.1 miles) and Grady Prather Jr. Cove (1.2 miles), including S&PM improvements and enhanced pavement markings. Identified severe shoulder and sidewalk deterioration on Grady Prather Jr. Cove, leading to concrete replacement. Addressed pipe cover issues affecting the Graham Swamp parking lot and added a full access driveway connection during the 60% design phase.		
Rock Springs Subdivision PUD, St. Augustine, FL		2021	2021
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. Planning and engineering services for Rock Springs Subdivision including reviewed and updated the concept plan to address stormwater issues, modified the PUD, and provided a Master Development Plan. Services include drainage analysis, rezoning assistance, construction plans for land clearing, site grading, stormwater management, utilities, landscape design, construction administration, and permitting with authorities.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

1

21. TITLE AND LOCATION (*City and State*)

**Sampson Creek CDD, District Engineer
St. Augustine, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

CONSTRUCTION (*if applicable*)

Ongoing

NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Sampson Creek CDD

b. POINT OF CONTACT NAME

Ernesto Torres

c. POINT OF CONTACT TELEPHONE NUMBER

(904) 940-5850

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



As District Engineer, Matthews | DCCM provides ongoing professional engineering services, which have included drainage analysis and improvement designs, roadway maintenance/pavement assessments and recommendations for improvements. To date, scope of work performed has also included upgrades to the development's Aquatic Center and hardscape improvements as well as landscape architecture services for the complete renovation of existing landscaped areas for the Golf and Country Club Amenity Center. An example of one project under this contract included the renovation and expansion of the community pool located in the St. Johns County Golf & Country Club. The project scope included a complete update of the existing facility to include a splash pad amenity for children, terrace seating for swim competitions, and additional shading in the pool area. Matthews | DCCM secured all permits as required by governing agencies.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

2

21. TITLE AND LOCATION (*City and State*)

**Olympus Development and CDD, District Engineer
Clermont, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (*if applicable*)

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Olympus CDD

b. POINT OF CONTACT NAME

Lynne Mullins

c. POINT OF CONTACT TELEPHONE NUMBER

(407) 723-5900

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Matthews | DCCM is providing engineering and landscape services for the Olympus Mixed-Use Development in Clermont along US Highway 27. This development is a key part of Clermont's "Wellness Way" corridor, spanning a vast 16,000-acre region. Olympus project shares space with major residential developments from builders like Lennar and Pulte, and it sprawls across 247 acres of land that was previously an orange grove, featuring hilly terrain and two preserved low spots transformed into a large lake and wetland area. To facilitate the funding and construction of Olympus, the Olympus CDD was formed, and Matthews | DCCM is the District Engineer, overseeing various subcontractors and the public bidding process to ensure fairness in contract awards. The development is divided into five distinct phases, each with unique infrastructure and construction requirements, including roads, utilities, and commercial spaces, as well as a sports campus with diverse facilities.

The Olympus development will seamlessly integrate a variety of property types, including single-family and multifamily residences, along with diverse commercial components such as retail outlets, offices, medical facilities, restaurants, and hotels. The project is set to offer numerous amenities like a welcome center, an extensive trail network connecting all phases, open spaces, parks, and an amphitheater. Matthews | DCCM's role as the CDD engineer involves comprehensive oversight, ensuring transparency and equity throughout the project's development phases and adhering to rigorous governmental entity regulations and processes.

Professional Fees: \$1,500,000

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

3

21. TITLE AND LOCATION (*City and State*)

**Stillwater Development and CDD, District Engineer
St. Johns, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (*if applicable*)

Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Lennar Homes

b. POINT OF CONTACT NAME

Ginny Feiner

c. POINT OF CONTACT TELEPHONE NUMBER

(904) 380-0779

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Matthews | DCCM is providing professional engineering services for the Stillwater development, an age restricted community with 550 single family and multifamily duplex units and an 18-hole golf course with associated amenities and infrastructure. The amenities include an 18,828 SF clubhouse building, a 2,109 SF Aquatics building with associated pool, a 600 SF driving range concession and restroom building with associated driving range bays, and a 9,098 SF maintenance facility. Additional recreational amenities include a 2.5 acre driving range, two full size tennis courts, two full size pickle ball courts, a bocce ball court and special event lawn space.

Matthews | DCCM coordinated the design and permitting with SJC, WMD, JEA, FDEP and ACOE. Matthews | DCCM is also responsible for certifications of the completed construction which requires routine site visits throughout construction and conducting an as-built review along with review of all testing documents.

As District Engineer, Matthews | DCCM actively manages a comprehensive project, providing essential services such as reporting, professional engineering, and construction oversight. The project encompasses a range of tasks and maintenance services as directed by the Board, ensuring overall success.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

4

21. TITLE AND LOCATION (*City and State*)

**South Village CDD, District Engineer
Orange Park, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (*if applicable*)

NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Government Management Services

b. POINT OF CONTACT NAME

James Oliver

c. POINT OF CONTACT TELEPHONE NUMBER

(904) 940-5850

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Matthews | DCCM serves as the District Engineer for the South Village Community Development District (CDD) in Clay County. Our team conducted a 20-year needs analysis as mandated by the 2021 legislative session, providing comprehensive insights into wastewater and stormwater services for the CDD. This analysis covered facility descriptions, resident projections, service areas, cost estimations, facility lifespan, financial histories, and funding plans.

Additionally, Matthews | DCCM will assist in preparing a public facilities report, which is required every 7 years. This report will detail existing public facilities, ongoing and proposed projects, replacement schedules, completion timelines, and facility capacity projections. Matthews | DCCM ensures compliance and transparency throughout these services to meet regulatory requirements.

As District Engineer, Matthews | DCCM has also assisted with various drainage issues throughout the community and added golf cart parking at the main amenity center. One major drainage issues involved the redesign of a failed stormwater outfall structure with a more appropriate design, and coordinating construction with the contractor and CDD board.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

5

21. TITLE AND LOCATION (*City and State*)

**Flagler Estates Road & Water Control District Continuing
Services, St Johns and Flagler Counties, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

Ongoing

CONSTRUCTION (*if applicable*)

NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Flagler Estates Road & Water Control District

b. POINT OF CONTACT NAME

Linda Gee

c. POINT OF CONTACT TELEPHONE NUMBER

(904) 692-1513

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Since 2010, Matthews | DCCM has provided ongoing engineering support as the District Engineer to this 7,000-acre community. Flagler Estates includes approximately 5,400 lots, over 140 miles of roadway, and over 36 miles of drainage canals. The roadways within Flagler Estates range from unpaved, to improved surface, to paved. Matthews | DCCM has worked with the District to provide phased improvements of the roadways with the goal of eventually paving the majority of the roads within the District. Over 30 miles of roadway have been improved from dirt to either black base, cold mix asphalt, or hot mix asphalt. Design, bidding assistance and construction administration for these roadway improvements have been included in our scope of work.

Additionally, collaboration with District staff was provided to create and maintain a Roadway Management Program to plan for new road improvements and to provide long-term maintenance solutions. We have completed a review of the overall stormwater model for this drainage basin, and finalized multiple projects to improve stormwater infrastructure, resurface roadways, and replace major water control structures that service Sixteen Mile Creek. Coordination for Disaster Recovery (DR) and Community Development Block Grants (CDBG) for improvements to drainage and roadways was provided. In 2017, MDG prepared and submitted a FEMA DR reimbursement and grant application for damage caused by Hurricane Matthew. Significant damage to drainageways and roadways throughout Flagler Estates was also caused by Hurricane Irma in September 2017. Matthews | DCCM worked with District staff and FEMA to secure reimbursement for the disaster cleanup and repairs following Hurricane Irma. Additionally, an application was prepared and submitted to Department of Economic Opportunity (DEO) for HMGP grants to improve damaged structures to prevent similar damage in future storm events.

Professional Fees: \$500K; Construction Value: \$2.5M

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

6

21. TITLE AND LOCATION (*City and State*)

**City of St. Augustine Continuing Service Contract
St. Augustine, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

CONSTRUCTION (*if applicable*)

2022

NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

City of St. Augustine

b. POINT OF CONTACT NAME

Reuben Franklin

c. POINT OF CONTACT TELEPHONE NUMBER

(904) 825-1040

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Matthews | DCCM has recently operated under a continuing services contract for the City of St. Augustine for civil engineering services. Projects to date have included analysis of stormwater drainage problem areas, and design and implementation of corrective measures, installation of saltwater monitoring wells, and capping of abandoned wells.

Additionally, Matthews | DCCM has engineered drainage improvements for several streets in St. Augustine's historic district. Streets included Pine Street, Inlet Drive, Charlotte Place, and the area near St. George and Cordova streets. Work has involved hydrologic and hydraulic analyses for the areas of concern, drainage improvement designs to correct sizing of water quality treatment structures and help in obtaining bids from contractors to perform the work. Work scope also included tasks such as providing modifications to the drainage systems, addition of hydrodynamic sediment separators, and repairs and improvements to the roadways involved in construction.

Professional Fees: \$200K; Construction Value: \$25M

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

7

21. TITLE AND LOCATION (City and State)

**St. Johns County Continuing Service Contract
St. Augustine, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2022

CONSTRUCTION (if applicable)
Various

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

St. Johns County

b. POINT OF CONTACT NAME

William "Bill" Freeman, PE

c. POINT OF CONTACT TELEPHONE NUMBER

(904) 825-1040

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)



Matthews | DCCM is currently operating under a continuing services contract for St. Johns County. Since 2008, our team has completed more than 60 projects under this contract. Examples include:

- » Butler Park Beachfront Pavilions
- » West Augustine Roadway and Drainage Improvements, CDBG
- » Woodlawn Road Drainage and Roadway Improvements
- » Public Works New Facility Site & Infrastructure Design
- » Santa Maria Drainage Engineering
- » Butler Beach Regional Drainage Study
- » Public Works Fuel Tanks Relocation
- » SR 13 Force Main Extension
- » Four Mile Roadway Improvements
- » Fruit Cove Drive Lift Station Upgrades
- » West Augustine Landscape Architecture
- » SJC Boat Ramp Assessments
- » Euclid Avenue Beachfront Parking
- » Usina Boat Ramp Park Redevelopment

Professional Fees: \$900k

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (City and State)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

8

21. TITLE AND LOCATION (*City and State*)

Queen's Harbour Yacht & Country Club HOA
Jacksonville, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2020

CONSTRUCTION (*if applicable*)

NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Queen's Harbour Yacht & CC HOA

b. POINT OF CONTACT NAME

Bethann Ridikas-Parker

c. POINT OF CONTACT TELEPHONE NUMBER

(904) 221-8859

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Queen's Harbour is a Jacksonville waterfront community features some of the most exquisite homes in Northeast Florida. Most homes within the community are nestled among decades-old oak trees, palms and winding waterways that connect to the Intracoastal Waterway, green spaces and ponds.

Matthews | DCCM was retained to provide professional engineering services for an engineering assessment of the Queen's Harbour neighborhood stormwater drainage system. The assessment covered all over 20 ponds, stormwater inlets, pipes, manholes, and outfalls.

A written assessment of the stormwater management system included a master map of drainage system, identification of areas needing corrective measures; recommendation for time of repairs; estimate of probable costs for repairs; and operation and maintenance guidelines for the stormwater system components.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

9

21. TITLE AND LOCATION (*City and State*)

**San Marco Heights
St. Augustine, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2023

CONSTRUCTION (*if applicable*)

2023

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

SHAG Development, LLC

b. POINT OF CONTACT NAME

Darren Smith

c. POINT OF CONTACT TELEPHONE NUMBER

(561) 859-8520

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Matthews | DCCM provided rezoning services, civil engineering design and permitting, as well as landscape architecture for San Marco Heights. This 132-unit affordable housing apartment complex also features a 5,000 SF clubhouse, fitness center, outdoor recreation, and protects 2.78 acres of wetland in a conservation easement.

The facility has backup power so that it can be used as an evacuation center in case of an emergency, such as a hurricane. The outdoor recreation center has a playground, bocce ball court, picnic tables, and other features.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED
TEAM'S QUALIFICATIONS FOR THIS CONTRACT**
(Present as many projects as requested by agency, or 10 projects, if not specified.
Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY
NUMBER

10

21. TITLE AND LOCATION (*City and State*)

**Isla Antigua Apartments
St. Augustine, Florida**

22. YEAR COMPLETED

PROFESSIONAL SERVICES

2019

CONSTRUCTION (*if applicable*)

2019

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

Catalyst Development Partners, LLC

b. POINT OF CONTACT NAME

Ben Field

c. POINT OF CONTACT TELEPHONE NUMBER

(678)-666-1220

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (*Include scope, size, and cost*)



Matthews | DCCM provided civil engineering, site design, and permitting for this luxury waterfront community located along the Intracoastal Waterway on Anastasia Island in St. Augustine, Florida.

Situated on 157 acres, this community provides occupants with up-scale accommodations and scenic views of two historic St. Augustine landmarks, the Bridge of Lions, and the St. Augustine Lighthouse. The Isla Antigua Apartments includes 450 luxury waterfront residences and condominiums, with community amenities featuring a resort-style pool with semiprivate cabanas, outdoor kitchen with gas grills and dining areas, a sunset beach retreat with and fire pit lounges, plus executive office suites and other commercial development along SR 312.

Isla Antigua also provides a unique retreat for residents, with direct access to the beautiful Matanzas River with a boardwalk and private dock with kayak launch.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

Matthews | DCCM

(2) FIRM LOCATION (*City and State*)

St. Augustine, FL

(3) ROLE

Prime Civil Engineer

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

[illegible]

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Sampson Creek CDD	6	City of St. Augustine Continuing Engineering Contract
2	Olympus Development/CDD	7	St. Johns County Continuing Engineering Contract
3	Stillwater Development/CDD	8	Queen's Harbour HOA
4	South Village CDD	9	San Marco Heights
5	Flagler Estates Water & Road Mgmt. District	10	Isla Antigua Apartments

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

To fully address the criteria requested in the RFQ, we offer the following additional information. This further demonstrates Matthews | DCCM's expertise and capabilities to perform all work that is anticipated under this contract as District Engineer for the Aberdeen CDD.

ABILITY AND ADEQUACY OF PROFESSIONAL PERSONNEL

Matthews | DCCM is equipped with a team of around 50 professionals, including engineers, technicians, inspectors, planners, architects, and project administrators, who bring extensive experience in a wide range of projects. This encompasses construction plans and specifications for land development, transportation systems, Signing & Pavement Markings, Maintenance of Traffic, stormwater management, utilities, structures, and permits from various authorities. Our Project Managers, Team Leaders, Engineers, and Technicians possess firsthand expertise in protocols, design criteria, and filing conventions necessary for permit and project approval.

Our key staff for this project team are experts in their disciplines and well suited to provide the continuing engineering services required of your District Engineer. **Additionally, one of our engineers lives in the Aberdeen community, giving us first-hand knowledge and understanding of the issues.** Our project management team and discipline leads are supported by other highly skilled engineers, technicians, and designers to provide a well-rounded and well-staffed production force.



Alex Acree, PE | VP of Production | Proposed Role: Project Manager

As Project Manager, Alex will offer technical expertise and support throughout the planning, design, and implementation of the civil engineering design. He will take charge of preparing engineering drawings and specifications, coordinate with contractors and suppliers, and provide supervision for construction activities, including attending district meetings to ensure seamless project execution.



Rob A. Matthews III, PE | President | Proposed Role: Principal-in-Charge

As Principal-in-Charge, Rob will provide strategic direction and overall leadership to the project. He will be responsible for setting the vision, goals, and objectives of the project and ensuring they are effectively communicated and implemented. Rob will oversee key aspects such as client relations, project delivery, financial management, and quality control. He will play a critical role in decision-making, managing resources, fostering client relationships, and maintaining the overall success of the project.



Billy Almaguer, PE | VP of Culture and Innovation | Proposed Role: QA/QC Manager

As QA/QC Manager, Billy will ensure that the deliverables, services, and processes meet or exceed established quality standards. He will be responsible for developing and implementing quality management systems, procedures, and protocols to ensure consistency and compliance with regulations and client requirements.



Scott Knowles, PE | Sr. Professional Engineer | Proposed Role: Project Engineer/Utility Coordinator

As Utility Coordinator and Project Engineer, Scott will serve as Utility Coordinator and provide invaluable assistance in the development and execution of design and construction plans for our projects. His responsibilities encompass managing utility-related aspects and facilitating a seamless integration of utility systems within the broader project framework.



Chris Buttermore, PE | Transportation Lead | Proposed Role: Transportation Engineer

As Transportation Engineer, Chris will play a pivotal role in the planning, design, and execution of transportation infrastructure projects. His responsibilities will encompass a wide range of tasks related to transportation systems, aimed at enhancing safety, efficiency, and sustainability in the Aberdeen community.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

CERTIFIED MBE

Matthews | DCCM is not a certified MBE.

WILLINGNESS & ABILITY TO MEET TIME & BUDGET REQUIREMENTS

The Matthews | DCCM Team commits to meeting the schedule and budget goals of the Aberdeen CDD. Matthews | DCCM will determine the most cost-effective solutions and time saving measures for all project improvements issued under this contract.

Our team will be led by **Alex Acree, PE**, as the Project Manager. With the responsibility of managing this contract, Alex will oversee the resources needed to fulfill the requirements.

For each submittal, we establish advanced internal deadlines to allow for proper quality control of the deliverables as well as early submittals. Progress reports will be provided to the Project Manager including action items and schedule status reports. Some other measures we will apply to control the project schedule and budget include executing a detailed Project Management Plan, applying a strong QA/QC plan focused on constructibility reviews, developing a well-defined scope and updating the project cost estimate at every stage of the plans submittals, and early start on all critical issues such as public involvement, permitting and utility coordination.

Matthews | DCCM has a record of completing work on time and within budget. In fact, nearly every one of Matthews | DCCM's projects have met these requirements. For work requiring quick turnaround, we adjust work schedules as necessary to meet our client's needs. We commit to continuing our impressive service record by providing prompt responses and the delivery of quality construction documents.

CONSULTANT'S PAST EXPERIENCE/PERFORMANCE

Matthews | DCCM has maintained work/task order driven continuing service contracts for several years and has the experience and resources necessary to anticipate and compensate for these challenges. Through efficient scheduling, a dedicated workforce, solid experience, and proven record of success with past projects, Matthews | DCCM has earned a reputation for providing high-quality, innovative engineering solutions in a timely and cost-effective manner.

Matthews | DCCM has also completed multitude private development projects within its service area. These projects involved planning, design, and permitting, and many involved construction inspection. Pertinent to the interests of this RFQ, our expertise includes application of the latest versions of ICPR and POND5 hydrologic software applications to address issues associated with stormwater infrastructure including stormwater ponds, and pond bank design and reconstruction. Clients that entrust Matthews | DCCM to perform these professional services on a continuing basis include:

- » Antigua Community Development District (Continuing Engineering Services - District Engineer)
- » Madeira Community Development District (Continuing Engineering Services - District Engineer)
- » Sampson Creek Community Development District (Continuing Engineering Services - District Engineer)
- » Stillwater Community Development District (Continuing Engineering Services - District Engineer)
- » South Village Community Development District (Continuing Engineering Services - District Engineer)
- » Tolomato Community Development District, Nocatee (Continuing Engineering Services - District Engineer)
- » Olympus Community Development District (Continuing Engineering Services - District Engineer)
- » Flagler Estates Road and Water Control District (Continuing Engineering Services - District Engineer)
- » St. Johns County School District (Continuing Engineering Services)
- » St. Johns County (Continuing Engineering Services)
- » St. Johns County Parks and Recreation Department (Continuing Engineering Services)
- » St. Johns County Airport (Civil Engineering Subconsultant Continuing Services)
- » City of St. Augustine (Continuing Contract for Professional Services - Civil & Environmental Engineering)

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

- » City of Jacksonville (A/E Continuing Services for Misc. Park Improvement Projects)
- » City of Green Cove Springs (Continuing Engineering Services for Water, Wastewater, Drainage, Stormwater, Roadway & Parks)
- » City of Flagler Beach (Emergency Civil/Structural Engineering, Planning & Emergency Management Support Services for Disaster Recovery)
- » Flagler County (Continuing Civil Engineering Services)
- » Flagler County School District (Continuing Civil Engineering Services)
- » Putnam County (Continuing Professional Engineering Services)
- » St. Johns River State College (Continuing Civil Engineering Services)
- » Catholic Diocese of St. Augustine (Civil Engineering Services)
- » Florida Department of Transportation, District 2 (Continuing Services Subconsultant for Landscape Design)
- » Florida Department of Military Affairs (Continuing Engineering Services)

GEOGRAPHIC LOCATION

Matthews | DCCM's corporate office is located just north of the historic district at 7 Waldo Street in St. Augustine, Florida and will have direct responsibility for work performed under this contract. Our Jacksonville office is located at 6621 Southpoint Drive N #300 in Jacksonville. Our close proximity, ~25 miles, to Aberdeen, make our staff readily available to serve the needs of the Aberdeen CDD. This office location is important during permitting and construction to ensure timely responses.

