

ABERDEEN

Community Development District

MARCH 28, 2023

AGENDA

Aberdeen
Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.AberdeenCDD.com

March 21, 2023

Board of Supervisors
Aberdeen Community Development District

Dear Board Members:

The Aberdeen Community Development District Meeting is scheduled for **Tuesday, March 28, 2023 at 4:00 p.m.** at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida 32259.

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comments (*regarding agenda items below*)
- III. Consideration of Renewal Agreement with Aberdeen Rays Swim Team Regarding Use of the District's Competition Pool for 2023-2024 Season
- IV. Update Regarding Future Improvements to Common Area Greenspace and other CDD-Owned Facilities and Assets
- V. Consideration of Proposals
- VI. Easement Access Request for Fencing (203 Shetland Drive)
- VII. Consideration of Resolution 2023-03, Resolution Regarding Records Retention Policy
- VIII. Staff Reports
 - A. Attorney
 - B. Engineer

- C. Manager
 - D. Operation Manager
 - E. Amenity Center Manager - Report
- IX. Supervisor's Request and Public Comments
- X. Approval of Consent Agenda
- A. Approval of the Minutes of the February 28, 2023 Meeting
 - B. Balance Sheet as of February 28, 2023 and Statement of Revenues and Expenses for the Period Ending February 28, 2023
 - C. Assessment Receipt Schedule
 - D. Approval of Check Register
- XI. Next Scheduled Meeting – 04/25/23 @ 4:00 p.m.@ Aberdeen Amenity Center
- XII. Adjournment

THIRD ORDER OF BUSINESS

**AGREEMENT BY AND BETWEEN THE
ABERDEEN COMMUNITY DEVELOPMENT DISTRICT
AND ABERDEEN RAYS SWIM TEAM, REGARDING THE USE
OF THE DISTRICT'S COMPETITION POOL**

THIS AGREEMENT (“Agreement”) is made and entered into this ___ day of _____, 2023, by and between:

Aberdeen Community Development District, a local unit of special- purpose government established pursuant to Chapter 190, Florida Statutes, located in St. Johns County, Florida, whose address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (“District”), and

Aberdeen Rays Swim Team, a non-profit swim club, with a mailing address of 265 N. Aberdeenshire Dr., St. Johns, Florida (“Swim Team”).

RECITALS

WHEREAS, the District is a local unit of special-purpose government established pursuant to and governed by Chapter 190, Florida Statutes; and

WHEREAS, the District owns and maintains as public improvements a recreation facility which includes a competition pool (“Amenity Facility”); and

WHEREAS, Swim Team approached the District and desires to make use of the District’s competition pool at the District’s Amenity Facility for practices and hosting of swim meets; and

WHEREAS, the District is willing to allow the Swim Team and its coaches to make use of the District's pool for practices and meets provided that such use does not impede the District's operation of the Amenity Facility as a public improvement.

WHEREAS, the District has determined that providing the Swim Team with the ability to use the pool is a benefit to the District, is a proper public purpose, and makes appropriate use of the District's public facilities.

WHEREAS, the District and the Swim Team warrant and agree that they have all right, power, and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the Swim Team agree as follows:

1. INCORPORATION OF RECITALS. The Recitals stated above are true and correct and are incorporated herein as a material part of this Agreement.

2. GRANT OF LICENSE. The District hereby grants to the Swim Team a license to use the competition pool for Swim Team practices and swimming competitions in accordance with the Exhibits attached hereto and incorporated herein by reference (“License”). In consideration of said use of the competition pool, Swim Team agrees to the following conditions:

A. Swim Team’s access is limited to the competition pool, the adjacent pool deck, the Amenity Facility restrooms, and the parking lot serving the Amenity Facility. Additionally, Swim Team shall have non-exclusive use of starting blocks during Swim Team practices and swimming competitions. District does not hereby guarantee the operation, repair or future replacement of the starting blocks. No other use of, or access to, the Amenity Facility is permitted. Swim Team does not have the right to access or use other parts of the District’s swimming pool.

B. Swim Team’s access to the competition pool is limited to Swim Team practices and swimming competitions (“Swim Meets”) on the dates and terms set forth in **Exhibit A**; provided, however, that Swim Team must schedule and compensate two licensed lifeguards to be on duty at all times during Swim Meets.

C. The parties acknowledge that weather conditions will affect the use of the competition pool at any given time. The District shall have the right to temporarily close the competition pool on any given day due to inclement weather, including but not limited to, rain, lightning, hail, and strong winds. Swim Team shall abide by the decision of the District as to the closure of the competition pool.

D. Swim Team shall be responsible for the safety of its employees, Swim Team participants, guests, invitees, agents or students at all times that Swim Team is exercising its rights under this Agreement.

E. Only Swim Team participants and coaches using the pool for practice are permitted to enter the competition pool, except in case of emergency. Family members and/or guests of Swim Team may not use the competition pool in conjunction with this License.

F. Swim Team’s use of the competition pool shall be contemporaneous with the use of the Amenity Facility by Patrons (as that term is defined in the Policies Regarding District Amenity Facilities), and Swim Team’s use shall not impede or interfere with the operation of the Amenity Facility as a public improvement or with the use of any accessible means of entry such as but not limited to pool lift(s).

G. At least one outside swim lane shall be kept open at all times during Swim Team practice to allow Patrons to use the competition pool.

H. Swim Team's use of the competition pool shall be subject to the policies and regulations of the District, including any existing or future policies or plans developed in response to the COVID-19 public health emergency and the Guidelines for Swim Team Usage which are incorporated herein and attached as **Exhibit B**.

I. The parties acknowledge that the District shall have the right to temporarily or permanently close the competition pool, or make any other modifications to the operation of the competition pool at any time due to public health concerns, including the COVID-19 public health emergency, or as directed by Executive Order, or state or federal regulations, directives or guidance

3. WAIVER AND RELEASE. Each participant, and in the case of a participant under 18 years of age, each participant's parent or legal guardian, in any event or activity of the Swim Team shall execute a waiver and release in the form attached hereto as **Exhibit C**.

4. LICENSE FEE. Swim Team hereby agrees to pay District an annual license fee of \$600.00 to use the competition pool in accordance with the terms of the Agreement.

5. TERM. The term of the License shall be from April 18, 2023 through August 31, 2023, unless terminated or revoked pursuant to Paragraph 5, below. The covenants and obligations of Swim Team contained in sections 3, 8, 10 and 11 shall survive cancellation for acts and omissions that occurred during the effective term of the agreement.

6. SUSPENSION, REVOCATION AND TERMINATION. The District and the Swim Team acknowledge and agree that the license granted herein is a mere privilege and may be immediately suspended or revoked, with or without cause, at the sole discretion of the District. In the event the District exercises its right to suspend or revoke the license, the District shall provide Swim Team written notice of the suspension or revocation, which shall be effective immediately upon receipt by Swim Team of the notice. Swim Team may terminate this Agreement upon written notice to the District. Swim Team shall have no claim whatsoever against the District for monetary damages, specific performance, or any other type of relief as a result of the District suspending or revoking the License.

7. PROFESSIONAL JUDGMENT. Swim Team represents that it is qualified to operate a swim team and to provide certified, trained and qualified coaches. Swim Team further represents that its coaches are certified as provided in Section 514.071, Florida Statutes. Swim Team shall maintain all required licenses and certifications in effect and shall at all times exercise sound professional judgment, including taking precautions for the safety of its participants and employees. All minors participating in the Swim Team shall only be with the written consent of a parent or guardian. The District shall in no way be responsible for the safety

of any of Swim Team's employees, Swim Team participants, guests, invitees, agents or students. Any and all waivers signed by Swim Team's swimmers shall acknowledge the fact that the District is not responsible for the safety of Swim Team's employees, Swim Team participants, guests, invitees, agents or students and waive all claims, demands, losses, damages, liabilities, and expenses, and all suits, actions and judicial decrees arising from personal injury, death, or property damage resulting in any manner whatsoever from use of the License by Swim Team. Swim Team shall remain an active Florida corporation in good standing during the term of this License.

8. CAPACITY OF POOL. Swim Team shall determine the size of each individual swim team and the appropriate ratio of its participants to coaches, provided, however, that Swim Team shall provide the expected number of swim team participants to the District's amenity manager ("Manager") and cooperate in good faith with the Manager to ensure that pool capacity is not exceeded.

9. INSURANCE AND INDEMNITY. Swim Team shall acquire and maintain general commercial liability insurance coverage acceptable to the District in an amount not less than \$1,000,000 per occurrence, which shall include all claims and losses that may relate in any manner whatsoever to use of the License by Swim Team, its employees, Swim Team participants, agents, students, guests or invitees. Swim Team shall provide evidence of such insurance in the form of an insurance certificate naming the District, its supervisors, staff and employees as certificate holders and additional insureds at least thirty (30) days prior to commencing use of the District's facilities under this Agreement. Additionally, the Swim Team agrees that its policy may not be canceled during the term of this Agreement without at least thirty (30) days written notice to the District.

Swim Team hereby agrees to defend, indemnify and hold harmless the District from and against any and all claims, demands, losses, damages, liabilities, and expenses, and all suits, actions and judicial decrees (including, without limitation, costs and reasonable attorneys' fees for the District's legal counsel of choice, whether at trial or on appeal), arising from personal injury, death, or property damage resulting in any manner whatsoever from use of the License by Swim Team, its employees, swim team members, agents, participants, guests or invitees. Nothing herein shall be construed as a waiver of the District's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes or other statute. The provisions of this Paragraph shall survive suspension or revocation of the License or termination of this Agreement.

10. NOTICES. Any notice, request, demand or other communication ("Notice") given by either party to the other shall be deemed to have been properly sent or given when delivered by hand or when sent by certified mail, return receipt requested, by facsimile transmission or by overnight courier or delivery service. Counsel for each party may accept or deliver Notice on behalf of their respective clients. Upon execution of this License, the parties shall exchange

addresses, phone and fax numbers where Notices may be provided. Any changes to this information shall promptly be provided to the other party.

11. CARE OF PROPERTY. Swim Team agrees to use all due care to protect the property of the District, its residents and landowners from damage, and to require any meet participants invited to the District's Amenity Facility to do the same. Swim Team agrees that it shall assume responsibility for any and all damage to the District's facilities or lands as a result of Swim Team's use under this Agreement other than damage which may be attributable to ordinary wear and tear as determined by the District. In the event that any damage to the District's facilities or lands occurs, the District shall notify Swim Team of such damage. Swim Team agrees that the District may make whatever arrangements necessary, in its sole discretion, to promptly make any such repairs as is necessary to preserve the health, safety and welfare of the District's lands, facilities, residents and landowners. Swim Team agrees to reimburse the District for any such repairs within 30 days of receipt of an invoice from the District reflecting the cost of the repairs made under this Section.

12. ENFORCEMENT. A default by either party under this Agreement shall entitle the other party to all remedies available at law or in equity, which shall include, but not be limited to, the right of damages, injunctive relief and specific performance. Notwithstanding this, the Swim Team's right to recover damages from the District on any and all claims of any type shall be limited in all instances to no more than one hundred dollars (\$100).

13. CONTROLLING LAW; VENUE; REMEDIES. This Agreement and the provisions contained herein shall be construed, interpreted, and controlled according to the laws of the State of Florida. The parties agree that venue for any action arising hereunder shall be in a court of appropriate jurisdiction in St. Johns County, Florida. The parties further agree that in addition to any other remedies or damages available, injunctive relief may also be appropriate to enforce the terms of the License.

14. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

15. NON TRANSFER. The License shall be for the sole use by Swim Team and shall not be assigned or transferred without the prior written consent of the District in its sole discretion. A transfer or assignment of all or any part of the License shall cause the License to become voidable, in the sole discretion of the District.

16. ENTIRE AGREEMENT. This is the entire Agreement of the parties and may not be amended except in writing signed by both parties.

[INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties execute this Agreement the day and year first written above.

Attest:

ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

Secretary

Chair/Vice Chair, Board of Supervisors

Witness:

ABERDEEN RAYS SWIM TEAM

Signature

By: _____

Its: _____

Print Name of Witness

- Exhibit A: Schedule and Terms of Swim Team Practices**
- Exhibit B: Guidelines for Swim Team Usage**
- Exhibit C: Waiver and Release**

Exhibit A Swim Practice Schedule

--Swim Team Participants--

Between 80-90 participants

--Swim Team practice schedule--

Prior to school release – Evenings in May

After summer release – Morning and Evenings

--Swim Team District Donation--

Flat Fee to the District of \$600 for use of the pool for practices and meets

--Swim Team Additional Items--

Swim team will provide a SJSO Deputy for all home meets during operation time to assist with crowd control, parking and any other needs at that time.

Please see the attached Schedule for tentative dates. Swim meets will be solidified the first week in April when the league meets.

| Aberdeen Rays 2023 Swim Team Schedule | | |
|--|--|----------------------------------|
| Date | Event | Location |
| <i>Saturday, June 3</i> | <i>Swim Meet</i> | <i>Potentially Aberdeen</i> |
| <i>Saturday, June 10</i> | <i>Swim Meet</i> | <i>Potentially Aberdeen</i> |
| Wednesday, June 14 | Snow Cone Party | Aberdeen Amenities Center |
| <i>Saturday, June 17</i> | <i>Swim Meet</i> | <i>Away</i> |
| <i>Saturday, June 24</i> | <i>Swim Meet</i> | <i>Away</i> |
| <i>Saturday, July 1</i> | <i>Swim Meet</i> | <i>Potentially Aberdeen</i> |
| <i>Saturday, July 8</i> | <i>Swim Meet</i> | <i>Potentially Aberdeen</i> |
| <i>Sunday, July 16th</i> | <i>Champs Swim Meet</i> | <i>Episcopal</i> |
| August | End of Season Banquet | Aberdeen Amenities Center |
| Practice Times - Starting April 18th - In water May 2nd | | |
| Date | Event | Location |
| Tuesday, Wednesday Thursday Morning | Practice Times Summer ONLY 7:30-8:30 a.m. | Aberdeen Amenities Center |
| Tuesday, Wednesday Thursday Afternoon | Practice Times 4:30-6:15 p.m. | Aberdeen Amenities Center |

Exhibit B
Guidelines for Swim Team Usage

1. All Swim Team usage of District facilities must be pre-scheduled with District staff at least 30 days prior to the beginning of practices.
2. The Swim Team may be comprised of residents and non-residents. Lifeguards will not practice with the Swim Team while on duty. A non-resident's access to the competition pool is limited to Swim Team practices and swimming competitions.
3. Swim Team is responsible for ensuring that Swim Team members and visiting teams abide by all facility rules and policies.
4. Swim Team shall be responsible for straightening chairs and disposing of trash in poolside trash receptacles.
5. During Swim Team practices, the swim team shall leave at least one lane open for use by non-swim team users. Should the lane reserved for non-swim team users be used by more than two swimmers, the Swim Team shall make another lane available for non-swim team users.
6. Swim Team roster must be provided to the District 30 days prior to practices beginning. Roster must include all coaching staff.
7. Proof of insurance must be provided to the District directly by Swim Team's insurer 30 days prior to practices beginning.
8. Swim Team contract with the District must be signed and provided to the District 30 days prior to practices beginning.
9. Swim Team is responsible for ensuring that all children under age 14 are accompanied by a parent or person 18 years old or over at all times.
10. All Swim Team Head Coaches and Junior Coaches must get an access card prior to the first day of practice.

**Exhibit C
Waiver and Release**

I, _____, on behalf of myself, my personal representatives, my minor children and my heirs hereby voluntarily agree to indemnify, defend, release, hold harmless, and forever discharge the Aberdeen Community Development District (“District”), and its present, former, and future supervisors, staff, officers, employees, representatives, agents and contractors from any and all liability, claims, lawsuits, actions, suits or demands, whether known or unknown, in law or equity, for any and all loss, injury, damage, theft, real or personal property damage, expenses (including attorney’s fees, costs and other expenses for investigation and defense and in connection with, among other proceedings, alternative dispute resolution, trial court, and appellate proceedings), and harm of any kind or nature arising out of, or in connection with, my children’s and my guests’ use of the facilities and lands owned by the District in connection with the Aberdeen Rays Swim Team, including any and all on-site or off-site activities related to the Aberdeen Rays Swim Team, and any transportation to and from such activities. I expressly acknowledge that I assume all risk for any and all injuries and illness that may result from my, my children’s and my guests’ participation in any and all of these activities, including but not limited to any injuries sustained by me, my children and my guests. Without limiting the foregoing, I hereby acknowledge and agree that the District will not in any way supervise or oversee the activities occurring on the District’s property in connection with the Aberdeen Rays Swim Team. This Waiver and Release is binding upon me, my children, my guests, my heirs, executors, legal representatives, and successors. The provisions of this Waiver and Release will continue in full force and effect even after the conclusion of my use of the District’s property. The provisions of this waiver of liability may be waived, altered or amended or repealed, in whole or in part, only upon the prior written consent of the District.

I understand that this document is intended to be as broad and inclusive as permitted by the laws of the State of Florida. I further understand that nothing in this waiver and release shall constitute or be construed as a waiver of the District's limitations on liability contained in Section 768.28, Florida Statutes or other statute or law. I agree that if any portion of this waiver and release is deemed invalid, that the remainder will remain in full force and effect.

I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT AND FURTHER UNDERSTAND THAT BY SIGNING THIS DOCUMENT THAT I AM WAIVING CERTAIN LEGAL RIGHTS AND REMEDIES. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL. I UNDERSTAND THAT BY SIGNING BELOW, SUCH WAIVER AND RELEASE, INCLUDING ALL OF THE TERMS IN THE PRECEDING PARAGRAPHS, SHALL APPLY EACH AND EVERY TIME I, MY CHILD OR MY GUEST UTILIZE THE DISTRICT’S FACILITIES OR LANDS.

Name

Mailing Address

Signature

Telephone Number

Date

SIXTH ORDER OF BUSINESS

Aberdeen Owners Association, Inc.

Mail To: Aberdeen Owners' Association Architectural Control Committee
414 Old Hard Road, Suite 502 - Fleming Island, FL 32003 - Office: (904) 592-4090

PLEASE READ CAREFULLY SO AS TO NOT DELAY YOUR REQUEST
(Scheduled ARC Meetings are the 1st and 3rd Wednesday of each month.)
Applications must be received no later than the Wednesday prior to the ARC Hearing.
Approval Correspondences are mailed out the week following ARC Hearings.
"THIRTY (30) DAYS are ALLOWED FOR THE APPROVAL PROCESS"

pd
RECEIVED
MAR 18 2023
FLORIDIAN PROPERTY MANAGEMENT
OCDD
Holiver
H. Stephens

Directions for Electronic Filings:

1. All supporting documentation must be included with the Application as one attachment to your email which can be downloaded and printed as a single document. Multiple attachments will not be accepted.
2. When submitting application via email - Application and all supporting documentation should be transmitted as one attachment to the email, which can be downloaded and printed as a single and complete document. Email the scanned document to sherry@fpm.company
3. Online Payment: Go to floridianpropertymanagement.com. Go to "SERVICES" then "ARB REQUESTS." Fill out the form found there and then "SUBMIT." Applications will not be entered for processing until receipt of payment.

From: Name: SATHISH P VARGHESE
 Address: 203 SHETLAND DR
 City, State, Zip: ST JOHNS FL 32259
 Phone: 717 728 6453 Email: sad.varghese@gmail.com
 Lot Number: 490 Phase: 1 Application Date: 03/07/2023

Fee Structure: CHECK PAYABLE TO "FLORIDIAN PROPERTY MANAGEMENT, LLC"
 Room Additions: \$100.00 All other: \$50.00 Minor: \$25.00 (satellite dishes, basketball goals, paint colors)
 Note: No Fee for Satellite Dishes or Solar Panels

Minimum Submittal Requirements

- A. SURVEY (see your Closing Package) **MUST BE SUBMITTED WITH ANY APPLICATION (Except Paint).**
- B. THE SURVEY MUST DENOTE the placement of any changes, structures, or improvements, including but not limited to FENCES, PATIOS, WALKS, PORCH, POOL, SCREEN ENCLOSURE, LANDSCAPING, etc.
- C. PLANS AND SPECIFICATIONS are required in the case of POOLS, PATIOS, and ENCLOSURES.
- D. PHOTOS ARE HELPFUL WITH THE APPROVAL PROCESS IN ALL CASES.

(Circle Improvement Type Below)

1. Fencing Most Interior Lots: White vinyl, "Lexington Style" tongue and groove, with lattice top and New England caps, six feet (6') tall, eight foot (8') panel width. **Fencing Lake Lots:** Black aluminum, "Wellington Style" three (3)-rail or two (2) rail, flat top, four-foot (4') high fencing. **Must submit survey showing fence location.**

2. (A) Pool Only (B) Pool with Screen Enclosure: (Scaled plans and drawings, pool, patio, and screen enclosure specifications to be provided by Certified Pool Contractor. All improvements including pool equipment must be drawn to scale on **SURVEY showing all measurements and Setbacks.**)

3. (A) Glass (B) Screen Enclosure of existing porch or lanai (Must include color of supports and screen.)

4. New Screen Enclosure: (Must submit scaled Plans & Specifications from Certified Contractor.)

5. Patio, Driveway, and Sidewalk extensions: (Must Submit Scaled plans and drawings showing all proposed improvements plotted to scale on survey with measurements and setbacks accurately denoted. Must provide all material specifications - Name, Type, Color, and Description of any and all materials. Photo examples obtained from Internet Web Sources will facilitate the submittal process.)

6. Detached Structures, Pergola, Gazebo, Trellis, etc: (Must submit detailed plans, drawings, and material specifications. Plans to show height, width, depth, design and all dimensions of proposed improvements. Structure location to be drawn to scale with measurements and setbacks shown on survey.)

7. Storage Sheds: (Must submit detailed plans, drawings, and material specifications. Plans to show height, width, depth, design, and all dimensions of proposed improvements. Storage shed location to be drawn to scale with measurements and setbacks shown on survey. Storage sheds and buildings must be mounted on a concrete slab or foundation, of frame construction, with walls painted the same color as dwelling and with roofing shingles that match dwelling shingles. No plastic, aluminum, etc. sheds allowed.)

8. Landscaping (Must submit Survey showing location of all landscape improvements. Must provide Plant List with written and pictorial specifications for all plant types, plant sizes, plant quantity, as well as mulch type and landscape border specifications.)

9. Recreational Equipment, Play Structures, Garden Statues, Trampolines, Wells, etc: (Must submit plans with all dimensions - height/width/length/etc. - all accurately plotted on survey. Color copy examples and specifications obtained from Internet Web Sources will facilitate the submittal process.)