RECENT, CURRENT & PROJECTED WORKLOADS

Matthews | DCCM assumes ultimate responsibility for project management, allocation of resources, and for the completion of projects assigned with respect to cost, schedule, and quality. Each of our team members have the capacity to accommodate the project requirements as described in this RFQ, and we have additional resources on-hand to provide support as needed. Matthews | DCCM and its team are well staffed and available to meet the needs for this contract.

Matthews | DCCM openly and frequently communicates with our team and is in control over the resources needed, both in-house and with our teaming partners, to provide the assurance that there will not be unforeseen delays. Our team has an enviable record of completing work on time and within budget. The level of service and quality products that Matthews | DCCM's professional and technical staff delivers on a daily basis has earned our firm an excellent reputation and record for repeat business. This is indicative of the high level of client satisfaction with our performance and work products, our ability to meet deadlines, and keep projects within budgetary guidelines.

Each staff member is tracked using an internal forecast tool, which allows us to view/analyze workload projections on an individual level. We account for 80% of each person's time for ongoing projects, leaving 20% available for new opportunities, such as the projects outlined in the RFQ. As we continue to hire and on-board new employees, our availability will increase. The graph below shows the available vs planned hours for our technical staff from November 2023 through October 2024.

	2023		2024									
	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct
Available Hrs	5,760	5,760	6,336	6,048	6,048	6,336	6,336	5,760	6,336	6,336	6,048	6,336
Planned Hrs	4,608	4,608	5,068	4,438	4,438	5,068	5,068	4,608	5,068	5,068	4,438	5,068

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

VOLUME OF WORK PREVIOUSLY AWARDED TO CONSULTANT BY DISTRICT

Matthews | DCCM has not previously performed work for the Aberdeen CDD.

REFERENCES

Ernesto Torres, Sampson Creek CDD

904-940-5850

etorres@gmsnf.com

Leslie Gallagher, Madeira CDD

904-838-7153

LGallagher@rizzetta.com

Daphne Gilyard, Stillwater CDD

877-276-0889

gilyardd@whhassociates.com

Shelly Vongchanta, St. Johns County

904-209-0150

svongchanta@sjcfl.us

TECHNICAL EXPERIENCE

Stormwater Management & Permitting

Stormwater management engineering requires the seamless integration of site function, civil infrastructure, regulatory requirements, and client goals and objectives. To execute a project with so many moving parts requires a team of professionals who are experienced in delivering projects of varying sizes for all types of clients. Matthews | DCCM has an expert team of engineers and planners, and teams with other professionals that are proficient in their disciplines. We evaluate existing site conditions, including topography/pond banks, natural resources, wetlands and streams, drainage patterns, and existing or nearby utility and roadway infrastructure, so the site is contiguous with existing conditions and meets the intended use. Matthews | DCCM ensures that site layouts maximize development and land use potential with cost-effective features.

Matthews | DCCM is a leader in stormwater management design and permitting, and has completed stormwater studies and associated plans for projects ranging from single roadway intersections, to small, rapidly developing communities, cities, and counties. Matthews | DCCM has developed innovative approaches that integrate the needs of both the private sector and the municipalities in the development of recommendations. Matthews | DCCM's stormwater plans are routinely approved and implemented with minimal opposition. We are able to accomplish this by including our clients, as well as the regulatory agencies, at the early stages of a project to be part of the planning process and resolve any potential permitting design issues from the start.

Drainage Studies & Design

Dependent upon the soil characteristics, roadway swales will be designed for proper stormwater storage, treatment, and conveyance. In some instances, roadside swales can be regraded and used as linear ponds to provide water quality treatment and attenuation. Alternatively, attenuation in roadside swales can be provided using ditch blocks or raised inlets. Regardless of the unique location challenges, our drainage engineering professionals will evaluate and design improvements as necessary to reduce flooding at each project location. Matthews | DCCM will manage these study/design efforts. Our objective is to create effective, low maintenance drainage systems that will operate optimally with less maintenance requirements.

Utility (Potable & Sanitary) Design & Coordination

A key aspect of a project's success requires an understanding of how existing utilities affect the design, maintenance schedule, and budget. Matthews | DCCM provides this critical need and conducts all utility design for potable and sanitary water, while also coordinating with using agencies. All meetings and utility conflict resolution is led by our in-house professional engineers. All utilities will be identified, designed and mapped within the relevant project corridor. Our design will avoid utility conflicts when possible and keep any utility relocations or adjustments to a minimum. Additionally, our close relationship to many local utility agencies expedites production of accurate data and ultimately keeps the project moving forward, preventing delays. Effective utility coordination requires innovation, experience, and a team approach. Matthews | DCCM is eager and equipped to begin.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Grant Support & Administration

Matthews | DCCM has a long history of working with small to large municipalities to ensure they maximize the benefit of their grants. Since 2008, Matthews | DCCM has been involved with a number of projects financed in part with grant funds. Matthews | DCCM served as lead consultant for the St. Johns County Community Development Block Grant (CDBG) Disaster Recovery Initiative to address stormwater drainage and other issues within the County. Matthews | DCCM has also worked on the Hazard Mitigation Grant Program (HMGP) application, providing grant application assistance for Putnam County. This included gathering information, conceptual design drawings, an opinion of probable costs for proposed improvements, project schedule with timeline and key milestones, and a maintenance schedule for the proposed improvements. This experience demonstrates that Matthews | DCCM is capable of handling the design and engineering as well as the timelines and processes associated with HMGP grants and working with the regulatory agencies such as the Department of Economic Opportunity (DEO). Matthews | DCCM's extensive experience assisting counties and cities with grant-funded and grant-related public work projects has an estimated value exceeding \$10M.

APPROACH TO PROJECT MANAGEMENT/METHODOLOGY

We understand that the role of an effective project manager is crucial for the overall success of any project. Therefore, the achievement of project objectives relies heavily on the implementation of effective project management practices throughout the project's entire life cycle. These practices encompass several key elements, including:



- » **Project Understanding:** The project manager needs a deep understanding of project objectives, requirements, and outcomes, forming the basis for decision-making and alignment.
- » **Budget & Schedule Control:** Our managers vigilantly oversee budgets and schedules, monitoring expenses, resources, and implementing strategies to prevent cost overruns and delays.
- » **Risk Management:** Identifying and mitigating risks is crucial. Our manager assesses potential obstacles, gauges their impact, and develops mitigation plans to keep the project on track.
- » **Effective Communication:** Open and transparent communication with the CDD and project team staff is vital for success. This fosters collaboration and shared project objectives.
- » **Quality Control (QC):** Adherence to the QC Plan is fundamental. Our manager ensures quality standards are met, implements quality control measures, and conducts assessments for high-quality outcomes.

Schedule Management Among Team Members

Matthews | DCCM assumes ultimate responsibility for project management, allocation of resources among the team members, and for the completion of projects assigned with respect to cost, schedule, and quality. Each of our team members have the capacity to accommodate the District's project service requirements as described in this RFQ, and we have additional resources on-hand to provide support as needed. As a whole, Matthews | DCCM is well staffed and we are available to meet the needs for this contract.

Matthews | DCCM is a local division of DCCM, LLC (DCCM), who is a provider of design, consulting, and construction management services that focuses on infrastructure marketplaces across the United States. Through a family of complementary brand divisions, DCCM serves a variety of end markets while offering a national reach. Through

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

strategic acquisitions and investments in organic growth, DCCM is able to offer an increasing depth of services across its growing customer base, including land planning, master plans, and commercial developments. DCCM is comprised of 1,000+ professionals across the county who specialize in multiple service lines. **As part of DCCM, our team has the ability to tap into these resources as necessary to ensure project success.**

Matthews | DCCM openly and frequently communicates with our team and is in control over the resources we need, both in-house and with our sub-consultant partners, to provide the assurance that there will not be unforeseen delays.

Matthews | DCCM has an enviable record of completing work on time and within budget. The level of service and quality products that Matthews | DCCM's professional and technical staff delivers on a daily basis, has earned our firm an excellent reputation and record for repeat business. This is indicative of the high level of client satisfaction with our performance and work products, our ability to meet deadlines, and keep projects within budgetary guidelines. We attribute this success to our solid commitment to provide each client:

- | | |
|-------------------------------------------------------------------------------|-----------------------------------------------------------|
| » Open Lines of Communication | » Well Thought Out Project Approach |
| » Knowledgeable Team Members | » Schedule Based on Real Data |
| » Local and Available Staff | » Internal Meetings with Project Manager and Design Teams |
| » Quick Response Time | » Frequent Project Meetings with Client |
| » Flexibility of Industry Experts with a Wide Range of Technical Capabilities | » Technical Review Team Assisting in QA/QC |

FIRM LICENSURE & PREQUALIFICATIONS

Matthews | DCCM is licensed to perform professional engineering and landscape architecture in the State of Florida and is certified with the Florida Department of State as an S-Corporation. Matthews | DCCM is also licensed to perform work in Georgia and South Carolina for both engineering and landscape architecture. A copy of the firm's licenses, and key staff licenses, can be found at the of this section as **Exhibit A**.

FDOT Work Group Prequalifications

- » 3.1 – Minor Highway Design
- » 3.2 – Major Highway Design
- » 7.1 – Signing, Pavement Marking and Channelization
- » 10.1 – Roadway Construction Engineering Inspection
- » 13.6 – Land Planning/Engineering
- » 15 – Landscape Architect

Certifications

- » Council of Landscape Architectural Registration Boards (CLARB) Certified Landscape Architect

FINANCIAL CAPACITY

Matthews | DCCM is a Sub "S" Corporation, founded in June 2005 and in its 18th year of business. Bank and CPA reference can be provided upon request. Both our Banker and CPA have vouched for our financial strength. To date, Matthews | DCCM has never faced legal proceedings of any kind for failing to meet or honor any of its contractual obligations.

INSURANCE

Matthews | DCCM carries General Liability insurance with a general aggregate limit of \$2 million and Professional Errors and Omissions insurance with an aggregate limit of \$2 million. Proof of insurance appears at the end of the additional information section as **Exhibit B**.

LEGAL REQUIREMENTS AND DISCLOSURE

No judicial or administrative agency or qualification board has ever investigated Matthews | DCCM or any of its employees. Neither Matthews | DCCM nor any Matthews | DCCM employee, including its engineers, has ever received any prior adverse decision or settlement relating to a violation of ethical standards.

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Matthews | DCCM has not been terminated from any contract.

Matthews | DCCM has not defaulted on any contract or is in arrears on any contract.

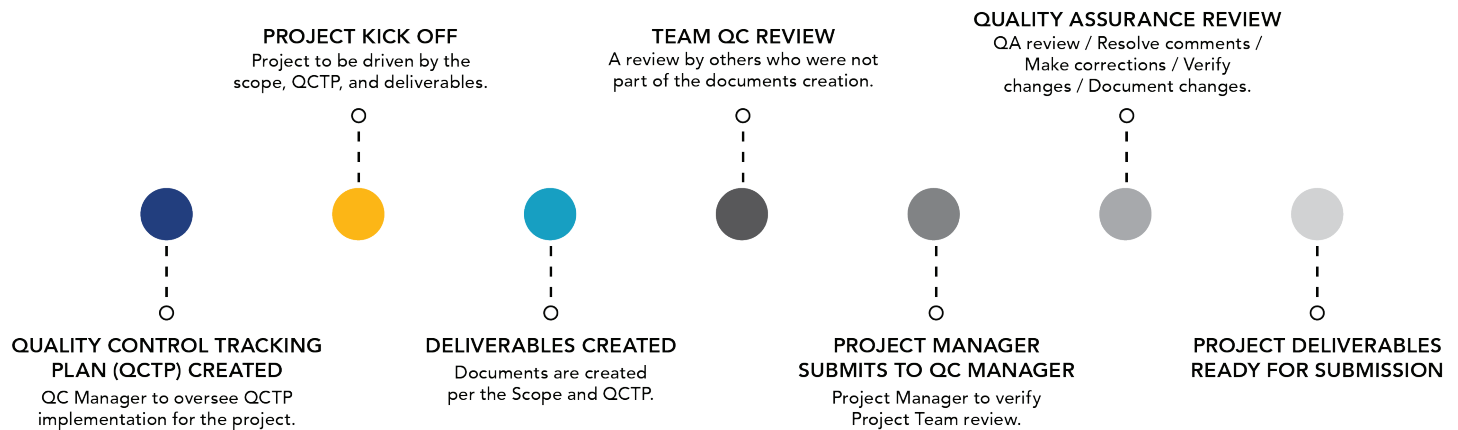
Matthews | DCCM or any of its employees are not involved in any litigation involving work.

Matthews | DCCM or any of its employees have not been the subject of any governmental action of any kind.

No person or affiliate associated with this submission has ever appeared on a convicted vendor list following conviction of a public entity crime.

Further, Matthews | DCCM accepts its responsibility to comply with all federal, state, county, and local laws, ordinances and regulations that affect the services covered in the Aberdeen RFQ.

QUALITY & SCHEDULE CONTROL



Matthews | DCCM has project management methods established to help monitor and track each and every project. To begin, each contracted project is set up so that the project team can work efficiently and effectively. Our firm utilizes Deltek to manage the budget and major milestones for each project. At any point during a project, a Project Manager and/or team member can look to see how much time and effort has been expended for each Phase and Task of any project. This level of information exists for every phase of the project and allows for each project to be accurately tracked as it progresses to the typical 30%, 60%, and 90% milestones.

In addition to the use of Deltek, Matthews | DCCM has created an internal tracking system that tracks where each project is (firm wide), key milestones (including QA/QC), and allows for resource allocation (firm wide) so that project schedules can be met. It is important to know that every project is tracked and every Project Manager at our firm knows where each project is, its next step, and the resources that are required to get the task/phase done. Sub-consultants are managed so that the overall project schedule can be maintained, and the budget is adhered to. This includes weekly communication and coordination on project specifics, and monthly communication regarding the budget.

This system for project management allows us to control the quality of each and every deliverable. This ensures that we produce the highest quality of work so that projects can be efficiently permitted and constructed with an eye on cost savings. As deliverables move through the project tracking process, they are subject to a team review (originating team) and an independent review by a licensed PE who did not work on the project. This ensures that every deliverable has gone through a minimum of two reviews.

Matthews | DCCM QA/QC Team:

- » Billy Almaguer, PE, QA/QC Manager
- » Scott Knowles, PE, QA/QC Support
- » Branden Marcinell, EI, QA/QC Support
- » Ivan Lamoš, EI, QA/QC Support

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

EXHIBIT A - LICENSES

2023 FLORIDA LIMITED LIABILITY COMPANY AMENDED ANNUAL REPORT

DOCUMENT# L22000424179

Entity Name: MATTHEWS DESIGN GROUP, LLC

Current Principal Place of Business:
7 WALDO ST.
ST. AUGUSTINE, FL 32084

Current Mailing Address:
7 WALDO ST.
ST. AUGUSTINE, FL 32084 US

FEI Number: 92-0592519

Name and Address of Current Registered Agent:
CLUKEY & TEBALTT, LLC
201 OWENS AVENUE
UNIT A
SAINT AUGUSTINE, FL 32080 US

Certificate of Status Desired: No

SIGNATURE: MICAH CLUKEY **Date:** 10/12/2023

Authorized Person(s) Detail :

Title	CEO	Title	P
Name	MATTHEWS, KERI	Name	MATTHEWS, ROB
Address	7 WALDO ST.	Address	7 WALDO ST.
City-State-Zip:	ST. AUGUSTINE FL 32084	City-State-Zip:	ST. AUGUSTINE FL 32084
Title	D	Title	DIRECTOR OF ARCHITECTURE
Name	LANEHART, ERIC	Name	PICKETT, DANIEL
Address	7 WALDO ST.	Address	7 WALDO ST.
City-State-Zip:	ST. AUGUSTINE FL 32084	City-State-Zip:	ST. AUGUSTINE FL 32084
Title	AUTHORIZED MEMBER		
Name	HEWITT, JEREMY		
Address	7 WALDO ST.		
City-State-Zip:	ST. AUGUSTINE FL 32084		

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: ROB MATTHEWS **PRINCIPAL** **Date:** 10/12/2023

Electronic Signature of Signing Authorized Person(s) Detail

Licensee

Name: MATTHEWS DESIGN GROUP, LLC **License Number:** 26535

Rank: Registry **License Expiration Date:**

Primary Status: Current **Original License Date:** 08/22/2005

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
58425	Current, Active	MATTHEWS, ROB A III	Registry	08/22/2005	Professional Engineer	02/28/2025

ONLINE SERVICES

[Apply for a License](#)

[Verify a License](#)

[View Food & Lodging Inspections](#)

[File a Complaint](#)

[Continuing Education Course Search](#)

[View Application Status](#)

[Find Exam Information](#)

[Unlicensed Activity Search](#)

[AB&T Delinquent Invoice & Activity List Search](#)

LICENSEE DETAILS

Licensee Information

Name: MATTHEWS DESIGN GROUP, LLC (Primary Name)

Main Address: P.O. BOX 3126
SAINT AUGUSTINE Florida 32085

County: ST. JOHNS

License Information

License Type: Engineering Business Registry

Rank: Registry

License Number: 26535

Status: Current

Licensure Date: 08/22/2005

Expires:

Special Qualifications

Qualification Effective

Alternate Names

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

ACREE, ALEXANDER R

69 CROWN COLONY RD.
ST. AUGUSTINE, FL 32086

LICENSE NUMBER: PE73155

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com

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STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

MATTHEWS, ROB A. III

400 VILLAGE DR.
ST. AUGUSTINE, FL 32084

LICENSE NUMBER: PE58425

EXPIRATION DATE: FEBRUARY 28, 2025

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STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

ALMAGUER, BILLY JOE

597 DEER CROSSING ROAD
ST. AUGUSTINE, FL 32086

LICENSE NUMBER: PE38541

EXPIRATION DATE: FEBRUARY 28, 2025

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STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

KNOWLES, SCOTT A.

113 EAST END ROAD
SAN MATEO, FL 32189

LICENSE NUMBER: PE35991

EXPIRATION DATE: FEBRUARY 28, 2025

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STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

BUTTERMORE, CHRISTOPHER LEE

119 LAKEHURST LANE
ST. AUGUSTINE, FL 32093

LICENSE NUMBER: PE74911

EXPIRATION DATE: FEBRUARY 28, 2025

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H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

EXHIBIT B - CERTIFICATES OF INSURANCE

Client#: 189537		DCCMLLC	
ACORD™		CERTIFICATE OF LIABILITY INSURANCE	
		DATE (MM/DD/YYYY) 9/06/2023	
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).</p>			
PRODUCER Propel Insurance 1201 Pacific Avenue; Suite 1000 COM Middle Market Tacoma, WA 98402-4321		CONTACT NAME: Aaron Leavitt PHONE (A/C, No, Ext): 800 499-0933 FAX (A/C, No): 866 577-1326 E-MAIL ADDRESS: aaron.leavitt@propelinsurance.com	
INSURED Matthews Design Group LLC DCCM LLC 7 Waldo St. St. Augustine, FL		INSURER(S) AFFORDING COVERAGE INSURER A : American Guarantee and Liability Ins.Co 26247 INSURER B : Zurich American Insurance Company 16535 INSURER C : Evanston Insurance Company 35378 INSURER D : INSURER E : INSURER F :	
COVERAGES		CERTIFICATE NUMBER:	
REVISION NUMBER:			
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>			
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:2,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GLO872027300
			06/30/2023
			06/30/2024
			EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		BAP87202400
			06/30/2023
			06/30/2024
			COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR CLAIMS-MADE DED \$ RETENTION \$		SXS808437600
			06/30/2023
			06/30/2024
			EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC872027200
			06/30/2023
			06/30/2024
			<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	<input checked="" type="checkbox"/> Profess, Poll		MKLV7PL0006013
			08/06/2023
			06/30/2024
			\$5,000,000 CIm. \$10,000,000 Agg.
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)			
CERTIFICATE HOLDER		CANCELLATION	
Sample		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE 	
© 1988-2015 ACORD CORPORATION. All rights reserved. ACORD 25 (2016/03) 1 of 1 The ACORD name and logo are registered marks of ACORD #S6138674/M6090326 JMH00			

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

11/8/2023

33. NAME AND TITLE

Rob A. Matthews III, PE, President

1. SOLICITATION NUMBER (If any)

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Matthews Design Group, LLC dba Matthews DCCM			3. YEAR ESTABLISHED 2005	4. UNIQUE ENTITY IDENTIFIER 60-3649117 (DUNS #)
2b. STREET 7 Waldo Street			5. OWNERSHIP	
2c. CITY St. Augustine	2d. STATE FL	2e. ZIP CODE 32084	a. TYPE LLC, S-Corp	
			b. SMALL BUSINESS STATUS	
6a. POINT OF CONTACT NAME AND TITLE Alex Acree, PE, VP of Production			7. NAME OF FIRM (If Block 2a is a Branch Office) NA	
6b. TELEPHONE NUMBER (904) 826-1334	6c. EMAIL ADDRESS Alex@MDGinc.com			

8a. FORMER FIRM NAME(S) <i>(If any)</i>	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

[illegible]

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS <i>(Insert revenue index number shown at right)</i>		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	0	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	6	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	6	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

STANDARD FORM 330 (REV. 7/2021) PAGE 6



PREPARED BY:

Matthews | DCCM

Corporate Headquarters

7 Waldo Street, St. Augustine, FL 32084

904.826.1334

www.MDGinc.com

CONTACT:

Alex Acree, PE

AAcree@MDGinc.com

FOURTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
ABERDEEN
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Aberdeen Community Development District was held Tuesday, November 28, 2023 at 4:01 p.m. at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida.