10. Roof Replacement: (Must submit specifications showing manufacturer, type of shingle, and length of warranty, as well as a color sample of shingle from brochure.)

11. Emergency Generators: (Must submit specifications including manufacturer, dimensions, and information regarding propane tanks, if any. Location of generator and tanks must be shown on survey.)

12. Satellite Dish or Solar Panels: (Provide written and pictorial specifications for all equipment with installation locations accurately plotted on survey and any other pictorial representations.)

13. Paint: (Photos of your home and each side yard neighbors' homes are required; Must submit Manufacturer - Product Code - Color Name - and Color Sample for BODY-TRIM-ACCENT-or any Other Color).

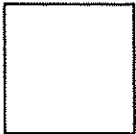
14. Other: _____

Sherry Adair

From: sandy Spencer
Sent: Tuesday, March 07, 2023 2:40 PM
To: Dolores Mcneal; Sherry Adair
Subject: FW: Payment received from sat.varghese@gmail.com

From: SATHISH VARGHESE via PayPal <service@paypal.com>
Sent: Tuesday, March 7, 2023 1:45 PM
To: sandy Spencer <sandy@fpm.company>
Subject: Payment received from sat.varghese@gmail.com

Hello Floridian Property Management,



You received a payment of \$50.00 USD
from (sat.varghese@gmail.com).

To see all the transaction details, please log into your PayPal account. It may take a few moments for this transaction to appear in your account.

Transaction ID

4CU935751R1225910

Transaction date

Mar 7, 2023 13:44:33 EST

Buyer information

SATHISH VARGHESE

sat.varghese@gmail.com

Instructions from buyer

None provided



7380 Phillips Hwy, Suite 103B.....Office (904) 268-1638
 Jacksonville, FL 32256.....Fax (904) 230-2780

3 Year Labor Warranty ~ Lifetime Manufacture's Warranty on Materials

PROPOSAL/CONTRACT

FENCE HEIGHT: 3' 4' 4.5' 5' 6' 8' T

TERRAIN: Even Slight Steep N/A

CLEARING: Best Fence Customer N/A

OLD FENCE: Best Fence Customer N/A

GRADE: Top Level Follow Grade N/A

HOA/ARB: Best Fence Customer N/A

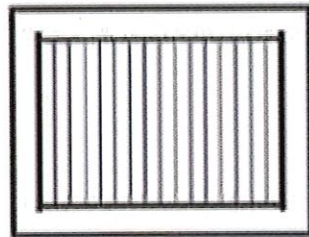
Customer: Sathish Varghese

Address: 203 Shetland Dr
St Johns, FL 32259

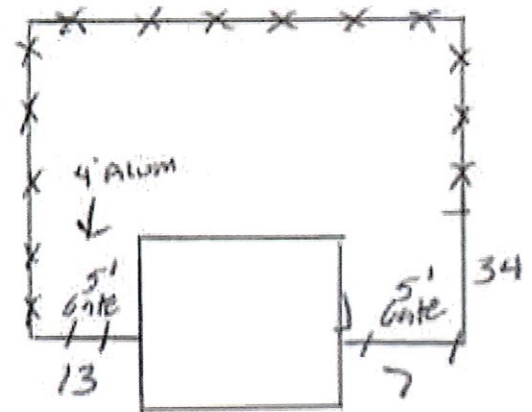
Community: Aberdeen - Sutherland Forest

Phone: 717-728-6453

Email: sat.Varghese@gmail.com



ASCOT 2-CHANNEL



Furnish and install 41' of 6' tall (5+1) white tongue and groove vinyl privacy fence plus lattice accent with (1) 5' walk gate. Gate to have a keyed latch and self-closing hinges. All posts to be set in concrete.

Furnish and install 13' of 4' tall black 2-rail ascot style aluminum fence with (1) 5' walk gate. Gate to have a 2" welded frame, keyed latch and self-closing hinges. All posts to be set in concrete.

Customer must assume responsibility for placement of fence unless all appropriate survey pins (metal pipes) or concrete monuments are uncovered prior to installation. Best Fence Co., Inc will assist owner in locating pins if provided copy of survey. All materials will remain property of Best Fence Co., Inc. until paid in full.
 By signing, customer agrees to proposal including materials, prices, terms & limitations as outlined above. Any alterations or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Best Fence Co., Inc. is not responsible for damage to underground obstructions such as utilities, sprinkler lines, pipes, etc. Returned checks are subject to a \$25.00 service fee. **Cancelled orders will be subject to a 50% restocking fee.**
 Job # 2302245

| | | | |
|---------------|------------------|---|-------------------|
| Total Feet | 54' | Total Price | \$2334.00 |
| Sub Total | \$2484.00 | Deposit | |
| Discount | \$150.00 | Balance due | |
| Payment Terms | | Proposal is good for 30 days | |
| | | 1/2 down balance due at completion | |
| Best Fence: | GM | Date: | 03/07/2023 |
| Customer: | | Date: | |









Imagery ©2023 Google, Imagery ©2023 Maxar Technologies, U.S. Geological Survey, Map data ©2023 Google 50 ft



203 Shetland Dr

Building

-  Directions
-  Save
-  Nearby
-  Send to phone
-  Share

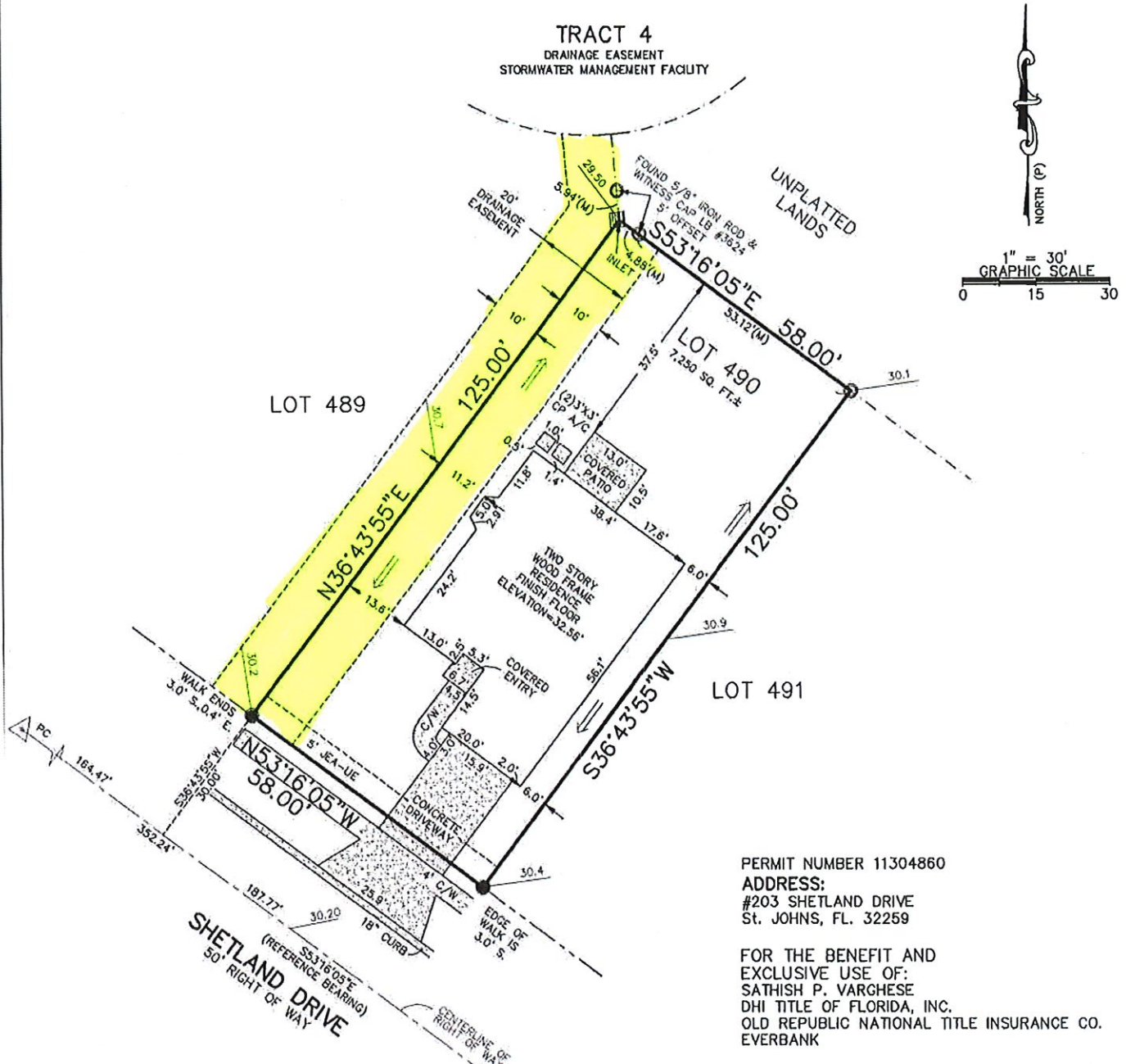
 203 Shetland Dr, St Johns, FL 32259

BOUNDARY & AS-BUILT SURVEY

DESCRIPTION: (AS FURNISHED)

LOT 490, ABERDEEN (D.R. HORTON - PHASE 1)

AS RECORDED IN MAP BOOK 60, PAGES 58-78, OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA.



NOTES:

1. ALL DIRECTIONS AND DISTANCES HAVE BEEN FIELD VERIFIED, INCONSISTENCIES HAVE BEEN NOTED ON THE SURVEY, IF ANY.
2. PROPERTY CORNERS SHOWN HEREON WERE SET/FOUND ON 11-07-13, UNLESS OTHERWISE SHOWN.
3. THE SURVEYOR HAS NOT ABSTRACTED THE LAND SHOWN HEREON FOR EASEMENTS, RIGHT OF WAY, RESTRICTIONS OF RECORD WHICH MAY AFFECT THE TITLE OR USE OF THE LAND.
4. NO UNDERGROUND IMPROVEMENTS HAVE BEEN LOCATED.
5. BUILDING TIES SHOWN HEREON ARE NOT TO BE USED TO RECONSTRUCT THE BOUNDARY LINES.
6. ELEVATIONS SHOWN HEREON ARE BASED ON SITE BENCHMARK PER APPROVED ENGINEERING PLANS PROVIDED BY CLIENT, NGVD 29 DATUM.

LEGEND:

| | | | |
|--|--|--|--|
| | DRAINAGE FLOW | | FOUND 5/8" IRON ROD NO IDENTIFICATION |
| | CENTERLINE | | FOUND NAIL AND DISC LB #3624 |
| | RIGHT OF WAY LINE | | FOUND 5/8" IRON ROD AND CAP LB #3624 |
| | EXISTING ELEVATION | | CENTRAL ANGLE |
| | AIR CONDITIONER | | PER PLAT |
| | CONCRETE | | POINT OF CURVATURE |
| | CHORD BEARING | | POINT OF COMPOUND CURVE |
| | CONCRETE BLOCK WALL | | PERMANENT CONTROL POINT |
| | CORNER NOT ACCESSIBLE | | POINT OF INTERSECTION |
| | CONCRETE PAD | | PARKER KALON |
| | CONCRETE SLAB | | POINT ON CURVE |
| | CONCRETE WALK | | POINT ON LINE |
| | FEDERAL EMERGENCY MANAGEMENT AGENCY | | POINT OF REVERSE CURVATURE |
| | FLOOD INSURANCE RATE MAP | | PERMANENT REFERENCE MONUMENT |
| | IDENTIFICATION | | PROFESSIONAL SURVEYOR AND WAPPER |
| | LICENSED BUSINESS | | POINT OF TANGENCY |
| | LICENSED SURVEYOR | | RADIUS |
| | JACKSONVILLE ELECTRIC AUTHORITY | | SQ. FT. |
| | EQUIPMENT EASEMENT | | SIDEWALK |
| | JACKSONVILLE ELECTRIC AUTHORITY EASEMENT | | TYPICAL |
| | | | UTILITY PAD |
| | | | JACKSONVILLE ELECTRIC AUTHORITY UTILITY EASEMENT |

SEVENTH ORDER OF BUSINESS

MEMORANDUM

TO: ABERDEEN COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS

FROM: WESLEY S. HABER

DATE: MARCH 13, 2023

RE: PUBLIC RECORDS RETENTION

The purpose of this memorandum and attached resolutions are to update and/or establish the District's Records Retention Policy, including to reflect management of transitory messages and establishment that the electronic record is considered the official record.

The District essentially has two options to ensure compliance with applicable Records Retention laws.

First, the District can adopt the Florida Records Retention Schedules modified to ensure the District is also retaining the records required by federal law and the trust indenture. This option allows for the timely destruction of records while ensuring that the District's policy is in compliance with state and federal laws. Kutak Rock has prepared a resolution that implements this option, and it is attached hereto as **Option 1**.

Second, a District can adopt the Florida Records Retention Schedules as written and adopt a policy that states that the District will not be destroying any records at this point in time, with the exception of Transitory Messages. Kutak Rock has prepared a resolution that implements this option, and it is attached hereto as **Option 2**.

It is important to note that the District could change its Records Retention policy at a later date so long as the District's amendment was consistent with the notice and hearing provisions found in Chapter 190.

OPTION 1

RESOLUTION 2023-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ABERDEEN COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR THE APPOINTMENT OF A RECORDS MANAGEMENT LIAISON OFFICER; PROVIDING THE DUTIES OF THE RECORDS MANAGEMENT LIAISON OFFICER; ADOPTING A RECORDS RETENTION POLICY; DETERMINING THE ELECTRONIC RECORD TO BE THE OFFICIAL RECORD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Aberdeen Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, Chapter 190, *Florida Statutes*, authorizes the District to adopt rules to govern the administration of the District and to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, Section 257.36(5), *Florida Statutes*, requires the District to establish and maintain an active and continuing program for the economical and efficient management of records and to provide for the appointment of a records management liaison officer ("Records Management Liaison Officer"); and

WHEREAS, the District desires for the Records Management Liaison Officer to be an employee of the District or an employee of the District Manager; and

WHEREAS, the District desires to authorize the District's records custodian to appoint a Records Management Liaison Officer, which may or may not be the District's records custodian; and

WHEREAS, the District desires to prescribe duties of the Records Management Liaison Officer and provide for the assignment of additional duties; and

WHEREAS, the District's Board of Supervisors ("Board") finds that it is in the best interests of the District to adopt by resolution a Records Retention Policy (the "Policy") for immediate use and application; and

WHEREAS, the District desires to provide for future amendment of the Records Retention Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ABERDEEN COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The District hereby authorizes the District's records custodian to appoint a Records Management Liaison Officer and report such appointment to the appropriate State of Florida agencies. A Records Management Liaison Officer shall be an employee of the District or the District Manager. The Board, and the District's records custodian, shall each have the individual power to remove the Records Management Liaison Officer at any time for any reason.

Immediately following the removal or resignation of a Records Management Liaison Officer, the District's records custodian shall appoint a replacement Records Management Liaison Officer.

SECTION 2. The duties of the Records Management Liaison Officer shall include the following:

- A.** Serve as the District's contact with the Florida Department of State, State Library and Archives of Florida;
- B.** Coordinate the District's records inventory;
- C.** Maintain records retention and disposition forms;
- D.** Coordinate District records management training;
- E.** Develop records management procedures consistent with the attached Records Retention Policy, as amended;
- F.** Participate in the development of the District's development of electronic record keeping systems;
- G.** Submit annual compliance statements;
- H.** Work with the Florida Department of State, State Library and Archives of Florida to establish individual retention schedules for the District, from time to time and as may be necessary; and
- I.** Such other duties as may be assigned by the Board or the District's records custodian in the future.

SECTION 3. The District hereby adopts as its Records Retention Policy the applicable provisions of Section 257.36(5), *Florida Statutes*, the rules adopted by the Division of Library and Information Services of the Department of State ("Division") pursuant to Section 257.36, *Florida Statutes*, and the General Records Schedules established by the Division. However, the District will retain certain records longer than required by the General Records Schedules established by the Division as set forth in **Exhibit A**. To the extent the above statute, rules or schedules are amended or supplemented in the future, the District's Records Retention Policy shall automatically incorporate such amendment or supplement provided that such automatic amendment shall not reduce the retention times set forth in **Exhibit A**. The Records Retention Policy shall remain in full force and effect until such time as the Board amends the Policy.

SECTION 4. In accordance with section 668.50, Florida Statutes, and section 119.01, Florida Statutes, the Board finds that the electronic record shall be considered the official record and any paper originals are hereby duplicates which may be disposed of unless required to be preserved by any applicable statute, rule or ordinance.

SECTION 5. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 6. This resolution shall become effective upon its passage; shall replace, supplant, and supersede any prior policy or resolution of the District regarding records retention; and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 28th day of March, 2023.

ATTEST:

ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: District Amendments to General Records Schedules Established by the Division

Exhibit A

District Amendments to General Records Schedules established by the Division

ADVERTISEMENTS: LEGAL (Item #25)

The District shall retain mailed and published legal advertisements, and corresponding affidavits, relating to proceedings under uniform method of collection of debt assessments permanently. The District shall retain mailed and published legal advertisements, and corresponding affidavits, relating to the levy of assessments securing bonds for five (5) fiscal years provided applicable audits have been released, or until three (3) calendar years after related bonds are redeemed, whichever is later.

AUDITS: INDEPENDENT (Item #56)

The District shall retain the record copy of independent audits for ten (10) fiscal years or until three (3) calendar years after all related bonds are redeemed, whichever is later.

DISBURSEMENT RECORDS: DETAIL (Item #340)

The District shall retain the record copy of disbursement records relating to the use of bonds for five (5) fiscal years provided applicable audits have been released or until three (3) calendar years after related bonds are redeemed, whichever is later.

DISBURSEMENT RECORDS: SUMMARY (Item #341)

The District shall retain the record copy of disbursement records relating to the use of bonds for ten (10) fiscal years provided applicable audits have been released or until three (3) calendar years after related bonds are redeemed, whichever is later.

FINANCIAL REPORTS: LOCAL GOVERNMENT ANNUAL REPORTS (Item #107)

The District shall retain the record copy of disbursement records relating to the use of bonds for ten (10) fiscal years provided applicable audits have been released or until three (3) calendar years after all related bonds are redeemed, whichever is later.

INCIDENT REPORT FILES (Item #241)

The District shall retain incident reports for five (5) anniversary years from the date of the incident.

MINUTES: OFFICIAL MEETINGS (PRELIMINARY/AUDIO RECORDINGS/VIDEO RECORDINGS (Item #4)

The District shall retain audio recordings of board of supervisor meetings for five (5) calendar years after adoption of the official minutes.

PROJECT FILES: CAPITAL IMPROVEMENT (Item #136)

The District shall retain the record copy of project files for projects funded with bonds for ten (10) fiscal years after completion of the project provided applicable audits have been released or until three (3) calendar years after all related bonds are redeemed, whichever is later.

REAL PROPERTY RECORDS: CONDEMNATION/DEMOLITION (Item #364)

The District shall retain the record copy of project files for condemnation/demolition projects funded with bonds for five (5) anniversary years after final action or until three (3) calendar years after all related bonds are redeemed, whichever is later. The record copy of deeds and easements shall be kept permanently.

REAL PROPERTY RECORDS: PROPERTY ACQUIRED (Item #172)

The District shall retain the record copy of documents related to property acquisitions funded with bonds for three (3) fiscal years after final disposition of the property provided applicable audits have been released or until three (3) calendar years after all related bonds are redeemed, whichever is later. The record copy of deeds and easements shall be kept permanently.

OPTION 2

RESOLUTION 2023-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ABERDEEN COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR THE APPOINTMENT OF A RECORDS MANAGEMENT LIAISON OFFICER; PROVIDING THE DUTIES OF THE RECORDS MANAGEMENT LIAISON OFFICER; ADOPTING A RECORDS RETENTION POLICY; DETERMINING THE ELECTRONIC RECORD TO BE THE OFFICIAL RECORD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Aberdeen Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, Chapter 190, *Florida Statutes*, authorizes the District to adopt rules to govern the administration of the District and to adopt resolutions as may be necessary for the conduct of District business; and

WHEREAS, Section 257.36(5), *Florida Statutes*, requires the District to establish and maintain an active and continuing program for the economical and efficient management of records and to provide for the appointment of a records management liaison officer (“Records Management Liaison Officer”); and

WHEREAS, the District desires for the Records Management Liaison Officer to be an employee of the District or an employee of the District Manager; and

WHEREAS, the District desires to authorize the District’s records custodian to appoint a Records Management Liaison Officer, which may or may not be the District’s records custodian; and

WHEREAS, the District desires to prescribe duties of the Records Management Liaison Officer and provide for the assignment of additional duties; and

WHEREAS, the District’s Board of Supervisors (“Board”) finds that it is in the best interests of the District to adopt by resolution a Records Retention Policy (the “Policy”) for immediate use and application; and

WHEREAS, the District desires to provide for future amendment of the Records Retention Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ABERDEEN COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The District hereby authorizes the District’s records custodian to appoint a Records Management Liaison Officer and report such appointment to the appropriate State of Florida agencies. A Records Management Liaison Officer shall be an employee of the District or the District Manager. The Board, and the District’s records custodian, shall each have the individual power to remove the Records Management Liaison Officer at any time for any reason.

Immediately following the removal or resignation of a Records Management Liaison Officer, the District's records custodian shall appoint a replacement Records Management Liaison Officer.

SECTION 2. The duties of the Records Management Liaison Officer shall include, but not be limited to, the following:

- A. Serve as the District's contact with the Florida Department of State, State Library and Archives of Florida;
- B. Coordinate the District's records inventory;
- C. Maintain records retention and disposition forms;
- D. Coordinate District records management training;
- E. Develop records management procedures consistent with the attached Records Retention Policy, as amended;
- F. Participate in the District's development of electronic record keeping systems.
- G. Submit annual compliance statements;
- H. Work with the Florida Department of State, State Library and Archives of Florida to establish individual retention schedules for the District, from time to time and as may be necessary; and
- I. Such other duties as may be assigned by the Board or the District's records custodian in the future.

SECTION 3. The District hereby adopts as its Records Retention Policy the applicable provisions of Section 257.36(5), *Florida Statutes*, the rules adopted by the Division of Library and Information Services of the Department of State ("Division") pursuant to Section 257.36, *Florida Statutes*, and the General Records Schedules established by the Division. However, the District hereby extends the minimum retention guidelines contained in the General Records Schedules so that the District will retain all public records relating to District business until the Board of Supervisors amends the Records Retention Policy to address the disposition of the same. Notwithstanding the foregoing, the District shall only retain Transitory Messages until the Transitory Message is obsolete, superseded or administrative value is lost in accordance with *the General Records Schedule for State and Local Government Agencies, Item #146*, as incorporated by reference in Rule 1B-24.003(1)(a), Florida Administrative Code. To the extent the above statute, rules, or schedules are amended or supplemented in the future, the District's Records Retention Policy shall automatically incorporate such amendment or supplement provided that such automatic change does not permit the disposition of District records without further action of the Board. The Records Retention Policy shall remain in full force and effect until such time as the Board amends the Policy.