Present and constituting a quorum were:

Lauren Egleston	Chairperson
Paul Fogel	Vice Chairman
Angela Andrews	Supervisor
Thomas Marmo	Supervisor
Susie Clarke	Supervisor

Also present were:

Howard McGaffney	District Manager
Wes Haber	District Counsel by telephone
Kate Trivelpiece	FirstService Residential
Jay Parker	First Service Residential by telephone
Several Residents	

The following is a summary of the actions taken at the November 28, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. McGaffney called the meeting to order at 4:01 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comments

A couple of residents voiced their dissatisfaction with the Christmas decorations and the board members explained that the budget was for the whole year not just Christmas decorations and that they were looking into permanent lighting options for the main building and monuments.

A resident stated I have a sign that I would like to have hung in the amenity center for the Turkey Trot, we have 59 sponsors, 56 of them live in Aberdeen. This was almost all Aberdeen small businesses. Kate said she would hang it up a week before thanksgiving and a week after and I appreciate that. I would like the month of December because of the high traffic and maybe we can put it back up in October when we start having more promotion for next year.

Ms. Trivelpiece stated the Turkey Trot was an amazing event. It is a community event but not a CDD sponsored event. We have vendors who pay to advertise here. You can hang your banner up a week prior to the event and the week of the event and then it comes down. We don't allow banners to be hung year-round on the walls.

After discussion it was the consensus of the board to extend the time through December and the placement to be at the discretion of Ms. Trivelpiece and to recognize the sponsors in the newsletter.

THIRD ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

Ms. Andrews stated I have a question for George or Wes. I see that they made new sidewalks in certain places along Longleaf. Can we expand the sidewalks if they are redoing or adding new sidewalks? It is difficult to walk dogs when bikes are on the sidewalk.

Mr. McGaffney stated that would be a request to the county.

Mr. Haber stated we can request it; I don't think we would have any control over whether it gets done.

Mr. McGaffney stated I can make the request.

D. Operation Manager - Report

Mr. Parker gave an overview of the operations report, copy of which was included in the agenda package.

E. Amenity Center Manager - Report

Ms. Trivelpiece reviewed the amenity center activities and maintenance items, which were outlined on the monthly memorandum, which was included as part of the agenda package.

FOURTH ORDER OF BUSINESS

**Consideration of Aberdeen Rays Amended
Swim Team Proposal**

Mr. Fogel stated they did a great job of putting it together outlining the financial contribution, lanes that will be open, the proposed hours of use and it is an all Aberdeen swim team.

Ms. Egleston stated I suggested the percentage be increased to 20%, we did meet with St. Johns County Swim League and they are going to keep the team in the lower division so it is the same amount of swimmers we had and maybe we could look at leaving it at 10% going back to the district. The parent board will be handling this from now on and that 20% is a stretch. The swim team will pay the rental on the room and cabanas on swim meet days because that is the only revenue you would be missing plus the 10% of registration fee.

Mr. McGaffney stated I have a note from Jay with three things, if you bring people in earlier that means his team comes in earlier so that is an expense. He is only going to be working 8 hours a day so either you approve overtime to continue to work through the day and do other things or you are going to be okay with him amending their operating hours to accommodating coming in at 5 or 6 or whatever that time is. You don't want somebody jumping in the pool before that pool has been tested and cleaned. Keep his operating hours the same but he has the freedom to adjust them as needed.

Ms. Egleston stated the meet date will be set by the competitive league people by January. You will know in advance and can block those dates off so there are no rentals this year.

Mr. McGaffney stated before you make a motion, Wes for clarity, I think the chair is abstaining from the vote, do we need a form 8b for that?

Mr. Haber stated the chair abstaining from the vote is appropriate and she can fill out the conflict form as a precaution and that form will get attached to the minutes of this meeting.

Mr. McGaffney stated the last part of this if the board makes a motion is the vice chair will execute this agreement.

Ms. Andrews asked do we have one person in charge?

Ms. Egleston stated you will have that in January. A parent board will be set up and take over everything.

Ms. Andrews stated I want it in writing.

On MOTION by Mr. Fogel seconded by Ms. Clarke with four in favor and Ms. Egleston abstaining due to a conflict of interest, district counsel was authorized to prepare an amended agreement with the Aberdeen Rays swim team adjusting the 20% to 10%, making it an annual agreement and the vice chair was authorized to execute the agreement.

FIFTH ORDER OF BUSINESS

Ratification of Actions Regarding Noticing of Engineer RFQ

Mr. McGaffney stated your first action will be to ratify the actions I took on behalf of the district to notice the RFQ process.

On MOTION by Ms. Clarke seconded by Mr. Marmo with all in favor staff's actions in issuing an RFQ for Engineering services were ratified.

SIXTH ORDER OF BUSINESS

Consideration of RFQ Responses for Engineering Services

Mr. McGaffney stated we unintentionally did not include the second respondent in your package, but we have updated that and you will get the two responses, Dewberry and Matthews Design Group. I work with both of them and they are very well qualified so I'm pleased you got those two responses.

On MOTION by Ms. Andrews seconded by Mr. Marmo with all in favor this item was deferred to the December meeting.

SEVENTH ORDER OF BUSINESS

Discussion of Work Truck Purchase (Capital Expense)

This item tabled until budget season.

EIGHTH ORDER OF BUSINESS

Consideration of Proposals for Fiscal Year 2024 Lifeguard Services

Ms. Trivelpiece stated I have two proposals for lifeguard services for 2024. We have had Elite Amenities for the past two years. We had some issues with how they charged. This is the first year I have worked with them. RMS is another company I am aware of and they gave me their proposal as well. Riverside is \$21 per hour and Elite is \$24.33 an hour. I had a hard time with Elite this year. It is a tough job.

On MOTION by Ms. Egleston seconded by Mr. Fogel with all in favor the proposal for fiscal year 2024 lifeguard services from Riverside Management was approved and district counsel was authorized to draft the agreement.

Ms. Egleston stated there is a non-compete clause and these are neighborhood kids, is there going to be a problem if those kids leave Elite and want to work here for a different company?

Ms. Trivelpiece stated that is with Elite. There are enough kids to pull from.

NINTH ORDER OF BUSINESS

Supervisors Requests and Public Comments

A resident asked who manages the mailboxes?

Ms. Egleston stated the post office.

Mr. McGaffney stated mail is a private issue and not something the CDD intended or has been assigned. They are located on St. Johns County right of way.

Ms. Egleston stated you are doing a great job, thank you very much Jay and Kate. On Saturdays and Sundays there are a lot bandit signs out there.

Mr. Parker stated I take care of them during the week. I have asked my guys to do it at least once on the weekends. I can have them make more patrols, but we only have one person on the weekends and he is at the amenity center.

Ms. Egleston stated I don't want you going out there if it is not something you are already doing. I will pull them down myself.

TENTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the October 24, 2023 Meeting**
- B. Ratification of Second Amendment to the Agreement with FirstService Residential Florida, Inc.**

On MOTION by Mr. Marmo seconded by Ms. Egleston with all in favor the consent agenda items were approved.

ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting – 12/19/23 @ 6:00 p.m. @ Aberdeen Amenity Center

Mr. McGaffney stated the next meeting is scheduled for December 19, 2023 at 6 p.m. in the same location.

On MOTION by Ms. Egleston seconded by Mr. Fogel with all in favor the meeting adjourned at 5:24 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Aberdeen

Community Development District

Unaudited Financial Reporting

November 30, 2023

Aberdeen
Community Development District
Combined Balance Sheet

November 30, 2023

	<u>Governmental Fund Types</u>				Totals
	General	Debt Service	Capital Reserve	Capital Projects	(Memorandum Only)
Assets:					
Cash	\$10,475	---	\$415,506	---	\$425,981
Investments:					
Operations					
Custody Account	\$119,503	---	---	---	\$119,503
State Board of Administration - General Fund	\$52,856	---	---	---	\$52,856
State Board of Administration - Capital Reserve	---	---	\$170,298	---	\$170,298
State Board of Administration - Renewal & Rplcmt	---	---	\$112,390	---	\$112,390
Series 2005/2020A					
Reserve A1	---	\$378,625	---	---	\$378,625
Interest A1	---	\$1,631	---	---	\$1,631
Prepayment A1	---	\$3,167	---	---	\$3,167
Revenue	---	\$212,152	---	---	\$212,152
Reserve A2	---	\$218,250	---	---	\$218,250
Interest A2	---	\$940	---	---	\$940
Prepayment A2	---	\$396	---	---	\$396
General Redemption	---	\$249	---	---	\$249
Series 2018					
Reserve	---	\$66,875	---	---	\$66,875
Revenue	---	\$13,880	---	---	\$13,880
Prepayment	---	\$11	---	---	\$11
Redemption	---	\$1,392	---	---	\$1,392
Construction	---	---	---	\$49,793	\$49,793
Due From General Fund	---	\$21,371	---	---	\$21,371
Due from Other	\$140	---	---	---	\$140
Prepaid Expenses	\$1,299	---	---	---	\$1,299
Total Assets	\$184,273	\$918,940	\$698,194	\$49,793	\$1,851,201
Liabilities:					
Accounts Payable	\$15,956	---	---	---	\$15,956
Accrued Liabilities	\$1,077	---	---	---	\$1,077
Due to Debt Service	\$21,371	---	---	---	\$21,371
Fund Balances:					
Restricted for Debt Service	---	\$918,940	---	---	\$918,940
Restricted for Capital Projects	---	---	---	\$49,793	\$49,793
Nonspendable	\$1,299	---	---	---	\$1,299
Assigned	\$125,000	---	---	---	\$125,000
Unassigned	\$19,570	---	\$698,194	---	\$717,764
Total Liabilities and Fund Equity	\$184,273	\$918,940	\$698,194	\$49,793	\$1,851,201

Aberdeen
Community Development District
General Fund

Statement of Revenues & Expenditures
for the period ending
November 30, 2023

REVENUES:

	ADOPTED BUDGET	PRORATED BUDGET Thru 11/30/23	ACTUAL Thru 11/30/23	VARIANCE
Assessments - Tax Roll	\$1,207,063	\$79,059	\$79,059	\$0
Interest	\$2,700	\$450	\$1,248	\$798
Amenities Revenue/Misc	\$25,000	\$4,167	\$3,805	(\$362)
TOTAL REVENUES	\$1,234,763	\$83,676	\$84,112	\$436

EXPENDITURES:

Administrative

Supervisor Fees	\$12,000	\$2,000	\$2,000	\$0
FICA Expense	\$918	\$153	\$153	\$0
Assessment Administration	\$5,300	\$5,300	\$5,300	\$0
Engineering Fees	\$7,000	\$1,167	\$735	\$432
Arbitrage	\$1,200	\$200	\$0	\$200
Dissemination Agent	\$8,268	\$1,378	\$1,678	(\$300)
Attorney Fees	\$30,000	\$5,000	\$0	\$5,000
Annual Audit	\$3,375	\$563	\$0	\$563
Trustee Fees	\$9,000	\$3,125	\$3,125	\$0
Management Fees	\$55,964	\$9,327	\$9,327	(\$0)
Information Technology	\$1,908	\$318	\$318	\$0
Telephone	\$700	\$117	\$108	\$8
Postage	\$2,000	\$333	\$28	\$305
Printing and Binding	\$1,000	\$167	\$98	\$68
Insurance	\$12,228	\$12,228	\$11,672	\$556
Legal Advertising	\$2,000	\$333	\$0	\$333
Office Supplies	\$500	\$83	\$1	\$82
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE EXPENDITURES	\$153,536	\$41,967	\$34,720	\$7,247

Amenity Center

Insurance	\$58,011	\$58,011	\$49,608	\$8,403
Repairs & Replacements	\$55,000	\$9,167	\$6,596	\$2,571
Special Events	\$25,000	\$4,167	\$4,605	(\$438)
Staff Uniforms	\$750	\$605	\$605	\$0
Recreational Supplies	\$900	\$150	\$0	\$150
Recreational Passes	\$1,500	\$250	\$0	\$250
Other Current Charges	\$500	\$83	\$0	\$83
Permit Fees	\$2,500	\$417	\$0	\$417
Office Supplies	\$3,000	\$500	\$363	\$137
Credit Card Machine Fees	\$900	\$150	\$99	\$51
Pest Control	\$3,000	\$500	\$99	\$401
Utilities				
Water & Sewer	\$20,000	\$3,333	\$2,855	\$478
Electric	\$43,000	\$7,167	\$5,803	\$1,364
Cable/Internet/Phone	\$16,000	\$2,667	\$2,675	(\$8)

Aberdeen
Community Development District
General Fund

Statement of Revenues & Expenditures
for the period ending
November 30, 2023

	ADOPTED BUDGET	PRORATED BUDGET Thru 11/30/23	ACTUAL Thru 11/30/23	VARIANCE
<u>Management Contracts</u>				
Field Operations Management - FirstService	\$79,356	\$13,226	\$5,916	\$7,310
Pool Attendants/Lifeguards - Elite LifeGuard	\$53,000	\$8,833	\$0	\$8,833
Facility Management - FirstService	\$104,976	\$17,496	\$7,875	\$9,621
Pool Maintenance/Supplies - FirstService	\$29,621	\$4,937	\$0	\$4,937
Janitorial Services - FirstService	\$56,476	\$9,413	\$0	\$9,413
General Facility Maintenance - FirstService	\$49,976	\$8,329	\$4,165	\$4,164
Resident Services Coordinator- FirstService	\$49,976	\$8,329	\$5,771	\$2,558
Management Fee - FirstService	\$13,548	\$2,258	\$2,258	\$0
Pool Chemicals - Poolsure	\$33,000	\$5,500	\$2,717	\$2,783
Refuse Service	\$13,000	\$2,167	\$2,081	\$86
Security	\$17,800	\$2,967	\$3,272	(\$305)
Website	\$1,800	\$300	\$150	\$150
Holiday Decorations	\$12,000	\$2,000	\$4,744	(\$2,744)
Subscriptions	\$2,800	\$467	\$718	(\$251)
TOTAL AMENITY CENTER EXPENDITURES	\$747,390	\$173,388	\$112,974	\$60,413
<u>Grounds Maintenance</u>				
Electric	\$13,185	\$2,198	\$2,443	(\$246)
Streetlighting	\$37,326	\$6,221	\$5,465	\$756
Lake Maintenance	\$33,000	\$5,500	\$2,675	\$2,825
Landscape Maintenance	\$266,326	\$44,388	\$22,194	\$22,194
Landscape Contingency	\$0	\$0	\$8,775	(\$8,775)
Common Area Maintenance	\$15,000	\$2,500	\$375	\$2,125
Reuse Water	\$40,000	\$6,667	\$6,061	\$605
Miscellaneous	\$4,000	\$667	\$9	\$658
Irrigation Repairs	\$10,000	\$1,667	\$0	\$1,667
TOTAL GROUNDS MAINT. EXPENDITURES	\$418,837	\$69,806	\$47,998	\$21,808
Capital Reserve Funding	\$40,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,359,763	\$285,161	\$195,692	\$89,469
EXCESS REVENUES/(EXPENSES)	(\$125,000)		(\$111,580)	
NET CHANGE IN FUND BALANCE	(\$125,000)		(\$111,580)	
Fund Balance - Beginning	\$125,000		\$257,449	
Fund Balance - Ending	<u>\$0</u>		<u>\$145,869</u>	

General Fund

of Revenues & E

Fiscal Year 2024

Feb

[illegible]

Administrative

Supervisor Fees

[illegible][illegible][illegible]

Field Operations Manag

[illegible]

General Fund

Fiscal Year 2024

[illegible][illegible][illegible][illegible]

Aberdeen
Community Development District
Debt Service Fund-Series 2005 and Series 2020A1 and A2
Statement of Revenues & Expenditures
For the Period Ending
November 30, 2023

ADOPTED BUDGET	PRORATED Thru 11/30/23	ACTUAL Thru 11/30/23	VARIANCE
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Revenues:

Special Assessments - Tax Roll	\$1,950,944	\$127,447	\$127,447	\$0
Interest Income	\$10,000	\$1,667	\$9,010	\$7,343

Total Revenues

\$1,960,944	\$129,114	\$136,457	\$7,343
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Expenditures

2020 A1

Interest 11/1	\$317,419	\$317,419	\$294,919	\$22,500
Principal 11/1 - Prepayment	\$0	\$0	\$15,000	(\$15,000)
Interest 5/1	\$317,419	\$0	\$0	\$0
Principal 5/1	\$900,000	\$0	\$0	\$0

2020 A2

Interest 11/1	\$94,169	\$94,169	\$94,169	\$0
Principal 11/1 - Prepayment	\$0	\$0	\$5,000	(\$5,000)
Interest 5/1	\$94,169	\$0	\$0	\$0
Principal 5/1	\$235,000	\$0	\$0	\$0

Total Expenditures

\$1,958,175	\$411,588	\$409,088	\$2,500
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Fund Balance - Beginning

\$466,961	\$1,108,028
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Fund Balance - Ending

\$469,730	\$835,397
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Reserve A1	\$378,625
Reserve A2	\$218,250
Interest A1	\$1,631
Interest A2	\$940
Revenue	\$212,152
Prepayment A1	\$3,167
Prepayment A2	\$396
General Redemption	\$249
Due from GF	\$19,986
	<u>\$835,397</u>

Aberdeen
Community Development District
Debt Service Fund-Series 2018
Statement of Revenues & Expenditures
For the Period Ending
November 30, 2023

APPROVED BUDGET	PRORATED Thru 11/30/23	ACTUAL Thru 11/30/23	VARIANCE
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Revenues:

Special Assessments - Tax Roll	\$134,960	\$8,833	\$8,833	\$0
Interest Income	\$2,000	\$333	\$1,032	\$698
Total Revenues	\$136,960	\$9,167	\$9,865	\$698

Expenditures

Interest 11/1	\$47,400	\$47,400	\$47,275	\$125
Principal 11/1 - Prepayment	\$0	\$0	\$5,000	(\$5,000)
Interest 5/1	\$47,400	\$0	\$0	\$0
Principal 5/1	\$40,000	\$0	\$0	\$0

Total Expenditures	\$134,800	\$47,400	\$52,275	(\$4,875)
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Excess Revenues (Expenditures)	\$2,160	(\$38,233)	(\$42,410)	\$5,573
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NET CHANGE IN FUND BALANCE	\$2,160	(\$42,410)		
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Fund Balance - Beginning	\$61,157		\$125,953	
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Fund Balance - Ending	\$63,317		\$83,543	
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Reserve	\$66,875
Revenue	\$13,880
Prepayment	\$11
Redemption	\$1,392
Due from GF	\$1,385
	<u>\$83,543</u>