SECTION 4. In accordance with section 668.50, Florida Statutes, and section 119.01, Florida Statutes, the Board finds that the electronic record shall be considered the official record and any paper originals are hereby duplicates which may be disposed of unless required to be preserved by any applicable statute, rule or ordinance.

SECTION 5. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 6. This resolution shall become effective upon its passage; shall replace, supplant, and supersede any prior policy or resolution of the District regarding records retention; and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 28th day of March, 2023.

ATTEST:

ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

Composite Exhibit A: General Records Schedules, GS1-SL and GS3

Composite Exhibit A

General Records Schedules Established by the Division (GS1-SL and GS3)

[attach, if Option 2 adopted]

EIGHTH ORDER OF BUSINESS

E.

Aberdeen CDD GM/LD Agenda
March 28, 2023

GM Update:

➤ Facility Update:

- New fencing replacement completed at dog park with new signs.
- Basketball court fencing repair completed by Posey Fencing.
- New Umbrellas (4) and tables (8) ordered and waiting on arrival estimated at 4-6 weeks.
- Pool bathroom ceiling, walls and floor painting completed with new partitions in place.
- Annuals installed on property by Tree Amigos.
- Pool pump canopy shade structure installed.
- Spring Break slide opening and lifeguards had no incidents to report. Weather was not favorable, so there was low attendance at the pools.
 - Pool slide will be open with lifeguards for Easter holiday weekend April 7-10, Saturdays and Sundays April 15-May 21.
 - Full season lifeguard schedule will commence on May 26 and run through August 9.
 - Post season lifeguard schedule will include Friday (3-6pm), Saturday & Sundays (11am-6pm) August 11-September 4.

Lifestyle Events Recap:

- Vendor Fair well attended with 29 vendors in attendance. (Photo attached)
- Spring Break family Movie Night event well attended.

Lifestyle Upcoming Events:

- Glow Egg Hunt on 4/7/23
- Spring “Egg”stravaganza on 4/8/23
- 50+ Potluck Social on 4/14/23
- Spring Community Wide Yard Sale on 4/15/23
- Lifeguard Certification Class on 4/22/23

Aberdeen Vendor Village



TENTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
ABERDEEN
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Aberdeen Community Development District was held Tuesday, February 28, 2023 at 6:00 p.m. at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida.

Present and constituting a quorum were:

| | |
|-----------------|---------------|
| Lauren Egleston | Chairperson |
| Paul Fogel | Vice Chairman |
| Angela Andrews | Supervisor |
| Thomas Marmo | Supervisor |
| Susie Clarke | Supervisor |

Also present were:

| | |
|------------------|--|
| Jim Oliver | District Manager |
| Ryan Dugan | District Counsel by telephone |
| George Katsaras | District Engineer by telephone |
| Kate Trivelpiece | FirstService Residential |
| Jay Parker | First Service Residential by telephone |

The following is a summary of the actions taken at the February 28, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Update Regarding Future Improvements to
Common Area Greenspace and other CDD
Owned Facilities and Assts**

Ms. Trivelpiece stated from the last meeting the direction moving forward was to get pricing on refurbishing the existing parks, benches as well as waste receptacles for various areas. The quotes are in front of you, none of the companies are willing to touch the existing structure,

On MOTION by Ms. Andrews seconded by Ms. Egleston with all in favor the proposal from Posey Family Outdoor Service in the amount of \$1,750 was approved.

B. Pool Slide Bathroom Partitions Repair

Mr. Parker outlined the proposal to replace the wooden bathroom partitions with powder coated steel, laminate, solid plastic or phenolic black core partitions. The proposals are for the parts, I will do the installation.

On MOTION by Ms. Andrews seconded by Mr. Fogel with all in favor the proposal from One Point Partitions for solid plastic partitions in the amount of \$4,806.00 was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Dugan stated our office is monitoring proposed bills in the upcoming legislative session and we will track any legislation that may impact the board.

B. Engineer – Work Authorization No. 31 2023 Hourly Billing Rate Escalation

Mr. Katsaras stated in your agenda package is work authorization no. 31 for our hourly rate increase of about 5%. It really doesn't affect the budget. If there is a special project that we will need extra hours then we would provide a separate work authorization. This is just for general engineering for meetings and questions that come up.

On MOTION by Ms. Egleston seconded by Ms. Marmo with all in favor work authorization no. 31 was approved.

Mr. Katsaras stated just an update on the drainage issue we have on Rustlewood Lane, Kate and I visited 937 Rustlewood Lane on Friday and she had the swale dug out in her back yard so it looked fine. There was one little plant along the edge of her fence that was blocking the neighbor that had the original complaint. I asked her to remove that plant and open that area. The lot that had the original complaint, there is an inlet on their lot and the grass slopes up against the fence

on her lot. If they wanted to go through the swale on lot 937, they are probably going to have to come and take out the grass and dig out the dirt so the water can flow under the fence, but that isn't on 937 's lot.

Mr. Oliver asked are you going to do a reinspection?

Mr. Katsaras stated 937 has done what they needed to do. 945 has not done anything and I don't know if they got a letter or not.

Mr. Oliver stated they did, and we will follow-up on that.

C. Manager

There being none, the next item followed.

D. Operation Manager - Report

Mr. Parker stated I was able to change all the lights around the amenity center, and it should be nice and bright now.

E. Amenity Center Manager - Report

1. Report

Ms. Trivelpiece reviewed the amenity center activities and maintenance items, which were outlined on the monthly memorandum, which was included as part of the agenda package.

2. Pool Patio Table Quotes

On MOTION by Mr. Fogel seconded by Ms. Egleston with all in favor staff was authorized to order four umbrellas as outlined in the proposal.

On MOTION by Ms. Egleston seconded by Mr. Fogel with all in favor the proposal from Pool Furniture Supply in the amount of \$4,237.78 was approved.

3. Cintas AED

Ms. Trivelpiece presented the proposals for an AED and after discussion the board directed staff to purchase the American AED.

Ms. Trivelpiece outlined a proposed for an event with Florida Race Day for a kids duathlon for swim and run, not biking. They propose Sunday, August 29th but there will be non-residents involved. They will utilize the pool until 9:45 a.m.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Public Comments

Additional comments: Complaint with the contract for roads, sprinklers, use of old gym area, food trucks, condition of fence by greenspace, report issues to Jay Parker, preteens in gym and the doors are propped open, leaving empty water bottles, email specific date and time to amenity center staff of incidents, enforcement of rules, staff will post contact information so residents know where to send complaints, enforce rules on pool deck, number of disrespectful kids causing issues, have bathrooms by pool inspected for mold.

NINTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the January 24, 2023 Meeting**
- B. Balance Sheet as of January 31, 2023 and Statement of Revenues and Expenses for the Period Ending January 31, 2023**
- C. Assessment Receipt Schedule**
- D. Approval of Check Register**

On MOTION by Ms. Egleston seconded by Mr. Marmo with all in favor the consent agenda items were approved.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting – 03/28/23 @ 4:00 p.m. @ Aberdeen Amenity Center

Mr. Oliver stated the next meeting will be held March 28, 2023 at 4:00 p.m.

On MOTION by Ms. Clarke seconded by Ms. Andrews with all in favor the meeting adjourned at 7:25 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Aberdeen

Community Development District

Unaudited Financial Reporting

February 28, 2023

Aberdeen
Community Development District
Combined Balance Sheet

February 28, 2023

| | <u>Governmental Fund Types</u> | | | | Totals (Memorandum Only) |
|--|--------------------------------|-------------------------|----------------------------|-----------------------------|---|
| | <u>General</u> | <u>Debt Service</u> | <u>Capital Reserve</u> | <u>Capital Projects</u> | |
| Assets: | | | | | |
| Cash | \$921,433 | --- | \$15,300 | --- | \$936,733 |
| Investments: | | | | | |
| Operations | | | | | |
| Custody Account | \$49,600 | --- | --- | --- | \$49,600 |
| State Board of Administration - Capital Reserve | --- | --- | \$163,570 | --- | \$163,570 |
| State Board of Administration - Renewal & Rplcmt | --- | --- | \$546,740 | --- | \$546,740 |
| Series 2005/2020A | | | | | |
| Reserve A1 | --- | \$378,625 | --- | --- | \$378,625 |
| Interest A1 | --- | \$4,235 | --- | --- | \$4,235 |
| Prepayment A1 | --- | \$4,416 | --- | --- | \$4,416 |
| Revenue | --- | \$1,909,771 | --- | --- | \$1,909,771 |
| Reserve A2 | --- | \$218,250 | --- | --- | \$218,250 |
| Interest A2 | --- | \$2,441 | --- | --- | \$2,441 |
| Prepayment A2 | --- | \$2,661 | --- | --- | \$2,661 |
| General Redemption | --- | \$33,963 | --- | --- | \$33,963 |
| Series 2018 | | | | | |
| Reserve | --- | \$67,138 | --- | --- | \$67,138 |
| Revenue | --- | \$135,425 | --- | --- | \$135,425 |
| Prepayment | --- | \$127 | --- | --- | \$127 |
| Redemption | --- | \$1,086 | --- | --- | \$1,086 |
| Construction | --- | --- | --- | \$48,110 | \$48,110 |
| Due from Other | \$140 | --- | --- | --- | \$140 |
| Prepaid Expenses | \$874 | --- | --- | --- | \$874 |
| Total Assets | <u>\$972,047</u> | <u>\$2,758,137</u> | <u>\$725,610</u> | <u>\$48,110</u> | <u>\$4,503,904</u> |
| Liabilities: | | | | | |
| Accounts Payable | \$55,264 | --- | --- | --- | \$55,264 |
| Fund Balances: | | | | | |
| Restricted for Debt Service | --- | \$2,758,137 | --- | --- | \$2,758,137 |
| Restricted for Capital Projects | --- | --- | --- | \$48,110 | \$48,110 |
| Nonspendable | \$874 | --- | --- | --- | \$874 |
| Assigned | \$125,000 | --- | --- | --- | \$125,000 |
| Unassigned | \$790,909 | --- | \$725,610 | --- | \$1,516,520 |
| Total Liabilities and Fund Equity | <u>\$972,047</u> | <u>\$2,758,137</u> | <u>\$725,610</u> | <u>\$48,110</u> | <u>\$4,503,904</u> |

Aberdeen
Community Development District
General Fund

Statement of Revenues & Expenditures
for the period ending
February 28, 2023

| | ADOPTED BUDGET | PRORATED BUDGET Thru 02/28/23 | ACTUAL Thru 02/28/23 | VARIANCE |
|------------------------|--------------------|----------------------------------|-------------------------|------------------|
| REVENUES: | | | | |
| Assessments - Tax Roll | \$1,138,335 | \$1,113,728 | \$1,113,728 | \$0 |
| Interest | \$200 | \$200 | \$1,228 | \$1,028 |
| Amenities Revenue/Misc | \$25,000 | \$10,417 | \$8,168 | (\$2,248) |
| TOTAL REVENUES | \$1,163,535 | \$1,124,345 | \$1,123,124 | (\$1,221) |

EXPENDITURES:

Administrative

| | | | | |
|--|------------------|-----------------|-----------------|-----------------|
| Supervisor Fees | \$12,000 | \$5,000 | \$3,200 | \$1,800 |
| FICA Expense | \$918 | \$383 | \$245 | \$138 |
| Assessment Administration | \$5,000 | \$5,000 | \$5,000 | \$0 |
| Engineering Fees | \$7,000 | \$2,917 | \$1,358 | \$1,559 |
| Arbitrage | \$1,200 | \$500 | \$0 | \$500 |
| Dissemination Agent | \$7,800 | \$3,250 | \$2,917 | \$333 |
| Impact Fee Administration | \$10,000 | \$4,167 | \$0 | \$4,167 |
| Attorney Fees | \$37,000 | \$15,417 | \$6,302 | \$9,114 |
| Annual Audit | \$3,650 | \$1,521 | \$0 | \$1,521 |
| Trustee Fees | \$14,500 | \$6,853 | \$6,853 | \$0 |
| Management Fees | \$52,796 | \$21,998 | \$21,998 | \$0 |
| Information Technology | \$1,800 | \$750 | \$750 | \$0 |
| Travel and Per Diem | \$300 | \$125 | \$0 | \$125 |
| Telephone | \$700 | \$292 | \$173 | \$118 |
| Postage | \$2,000 | \$833 | \$429 | \$404 |
| Printing and Binding | \$2,000 | \$833 | \$326 | \$507 |
| Insurance | \$12,408 | \$12,408 | \$11,116 | \$1,292 |
| Legal Advertising | \$2,000 | \$833 | \$204 | \$629 |
| Other Current Charges | \$1,000 | \$417 | \$10 | \$407 |
| Office Supplies | \$250 | \$104 | \$202 | (\$98) |
| Dues, Licenses & Subscriptions | \$175 | \$175 | \$175 | \$0 |
| TOTAL ADMINISTRATIVE EXPENDITURES | \$174,497 | \$83,775 | \$61,259 | \$22,516 |

Amenity Center

| | | | | |
|--------------------------|----------|----------|----------|-----------|
| Insurance | \$41,825 | \$41,825 | \$38,674 | \$3,151 |
| Repairs & Replacements | \$45,000 | \$18,750 | \$19,199 | (\$449) |
| Special Events | \$18,500 | \$7,708 | \$17,587 | (\$9,879) |
| Staff Uniforms | \$1,500 | \$625 | \$0 | \$625 |
| Recreational Supplies | \$1,800 | \$750 | \$0 | \$750 |
| Recreational Passes | \$1,600 | \$667 | \$696 | (\$29) |
| Other Current Charges | \$1,000 | \$417 | \$0 | \$417 |
| Permit Fees | \$2,200 | \$2,200 | \$3,040 | (\$840) |
| Office Supplies | \$3,150 | \$1,313 | \$1,400 | (\$88) |
| Credit Card Machine Fees | \$450 | \$188 | \$298 | (\$111) |
| Pest Control | \$3,000 | \$1,250 | \$984 | \$266 |
| Utilities | | | | |
| Water & Sewer | \$20,000 | \$8,333 | \$5,709 | \$2,625 |
| Electric | \$40,000 | \$16,667 | \$17,576 | (\$909) |
| Cable/Internet/Phone | \$12,500 | \$5,208 | \$6,219 | (\$1,010) |

Aberdeen

Community Development District General Fund

Statement of Revenues & Expenditures
for the period ending
February 28, 2023

| | ADOPTED BUDGET | PRORATED BUDGET Thru 02/28/23 | ACTUAL Thru 02/28/23 | VARIANCE |
|--|--------------------|----------------------------------|-------------------------|-----------------|
| <u>Management Contracts</u> | | | | |
| Field Operations Management - FirstService | \$72,440 | \$30,183 | \$34,331 | (\$4,147) |
| Pool Attendants/Lifeguards - Elite LifeGuard | \$50,000 | \$20,833 | \$0 | \$20,833 |
| Facility Management - FirstService | \$99,441 | \$41,434 | \$46,757 | (\$5,323) |
| Pool Maintenance/Supplies - FirstService | \$28,210 | \$11,754 | \$9,597 | \$2,157 |
| Janitorial Services - FirstService | \$54,240 | \$22,600 | \$16,064 | \$6,536 |
| General Facility Maintenance - FirstService | \$40,560 | \$16,900 | \$23,705 | (\$6,805) |
| Resident Services Coordinator- FirstService | \$49,040 | \$20,433 | \$24,822 | (\$4,389) |
| Management Fee - FirstService | \$12,900 | \$5,375 | \$5,375 | \$0 |
| Pool Chemicals - Poolsure | \$30,000 | \$12,500 | \$11,947 | \$553 |
| Refuse Service | \$12,000 | \$5,000 | \$5,105 | (\$105) |
| Security | \$17,800 | \$7,417 | \$7,099 | \$318 |
| Website | \$1,800 | \$750 | \$750 | \$0 |
| Holiday Decorations | \$12,000 | \$8,827 | \$8,827 | \$0 |
| Subscriptions | \$2,988 | \$1,245 | \$1,245 | \$0 |
| TOTAL AMENITY CENTER EXPENDITURES | \$675,944 | \$311,151 | \$307,003 | \$4,148 |
| <u>Grounds Maintenance</u> | | | | |
| Electric | \$11,000 | \$4,583 | \$5,224 | (\$641) |
| Streetlighting | \$33,000 | \$13,750 | \$14,725 | (\$975) |
| Lake Maintenance | \$33,000 | \$13,750 | \$13,742 | \$8 |
| Landscape Maintenance | \$258,568 | \$107,737 | \$89,840 | \$17,897 |
| Common Area Maintenance | \$30,525 | \$12,719 | \$0 | \$12,719 |
| Reuse Water | \$55,000 | \$22,917 | \$12,700 | \$10,217 |
| Miscellaneous | \$7,000 | \$2,917 | \$541 | \$2,376 |
| Irrigation Repairs | \$10,000 | \$4,167 | \$500 | \$3,667 |
| TOTAL GROUNDS MAINT. EXPENDITURES | \$438,093 | \$182,539 | \$137,271 | \$45,268 |
| TOTAL EXPENDITURES | \$1,288,535 | \$577,466 | \$505,533 | \$71,933 |
| EXCESS REVENUES/(EXPENSES) | (\$125,000) | | \$617,591 | |
| NET CHANGE IN FUND BALANCE | (\$125,000) | | \$617,591 | |
| Fund Balance - Beginning | \$125,000 | | \$299,192 | |
| Fund Balance - Ending | <u>\$0</u> | | <u>\$916,783</u> | |

Aberdeen Community Development District

General Fund

Statement of Revenues & Expenditures

Fiscal Year 2023

| | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Total |
|-----------------------|----------------|-----------------|------------------|------------------|-----------------|------------|------------|------------|------------|------------|------------|------------|--------------------|
| Assessment - Tax Roll | \$0 | \$64,746 | \$261,183 | \$744,254 | \$43,545 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,113,728 |
| Interest | \$116 | \$145 | \$127 | \$347 | \$493 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,228 |
| Amenities Revenue | \$2,079 | \$2,469 | \$100 | \$2,126 | \$1,394 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,168 |
| TOTAL REVENUES | \$2,194 | \$67,360 | \$261,410 | \$746,727 | \$45,432 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,123,124 |

EXPENDITURES:

Administrative

| | | | | | | | | | | | | | |
|--------------------------------|----------|---------|---------|---------|---------|-----|-----|-----|-----|-----|-----|-----|----------|
| Supervisor Fees | \$1,200 | \$600 | \$200 | \$1,200 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,200 |
| FICA Expense | \$92 | \$46 | \$15 | \$92 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$245 |
| Assessment Administration | \$5,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,000 |
| Engineering Fees | \$1,358 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,358 |
| Arbitrage | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Dissemination Agent | \$583 | \$583 | \$583 | \$583 | \$583 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,917 |
| Impact Fee Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Attorney Fees | \$2,738 | \$1,500 | \$348 | \$1,716 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,302 |
| Annual Audit | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Trustee Fees | \$3,438 | \$3,416 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,853 |
| Management Fees | \$4,400 | \$4,400 | \$4,400 | \$4,400 | \$4,400 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$21,998 |
| Information Technology | \$150 | \$150 | \$150 | \$150 | \$150 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$750 |
| Travel and Per Diem | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Telephone | \$79 | \$34 | \$33 | \$19 | \$8 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$173 |
| Postage | \$16 | \$16 | \$336 | \$45 | \$16 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$429 |
| Printing and Binding | \$113 | \$96 | \$57 | \$17 | \$43 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$326 |
| Insurance | \$11,116 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,116 |
| Legal Advertising | \$68 | \$68 | \$0 | \$68 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$204 |
| Other Current Charges | \$0 | \$0 | \$0 | \$10 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$10 |
| Office Supplies | \$137 | \$63 | \$1 | \$1 | \$1 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$202 |
| Dues, Licenses & Subscriptions | \$175 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$175 |

TOTAL ADMINISTRATIVE EXPENDITURES

| | | | | | | | | | | | | | |
|--|-----------------|-----------------|----------------|----------------|----------------|------------|------------|------------|------------|------------|------------|------------|-----------------|
| | \$30,662 | \$10,970 | \$6,124 | \$8,301 | \$5,202 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$61,259 |
|--|-----------------|-----------------|----------------|----------------|----------------|------------|------------|------------|------------|------------|------------|------------|-----------------|

Amenity Center

| | | | | | | | | | | | | | |
|--------------------------|----------|---------|---------|---------|---------|-----|-----|-----|-----|-----|-----|-----|----------|
| Insurance | \$38,674 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$38,674 |
| Repairs & Replacements | \$4,719 | \$5,095 | \$5,352 | \$2,701 | \$1,331 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$19,199 |
| Special Events | \$5,447 | \$4,170 | \$1,909 | \$3,165 | \$2,896 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$17,587 |
| Staff Uniforms | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Recreational Supplies | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Recreational Passes | \$0 | \$0 | \$696 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$696 |
| Other Current Charges | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Permit Fees | \$0 | \$0 | \$3,040 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,040 |
| Office Supplies | \$15 | \$765 | \$84 | \$143 | \$394 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,400 |
| Credit Card Machine Fees | \$66 | \$46 | \$80 | \$28 | \$78 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$298 |
| Pest Control | \$189 | \$189 | \$189 | \$208 | \$208 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$984 |
| Utilities | | | | | | | | | | | | | |
| Water & Sewer | \$710 | \$1,419 | \$1,319 | \$1,260 | \$1,001 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,709 |
| Electric | \$4,785 | \$3,578 | \$2,656 | \$2,791 | \$3,766 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$17,576 |
| Cable/Internet/Phone | \$1,166 | \$1,219 | \$1,248 | \$1,277 | \$1,308 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,219 |