Aberdeen

Community Development District

Capital Reserve Fund

Statement of Revenues & Expenditures

For the Period Ending

November 30, 2023

ADOPTED BUDGET	PRORATED Thru 11/30/23	ACTUAL Thru 11/30/23	VARIANCE
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Revenues:

Capital Reserve Funding - Transfer In	\$40,000	\$0	\$0	\$0
Interest	\$10,000	\$1,667	\$2,638	\$971

Total Revenues	\$50,000	\$1,667	\$2,638	\$971
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Expenditures

Capital Outlay	\$50,000	\$8,333	\$0	\$8,333
Repair and Replacements	\$100,000	\$16,667	\$9,897	\$6,770

Total Expenditures	\$150,000	\$25,000	\$9,897	\$15,104
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Excess Revenues (Expenditures)	(\$100,000)	(\$7,259)		
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Fund Balance - Beginning	\$699,382	\$705,453		
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Fund Balance - Ending	\$599,382	\$698,194		
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Aberdeen
Community Development District
Capital Projects Fund
Statement of Revenues & Expenditures
For the Period Ending
November 30, 2023

	<div>SERIES 2018</div>
<u>REVENUES:</u>	
Interest	\$409
Total Revenues	<div>\$409</div>
<u>EXPENDITURES:</u>	
Capital Outlay	\$0
Cost of Issuance	\$0
Total Expenditures	<div>\$0</div>
<u>OTHER SOURCES/(USES)</u>	
Interfund Transfer In/(Out)	\$0
Total Other Sources/(Uses)	<div>\$0</div>
Excess Revenues (Expenditures)	<div>\$409</div>
Fund Balance - Beginning	\$49,384
Fund Balance - Ending	<div>\$49,793</div>

Aberdeen
Community Development District
Long Term Debt Report

Series 2018 Special Assessment Bonds	
Interest Rate:	4%-5.1%
Maturity Date:	5/1/2049
Reserve Fund Definition:	50% of MADS
Reserve Fund Requirement:	\$66,875
Reserve Fund Balance:	\$66,875
Bonds outstanding - 11/01/2018	\$2,065,000
Less: February 3, 2020 (Prepayment)	(\$5,000)
Less: May 1, 2020 (Mandatory)	(\$30,000)
Less: August 3, 2020 (Prepayment)	(\$5,000)
Less: November 1, 2020 (Prepayment)	(\$5,000)
Less: May 1, 2021 (Mandatory)	(\$35,000)
Less: May 1, 2021 (Prepayment)	(\$5,000)
Less: May 1, 2022 (Mandatory)	(\$35,000)
Less: May 1, 2022 (Prepayment)	(\$5,000)
Less: May 1, 2023 (Mandatory)	(\$35,000)
Less: August 1, 2023 (Prepayment)	(\$5,000)
Less: November 1, 2023 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$1,895,000

Series 2020-A1 Special Assessment Revenue Refunding Bonds	
Interest Rate:	2.625-5.0%
Maturity Date:	11/1/2036
Reserve Fund Definition:	25% of DSRF
Reserve Fund Requirement:	\$378,625
Reserve Fund Balance:	\$378,625
Bonds outstanding - 5/20/2020	\$18,485,000
Less: May 1, 2021 (Mandatory)	(\$815,000)
Less: November 1, 2021 (Prepayment)	(\$15,000)
Less: May 1, 2022 (Mandatory)	(\$855,000)
Less: May 1, 2022 (Prepayment)	(\$10,000)
Less: May 1, 2023 (Mandatory)	(\$900,000)
Less: November 1, 2023 (Prepayment)	(\$15,000)
Current Bonds Outstanding	\$15,875,000

Series 2020 A-2 Special Assessment Revenue Refunding Bonds	
Interest Rate:	4.0-4.75%
Maturity Date:	5/1/2049
Reserve Fund Definition:	50% of DSRF
Reserve Fund Requirement:	\$218,250
Reserve Fund Balance:	\$218,250
Bonds outstanding - 5/20/2020	\$4,890,000
Less: May 1, 2021 (Mandatory)	(\$215,000)
Less: May 1, 2022 (Mandatory)	(\$225,000)
Less: May 1, 2022 (Prepayment)	(\$150,000)
Less: May 1, 2023 (Mandatory)	(\$225,000)
Less: May 1, 2023 (Prepayment)	(\$35,000)
Less: November 1, 2023 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$4,035,000

C.

ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2024 Summary of Assessment Receipts

ASSESSED	# UNITS ASSESSED	SERIES 2020 DEBT ASMT	SERIES 2018 DEBT ASMT	FY24 O&M ASMT	TOTAL ASSESSED
NET ASSESSMENTS TAX ROLL	50,936	1,945,789.28	134,860.81	1,207,029.06	3,287,679.16
TAX ROLL RECEIVED		127,447.16	8,833.23	79,059.15	215,339.54
BALANCE DUE		1,818,342.12	126,027.58	1,127,969.91	3,072,339.62

Units include 49,000 square feet of Commercial

SUMMARY OF TAX ROLL RECEIPTS					
ST JOHNS COUNTY DISTRIBUTION	DATE RECEIVED	AMOUNT RECEIVED	SERIES 2020 DEBT RECEIPTS	SERIES 2018 DEBT RECEIPTS	O&M RECEIPTS
1	11/3/2023	11,041.79	6,535.00	452.93	4,053.86
2	11/17/2023	93,583.80	55,386.90	3,838.81	34,358.09
3	11/22/2023	110,713.95	65,525.26	4,541.49	40,647.20
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
TOTAL TAX ROLL RECEIPTS		215,339.54	127,447.16	8,833.23	79,059.15
PERCENT COLLECTED TAX ROLL		6.55%	6.55%	6.55%	6.55%

D.

Aberdeen

Community Development District

Check Run Summary

10/1/2023-11/30/2023

	Check Date	Check No.	Amount
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General Fund - Wells Fargo

Payroll	10/26/23	50933-50937	\$ 923.50
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Total			\$ 923.50
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General Fund - Wells Fargo

Accounts Payable	10/3/23	4715-4720	\$ 28,908.12
	10/13/23	4721-4730	\$ 43,967.60
	10/20/23	4731-4735	\$ 1,273.90
	11/3/23	4736-4741	\$ 36,387.86
	11/9/23	4742-4751	\$ 42,788.52

\$ 153,326.00

Capital Reserve Fund - Wells Fargo

Accounts Payable	11/3/23	147	\$ 896.50
	11/9/23	148	\$ 9,000.00

\$ 9,896.50

Total			\$ 163,222.50
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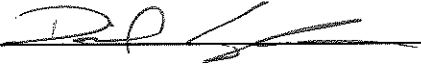

Autopayments - Wells Fargo

10/2/23	GFL Environmental	\$ 1,033.13
10/3/23	Hi-Tech System	\$ 250.00
10/10/23	Comcast	\$ 497.13
10/12/23	JEA Utilities	\$ 11,885.37
10/17/23	Comcast	\$ 647.63
10/25/23	Comcast	\$ 191.96
10/25/23	Wellbeats	\$ 249.00
10/30/23	Wells Fargo Credit Card	\$ 3,671.37
11/1/23	GFL Environmental	\$ 1,047.54
11/3/23	Hi-Tech System	\$ 250.00
11/7/23	Comcast	\$ 497.44
11/9/23	JEA Utilities	\$ 10,742.40
11/17/23	Comcast	\$ 648.44
11/27/23	Comcast	\$ 191.96
11/27/23	Wellbeats	\$ 249.00
11/28/23	Wells Fargo Credit Card	\$ 5,008.22
11/30/23	GFL Environmental	\$ 1,049.95

Total		\$ 38,110.54
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*Autopayment invoices and Wells Fargo Credit Card invoices will be available upon request.

Check Approval Form

Date:	October 26, 2023	
District:	Aberdeen CDD	
Fund Code:	1	
Beginning Check #:	50933	
Ending Check #:	50937	
Total Amount of Checks:	\$ 923.50	New Balance
Balance in Account***:	\$ 53,582.82	\$ 52,659.32
Recent Deposits:		
Prepared by:	Daniel Laughlin	
Signature:		
Approved by:	Howard McGaffney	
Signature:		

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50933	12	ANGELA MARIE ANDREWS	184.70	10/26/2023
50934	17	HARRIET S CLARKE	184.70	10/26/2023
50935	15	LAUREN Q EGLESTON	184.70	10/26/2023
50936	18	PAUL R FOGEL	184.70	10/26/2023
50937	16	THOMAS G MARMO	184.70	10/26/2023

TOTAL FOR REGISTER

923.50

ABER ABERDEEN

DLAUGHLIN

ATTENDANCE SHEET

District: Aberdeen

Meeting Date: 10.24.23

	Supervisor	In Attendance	Fees
1.	Lauren Eggleston <i>Chairperson</i>	<input checked="" type="checkbox"/>	\$200
2.	Susie Clarke <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
3.	Thomas Marmo <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
4.	Paul Fogel <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	\$200
5.	Angela Andrews <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200

District Manager: 

PLEASE RETURN COMPLETED FORM TO OKSANA KUZMUK

*** CHECK DATES 10/01/2023 - 11/30/2023 ***

ABERDEEN - GENERAL FUND
BANK A ABERDEEN CDD

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/03/23	00308	7/12/23 868	202307 320-57200-46000	POOL REPAIR	*	888.16	
				C BUSS ENTERPRISES INC			888.16 004715
10/03/23	00299	7/20/23 2037	202307 320-53800-46300	9 PINE TREES MARSH AREA	*	2,700.00	
				GENESIS TREE CARE LLC			2,700.00 004716
10/03/23	00079	10/01/23 13129561	202310 320-53800-45507	OCT POOL CHEMICALS	*	2,717.01	
				POOLSURE			2,717.01 004717
10/03/23	00283	9/28/23 201431	202309 320-53800-46200	SEP LANDSCAPE MAINTENANCE	*	22,193.80	
				TREE AMIGOS			22,193.80 004718
10/03/23	00060	9/28/23 61770702	202309 320-53800-45926	SEP PEST CONTROL	*	109.15	
				TURNER PEST CONTROL LLC			109.15 004719
10/03/23	00303	9/05/23 1083	202309 320-57200-49400	FALL FESTIVAL FACE PAINT	*	300.00	
				GINA PEAVEY DBA WACKY AND WHIMSICAL			300.00 004720
10/13/23	00240	10/06/23 10062023	202310 320-57200-46000	RPLC COPELAND SCROLL COMP	*	2,942.07	
				ABERDEEN AIR, LLC			2,942.07 004721
10/13/23	00153	10/05/23 51783603	202310 320-53800-46500	FIRST AID/SAFETY SUPPLIES	*	9.14	
				CINTAS FIRE 636525			9.14 004722
10/13/23	00013	10/09/23 210638	202309 310-51300-31100	SEP ENGINEERING SERVICES	*	3,415.75	
				ENGLAND THIMS & MILLER, INC.			3,415.75 004723
10/13/23	00299	10/06/23 2082	202310 320-53800-46300	CUT 4 PINE TREES PRESERVE	*	2,000.00	
				GENESIS TREE CARE LLC			2,000.00 004724
10/13/23	00017	9/30/23 699	202310 310-51300-31000	FY24 ASSESS ROLL CERTIFY	*	5,300.00	
				GOVERNMENTAL MANAGEMENT SERVICES			5,300.00 004725
10/13/23	00017	10/01/23 698	202310 310-51300-34000	OCT MANAGEMENT FEES	*	4,663.67	

ABER ABERDEEN OKUZMUK

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER						RUN 12/07/23		PAGE 2	
*** CHECK DATES 10/01/2023 - 11/30/2023 ***		ABERDEEN - GENERAL FUND									
		BANK A ABERDEEN CDD									
CHECK DATE	VEND#INVOICE..... DATE INVOICE		...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS		VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #		
		10/01/23	698	202310	310-51300-35100		*	159.00			
			OCT INFO TECH								
		10/01/23	698	202310	310-51300-31300		*	689.00			
			OCT DISSEM AGENT SRVCS								
		10/01/23	698	202310	310-51300-51000		*	.60			
			OFFICE SUPPLIES								
		10/01/23	698	202310	310-51300-42000		*	14.52			
			POSTAGE								
		10/01/23	698	202310	310-51300-42500		*	69.60			
			COPIES								
		10/01/23	698	202310	310-51300-41000		*	60.10			
			TELEPHONE								
GOVERNMENTAL MANAGEMENT SERVICES								5,656.49	004726		
10/13/23	00271	10/04/23	3292710	202308	310-51300-31500		*	667.00			
			AUG GENERAL SERVICES								
KUTAK ROCK LLP								667.00	004727		
10/13/23	00271	10/04/23	3292713	202308	310-51300-31500		*	1,633.35			
			AUG MONTHLY MEETING								
KUTAK ROCK LLP								1,633.35	004728		
10/13/23	00283	8/28/23	201164	202308	320-53800-46200		*	22,193.80			
			AUG LANDSCAPE MAINTENANCE								
TREE AMIGOS								22,193.80	004729		
10/13/23	00221	10/01/23	2974	202310	320-53800-45919		*	150.00			
			OCT MAINT & NEWS LETTER								
ROBERTA G NAGLE DBA UNICORN								150.00	004730		
10/20/23	00286	8/01/23	5816800	202308	310-51300-48000		*	110.16			
			BUDGET HEARING #9002421								
CA FLORIDA HOLDINGS,LLC								110.16	004731		
10/20/23	00286	9/30/23	5910133	202309	310-51300-48000		*	87.04			
			MTG 2023/24 #9237562								
		9/30/23	5910133	202309	310-51300-48000		*	66.64			
			NTC OF MTG #9282703								
CA FLORIDA HOLDINGS,LLC								153.68	004732		
10/20/23	00188	9/29/23	16	202310	310-51300-31300		*	100.00			
			SE2018 AMORT SCHED PREPAY								
		9/29/23	16	202310	310-51300-31300		*	100.00			
			SE2020A-1 AMORT SCHED								
		9/29/23	16	202310	310-51300-31300		*	100.00			
			SE2020A-2 AMORT SCHED								
DISCLOSURE SERVICES LLC								300.00	004733		
ABER ABERDEEN					OKUZMUK						

*** CHECK DATES 10/01/2023 - 11/30/2023 ***
 ABERDEEN - GENERAL FUND
 BANK A ABERDEEN CDD

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
10/20/23	00280	10/10/23	20230910 202310 320-53800-49420	STAFF UNIFORMS	*	605.06	
				MARIANNE B. HIBBARD DBA PONTE VEDRA			605.06 004734
10/20/23	00183	9/15/23	10721 202309 320-57200-46000	FIRE EXTRIGUISHER INSPECT	*	30.00	
		9/15/23	10721 202309 320-57200-46000	SERVICE CHARGE	*	75.00	
				ST JOHNS FIRE EQUIPMENT			105.00 004735
11/03/23	00240	10/30/23	10302023 202310 320-53800-46900	QUTRLY PREVENT MAINT	*	375.00	
				ABERDEEN AIR, LLC			375.00 004736
11/03/23	00259	10/24/23	10926677 202310 320-53800-45918	PROPERTY MANAGER	*	698.00	
		10/24/23	10926677 202310 320-53800-45915	FRONT DESK	*	698.00	
		10/24/23	10926677 202310 320-53800-45917	MAINTENANCE CREW	*	698.00	
		10/24/23	10926677 202310 320-53800-46000	MAINTENANCE SUPERVISOR	*	698.00	
				FIRST SERVICE RESIDENTIAL			2,792.00 004737
11/03/23	00259	10/27/23	10927588 202310 320-53800-45918	PROPERTY MANAGER	*	3,638.50	
		10/27/23	10927588 202310 320-53800-45915	FRONT DESK	*	2,552.63	
		10/27/23	10927588 202310 320-53800-46000	SUPERVISOR BUILDING MAINT	*	2,621.09	
		10/27/23	10927588 202310 320-53800-45917	BUILDING MAINT	*	1,704.84	
				FIRST SERVICE RESIDENTIAL			10,517.06 004738
11/03/23	00275	10/12/23	162643 202310 320-57200-46000	QTRLY PREVENTATION MAINT	*	411.00	
				HEARTLINE FITNESS			411.00 004739
11/03/23	00283	10/28/23	201658 202310 320-53800-46200	OCT LANDSCAPE MAINTENANCE	*	22,193.80	
				TREE AMIGOS			22,193.80 004740
11/03/23	00060	10/18/23	61781845 202310 320-53800-45926	OCT PEST CONTROL	*	99.00	
				TURNER PEST CONTROL LLC			99.00 004741
				ABER ABERDEEN OKUZMUK			

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER						RUN 12/07/23		PAGE 4	
*** CHECK DATES		10/01/2023 - 11/30/2023		***		ABERDEEN - GENERAL FUND					
						BANK A ABERDEEN CDD					
CHECK	VEND#INVOICE.....		...EXPENSED TO...		VENDOR NAME		STATUS	AMOUNTCHECK.....	
DATE		DATE	INVOICE	YRMO	DPT ACCT# SUB	SUBCLASS				AMOUNT	#
11/09/23	00013	11/03/23	210893	202310	310-51300-31100			*	735.00		
						OCT ENGINEERING SERVICES					
						ENGLAND THIMS & MILLER, INC.				735.00	004742

11/09/23	00259	10/01/23	10922468	202310	320-53800-45921			*	1,129.00		
						OCT MANAGEMENT FEE					
						FIRST SERVICE RESIDENTIAL				1,129.00	004743

11/09/23	00259	10/13/23	10923878	202310	320-53800-45918			*	3,538.50		
						PROPERTY MANAGER					
		10/13/23	10923878	202310	320-53800-45915			*	2,520.45		
						FRONT DESK					
		10/13/23	10923878	202310	320-53800-46000			*	2,596.79		
						SUPERVISOR BUILDING MAINT					
		10/13/23	10923878	202310	320-53800-45917			*	1,762.22		
						BUILDING MAINT					
						FIRST SERVICE RESIDENTIAL				10,417.96	004744

11/09/23	00259	11/01/23	10928583	202311	320-53800-45921			*	1,129.00		
						NOV MANAGEMENT FEE					
						FIRST SERVICE RESIDENTIAL				1,129.00	004745

11/09/23	00259	9/26/23	10919256	202309	320-53800-45918			*	698.00		
						PROPERTY MANAGER					
		9/26/23	10919256	202309	320-53800-45915			*	698.00		
						FRONT DESK					
		9/26/23	10919256	202309	320-53800-45917			*	698.00		
						MAINTENANCE CREW					
		9/26/23	10919256	202309	320-53800-46000			*	698.00		
						MAINTENANCE SUPERVISOR					
						FIRST SERVICE RESIDENTIAL				2,792.00	004746

11/09/23	00259	9/29/23	10920123	202309	320-53800-45918			*	3,538.50		
						PROPTERTY MANAGER					
		9/29/23	10920123	202309	320-53800-45915			*	2,445.79		
						FRONT DESK					
		9/29/23	10920123	202309	320-53800-46000			*	2,581.17		
						SUPERVISOR BUILDING MAINT					
		9/29/23	10920123	202309	320-53800-45917			*	1,746.93		
						BUILDING MAINT					
						FIRST SERVICE RESIDENTIAL				10,312.39	004747

11/09/23	00213	10/31/23	80997	202310	320-53800-46100			*	2,675.00		
						OCT LAKE MAINTENANCE					
						FUTURE HORIZONS, INC				2,675.00	004748

						ABER ABERDEEN		OKUZMUK			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/09/23	00299	11/01/23 2102	202311 320-53800-46300	TREE REMOVAL	*	3,500.00	
				GENESIS TREE CARE LLC			3,500.00 004749
11/09/23	00017	11/01/23 700	202311 310-51300-34000	NOV MANAGEMENT FEES	*	4,663.67	
		11/01/23 700	202311 310-51300-35100	NOV INFO TECH	*	159.00	
		11/01/23 700	202311 310-51300-31300	NOV DISSEM AGENT SRVCS	*	689.00	
		11/01/23 700	202311 310-51300-51000	OFFICE SUPPLIES	*	.66	
		11/01/23 700	202311 310-51300-42000	POSTAGE	*	13.66	
		11/01/23 700	202311 310-51300-42500	COPIES	*	28.80	
		11/01/23 700	202311 310-51300-41000	TELEPHONE	*	48.33	
		11/01/23 700	202311 310-51300-34000	NOV MANAGEMENT FEES	V	4,663.67-	
		11/01/23 700	202311 310-51300-35100	NOV INFO TECH	V	159.00-	
		11/01/23 700	202311 310-51300-31300	NOV DISSEM AGENT SRVCS	V	689.00-	
		11/01/23 700	202311 310-51300-51000	OFFICE SUPPLIES	V	.66-	
		11/01/23 700	202311 310-51300-42000	POSTAGE	V	13.66-	
		11/01/23 700	202311 310-51300-42500	COPIES	V	28.80-	
		11/01/23 700	202311 310-51300-41000	TELEPHONE	V	48.33-	
				GOVERNMENTAL MANAGEMENT SERVICES			.00 004750
11/09/23	00185	11/01/23 1777	202311 320-53800-45920	50% DP HOLIDAY DECORATION	*	4,495.05	
				M & G HOLIDAY LIGHTING			4,495.05 004751
11/09/23	00017	11/01/23 700	202311 310-51300-34000	NOV MANAGEMENT FEES	*	4,663.67	
		11/01/23 700	202311 310-51300-35100	NOV INFO TECH	*	159.00	
		11/01/23 700	202311 310-51300-31300	NOV DISSEM AGENT SRVCS	*	689.00	
		11/01/23 700	202311 310-51300-51000	OFFICE SUPPLIES	*	.66	
				ABER ABERDEEN OKUZMUK			


CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/01/23	700	202311 310-51300-42000			*	13.86	
		POSTAGE					
11/01/23	700	202311 310-51300-42500			*	28.80	
		COPIES					
11/01/23	700	202311 310-51300-41000			*	48.33	
		TELEPHONE					
GOVERNMENTAL MANAGEMENT SERVICES						5,603.32	004752

TOTAL FOR BANK A						153,326.20	
TOTAL FOR REGISTER						153,326.20	

ABER ABERDEEN OKUZMUK

Check Approval Form

General Fund

Date:	October 3, 2023	
District:	Aberdeen CDD	
Fund Code:	1	
Beginning Check #:	4715	
Ending Check #:	4720	
Total Amount of Checks:	\$ 28,908.12	New Balance
Balance in Account***:	\$ 144,828.72	\$ 115,920.60
Recent Deposits:		
Prepared by:	Todd R. Polvere	
Signature:		
Approved by:	Howard McGaffney	
Signature:		

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	General Ledger#	-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	PO#	CHECK NO.
00308	71223	868	001-320-57200-46000	71223			888.16	.00	888.16		
	POOL REPAIR		REPAIRS AND REPLACEMENTS				888.16	.00	888.16		004715
			C BUSS ENTERPRISES INC								
00299	72023	2037	001-320-53800-46300	72023			2,700.00	.00	2,700.00		
	9 PINE TREES MARSH AREA		LANDSCAPE CONTINGENCY				2,700.00	.00	2,700.00		004716
			GENESIS TREE CARE LLC								
00079	100123	13129561	001-320-53800-45507	100123			2,717.01	.00	2,717.01		
	OCT POOL CHEMICALS		AMENITY - POOL CHEMICALS				2,717.01	.00	2,717.01		004717
			POOLSURE								
00283	92823	201431	001-320-53800-46200	92823			22,193.80	.00	22,193.80		
	SEP LANDSCAPE MAINTENANCE		LANDSCAPE MAINTENANCE				22,193.80	.00	22,193.80		004718
			TREE AMIGOS								
00060	92823	61770702	001-320-53800-45926	92823			109.15	.00	109.15		
	SEP PEST CONTROL		PEST CONTROL				109.15	.00	109.15		004719
			TURNER PEST CONTROL LLC								
00303	90523	1083	001-320-57200-49400	90523			300.00	.00	300.00		
	FALL FESTIVAL FACE PAINT		SPECIAL EVENTS				300.00	.00	300.00		004720
			GINA PEAVEY DBA WACKY AND WHIMSICAL								
			ABERDEEN CDD				28,908.12	.00	28,908.12		
			ABERDEEN - GENERAL FUND				28,908.12	.00	28,908.12		

ABER ABERDEEN TPOLVERE

152 Lipizzan Trail
Saint Augustine, FL 32095
clayton@cbussenterprises.com
www.cbussenterprises.com



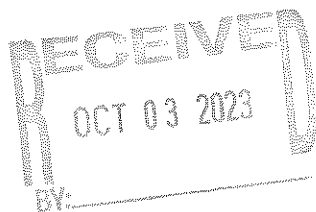
Invoice 868

BILL TO Kate Trivelpiece Aberdeen 110 Flower of Scotland Ave Saint Johns, FL 32259	SHIP TO Kate Trivelpiece Aberdeen 110 Flower of Scotland Ave Saint Johns, FL 32259	DATE 07/12/2023	PLEASE PAY \$888.16	DUE DATE 09/01/2023
-------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------	---------------------------	-------------------------------	-------------------------------

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/28/2023	POOL REPAIR	REPAIR RETURN VALVE UPPER CONTROL HANDLE LABEL PIPING W/ DIRECTIONAL ARROWS	1	225.00	225.00
09/28/2023	LABOR	PER HOUR	4	125.00	500.00
09/28/2023	POOL REPAIR	INSTALL/REPAIR 4" COUPLING BOOT ON SLIDE RETURN PIPING	1	38.16	38.16
09/28/2023	LABOR	PER HOUR	1	125.00	125.00

THIS REPAIR IS COMPLETE, THANK YOU FOR YOUR
BUSINESS!

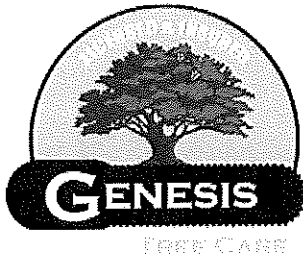
SUBTOTAL	888.16
TAX	0.00
TOTAL	888.16



TOTAL DUE	\$888.16
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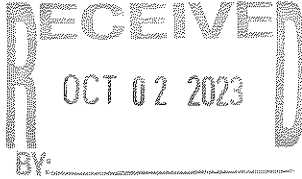
THANK YOU.

*Repair &
Maint.
300.57200.46000
KS*



Genesis Tree Care
6326 Victoria Park Court
Jacksonville, FL 32216
contactus@genesistreecare.com
<http://www.genesistreecare.com/>

BILL TO
544 Grampian Highlands Drive
St. Johns, FL 32259 USA



INVOICE 2037

**DATE 07/20/2023 TERMS Due upon
Completion**

DUE DATE 07/21/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Tree Services	Cut and leave 9 dead pine trees in marsh area.	1	2,700.00	2,700.00

Payment is required upon completion of work. Late fees will be accessed at the rate of 1.5% per month starting 30 days after delivery of the invoice.

Returned Check Policy: \$35 returned check fee will apply.

Cancellation Policy: Genesis must be given a 24 hour notice of cancellation or a \$500 fee will apply.

TOTAL DUE \$2,700.00



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 10/1/2023

Invoice # 131295617758

Terms	Net 20
Due Date	10/21/2023
PO #	

Bill To	Ship To
GMS LLC Aberdeen CDD 475 West Town Place Suite 114 St. Augustine FL 32092	Aberdeen CCD 110 Flowers of Scotland Jacksonville FL 32259

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	2,646.54
WM-SHED RENTAL	Monthly rental fee for storage shed	1	ea	10.00
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	60.47
<div>RECEIVED SEP 18 2023 BY: _____</div>				

Subtotal 2,717.01
Shipping Cost (FEDEX GROUND) 0.00
Total 2,717.01
Amount Due \$2,717.01

Remittance Slip

Customer
13ABE100
Invoice #
131295617758

Amount Due \$2,717.01

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295617758



Invoice

Invoice#: 201431

Date: 09/28/2023

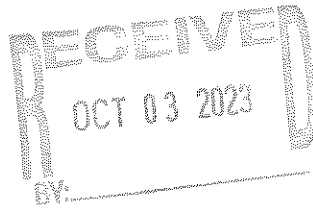
Billed To: Aberdeen CDD
475 W Town Place
#114
St. Augustine FL 32092

Project: Aberdeen CDD
571 Market St
St. Augustine FL 32095

Description	Quantity	Price	Ext Price
Sept Monthly Landscaping Maintenance Services	1.00	22,193.80	22,193.80

Notes:

Invoice Total: \$22,193.80



Landscape
Contract
300,538.00.46200



PAYMENT ADDRESS:
Turner Pest Control LLC • P.O. Box 852503 • Atlanta, Georgia 31192-2503
904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

Turner Pest Control LLC
P.O. Box 952503
Atlanta, GA 31192-2503
904-355-5300

Service Slip/Invoice

INVOICE: 617707025
DATE: 9/28/2023
ORDER: 617707025

Bill To: [139845]
Aberdeen
Aberdeen - CDD
C/O Government Services
475 W. Town Place - Suite 114
Saint Augustine, FL 32092

Work Location: [139845] 904-626-0375
Aberdeen
Aberdeen - CDD
110 Flower Of Scotland Ave
Saint Johns, FL 32259-6937

Work Date	Time	Target Pest	Technician	Time In
9/28/2023	11:08 AM			11:08 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	9/28/2023	121:C5	11:33 AM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	\$109.15
		SUBTOTAL \$109.15
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$109.15
		AMOUNT DUE \$109.15

RECEIVED
SEP 29 2023

BY: _____

TECHNICIAN SIGNATURE _____

CUSTOMER SIGNATURE _____

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law.
Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

Wacky and Whimsical

Making your Party Wacky or Whimsical

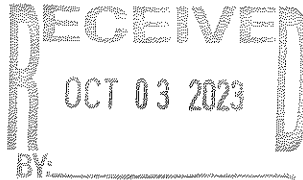


Wacky and Whimsical LLC

20 Clan Crest Pl
Saint Johns, FL 32259 US
(845) 699-4066
gina@wackyandwhimsical.com
www.wackyandwhimsical.com

INVOICE

BILL TO
Kate Trivelpiece
Aberdeen CDD
110 Flower of Scotland Ave
Saint Johns, FL 32259



INVOICE 1083
DATE 09/05/2023
DUE DATE 10/26/2023

QTY	UNIT	DESCRIPTION	QTY	RATE	AMOUNT
		Face Painting Event	1	200.00	200.00
		Face Painting Event additional hour	1	100.00	100.00

A \$50.00 non refundable deposit is
due by 9/10/23 to secure the date.

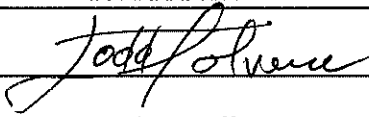
BALANCE DUE

\$300.00

Special Events:
Fall Festival
*Check Request * Event on 10/29/23
320.572.49400
KJ

Check Approval Form

General Fund

Date:	October 13, 2023	
District:	Aberdeen CDD	
Fund Code:	1	
Beginning Check #:	4721	
Ending Check #:	4730	
Total Amount of Checks:	\$ 43,967.60	New Balance
Balance in Account***:	\$ 98,824.32	\$ 54,856.72
Recent Deposits:		
Prepared by:	Todd R. Polvere	
Signature:		
Approved by:	Howard McGaffney	
Signature:		

001 ABERDEEN - GENERAL FUND

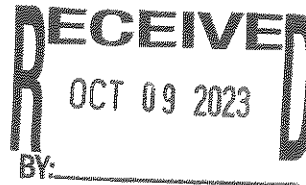
BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	General Ledger#	----- St Cr DATE	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	PO#	CHECK NO.
AUG LANDSCAPE MAINTENANCE										
TREE AMIGOS						22,193.80	.00	22,193.80		004729
00221 100123 2974			001-320-53800-45919		100123	150.00	.00	150.00		
OCT MAINT & NEWS LETTER			AMENITY - WEBSITE			150.00	.00	150.00		004730
ROBERTA G NAGLE DBA UNICORN										
						43,967.60	.00	43,967.60		
ABERDEEN CDD										
						43,967.60	.00	43,967.60		
ABERDEEN - GENERAL FUND										

HVAC REPAIR INVOICE

AMOUNT DUE: \$2,942.07

Aberdeen Air, LLC
258 Grampian Highlands Drive
Saint Johns, FL 32259
(904) 342-5349
CAC1821470



October 9, 2023

Aberdeen CDD
c/o Kate Trivelpiece
110 Flower of Scotland Avenue
Saint Johns, FL 32259
(904) 217.0925 / kate.trivelpiece@fsresidential.com

Date of service: October 6, 2023

Service performed: Replacement of ZP83KCETF5950 Copeland Scroll Compressor
Serial #: 23GF26601

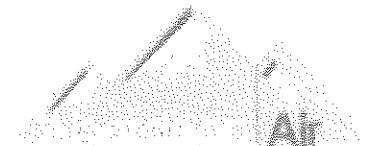
Total due: \$2,942.07

Please remit payment to:

Aberdeen Air
258 Grampian Highlands Drive
Saint Johns, FL 32259
(631) 383.3864

*Repair: Maint.
*Approved by Mack
320.572.46000
K2*

SERVICE ■ INSTALLATION ■ CONTROLS



For All Your Cooling and Heating Needs
www.aberdeenaire.com ■ (904) 342-5349



SVC/BILLING QUESTIONS : (904)562-7000
FAX : (904)562-7020
PAYMENT INQUIRY : (972)996-7923
ROUTE # : LOC #0292 ROUTE 0009 T026
VIEW & PAY YOUR BILLS ONLINE WWW.CINTAS.COM/MYACCOUNT

REMIT TO: CINTAS
P.O. Box 631025
CINCINNATI, OH 45263-1025

INVOICE

PLEASE PAY DIRECTLY FROM THIS INVOICE

View our catalog:



ABERDEEN COMMUNITY DEVELOPMENT DISTRICT.
110 FLOWER OF SCOTLAND AVE
ST JOHNS, FL 32259-6937
904-217-0925

INVOICE # : 5178360319
DATE : 10/05/2023
PO # : N/A
STORE # :
CUSTOMER # : 21733123
PAYER # : 21733123
SVC ORDER # : 8035594395
CREDIT TERMS : NET 30 DAYS

MATERIAL #	DESCRIPTION	QTY	UNIT PRICE	EXT PRICE	TAX
18653747	FA FRONT OFFICE 03336823				
110	SERVICE ACKNOWLEDGEMENT	1	\$0.00	\$0.00	N
120	CABINET ORGANIZED	1	\$0.00	\$0.00	N
130	EXPIRATION DATES CHECKED	1	\$0.00	\$0.00	N
132	BBP KIT CHECKED	1	\$0.00	\$0.00	N
44249	ELASTIC STRIP SMALL	1	\$9.14	\$9.14	N
COMPONENT SUBTOTAL :				\$9.14	
18653746	FA ENGINEERING 03336826				
110	SERVICE ACKNOWLEDGEMENT	1	\$0.00	\$0.00	N
120	CABINET ORGANIZED	1	\$0.00	\$0.00	N
130	EXPIRATION DATES CHECKED	1	\$0.00	\$0.00	N
132	BBP KIT CHECKED	1	\$0.00	\$0.00	N
COMPONENT SUBTOTAL :				\$0.00	
18780898	main office AX22L150904				
110	SERVICE ACKNOWLEDGEMENT	1	\$0.00	\$0.00	N
160	AED CHECKED (NO CHARGE)	1	\$0.00	\$0.00	N
564462	AED BATTERY CHECKED	1	\$0.00	\$0.00	N
564463	AED PADS CHECKED	1	\$0.00	\$0.00	N
COMPONENT SUBTOTAL :				\$0.00	
999900999	Other				
400	SERVICE CHARGE	1	\$0.00	\$0.00	N
REMIT TO: CINTAS			SUB-TOTAL :	\$9.14	
P.O. Box 631025			TAX :	\$0.00	
CINCINNATI, OH 45263-1025			TOTAL :	\$9.14	

SIGNATURE : _____ DATE: _____

NAME
(please print clearly): _____

Thank you for your business. It's been our pleasure to serve you and get you Ready for the Workday®.



Misc. Supplies
(First Aid Kit)
320.538.46500
KS



ENGLAND-THIMS & MILLER

14775 Old St. Augustine Road, Jacksonville, FL 32258

etm-inc.com | 904.642.8990

Aberdeen Community Development District (CDD)
c/o GMS, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

October 09, 2023

Invoice No: 210638

Total This Invoice \$3,415.75

Project 02105.27000 Aberdeen Community Development District-2018/2019 General Consulting
Engineering Services (WA#27)

Professional Services rendered through September 30, 2023

Phase 01 Professional Services
Labor

			Hours	Rate	Amount
Senior Engineer					
Katsaras, George	9/2/2023		1.00	215.00	215.00
Katsaras, George	9/9/2023		.25	215.00	53.75
Katsaras, George	9/16/2023		.50	215.00	107.50
Katsaras, George	9/23/2023		2.00	215.00	430.00
Katsaras, George	9/30/2023		3.50	215.00	752.50
Sr. Landscape Architect					
Clark, Ryan	9/2/2023		.50	184.00	92.00
Landscape Architect					
White, Gerald	9/16/2023		1.00	165.00	165.00
White, Gerald	9/23/2023		4.00	165.00	660.00
White, Gerald	9/30/2023		5.00	165.00	825.00
Totals			17.75		3,300.75
Total Labor					3,300.75
				Total this Phase	\$3,300.75

Phase XP Expenses

Expenses

Permits				100.00	
Total Expenses			1.15 times	100.00	115.00
			Total this Phase		\$115.00

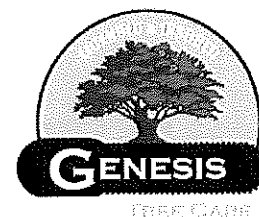
Total This Invoice \$3,415.75

Handwritten signature
10/12/2023

INVOICE

Genesis Tree Care
6326 Victoria Park Court
Jacksonville, FL 32216

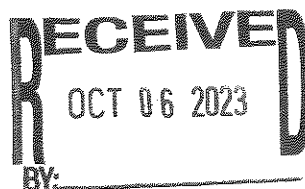
contactus@genesistreecare.com
+1 (904) 614-9342
<http://www.genesistreecare.com/>



FSResidential

Bill to

FSResidential
110 Flower Of Scotland Ave
Fruit Cove
FL
32259
USA



Ship to

FSResidential
110 Flower Of Scotland Ave.
Fruit Cove
FL
32259
USA

Invoice details

Invoice no.: 2082
Terms: Due upon Completion
Invoice date: 10/06/2023
Due date: 10/06/2023

Product or service	Amount
1. Tree Services	1 unit x \$2,000.00
Cut and leave in preserve area 4 dead pine trees behind 165 & 171 Balmoral Castle Dr.	\$2,000.00
Total	\$2,000.00

Note to customer

Payment is required upon completion of work. Late fees will be accessed at the rate of 1.5% per month starting 30 days after delivery of the invoice.

Returned Check Policy: \$35 returned check fee will apply.

Cancellation Policy: Genesis must be given a 24 hour notice of cancellation or a \$500 fee will apply.