Management Contracts

Aberdeen
Community Development District
Debt Service Fund-Series 2005 and Series 2020A1 and A2
Statement of Revenues & Expenditures
For the Period Ending
February 28, 2023

| | ADOPTED BUDGET | PRORATED Thru 02/28/23 | ACTUAL Thru 02/28/23 | VARIANCE |
|---------------------------------|--------------------|---------------------------|-------------------------|---------------------------|
| Revenues: | | | | |
| Special Assessments - Tax Roll | \$1,947,438 | \$1,905,397 | \$1,905,397 | \$0 |
| Interest Income | \$1,000 | \$1,000 | \$13,897 | \$12,897 |
| Total Revenues | \$1,948,438 | \$1,906,397 | \$1,919,293.32 | \$12,897 |
| Expenditures | | | | |
| 2020 A1 | | | | |
| Interest 11/1 | \$317,419 | \$317,419 | \$317,419 | \$0 |
| Interest 5/1 | \$317,419 | \$0 | \$0 | \$0 |
| Principal 5/1 | \$900,000 | \$0 | \$0 | \$0 |
| 2020 A2 | | | | |
| Interest 11/1 | \$99,481 | \$99,481 | \$99,481 | \$0 |
| Interest 5/1 | \$99,481 | \$0 | \$0 | \$0 |
| Principal 5/1 | \$225,000 | \$0 | \$0 | \$0 |
| Total Expenditures | \$1,958,800 | \$416,900 | \$416,900 | \$0 |
| Fund Balance - Beginning | \$433,443 | | \$1,051,969 | |
| Fund Balance - Ending | \$423,081 | | \$2,554,362 | |
| | | | Reserve A1 | \$378,625 |
| | | | Reserve A2 | \$218,250 |
| | | | Interest A1 | \$4,235 |
| | | | Interest A2 | \$2,441 |
| | | | Revenue | \$1,909,771 |
| | | | Prepayment A1 | \$4,416 |
| | | | Prepayment A2 | \$2,661 |
| | | | General Redemption | \$33,963 |
| | | | Assessment Receivable | \$0 |
| | | | | <u><u>\$2,554,362</u></u> |

Aberdeen
Community Development District
Debt Service Fund-Series 2018
Statement of Revenues & Expenditures
For the Period Ending
February 28, 2023

| | APPROVED BUDGET | PRORATED Thru 02/28/23 | ACTUAL Thru 02/28/23 | VARIANCE |
|--|--------------------|---------------------------|-------------------------|----------|
|--|--------------------|---------------------------|-------------------------|----------|

Revenues:

| | | | | |
|--------------------------------|------------------|------------------|------------------|----------------|
| Special Assessments - Tax Roll | \$134,960 | \$132,047 | \$132,047 | \$0 |
| Interest Income | \$200 | \$200 | \$1,375 | \$1,175 |
| Total Revenues | \$135,160 | \$132,247 | \$133,421 | \$1,175 |

Expenditures

| | | | | |
|---------------------------|------------------|-----------------|-----------------|------------|
| Interest 11/1 | \$48,100 | \$48,100 | \$48,100 | \$0 |
| Interest 5/1 | \$35,000 | \$0 | \$0 | \$0 |
| Principal 5/1 | \$35,000 | \$0 | \$0 | \$0 |
| Total Expenditures | \$166,200 | \$48,100 | \$48,100 | \$0 |

| | | | | |
|---------------------------------------|-------------------|-----------------|-----------------|----------------|
| Excess Revenues (Expenditures) | (\$31,040) | \$84,147 | \$85,321 | \$1,175 |
|---------------------------------------|-------------------|-----------------|-----------------|----------------|

| | | | | |
|-----------------------------------|-------------------|--|-----------------|--|
| NET CHANGE IN FUND BALANCE | (\$31,040) | | \$85,321 | |
|-----------------------------------|-------------------|--|-----------------|--|

| | | | | |
|---------------------------------|-----------------|--|------------------|--|
| Fund Balance - Beginning | \$49,605 | | \$118,454 | |
|---------------------------------|-----------------|--|------------------|--|

| | | | | |
|------------------------------|-----------------|--|------------------|--|
| Fund Balance - Ending | \$18,565 | | \$203,775 | |
|------------------------------|-----------------|--|------------------|--|

| | |
|-----------------------|-----------|
| Reserve | \$67,138 |
| Revenue | \$135,425 |
| Prepayment | \$127 |
| Redemption | \$1,086 |
| Assessment Receivable | \$0 |
| | \$203,775 |

Aberdeen

Community Development District

Capital Reserve Fund

Statement of Revenues & Expenditures

For the Period Ending

February 28, 2023

| | ADOPTED BUDGET | PRORATED Thru 02/28/23 | ACTUAL Thru 02/28/23 | VARIANCE |
|---------------------------------------|--------------------|---------------------------|-------------------------|-----------------|
| Revenues: | | | | |
| Insurance Proceeds | \$0 | \$0 | \$785 | \$785 |
| Interest | \$3,000 | \$3,000 | \$12,015 | \$9,015 |
| Total Revenues | \$3,000 | \$3,000 | \$12,800 | \$9,800 |
| Expenditures | | | | |
| Capital Outlay | \$150,000 | \$62,500 | \$12,745 | \$49,755 |
| Repair and Replacements | \$100,000 | \$41,667 | \$42,392 | (\$726) |
| Total Expenditures | \$250,000 | \$104,167 | \$55,137 | \$49,029 |
| Excess Revenues (Expenditures) | (\$247,000) | | (\$42,338) | |
| Fund Balance - Beginning | \$778,569 | | \$767,948 | |
| Fund Balance - Ending | \$531,569 | | \$725,610 | |

Aberdeen
Community Development District
Capital Projects Fund
Statement of Revenues & Expenditures
For the Period Ending
February 28, 2023

| | SERIES 2018 |
|---------------------------------------|-----------------|
| <u>REVENUES:</u> | |
| Interest | \$609 |
| Total Revenues | \$609 |
| <u>EXPENDITURES:</u> | |
| Capital Outlay | \$0 |
| Cost of Issuance | \$0 |
| Total Expenditures | \$0 |
| <u>OTHER SOURCES/(USES)</u> | |
| Interfund Transfer In/(Out) | \$0 |
| Total Other Sources/(Uses) | \$0 |
| Excess Revenues (Expenditures) | \$609 |
| Fund Balance - Beginning | \$47,501 |
| Fund Balance - Ending | \$48,110 |

Aberdeen
Community Development District
Long Term Debt Report

| Series 2018 Special Assessment Bonds | |
|---|--------------------|
| Interest Rate: | 4%-5.1% |
| Maturity Date: | 5/1/2049 |
| Reserve Fund Definition: | 50% of MADS |
| Reserve Fund Requirement: | \$67,138 |
| Reserve Fund Balance: | \$67,138 |
| | |
| Bonds outstanding - 11/01/2018 | \$2,065,000 |
| Less: February 3, 2020 (Prepayment) | (\$5,000) |
| Less: May 1, 2020 (Mandatory) | (\$30,000) |
| Less: August 3, 2020 (Prepayment) | (\$5,000) |
| Less: November 1, 2020 (Prepayment) | (\$5,000) |
| Less: May 1, 2021 (Mandatory) | (\$35,000) |
| Less: May 1, 2021 (Prepayment) | (\$5,000) |
| Less: May 1, 2022 (Mandatory) | (\$35,000) |
| Less: May 1, 2022 (Prepayment) | (\$5,000) |
| Current Bonds Outstanding | \$1,940,000 |

| Series 2020-A1 Special Assessment Revenue Refunding Bonds | |
|--|---------------------|
| Interest Rate: | 2.625-5.0% |
| Maturity Date: | 11/1/2036 |
| Reserve Fund Definition: | 25% of DSRF |
| Reserve Fund Requirement: | \$378,625 |
| Reserve Fund Balance: | \$378,625 |
| | |
| Bonds outstanding - 5/20/2020 | \$18,485,000 |
| Less: May 1, 2021 (Mandatory) | (\$815,000) |
| Less: November 1, 2021 (Prepayment) | (\$15,000) |
| Less: May 1, 2022 (Mandatory) | (\$855,000) |
| Less: May 1, 2022 (Prepayment) | (\$10,000) |
| Current Bonds Outstanding | \$16,790,000 |

| Series 2020 A-2 Special Assessment Revenue Refunding Bonds | |
|---|--------------------|
| Interest Rate: | 4.0-4.75% |
| Maturity Date: | 5/1/2049 |
| Reserve Fund Definition: | 50% of DSRF |
| Reserve Fund Requirement: | \$218,250 |
| Reserve Fund Balance: | \$218,250 |
| | |
| Bonds outstanding - 5/20/2020 | \$4,890,000 |
| Less: May 1, 2021 (Mandatory) | (\$215,000) |
| Less: May 1, 2022 (Mandatory) | (\$225,000) |
| Less: May 1, 2022 (Prepayment) | (\$150,000) |
| Current Bonds Outstanding | \$4,300,000 |

C.

D.

Aberdeen

Community Development District

Check Run Summary

2/1/2023-2/28/2023

| | Check Date | Check No. | | Amount |
|-----------------------------------|------------|-----------|----|-------------|
| General Fund - Wells Fargo | | | | |
| Payroll | | | \$ | - |
| Total | | | | \$ - |

| | | | | |
|-----------------------------------|---------|-----------|----|---------------------|
| General Fund - Wells Fargo | | | | |
| Accounts Payable | 2/10/23 | 4575-4581 | \$ | 20,457.07 |
| | 2/24/23 | 4582-4585 | \$ | 11,678.07 |
| | | | | \$ 32,135.14 |

| | | | | |
|---|---------|-----|----|---------------------|
| Capital Reserve Fund - Wells Fargo | | | | |
| Accounts Payable | 2/10/23 | 141 | \$ | 12,857.47 |
| | | | | \$ 12,857.47 |

| | | | | |
|--------------|--|--|--|---------------------|
| Total | | | | \$ 44,992.61 |
|--------------|--|--|--|---------------------|

| | | | | |
|-----------------------------------|---------|-------------------------|----|-----------|
| Autopayments - Wells Fargo | | | | |
| | 2/1/23 | GFL Environmental | \$ | 2,245.26 |
| | 2/3/23 | Hi-Tech System | \$ | 250.00 |
| | 2/7/23 | Comcast | \$ | 468.01 |
| | 2/14/23 | JEA Utilities | \$ | 11,341.53 |
| | 2/17/23 | Comcast | \$ | 649.00 |
| | 2/27/23 | Comcast | \$ | 191.30 |
| | 2/27/23 | Wellbeats | \$ | 249.00 |
| | 2/28/23 | Wells Fargo Credit Card | \$ | 4,433.47 |

| | | | | |
|--------------|--|--|--|---------------------|
| Total | | | | \$ 17,582.31 |
|--------------|--|--|--|---------------------|

*Autopayment invoices and Wells Fargo Credit Card invoices will be available upon request.