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 699**Invoice Date:** 9/30/23**Due Date:** 9/30/23**Case:****P.O. Number:****Bill To:**

Aberdeen CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2024		5,300.00	5,300.00
<div><div>RECEIVED</div><div>OCT 05 2023</div><div>BY: _____</div></div>			

Total	\$5,300.00
--------------	-------------------

Payments/Credits	\$0.00
-------------------------	---------------

Balance Due	\$5,300.00
--------------------	-------------------

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 698**Invoice Date:** 10/1/23**Due Date:** 10/1/23**Case:****P.O. Number:****Bill To:**

Aberdeen CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - October 2023		4,663.67	4,663.67
Information Technology - October 2023		159.00	159.00
Dissemination Agent Services - October 2023		689.00	689.00
Office Supplies		0.60	0.60
Postage		14.52	14.52
Copies		69.60	69.60
Telephone		60.10	60.10

RECEIVED
OCT 04 2023
BY: _____

Total	\$5,656.49
--------------	-------------------

Payments/Credits	\$0.00
-------------------------	---------------

Balance Due	\$5,656.49
--------------------	-------------------

KUTAK ROCK LLP**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Check Remit To:

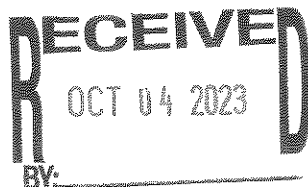
Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Federal ID 47-0597598

October 4, 2023



Reference: Invoice No. 3292710

Client Matter No. 223-1

Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Aberdeen CDD
Governmental Management Services - North Florida
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3292710
223-1

Re: General

For Professional Legal Services Rendered

08/01/23	W. Haber	0.20	58.00	Confer with McGaffney regarding agreement for waste removal
08/02/23	W. Haber	0.20	58.00	Review minutes
08/03/23	K. Jusevitch	0.20	29.00	Prepare budget hearing documents
08/08/23	W. Haber	0.20	58.00	Confer with Sweeting regarding status of agreement with Happy Hoops
08/10/23	K. Jusevitch	0.20	29.00	Correspond with district manager regarding budget hearing documents
08/15/23	W. Haber	0.40	116.00	Review and respond to correspondence regarding fence damage; review plat regarding same
08/16/23	W. Haber	0.20	58.00	Review correspondence regarding request for medical coverage
08/24/23	W. Haber	0.60	174.00	Review correspondence from resident regarding encroachment and adverse possession; confer with McGaffney regarding same
08/28/23	W. Haber	0.30	87.00	Confer with Sweeting regarding budget appropriation resolution

KUTAK ROCK LLP

Aberdeen CDD

October 4, 2023

Client Matter No. 223-1

Invoice No. 3292710

Page 2

TOTAL HOURS 2.50

TOTAL FOR SERVICES RENDERED \$667.00

TOTAL CURRENT AMOUNT DUE \$667.00

KUTAK ROCK LLP

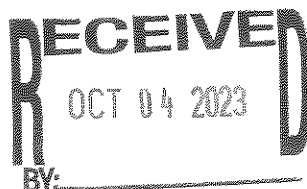
TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

October 4, 2023



Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Reference: Invoice No. 3292713

Client Matter No. 223-2

Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Aberdeen CDD
Governmental Management Services - North Florida
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3292713
223-2

Re: Aberdeen CDD - Monthly Meeting

For Professional Legal Services Rendered

08/22/23	W. Haber	Prepare for and participate in Board meeting	
TOTAL FOR SERVICES RENDERED			\$1,500.00
DISBURSEMENTS			
Meals		11.81	
Travel Expenses		121.54	
TOTAL DISBURSEMENTS			<u>133.35</u>
TOTAL CURRENT AMOUNT DUE			<u>\$1,633.35</u>



Tree Amigos

Outdoor Services

Invoice

Invoice#: 201164

Date: 08/28/2023

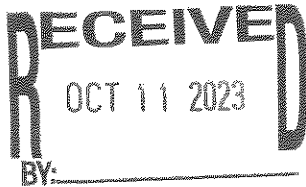
Billed To: Aberdeen CDD
475 W Town Place
#114
St. Augustine FL 32092

Project: Aberdeen CDD
571 Market St
St. Augustine FL 32095

Description	Quantity	Price	Ext Price
August Monthly Landscaping Maintenance Services	1.00	22,193.80	22,193.80

Notes:

Invoice Total: \$22,193.80



Maint.
Contract
320.53800.46200
ks



P.O. Box 762,
Middleburg, FL 32050

Invoice

Date	Invoice #
10/1/2023	2974

Bill To

GOVERNMENTAL MANAGEMENT SERVICES, LLC
ABERDEEN CDD
475 WEST TOWN PLACE, SUITE 114
WORLD GOLF VILLAGE
ST. AUGUSTINE, FL 32092

P.O. No.

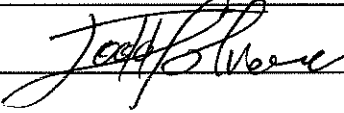
Terms

Project

Quantity	Description	Rate	Amount
1	MONTHLY MAINTENANCE AND NEWSLETTER - ABERDEEN CDD	150.00	150.00
<div>RECEIVED OCT 04 2023 BY: _____</div>			
		Total	\$150.00

Check Approval Form

General Fund

Date:	October 20, 2023	
District:	Aberdeen CDD	
Fund Code:	1	
Beginning Check #:	4731	
Ending Check #:	4735	
Total Amount of Checks:	\$ 1,273.90	New Balance
Balance in Account***:	\$ 54,856.72	\$ 53,582.82
Recent Deposits:		
Prepared by:	Todd R. Polyere	
Signature:		
Approved by:	Howard McGaffney	
Signature:		

ACCOUNTS PAYABLES CHECK REGISTER AS OF 10/31/2023
001 ABERDEEN - GENERAL FUNDRUN DATE 10/20/2023
CHECK DATE 10/20/2023

BANK A: ABERDEEN CDD

VEND NO.	Invoice Vendor	Inv. No.	General Ledger#	St	Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	PO#	CHECK NO.
00286	80123 5816800	001-310-51300-48000	LEGAL ADVERTISING			80123	110.16	.00	110.16		
	BUDGET HEARING #9002421		CA FLORIDA HOLDINGS, LLC				110.16	.00	110.16		004731
00286	93023 5910133	001-310-51300-48000	LEGAL ADVERTISING			93023	87.04	.00	87.04		
	MTG 2023/24 #9237562		LEGAL ADVERTISING				66.64	.00	66.64		
00286	93023 5910133	001-310-51300-48000	LEGAL ADVERTISING			93023	153.68	.00	153.68		004732
	NTC OF MTG #9282703		CA FLORIDA HOLDINGS, LLC								
00188	92923 16	001-310-51300-31300	DISSEMINATION AGENT			92923	100.00	.00	100.00		
SE2018	AMORT SCHED PRERAY		DISSEMINATION AGENT				100.00	.00	100.00		
00188	92923 16	001-310-51300-31300	DISSEMINATION AGENT			92923	100.00	.00	100.00		
SE2020A-1	AMORT SCHED		DISSEMINATION AGENT				300.00	.00	300.00		004733
00188	92923 16	001-310-51300-31300	DISSEMINATION AGENT			92923					
SE2020A-2	AMORT SCHED		DISSEMINATION AGENT								
	DISCLOSURE SERVICES LLC										
00280	101023 20230910	001-320-53800-49420	AMENITY - STAFF UNIFORMS			101023	605.06	.00	605.06		
	STAFF UNIFORMS		MARIANNE B. HIBBARD DBA PONTE VEDRA				605.06	.00	605.06		004734
00183	91523 10721	001-320-57200-46000	REPAIRS AND REPLACEMENTS			91523	30.00	.00	30.00		
FIRE EXTRIGUISHER	INSPECT		REPAIRS AND REPLACEMENTS				75.00	.00	75.00		
00183	91523 10721	001-320-57200-46000	REPAIRS AND REPLACEMENTS			91523	105.00	.00	105.00		004735
	SERVICE CHARGE		ST JOHNS FIRE EQUIPMENT								
							1,273.90	.00	1,273.90		
							1,273.90	.00	1,273.90		

ABERDEEN CDD

ABERDEEN - GENERAL FUND

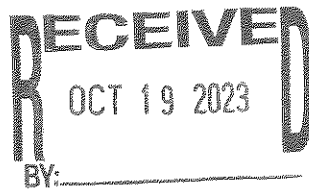
ABER ABERDEEN TPOLVERE



ACCOUNT NAME Aberdeen Cdd/Gms		ACCOUNT # 764138	PAGE # 1 of 1
INVOICE # 0005816800	BILLING PERIOD Aug 1- Aug 31, 2023	PAYMENT DUE DATE September 20, 2023	
PREPAY (Memo Info) \$0.00	UNAPPLIED (included in amt due) \$0.00	TOTAL CASH AMT DUE* \$110.16	

BILLING ACCOUNT NAME AND ADDRESS Aberdeen Cdd/Gms SUITE 4 393 Palm Coast Pkwy Sw Palm Coast, FL 32137		Legal Entity: Gannett Media Corp. Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. All funds payable in US dollars.	
BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com			FEDERAL ID 47-2390983
To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number: MOR_15659			

Date	Description	Amount		
8/1/23	Balance Forward	\$636.48		
8/31/23	PAYMENT - THANK YOU	-\$636.48		
Package Advertising:				
Start-End Date	Order Number	Description	PO Number	Package Cost
8/1/23	9002421	Budget Hearing		\$110.16



As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$110.16
Service Fee 3.99%	\$4.40
*Cash/Check/ACH Discount	-\$4.40
*Payment Amount by Cash/Check/ACH	\$110.16
Payment Amount by Credit Card	\$114.56

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

ACCOUNT NAME Aberdeen Cdd/Gms		ACCOUNT NUMBER 764138		INVOICE NUMBER 0005816800		AMOUNT PAID \$110.16
CURRENT DUE \$110.16	30 DAYS PAST DUE \$0.00	60 DAYS PAST DUE \$0.00	90 DAYS PAST DUE \$0.00	120+ DAYS PAST DUE \$0.00	UNAPPLIED PAYMENTS \$0.00	TOTAL CASH AMT DUE* \$110.16
REMITTANCE ADDRESS (Include Account# & Invoice# on check) CA Florida Holdings, LLC PO Box 631244 Cincinnati, OH 45263-1244				TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW: <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX Card Number _____ Exp Date ____/____/____ CVV Code _____ Signature _____ Date _____		TOTAL CREDIT CARD AMT DUE \$114.56

0000764138000000000000058168000001101667172

LOCALiQ

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Aberdeen Cdd/Gms
Aberdeen Cdd/Gms
393 Palm Coast Pkwy Sw
SUITE 4

Palm Coast FL 32137

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

08/01/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 08/01/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$110.16

Order No: 9002421

Customer No: 764138

PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

ABERDEEN COMMUNITY DEVELOPMENT DISTRICT NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2023/2024 BUDGETS; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

The Board of Supervisors ("Board") of the Aberdeen Community Development District ("District") will hold a public hearing on August 22, 2023, at 6:00 p.m., and at the Aberdeen Amenity Center, 118 Flower of Scotland Avenue, Saint Johns, Florida 32259 for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("Fiscal Year 2023/2024"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, c/o Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours, or by visiting the District's website at <https://aberdeencdd.com/>.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record of the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
8/1/2023 #9002421

RYAN SPELLER
Notary Public
State of Wisconsin



ACCOUNT NAME Aberdeen Cdd/Gms		ACCOUNT # 764138	PAGE # 1 of 1
INVOICE # 0005910133	BILLING PERIOD Sep 1- Sep 30, 2023	PAYMENT DUE DATE October 20, 2023	
PREPAY (Memo Info) \$0.00	UNAPPLIED (included in amt due) \$0.00	TOTAL CASH AMT DUE* \$263.84	

BILLING ACCOUNT NAME AND ADDRESS Aberdeen Cdd/Gms SUITE 4 393 Palm Coast Pkwy Sw Palm Coast, FL 32137		Legal Entity: Gannett Media Corp. Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. All funds payable in US dollars.	
BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com			FEDERAL ID 47-2390983
To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number: MOR_15659			

Date	Description	Amount		
9/1/23	Balance Forward	\$110.16		
Package Advertising:				
Start-End Date	Order Number	Description	PO Number	Package Cost
9/6/23	9237562	Aberdeen Mtg 2023/24	Aberdeen Mtg 2023/24	\$87.04
9/18/23	9282703	Notice of Meeting	9/26	\$66.64



As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$263.84
Service Fee 3.99%	\$10.53
*Cash/Check/ACH Discount	-\$10.53
*Payment Amount by Cash/Check/ACH	\$263.84
Payment Amount by Credit Card	\$274.37

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

ACCOUNT NAME Aberdeen Cdd/Gms		ACCOUNT NUMBER 764138		INVOICE NUMBER 0005910133		AMOUNT PAID \$153.68
CURRENT DUE \$153.68	30 DAYS PAST DUE \$110.16	60 DAYS PAST DUE \$0.00	90 DAYS PAST DUE \$0.00	120+ DAYS PAST DUE \$0.00	UNAPPLIED PAYMENTS \$0.00	TOTAL CASH AMT DUE* \$263.84
REMITTANCE ADDRESS (Include Account# & Invoice# on check) CA Florida Holdings, LLC PO Box 631244 Cincinnati, OH 45263-1244				TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:		TOTAL CREDIT CARD AMT DUE
				<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX Card Number _____ Exp Date ____/____/____ CVV Code _____ Signature _____ Date _____		\$274.37

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LOCALiQ

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Sarah Sweeting
Aberdeen Cdd/Gms
393 Palm Coast Pkwy Sw
SUITE 4

Palm Coast FL 32137

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

09/06/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 09/06/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$87.04

Order No: 9237562

Customer No: 764138

PO #: Aberdeen Mtg 2023/24

of Copies:

1

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin

NOTICE OF MEETINGS ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Aberdeen Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2023 at 4:00 p.m. at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, Saint Johns, Florida 32259 on the fourth Tuesday of each month as follows or otherwise noted:

October 24, 2023

November 28, 2023

December 19, 2023 @ 6:00 p.m.

(3rd Tuesday)

January 23, 2024

February 27, 2024

March 26, 2024 @ 6:00 p.m.

April 23, 2024

May 28, 2024 @ 6:00 p.m.

June 25, 2024

July 23, 2024

August 27, 2024 @ 6:00 p.m.

September 24, 2024

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agendas for each meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations for the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Howard McGaffney
Manager

Pub: Sept. 6, 2023; 9237562

LOCALIQ

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Aberdeen Cdd/Gms
393 Palm Coast Pkwy Sw
SUITE 4

Palm Coast FL 32137

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

09/18/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 09/18/2023

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$66.64

Order No: 9282703

of Copies:

Customer No: 764138

-1

PO #: 9/26

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors (the "Board") of the Aberdeen Community Development District is scheduled to be held on Tuesday, September 26, 2023 at 4:00 p.m. located at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, Saint Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at this meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager

MARIAH VERHAGEN
Notary Public
State of Wisconsin

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
9/29/2023	16

Bill To
Aberdeen CDD c/o GMS, LLC

Terms	Due Date
Net 30	10/29/2023

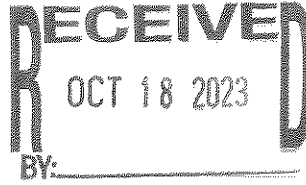
Description	Amount
Amortization Schedule Series 2018 11-1-23 Prepay \$5,000	100.00
Amortization Schedule Series 2020A-1 11-1-23 Prepay \$15,000	100.00
Amortization Schedule Series 2020A-2 11-1-23 Prepay \$5,000	100.00
<div>RECEIVED OCT 17 2023 BY: _____</div>	

Total	\$300.00
Payments/Credits	\$0.00
Balance Due	\$300.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

Ponte Vedra Promotional Mktg
P.O. Box 849
Ponte Vedra Beach, FL 32004
904-868-6484



INVOICE 230910

10.10.23

BILL TO	SHIP TO	INSTRUCTIONS
Aberdeen Attn: Kate Trivelpiece	First Service Residential 110 Flower of Scotland Ave., St. Johns, FL 32259	

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
4	Men's Jackets with logo	41.00	164.00
2	Ladies' Jackets with logo	36.00	72.00
12	Polo Style shirts with logo	19.00	228.00
3	Long sleeve tees with logo	14.40	43.20
1	XXL Long sleeve tee with logo	16.60	16.60
	New embroidery set-up charge		45.00

SUBTOTAL 568.80

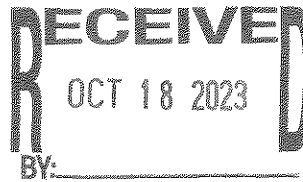
SALES TAX

SHIPPING & HANDLING 36.26

TOTAL DUE - NET 20 605.06

*PS
Uniforms
code?*

St. John's Fire Equipment, Inc.
50 Muller Dr Unit 3
Saint Augustine, FL 32084 US
+1 9043259010
ar.sjfe@gmail.com
www.stjohnsfireequipment.com



INVOICE

BILL TO

Kate Trivelpiece
Aberdeen Amenities Center
110 Flower of Scotland Ave.
St. Johns, Florida 32259

SHIP TO

Kate Trivelpiece
Aberdeen Amenities Center
110 Flower of Scotland Ave.
St. Johns, Florida 32259

INVOICE # 10721**DATE** 09/15/2023**DUE DATE** 10/13/2023**TERMS** Payment Terms**JOB LOCATION**

Aberdeen Amenities Center

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/15/2023	Extinguisher F EX INSP Fire Extinguisher Inspection	3	10.00	30.00
09/15/2023	Service SC Service Charge	1	75.00	75.00

Credit Card:

Please click on the "Review and Pay" link OR
Please call 904-325-9010 ext 1

SUBTOTAL 105.00**TAX** 0.00**TOTAL** 105.00**BALANCE DUE** **\$105.00****ACH:**

Enter bank account and routing information.

Please remit check payment to:
120 Palencia Village Dr, C-105, Box#141
St. Augustine, FL 32095
Annual EXT. IN.

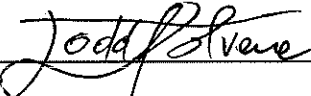
*Misc. (Inspection)
320.53800.46500
KSL*

ALL SALES ARE FINAL

Thank you for your business!
License # FED16-000056
License # FED16-000036

Check Approval Form

General Fund

Date:	November 3, 2023	
District:	Aberdeen CDD	
Fund Code:	1	
Beginning Check #:	4736	
Ending Check #:	4741	
Total Amount of Checks:	\$ 36,387.86	New Balance
Balance in Account***:	\$ 131,289.11	\$ 94,901.25
Recent Deposits:		
Prepared by:	Todd R. Polvere	
Signature:		
Approved by:	Marilee Giles	
Signature:		

BANK A: ABERDEEN CDD

VEND NO.	Invoice Vendor Date	Inv. No.	General Ledger#	-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	PO#	CHECK NO.
00240	103023	10302023	001-320-53800-45900			103023	375.00	.00	375.00		
	QUTRLY PREVENT MAINT		COMMON AREA MAINT								
	ABERDEEN AIR, LLC						375.00	.00	375.00		004736
00259	102423	10926677	001-320-53800-45918			102423	698.00	.00	698.00		
	PROPERTY MANAGER		FACILITY MANAGER								
00259	102423	10926677	001-320-53800-45915			102423	698.00	.00	698.00		
	FRONT DESK		RESIDENT SERVICE COORDINATOR								
00259	102423	10926677	001-320-53800-45917			102423	698.00	.00	698.00		
	MAINTENANCE CREW		GENERAL FACILITY MAINTENANCE								
00259	102423	10926677	001-320-53800-46000			102423	698.00	.00	698.00		
	MAINTENANCE SUPERVISOR		OPERATIONS MANAGEMENT								
	FIRST SERVICE RESIDENTIAL						2,792.00	.00	2,792.00		004737
00259	102723	10927588	001-320-53800-45918			102723	3,638.50	.00	3,638.50		
	PROPERTY MANAGER		FACILITY MANAGER								
00259	102723	10927588	001-320-53800-45915			102723	2,552.63	.00	2,552.63		
	FRONT DESK		RESIDENT SERVICE COORDINATOR								
00259	102723	10927588	001-320-53800-46000			102723	2,621.09	.00	2,621.09		
	SUPERVISOR BUILDING MAINT		OPERATIONS MANAGEMENT								
00259	102723	10927588	001-320-53800-45917			102723	1,704.84	.00	1,704.84		
	BUILDING MAINT		GENERAL FACILITY MAINTENANCE								
	FIRST SERVICE RESIDENTIAL						10,517.06	.00	10,517.06		004738
00275	101223	162643	001-320-57200-46000			101223	411.00	.00	411.00		
	QUTRLY PREVENTATION MAINT		REPAIRS AND REPLACEMENTS								
	HEARTLINE FITNESS						411.00	.00	411.00		004739
00283	102823	201658	001-320-53800-46200			102823	22,193.80	.00	22,193.80		
	OCT LANDSCAPE MAINTENANCE		LANDSCAPE MAINTENANCE								
	TREE AMIGOS						22,193.80	.00	22,193.80		004740
00060	101823	61781845	001-320-53800-45926			101823	99.00	.00	99.00		
	OCT PEST CONTROL		PEST CONTROL								
	TURNER PEST CONTROL LLC						99.00	.00	99.00		004741
	ABERDEEN CDD						36,387.86	.00	36,387.86		
	ABERDEEN - GENERAL FUND						36,387.86	.00	36,387.86		

ABER ABERDEEN TPOLVERE

HVAC REPAIR INVOICE

AMOUNT DUE: \$375.00

Aberdeen Air, LLC
258 Grampian Highlands Drive
Saint Johns, FL 32259
(904) 342-5349
CAC1821470

October 30, 2023

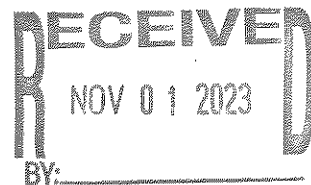
Aberdeen CDD
c/o Kate Trivelpiece
110 Flower of Scotland Avenue
Saint Johns, FL 32259
(904) 217.0925 / kate.trivelpiece@fsresidential.com

Date of service: October 30, 2023

Service performed: Quarterly Preventative Maintenance

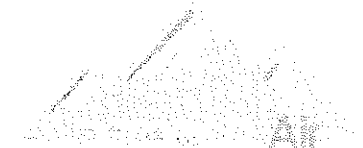
Total due: \$375.00

Please remit payment to:
Aberdeen Air
258 Grampian Highlands Drive
Saint Johns, FL 32259
(631) 383.3864



*Quarterly
Maint.
320.57200.46000
KS*

SERVICE ■ INSTALLATION ■ CONTROLS



For All Your Cooling and Heating Needs
www.aberdeenair.com ■ (904) 342-5349

QUARTERLY HVAC PREVENTATIVE MAINTENANCE

October 8, 2023

AMOUNT DUE: \$375

Aberdeen CDD
c/o Kate Trivelpiece
110 Flower of Scotland Avenue
Saint Johns, FL 32259
(904) 217.0925 / kate.trivelpiece@fsresidential.com

Date of Q1 2023 service: January 23, 2023
Date of Q2 2023 service: April 10, 2023
Date of Q3 2023 service: July 24, 2023
Date of Q4 2023 service: October 30, 2023

Maintenance plan includes:

Blow out and clean drain lines
Examine outdoor unit
Clean air handler and examine evaporator coil
Treat indoor unit with bacterial, fungal stat, deodorizer
Check refrigerant pressure
Check voltage and amps on motors
Check all electrical connections, tighten if needed
Replace filter (customer supplied) or clean washable filter
**additional filter charge if we supply*

UNIT 1 (OLD GYM)

AIR HANDLER	MAKE	Daikin
	MODEL	DAR0904AB
	SERIAL	1706492805
CONDENSOR	MAKE	Daiken
	MODEL	DX11SA0903AB
	SERIAL	1711581896
FILTER SIZE		(2) 16x20x2 and (2) 16x25x2
BELT		(1) A39

UNIT 2 (CLUBHOUSE)

AIR HANDLER	MAKE	Daikin
	MODEL	DAR0904AB
	SERIAL	1701364922
CONDENSOR	MAKE	Daiken
	MODEL	DX118A0903AB
	SERIAL	1609162909
FILTER SIZE		(2) 16x25x2 and (2) 16x20x2
BELT		(2) A43

UNIT 3 (OFFICE)

AIR HANDLER	MAKE	Bryant
	MODEL	FX4DNF019
	SERIAL	0722F45538
CONDENSOR	MAKE	Bryant
	MODEL	215BNA018A
	SERIAL	0522E03264
FILTER SIZE		Washable filter
BELT		N/A

UNIT 4 (NEW GYM)

CONDENSOR	MAKE	AAON
	MODEL	CFA013BA8DJ00K
	SERIAL	202010CNCK08659
AIR HANDLER	MAKE	AAON
	MODEL	H3CRB80162C278
	SERIAL	202010CJEC06278
FILTER SIZE		(2) 20x20x2 (1) 16x20x2
BELT		

SERVICE ■ INSTALLATION ■ CONTROLS

Customer Signature / Date

CAC1821470

For All Your Cooling and Heating Needs

www.aberdecdd.com ■ (904) 312-4342



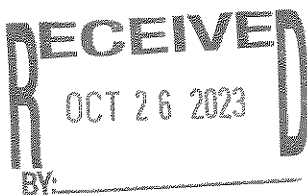
Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com; lucy.acevedo@fsresidential.com

INVOICE

Invoice Number 10926677
Invoice Date 10/24/2023
Terms 15 ePay ACH BP
Period Begin 10/1/2023
Customer 100-0SNC
Account # MED-0SNC
Total Amount Due: \$2,792.00

Medical Insurance

Date	Position	Employee	Amount
10/1/2023	Property Manager	Trivelpiece, Katherine <i>1,320.538.460</i>	\$698.00
		Subtotal	\$698.00
10/1/2023	Front Desk	Arnold, Demetric E <i>1,320.538.45915</i>	\$698.00
		Subtotal	\$698.00
10/1/2023	Maintenance Crew	Abshire, Caleb L <i>1,320.538.459187</i>	\$698.00
		Subtotal	\$698.00
10/1/2023	Maintenance Supervisor	Parker, Jay <i>1,320.538.45918</i>	\$698.00
		Subtotal	\$698.00
			Subtotal \$2,792.00
			Tax \$0.00
			Total \$2,792.00



HO.
10.26.23



FirstService

RESIDENTIAL

Aberdeen Community Development District

110 Flower of Scotland Avenue

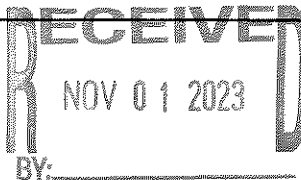
Saint Johns, FL 32259

Anh.Nguyen@fsresidential.com; lucy.acevedo@fsresidential.com

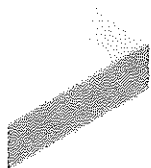
INVOICE

Invoice Number 10927588
Invoice Date 10/27/2023
Terms 15 ePay ACH BP
Period Start 10/7/2023
Period End 10/20/2023
Customer 100-OSNC
Account # PAY-OSNC
Total Amount Due: \$10,517.06

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
General Manager, Property Oper	15.00%	Trivelpiece, Katherine	80.00 REGULAR	\$38.46	\$3,538.50
General Manager, Property Oper	0.00%	Trivelpiece, Katherine	AUTO	\$100.00	\$100.00
Subtotal					\$3,638.50
Staff, Front Desk	25.00%	Arnold, Demetric E	72.42 REGULAR	\$17.00	\$1,538.93
Staff, Front Desk	25.00%	Arnold, Demetric E	6.25 VACATION	\$17.00	\$132.81
Staff, Front Desk	25.00%	Betts, Hayleigh M	46.98 REGULAR	\$15.00	\$880.89
Subtotal					\$2,552.63
Supervisor, Building Maint	25.00%	Parker, Jay	68.11 REGULAR	\$26.00	\$2,213.59
Supervisor, Building Maint	25.00%	Parker, Jay	11.00 VACATION	\$26.00	\$357.50
Supervisor, Building Maint	0.00%	Parker, Jay	AUTO	\$50.00	\$50.00
Subtotal					\$2,621.09
Staff, Building Maint	25.00%	Abshire, Caleb L	75.77 REGULAR	\$18.00	\$1,704.84
Subtotal					\$1,704.84



Subtotal \$10,517.06
Tax \$0.00
Total \$10,517.06



FirstService

RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com; lucy.acevedo@fsresidential.com

INVOICE

Invoice Number 10927588
Invoice Date 10/27/2023
Terms 15 ePay ACH BP
Period Start 10/7/2023
Period End 10/20/2023

Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$10,517.06

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
General Manager, Property Oper					\$3,638.50
Staff, Building Maint					\$1,704.84
Staff, Front Desk					\$2,552.63
Supervisor, Building Maint					\$2,621.09



HEARTLINE FITNESS

Invoice #162643

Download Our W9 Here

*** Remittance ***
Heartline Fitness Systems
7520 Standish Place, Suite 250
Rockville, MD 20855
Phone (301) 921-0661 | Fax (301) 330-5479

Date: 10/12/2023
Due By: 11/11/2023
Terms: Net 30
Customer PO:

Bill To

Aberdeen Amenity Center
110 Flower Of Scotland Ave
Saint Johns FL 32259-6937
United States

Ship To

Aberdeen Amenity Center
110 Flower Of Scotland Ave
Saint Johns FL 32259-6937
United States

Electronic Payments

JP Morgan Chase Bank NA
4 New York Plaza, NY 10004
Heartline Fitness Products, Inc.
Routing NO. 071000013
Checking Account: 306837391
Remittance: accounting@heartlinefitness.com

Technician

521 Mike Agostini

Related Quote

Completed Date

Oct 12, 2023 10:58:44 AM

Quantity	Item	Description	Rate	Amount
1	299CL	- Test cardiovascular equipment for proper operation. - Clean cardiovascular equipment per manufacturer recommendation. - Inspect treadmill belts and decks for signs of wear. - Remove treadmill motor shrouds and vacuum internally.	\$411.00	\$411.00

Subtotal	\$411.00
Discount	
Shipping	\$0.00
Tax(6.5%)	\$0.00
Total	\$411.00
Amount Paid	\$0.00
Amount Due	\$411.00

Maint.
Contract.
1.320.572.46000
KS

Service Notes

Work Completed: COMPLETED PM

TREADMILLS:

VACUUMED OUT MOTOR COMPARTMENTS

VACUUMED UNDER TREADMILLS

LUBRICATED, TIGHTENED, AND TRACKED RUN BELTS

LUBRICATED ELEVATION JACK SCREWS

PERFORMED AMP DRAW TESTS

INSPECTED ALL HANDLE AND CONSOLE FUNCTIONS

WIPED ALL TREADMILLS CLEAN WITH DISINFECTANT

CARDIO:

TESTED ALL CARDIO FOR PROPER MECHANICAL, AND ELECTRICAL FUNCTION

WIPED ALL COVERS WITH DISINFECTANT

STRENGTH:

INSPECTED CABLES, PADDING, HANDLES, AND FRAMES FOR DAMAGE AND MISSING OR LOOSE HARDWARE,

LUBRICATED GUIDE RODS.

PM STARTED AT 7:30 am ASSISTED BY JIM RISTOW.

RECEIVED
OCT 26 2023
BY: _____

Recommended Work: LF TREADMILLS:

HHT116171 RECOMMEND DECK,BELT, DRIVE BELT, AND HARDWARE, AND MOTOR COVER

HHT116172 RECOMMEND DECK,BELT, DRIVE BELT, AND HARDWARE

HHT300500 RECOMMEND DECK,BELT, DRIVE BELT, AND HARDWARE

HHT137169 RECOMMEND DECK,BELT, DRIVE BELT, AND HARDWARE, ALSO CUP HOLDER.

LF OPTIMA LEG EXTENSION/LEG CURL:

BOTTOM SEAT PAD IS RIPPED, RECOMMEND REPLACING

LF ADJ BENCH:

RECOMMEND REPLACING ALL 3 PADS.

Service:

Click the service wrench on our website to submit a service call. Preventative Maintenance Agreements are available for all equipment.

Standard Terms and Conditions:

All unit prices are F.O.B. manufacturer.

These prices are subject to change after 30 days from document date. Post-installation entertainment (television) requirements will be handled as a billable service visit.

The above quotation is computed to be performed during regular business hours.

Clerical errors subject to correction.

All prices and agreements are contingent upon strikes, accidents, and other causes unavoidable or beyond our control.

Buyer agrees to promptly file claim for all goods damaged in transit.

There will be a 20% restocking charge on all merchandise ordered but not accepted.

Equipment lease is available with approved credit.

We accept all major credit cards. However, the amount due is net of a 3% cash discount.

Payment by Credit Card will incur a 3% (MC/Visa) or 3.75% (AMEX) charge.



Tree Amigos

Outdoor Services

Invoice

Invoice#: 201658

Date: 10/28/2023

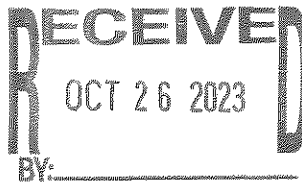
Billed To: Aberdeen CDD
475 W Town Place
#114
St. Augustine FL 32092

Project: Aberdeen CDD
571 Market St
St. Augustine FL 32095

Description	Quantity	Price	Ext Price
October Monthly Landscaping Maintenance Services	1.00	22,193.80	22,193.80

Notes:

Invoice Total: \$22,193.80



*Landscape Maint.
Contract KS
320.53800.46200*



PAYMENT ADDRESS:
Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

Turner Pest Control LLC
P.O. Box 952503
Atlanta, GA 31192-2503
904-355-5300

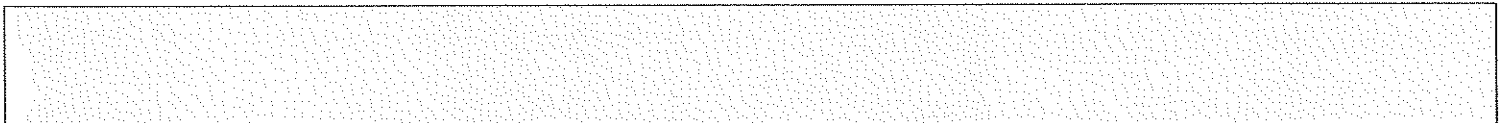
Service Slip/Invoice

INVOICE: 617818455
DATE: 10/18/2023
ORDER: 617818455

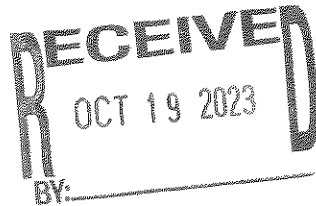
Bill To: [139845]
Aberdeen
Aberdeen - CDD
C/O Government Services
475 W. Town Place - Suite 114
Saint Augustine, FL 32092

Work Location: [428304] 904-217-0925
Aberdeen CDD II (Amenity Center)
96 Bush Pl
Fruit Cove, FL 32259-7101

Work Date	Time	Target Pest	Technician	Time In
10/18/2023	03:17 PM	ANTS, FIRE ANT, ROA		03:17 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	10/18/2023		03:50 PM



Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	\$99.00
SUBTOTAL		\$99.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$99.00



AMOUNT DUE \$99.00

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law.
Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

Check Approval Form

General Fund

Date: November 9, 2023

District: Aberdeen CDD

Fund Code: 1

Beginning Check #: 4742

Ending Check #: 4751

Total Amount of Checks: \$ 42,788.52

New Balance
\$ 52,112.73

Balance in Account***: \$ 94,901.25

Recent Deposits:

Prepared by: Todd R. Polvere

Signature: 

Approved by: Marilee Giles

Signature:

VOID ck #480
TP 11/9/23

BANK A: ABERDEEN CDD

VEND NO.	Invoice Vendor Date Inv. No.	General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	PO#	CHECK NO.
00013	110323	210893	001-310-51300-31100	110323	735.00	.00	735.00		
OCT	ENGINEERING SERVICES	ENGLAND THIMS & MILLER, INC.			735.00	.00	735.00		004742
00259	100123	10922468	001-320-53800-45921	100123	1,129.00	.00	1,129.00		
OCT	MANAGEMENT FEE	AMENITY-MANAGEMENT FEES			1,129.00	.00	1,129.00		004743
		FIRST SERVICE RESIDENTIAL							
00259	101323	10923878	001-320-53800-45918	101323	3,538.50	.00	3,538.50		
PROPERTY	MANAGER	FACILITY MANAGER							
00259	101323	10923878	001-320-53800-45915	101323	2,520.45	.00	2,520.45		
FRONT	DESK	RESIDENT SERVICE COORDINATOR							
00259	101323	10923878	001-320-53800-46000	101323	2,596.79	.00	2,596.79		
SUPERVISOR	BUILDING MAINT	OPERATIONS MANAGEMENT							
00259	101323	10923878	001-320-53800-45917	101323	1,762.22	.00	1,762.22		
BUILDING	MAINT	GENERAL FACILITY MAINTENANCE			10,417.96	.00	10,417.96		004744
		FIRST SERVICE RESIDENTIAL							
00259	110123	10928583	001-320-53800-45921	110123	1,129.00	.00	1,129.00		
NOV	MANAGEMENT FEE	AMENITY-MANAGEMENT FEES			1,129.00	.00	1,129.00		004745
		FIRST SERVICE RESIDENTIAL							
00259	92623	10919256	001-320-53800-45918	92623	698.00	.00	698.00		
PROPERTY	MANAGER	FACILITY MANAGER							
00259	92623	10919256	001-320-53800-45915	92623	698.00	.00	698.00		
FRONT	DESK	RESIDENT SERVICE COORDINATOR							
00259	92623	10919256	001-320-53800-45917	92623	698.00	.00	698.00		
MAINTENANCE	CREW	GENERAL FACILITY MAINTENANCE							
00259	92623	10919256	001-320-53800-46000	92623	698.00	.00	698.00		
MAINTENANCE	SUPERVISOR	OPERATIONS MANAGEMENT			2,792.00	.00	2,792.00		004746
		FIRST SERVICE RESIDENTIAL							
00259	92923	10920123	001-320-53800-45918	92923	3,538.50	.00	3,538.50		
PROPERTY	MANAGER	FACILITY MANAGER							
00259	92923	10920123	001-320-53800-45915	92923	2,445.79	.00	2,445.79		
FRONT	DESK	RESIDENT SERVICE COORDINATOR							
00259	92923	10920123	001-320-53800-46000	92923	2,581.17	.00	2,581.17		
SUPERVISOR	BUILDING MAINT	OPERATIONS MANAGEMENT							
00259	92923	10920123	001-320-53800-45917	92923	1,746.93	.00	1,746.93		
BUILDING	MAINT	GENERAL FACILITY MAINTENANCE			10,312.39	.00	10,312.39		004747
		FIRST SERVICE RESIDENTIAL							
00213	103123	80997	001-320-53800-46100	103123	2,675.00	.00	2,675.00		
OCT	LAKE MAINTENANCE	LAKE MAINTENANCE							
		FUTURE HORIZONS, INC			2,675.00	.00	2,675.00		004748

ABER ABERDEEN TPOLVERE

ACCOUNTS PAYABLES CHECK REGISTER AS OF 11/30/2023
001 ABERDEEN - GENERAL FUNDRUN DATE 11/09/2023
CHECK DATE 11/09/2023

PAGE 2

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	General Ledger#	-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK NO.
00299	110123	2102	001-320-53800-46300			110123	3,500.00	.00	3,500.00	
	TREE REMOVAL		LANDSCAPE CONTINGENCY				3,500.00	.00	3,500.00	004749
			GENESIS TREE CARE LLC							
00017	110123	700	001-310-51300-34000			110123	4,663.67	.00	4,663.67	
	NOV MANAGEMENT FEES		MANAGEMENT FEES				159.00	.00	159.00	
00017	110123	700	001-310-51300-35100			110123	689.00	.00	689.00	
	NOV INFO TECH		COMPUTER SERVICE				.66	.00	.66	
00017	110123	700	001-310-51300-31300			110123	13.66	.00	13.66	
	NOV DISSEM AGENT SRVCS		DISSEMINATION AGENT				28.80	.00	28.80	
00017	110123	700	001-310-51300-51000			110123	48.33	.00	48.33	
	OFFICE SUPPLIES		OFFICE SUPPLIES				5,603.12	.00	5,603.12	004750
00017	110123	700	001-310-51300-42000			110123	13.66	.00	13.66	
	POSTAGE		POSTAGE				28.80	.00	28.80	
00017	110123	700	001-310-51300-42500			110123	48.33	.00	48.33	
	COPIES		PRINTING & BINDING				5,603.12	.00	5,603.12	004750
00017	110123	700	001-310-51300-41000			110123	48.33	.00	48.33	
	TELEPHONE		TELEPHONE				5,603.12	.00	5,603.12	004750
			GOVERNMENTAL MANAGEMENT SERVICES							
00185	110123	1777	001-320-53800-45920			110123	4,495.05	.00	4,495.05	
	50% DP HOLIDAY DECORATION		HOLIDAY DECORATIONS				4,495.05	.00	4,495.05	004751
	M & G HOLIDAY LIGHTING									
			ABERDEEN CDD				42,788.52	.00	42,788.52	
			ABERDEEN - GENERAL FUND				42,788.52	.00	42,788.52	

ABER ABERDEEN TPOLVERE



ENGLAND-THIMS & MILLER

14775 Old St. Augustine Road, Jacksonville, FL 32258

etm-inc.com | 904.642.8990

Aberdeen Community Development District (CDD)
c/o GMS, LLC
475 West Town Place
Suite 114
St. Augustine, FL 32092

November 03, 2023

Invoice No: 210893

Total This Invoice	\$735.00
---------------------------	-----------------

Project 02105.27000 Aberdeen Community Development District-2018/2019 General Consulting
Engineering Services (WA#27)

Professional Services rendered through October 28, 2023

Phase 01 Professional Services

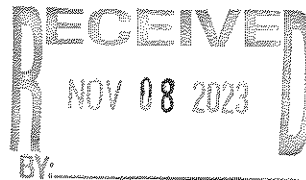
Labor

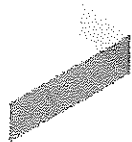
			Hours	Rate	Amount
Principal - Vice President					
Katsaras, George	10/21/2023		.50	260.00	130.00
Katsaras, George	10/28/2023		1.50	260.00	390.00
Senior Engineer					
Katsaras, George	10/7/2023		1.00	215.00	215.00
Totals			3.00		735.00
Total Labor					735.00
				Total this Phase	\$735.00

Phase XP Expenses

Total this Phase 0.00

Total This Invoice \$735.00





FirstService
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
kate.trivelpiece@fsresidential.com;
lucy.acevedo@fsresidential.com

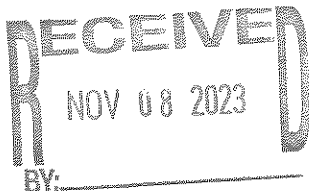
INVOICE

Invoice Number 10922468
Invoice Date 10/1/2023
Terms 15 ePay ACH BP
Service Period 10/1/2023
Customer 100-0SNC

Invoice Type MGFEE
Account # MGF-0SNC
Total Amount Due: \$1,129.00

Description	Total
Management Fee	\$1,129.00

Subtotal	\$1,129.00
Tax	\$0.00
Total	\$1,129.00



1.370.5300.45912

12

FirstService

RESIDENTIAL

Aberdeen Community Development District

110 Flower of Scotland Avenue

Saint Johns, FL 32259

Anh.Nguyen@fsresidential.com; lucy.acevedo@fsresidential.com

INVOICE

Invoice Number 10923878
Invoice Date 10/13/2023
Terms 15 ePay ACH BP
Period Start 9/23/2023
Period End 10/6/2023
Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$10,417.96

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
General Manager, Property Oper	15.00%	Trivelpiece, Katherine	80.00 REGULAR	\$38.46	\$3,538.50
				Subtotal	\$3,538.50
Staff, Front Desk	25.00%	Arnold, Demetric E	62.52 REGULAR	\$17.00	\$1,328.56
Staff, Front Desk	25.00%	Arnold, Demetric E	14.00 VACATION	\$17.00	\$297.50
Staff, Front Desk	25.00%	Betts, Hayleigh M	47.70 REGULAR	\$15.00	\$894.39
				Subtotal	\$2,520.45
Supervisor, Building Maint	25.00%	Parker, Jay	0.22 OVERTIME	\$39.00	\$10.73
Supervisor, Building Maint	25.00%	Parker, Jay	79.57 REGULAR	\$26.00	\$2,586.06
				Subtotal	\$2,596.79
Staff, Building Maint	25.00%	Abshire, Caleb L	78.32 REGULAR	\$18.00	\$1,762.22
				Subtotal	\$1,762.22
					Subtotal \$10,417.96
					Tax \$0.00
					Total \$10,417.96

General Manager, Property Oper

\$3,538.50

Staff, Building Maint

\$1,762.22

Staff, Front Desk

\$2,520.45

Supervisor, Building Maint

\$2,596.79



Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
kate.trivelpiece@fsresidential.com;
lucy.acevedo@fsresidential.com

INVOICE

Invoice Number 10928583
Invoice Date 11/1/2023
Terms 15 ePay ACH BP
Service Period 11/1/2023
Customer 100-0SNC

Invoice Type MGFE
Account # MGF-0SNC
Total Amount Due: \$1,129.00

Description	Total
Management Fee	\$1,129.00
<div>RECEIVED NOV 02 2023 BY: _____</div>	
Subtotal	\$1,129.00
Tax	\$0.00
Total	\$1,129.00

320.538.45912
KS



Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com; lucy.acevedo@fsresidential.com

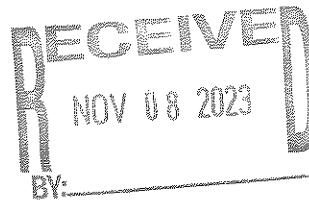
INVOICE

Invoice Number 10919256
Invoice Date 9/26/2023
Terms 15 ePay ACH BP
Period Begin 9/1/2023
Customer 100-0SNC
Account # MED-0SNC
Total Amount Due: \$2,792.00

Medical Insurance

Date	Position	Employee	Amount
9/1/2023	Property Manager	1.320.53800.48918 Trivelpiece, Katherine	\$698.00
		Subtotal	\$698.00
9/1/2023	Front Desk	1.320.53800.45915 Arnold, Demetric E	\$698.00
		Subtotal	\$698.00
9/1/2023	Maintenance Crew	1.320.53800.45917 Abshire, Caleb L	\$698.00
		Subtotal	\$698.00
9/1/2023	Maintenance Supervisor	1.320.53800.46000 Parker, Jay	\$698.00
		Subtotal	\$698.00

Subtotal \$2,792.00
Tax \$0.00
Total \$2,792.00





FirstService

RESIDENTIAL

Aberdeen Community Development District

110 Flower of Scotland Avenue

Saint Johns, FL 32259

Anh.Nguyen@fsresidential.com; lucy.acevedo@fsresidential.com

INVOICE

Invoice Number 10920123
Invoice Date 9/29/2023
Terms 15 ePay ACH BP
Period Start 9/9/2023
Period End 9/22/2023

Customer 100-OSNC
Account # PAY-OSNC
Total Amount Due: \$10,312.39

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
General Manager, Property Oper	15.00%	Trivelpiece, Katherine	80.00 REGULAR	\$38.46	\$3,538.50
					<i>1.370.53800.45918</i>
					Subtotal \$3,538.50
Staff, Front Desk	25.00%	Arnold, Demetric E	67.96 REGULAR	\$17.00	\$1,444.16
					<i>1.370.53800.45915</i>
Staff, Front Desk	25.00%	Arnold, Demetric E	12.00 VACATION	\$17.00	\$255.00
Staff, Front Desk	25.00%	Betts, Hayleigh M	39.82 REGULAR	\$15.00	\$746.63
					Subtotal \$2,445.79
Supervisor, Building Maint	25.00%	Parker, Jay	79.42 REGULAR	\$26.00	\$2,581.17
					<i>1.370.53800.46000</i>
					Subtotal \$2,581.17
Staff, Building Maint	25.00%	Abshire, Caleb L	74.24 REGULAR	\$18.00	\$1,670.43
					<i>1.370.53800.45917</i>
Staff, Building Maint	25.00%	Abshire, Caleb L	3.40 VACATION	\$18.00	\$76.50
					Subtotal \$1,746.93

Subtotal \$10,312.39
Tax \$0.00
Total \$10,312.39

General Manager, Property Oper \$3,538.50
Staff, Building Maint \$1,746.93
Staff, Front Desk \$2,445.79
Supervisor, Building Maint \$2,581.17

Future Horizons, Inc

403 N First Street
PO Box 1115
Hastings, FL 32145
USA

Voice: 904-692-1187
Fax: 904-692-1193

INVOICE

Invoice Number: 80997
Invoice Date: Oct 31, 2023
Page: 1

Bill To:

Aberdeen CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Ship to:

Aberdeen CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Customer ID	Customer PO	Payment Terms	
Aberdeen01	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		11/30/23

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services performed in October	2,675.00	2,675.00
RECEIVED NOV 01 2023 BY: _____				
Subtotal				2,675.00
Sales Tax				
Freight				
Total Invoice Amount				2,675.00
Payment/Credit Applied				
TOTAL				2,675.00

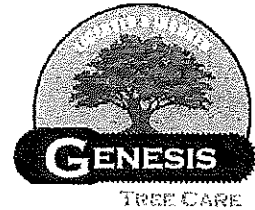
Check/Credit Memo No:

Overdue invoices are subject to finance charges.

INVOICE

Genesis Tree Care
6326 Victoria Park Court
Jacksonville, FL 32216

contactus@genesistreecare.com
+1 (904) 614-9342
http://www.genesistreecare.com/



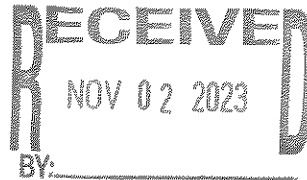
FSResidential

Bill to
FSResidential
110 Flower Of Scotland Ave
Fruit Cove
FL
32259
USA

Ship to
FSResidential
110 Flower Of Scotland Ave.
Fruit Cove
FL
32259
USA

Invoice details

Invoice no.: 2102
Terms: Due upon Completion
Invoice date: 11/01/2023
Due date: 11/02/2023



#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Tree Removal Remove seven Cyprus trees on left side of pool, cut low as possible.			\$0.00	\$0.00
2.		Cleanup all debris Clean up and haul away all debris			\$0.00	\$0.00
3.		Package Total Total cost for the package of services listed above			\$3,500.00	\$3,500.00

Total \$3,500.00

Note to customer
Thank you for your business.

*Tree Removal
Appd. by Howard*

ks

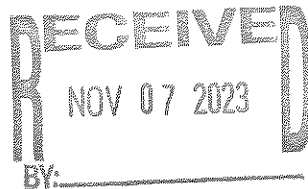
Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 700**Invoice Date:** 11/1/23**Due Date:** 11/1/23**Case:****P.O. Number:****Bill To:**

Aberdeen CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - November 2023		4,663.67	4,663.67
Information Technology - November 2023		159.00	159.00
Dissemination Agent Services - November 2023		689.00	689.00
Office Supplies		0.66	0.66
Postage		13.86	13.86
Copies		28.80	28.80
Telephone		48.33	48.33
Total			\$5,603.32
Payments/Credits			\$0.00
Balance Due			\$5,603.32

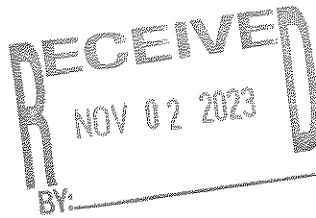


M&G Holiday Lighting

4845 Belle Terre Pkwy

Palm Coast, FL 32164 US

holiday@mgbusinessventures.com

**INVOICE****BILL TO**

Aberdeen Amenity Center

110 Flower of Scotland Ave

Saint Johns, FL 32259

INVOICE

DATE

TERMS

DUE DATE

1777

11/01/2023

Due on receipt

11/01/2023

Holiday Decorations
320.538.45920,
5070 Deposit Due
\$4,495.05

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Holiday Lighting - Reinstall	1	931.00	931.00
	Install clubhouse C7 WW Lighting to roofline and upper tower			
	Holiday Lighting - Reinstall	1	1,500.00	1,500.00
	Install WW Minis on 10 Palm Trees at the front of the main clubhouse			
	Holiday Lighting - Reinstall	1	112.50	112.50
	Install pre-lit 48" wreath to clubhouse			
	Holiday Lighting - Reinstall	1	900.00	900.00
	TOWER - FRONT ENTRANCE - Install WW Minis on the 6 Palm Trees at the main entrance tower			
	Holiday Lighting - Reinstall	1	367.00	367.00
	Install C7 WW Lights to the main entrance sign			
	Holiday Lighting - Reinstall	1	434.00	434.00
	Install C7 WW tower lighting to all levels of tower			
	Holiday Lighting - Reinstall	1	337.50	337.50
	Install 3 pre-lit 48" wreaths to tower			
	Holiday Lighting - Replacement of Lights / Equipment	1	42.29	42.29
	Replacement Red Bows on wreaths			
	Holiday Lighting - Reinstall	1	300.00	300.00
	Install WW Minis to 2 Palms in planters on pool deck, ground to husk, 4" spacing			
	Removal	1	625.00	625.00
	Removal of Lights and Decor at the end of the season			
	Equipment charges	1	600.00	600.00
	Boom Rental for Install and Removal			
	Storage	1	150.00	150.00
	Storage of Holiday lights and decor till the next season			
	Holiday Lighting - New Install	1	1,960.00	1,960.00
	FITNESS CENTER - Install C7 WW Lights to the fitness building full wrap			
	Holiday Lighting - New Install	1	295.88	295.88
	FITNESS CENTER - Install a pre-lit 48" wreath with bow (traditional red velvet			

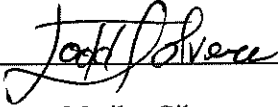
Holiday Lighting - New Install	FITNESS CENTER - Install ww minis to 2 palms in front of building, spiral 10' up trunk, 4" spacing. These palms will need to be cleaned of husks allowing 10' of clean area to install the display	1	434.92	434.92
--------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---	--------	--------

BALANCE DUE

\$8,990.09

Check Approval Form

General Fund

Date:	November 9, 2023	
District:	Aberdeen CDD	
Fund Code:	1	
Beginning Check #:	4752	
Ending Check #:	4752	
Total Amount of Checks:	\$ 5,603.32	New Balance
Balance in Account***:	\$ 57,715.85	\$ 52,112.53
Recent Deposits:		
Prepared by:	Todd R. Polvere	
Signature:		
Approved by:	Marilee Giles	
Signature:		

ACCOUNTS PAYABLES CHECK REGISTER AS OF 11/30/2023
001 ABERDEEN - GENERAL FUNDRUN DATE 11/09/2023
CHECK DATE 11/09/2023

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	General Ledger#	St	Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK NO.
00017	110123 700	001-310-51300-34000	001-310-51300-34000			110123	4,663.67	.00	4,663.67	
NOV MANAGEMENT FEES			MANAGEMENT FEES							
00017	110123 700	001-310-51300-35100	001-310-51300-35100			110123	159.00	.00	159.00	
NOV INFO TECH			COMPUTER SERVICE							
00017	110123 700	001-310-51300-31300	001-310-51300-31300			110123	689.00	.00	689.00	
NOV DISSEM AGENT SRVCS			DISSEMINATION AGENT							
00017	110123 700	001-310-51300-51000	001-310-51300-51000			110123	.66	.00	.66	
OFFICE SUPPLIES			OFFICE SUPPLIES							
00017	110123 700	001-310-51300-42000	001-310-51300-42000			110123	13.86	.00	13.86	
POSTAGE			POSTAGE							
00017	110123 700	001-310-51300-42500	001-310-51300-42500			110123	28.80	.00	28.80	
COPIES			PRINTING & BINDING							
00017	110123 700	001-310-51300-41000	001-310-51300-41000			110123	48.33	.00	48.33	
TELEPHONE			TELEPHONE							
			GOVERNMENTAL MANAGEMENT SERVICES				5,603.32	.00	5,603.32	004752
ABERDEEN CDD							5,603.32	.00	5,603.32	
ABERDEEN - GENERAL FUND							5,603.32	.00	5,603.32	

ABER ABERDEEN TPOLVERE

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

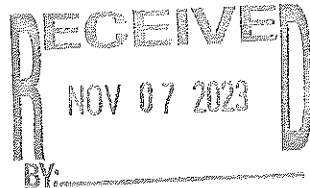
Invoice

Invoice #: 700
Invoice Date: 11/1/23
Due Date: 11/1/23
Case:
P.O. Number:

Bill To:

Aberdeen CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - November 2023		4,663.67	4,663.67
Information Technology - November 2023		159.00	159.00
Dissemination Agent Services - November 2023		689.00	689.00
Office Supplies		0.66	0.66
Postage		13.86	13.86
Copies		28.80	28.80
Telephone		48.33	48.33



Total \$5,603.32

Payments/Credits \$0.00

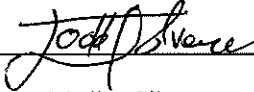
Balance Due \$5,603.32

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/03/23	00186	10/27/23 5116	202310 600-53800-60000	PAVER PROJECT	*	896.50	
EARTHSCAPES DESIGN BUILD LLC							896.50 000147
11/09/23	00187	11/01/23 2100	202311 600-53800-60100	TREE REMOVAL	*	9,000.00	
GENESIS TREE CARE LLC							9,000.00 000148
TOTAL FOR BANK B						9,896.50	
TOTAL FOR REGISTER						9,896.50	

ABER ABERDEEN
 OKUZMUK

Check Approval Form

Capital Reserve

Date:	November 3, 2023	
District:	Aberdeen CDD	
Fund Code:	33	
Beginning Check #:	147	
Ending Check #:	147	
Total Amount of Checks:	\$ 896.50	New Balance
Balance in Account***:	\$ 425,402.89	\$ 424,506.39
Recent Deposits:		
Prepared by:	Todd R. Polvere	
Signature:		
Approved by:	Marilee Giles	
Signature:		

BANK B: CAPITAL RESERVE FUND

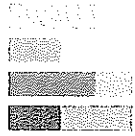
VEND NO.	Invoice Date	Vendor Inv. No.	General Ledger#	-----	St	Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	PO#	CHECK NO.
00186	102723	5116	033-600-53800-60000				102723	896.50	.00	896.50		
PAVER PROJECT			CAPITAL OUTLAY					896.50	.00	896.50		000147
			EARTHSCAPES DESIGN BUILD LLC									

CAPITAL RESERVE FUND

ABERDEEN-CAPITAL RESERVE FUND

ABER ABERDEEN

TPOLVERE



EARTHSCAPES

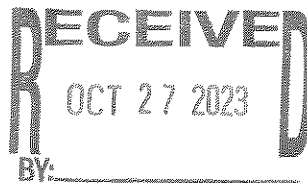
Howard "Mac" McGaffney -
Aberdeen CDD
475 West Town Place, Suite 114
St. Augustine, Florida 32002

Invoice: 5116

Date: 10/27/2023

Description	Total Amount	Curr %	Amount
Paver project per agreement	17,930.00	5.00%	896.50

Capital Outlay
33,600.53800.60000
KS



Total \$896.50

Payments are due upon receipt of the invoice. You may pay online directly from your checking account by clicking the button on the invoice. If paying by credit card, a 3% convenience fee will be added. Please call (904) 620-0626 to coordinate a credit card payment or mail a check to:

151 College Drive, Suite 6
Orange Park FL 32065

www.earthscapes.earth

Check Approval Form

Capital Reserve

Date: November 9, 2023

District: Aberdeen CDD

Fund Code: 33

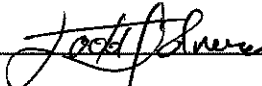
Beginning Check #: 148

Ending Check #: 148

Total Amount of Checks:	<u>\$ 9,000.00</u>	New Balance
Balance in Account***:	<u>\$ 424,506.39</u>	<u>\$ 415,506.39</u>

Recent Deposits: _____

Prepared by: Todd R. Polvere

Signature: 

Approved by: Marilee Giles

Signature: _____

BANK B: CAPITAL RESERVE FUND

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St	Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	PO#	CHECK NO.
00187	110123	2100	033-600-53800-60100			110123	9,000.00	.00	9,000.00		
TREE REMOVAL											
GENESIS TREE CARE LLC							9,000.00	.00	9,000.00		000148
CAPITAL RESERVE FUND							9,000.00	.00	9,000.00		
ABERDEEN-CAPITAL RESERVE FUND							9,000.00	.00	9,000.00		

ABER ABERDEEN TPOLVERE

INVOICE

Genesis Tree Care
6326 Victoria Park Court
Jacksonville, FL 32216

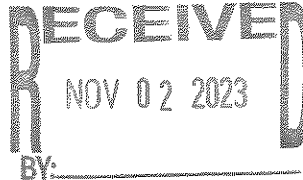
contactus@genesistreecare.com
+1 (904) 614-9342
http://www.genesistreecare.com/



FSResidential

Bill to

FSResidential
110 Flower Of Scotland Ave
Fruit Cove
FL
32259
USA



Ship to

FSResidential
110 Flower Of Scotland Ave.
Fruit Cove
FL
32259
USA

Invoice details

Invoice no.: 2100
Terms: Due upon Completion
Invoice date: 11/01/2023
Due date: 11/01/2023

*Capital Exp.
outlay -
33,600.53800.6000
K2*

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Tree Removal Remove 7 cypress trees on back right side of pool area and cut as low as possible.			\$0.00	\$0.00
2.		Tree Removal Remove 7 cypress trees in front right side of pool area and cut as low as possible.			\$0.00	\$0.00
3.		Stump Grinding Grind 14 cypress stumps and root runners.			\$0.00	\$0.00
4.		Cleanup all debris except stump grinding Clean up and haul away all debris except stump grinding			\$0.00	\$0.00
5.		Package Total Total cost for the package of services listed above.			\$9,000.00	\$9,000.00

Total \$9,000.00

Note to customer

Payment is required upon completion of work. Late fees will be assessed at the rate of 1.5% per month starting 30 days after delivery of the invoice.

Returned Check Policy: \$35 returned check fee will apply.

Cancellation Policy: Genesis must be given a 24 hour notice of cancellation or a \$500 fee will apply.