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | EXPENSED TO... YRMO | DPT ACCT# | SUB SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|----------------------------------|-------|--------------|----------|---------------------|-----------------|--------------|-------------------------|--------|----------|--------------|---------|
| 2/10/23 | 00259 | 2/01/23 | 10861762 | 202302 | 320-53800-45921 | | FEB MANAGEMENT FEE | * | 1,075.00 | | |
| | | 2/03/23 | 10862976 | 202302 | 320-53800-46000 | | FIELD OPERATION MNGT | * | 2,617.41 | | |
| | | 2/03/23 | 10862976 | 202302 | 320-53800-45918 | | FACILITY MNGT | * | 3,096.10 | | |
| | | 2/03/23 | 10862976 | 202302 | 320-53800-45505 | | POOL MAINTENANCE | * | 549.59 | | |
| | | 2/03/23 | 10862976 | 202302 | 320-53800-45506 | | JANITORIAL SERVICES | * | 1,056.71 | | |
| | | 2/03/23 | 10862976 | 202302 | 320-53800-45917 | | GEN FACIL MNTN | * | 1,711.71 | | |
| | | 2/03/23 | 10862976 | 202302 | 320-53800-45915 | | RESIDENT SRVC COORDIN | * | 1,763.77 | | |
| FIRST SERVICE RESIDENTIAL | | | | | | | | | | 11,870.29 | 004575 |
| 2/10/23 | 00249 | 11/22/22 | 11222022 | 202301 | 310-51300-49000 | | T. MARMO OATH FEE | * | 10.00 | | |
| FLORIDA DIVISION OF ELECTIONS | | | | | | | | | | 10.00 | 004576 |
| 2/10/23 | 00017 | 2/01/23 | 691 | 202302 | 310-51300-34000 | | FEB MANAGEMENT FEES | * | 4,399.67 | | |
| | | 2/01/23 | 691 | 202302 | 310-51300-35100 | | FEB INFO TECH | * | 150.00 | | |
| | | 2/01/23 | 691 | 202302 | 310-51300-31300 | | FEB DSSMNTN AGENT SRVCS | * | 583.33 | | |
| | | 2/01/23 | 691 | 202302 | 310-51300-51000 | | OFFICE SUPPLIES | * | .75 | | |
| | | 2/01/23 | 691 | 202302 | 310-51300-42000 | | POSTAGE | * | 16.32 | | |
| | | 2/01/23 | 691 | 202302 | 310-51300-42500 | | COPIES | * | 43.20 | | |
| | | 2/01/23 | 691 | 202302 | 310-51300-41000 | | TELEPHONE | * | 8.35 | | |
| GOVERNMENTAL MANAGEMENT SERVICES | | | | | | | | | | 5,201.62 | 004577 |
| 2/10/23 | 00079 | 2/01/23 | 13129561 | 202302 | 320-53800-45507 | | FEB POOL CHEMICALS | * | 2,717.01 | | |
| POOLSURE | | | | | | | | | | 2,717.01 | 004578 |
| 2/10/23 | 00298 | 2/06/23 | 020623 | 202302 | 320-57200-49400 | | SPECIAL EVENT 2/17/23 | * | 300.00 | | |
| RICH OSGOOD | | | | | | | | | | 300.00 | 004579 |
| 2/10/23 | 00060 | 2/01/23 | 20716458 | 202302 | 320-53800-45926 | | FEB FIRE ANTS | * | 99.00 | | |

ABER ABERDEEN OKUZMUK

| CHECK DATE | VEND# | INVOICE DATE | INVOICE | EXPENSED TO YRMO | DPT | ACCT# | SUB | SUBCLASS | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|--------------------|-------|--------------|----------|------------------|-----------------|-------|-----|----------|-----------------------------|--------|-----------|--------------|---------|
| 2/09/23 | | 20713816 | 202302 | 320-53800-45926 | | | | | TURNER PEST CONTROL LLC | * | 109.15 | 208.15 | 004580 |
| 2/10/23 | 00221 | 2/01/23 | 2892 | 202302 | 320-53800-45919 | | | | ROBERTA G NAGLE DBA UNICORN | * | 150.00 | 150.00 | 004581 |
| 2/24/23 | 00286 | 1/31/23 | 5260427 | 202301 | 310-51300-48000 | | | | CA FLORIDA HOLDINGS, LLC | * | 68.00 | 68.00 | 004582 |
| 2/24/23 | 00259 | 2/17/23 | 10864888 | 202302 | 320-53800-46000 | | | | OPERATIONS MANAGEMENT | * | 2,718.44 | | |
| | | 2/17/23 | 10864888 | 202302 | 320-53800-45918 | | | | FACILITY MANAGER | * | 3,096.10 | | |
| | | 2/17/23 | 10864888 | 202302 | 320-53800-45505 | | | | POOL MAINTENANCE | * | 541.48 | | |
| | | 2/17/23 | 10864888 | 202302 | 320-53800-45506 | | | | JANITORIAL MAINTENANCE | * | 1,041.12 | | |
| | | 2/17/23 | 10864888 | 202302 | 320-53800-45917 | | | | GENERAL FACILITY MAINT | * | 1,736.69 | | |
| | | 2/17/23 | 10864888 | 202302 | 320-53800-45915 | | | | RESIDENT SRVC COORDINATOR | * | 1,717.24 | | |
| | | | | | | | | | FIRST SERVICE RESIDENTIAL | | | 10,851.07 | 004583 |
| 2/24/23 | 00275 | 1/10/23 | 148902 | 202301 | 320-57200-46000 | | | | HEARTLINE FITNESS | * | 411.00 | 411.00 | 004584 |
| 2/24/23 | 00271 | 1/31/23 | 3170783 | 202212 | 310-51300-31500 | | | | KUTAK ROCK LLP | * | 348.00 | 348.00 | 004585 |
| TOTAL FOR BANK A | | | | | | | | | | | 32,135.14 | | |
| TOTAL FOR REGISTER | | | | | | | | | | | 32,135.14 | | |

Check Approval Form

General Fund

Date: February 10, 2023

District: Aberdeen CDD

Fund Code: 1

Beginning Check #: 4575


Ending Check #: 4581

Total Amount of Checks: \$ 20,457.07 New Balance

Balance in Account***: \$ 217,067.85 \$ 196,610.78

Recent Deposits: _____

Prepared by: Todd R. Polvere

Signature: 

Approved by: Jim Oliver

Signature: _____

| VENR NO. | Invoice Date | Vendor Inv. No. | General Ledger# | St Cr | DUE DATE | GROSS AMOUNT | DISC AMOUNT | NET AMOUNT | CHECK NO. |
|----------------------|--------------|-----------------|----------------------------------|-------|----------|--------------|-------------|------------|-----------|
| BANK A: ABERDEEN CDD | | | | | | | | | |
| 00259 | 20123 | 10861762 | 001-320-53800-45921 | | 20123 | 1,075.00 | .00 | 1,075.00 | |
| | | | AMENITY-LIFESYLE COORDINATOR | | | | | | |
| 00259 | 20323 | 10862976 | 001-320-53800-46000 | | 20323 | 2,617.41 | .00 | 2,617.41 | |
| | | | OPERATIONS MANAGEMENT | | | | | | |
| 00259 | 20323 | 10862976 | 001-320-53800-45918 | | 20323 | 3,096.10 | .00 | 3,096.10 | |
| | | | FACILITY MNGT | | | | | | |
| 00259 | 20323 | 10862976 | 001-320-53800-45505 | | 20323 | 549.59 | .00 | 549.59 | |
| | | | POOL MAINTENANCE | | | | | | |
| 00259 | 20323 | 10862976 | 001-320-53800-45506 | | 20323 | 1,056.71 | .00 | 1,056.71 | |
| | | | JANITORIAL SERVICES | | | | | | |
| 00259 | 20323 | 10862976 | 001-320-53800-45917 | | 20323 | 1,711.71 | .00 | 1,711.71 | |
| | | | GEN FACIL MNTN | | | | | | |
| 00259 | 20323 | 10862976 | 001-320-53800-45915 | | 20323 | 1,763.77 | .00 | 1,763.77 | |
| | | | RESIDENT SRVC COORDIN | | | | | | |
| | | | FIRST SERVICE RESIDENTIAL | | | | | | 004575 |
| 00249 | 112222 | 11222022 | 001-310-51300-49000 | | 112222 | 10.00 | .00 | 10.00 | |
| | | | T. MARMO OATH FEE | | | | | | |
| | | | OTHER CURRENT CHARGES | | | | | | |
| | | | FLORIDA DIVISION OF ELECTIONS | | | | | | 004576 |
| 00017 | 20123 | 691 | 001-310-51300-34000 | | 20123 | 4,399.67 | .00 | 4,399.67 | |
| | | | FEB MANAGEMENT FEES | | | | | | |
| 00017 | 20123 | 691 | 001-310-51300-35100 | | 20123 | 150.00 | .00 | 150.00 | |
| | | | FEB INFO TECH | | | | | | |
| 00017 | 20123 | 691 | 001-310-51300-31300 | | 20123 | 583.33 | .00 | 583.33 | |
| | | | FEB DSSMNTN AGENT SRVCS | | | | | | |
| 00017 | 20123 | 691 | 001-310-51300-51000 | | 20123 | .75 | .00 | .75 | |
| | | | OFFICE SUPPLIES | | | | | | |
| 00017 | 20123 | 691 | 001-310-51300-42000 | | 20123 | 16.32 | .00 | 16.32 | |
| | | | POSTAGE | | | | | | |
| 00017 | 20123 | 691 | 001-310-51300-42500 | | 20123 | 43.20 | .00 | 43.20 | |
| | | | COPIES | | | | | | |
| 00017 | 20123 | 691 | 001-310-51300-41000 | | 20123 | 8.35 | .00 | 8.35 | |
| | | | TELEPHONE | | | | | | |
| | | | GOVERNMENTAL MANAGEMENT SERVICES | | | | | | 004577 |
| 00079 | 20123 | 13129561 | 001-320-53800-45507 | | 20123 | 2,717.01 | .00 | 2,717.01 | |
| | | | FEB POOL CHEMICALS | | | | | | |
| | | | POOLSURE | | | | | | |
| | | | AMENITY - POOL CHEMICALS | | | | | | 004578 |
| 00298 | 20623 | 020623 | 001-320-57200-49400 | | 20623 | 300.00 | .00 | 300.00 | |
| | | | SPECIAL EVENT 2/17/23 | | | | | | |
| | | | RICH OSGOOD | | | | | | 004579 |
| 00060 | 20123 | 20716458 | 001-320-53800-45926 | | 20123 | 99.00 | .00 | 99.00 | |
| | | | FEB FIRE ANTS | | | | | | |
| 00060 | 20923 | 20713816 | 001-320-53800-45926 | | 20923 | 109.15 | .00 | 109.15 | |
| | | | FEB PEST CONTROL | | | | | | |
| | | | ABER ABERDEEN | | | | | | TFOLVERE |

001 ABERDEEN - GENERAL FUND CHECK DATE 2/10/2023

BANK A: ABERDEEN CDD

| VEND NO. | Invoice Date | Vendor Inv. No. | General Ledger# | ----- | St Cr | DUE DATE | GROSS AMOUNT | DISC AMOUNT | NET AMOUNT | PO# | CHECK NO. |
|----------|------------------------|-----------------------------|-----------------|-------|-------|----------|--------------|-------------|------------|-----|-----------|
| 00221 | 20123 2892 | 001-320-53800-45919 | | | | 20123 | 150.00 | .00 | 150.00 | | |
| | FEB MAINTENANCE & NEWS | AMENITY - WEBSITE | | | | | 150.00 | .00 | 150.00 | | 004581 |
| | | ROBERTA G NAGLE DBA UNICORN | | | | | | | | | 004580 |

TURNER PEST CONTROL LLC

ABERDEEN CDD

ABERDEEN - GENERAL FUND

ABER ABERDEEN TPOLVERE



FirstService
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

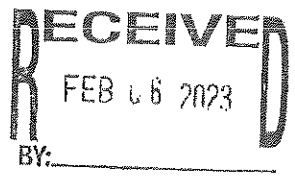
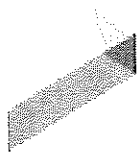
Invoice Number 10861762
Invoice Date 2/1/2023
Terms 15 ePay ACH BP
Service Period 2/1/2023
Customer 100-OSNC

Invoice Type MGFE
Account # MGF-OSNC
Total Amount Due: \$1,075.00

| Description | Total |
|----------------|------------|
| Management Fee | \$1,075.00 |
| <hr/> | |
| Subtotal | \$1,075.00 |
| Tax | \$0.00 |
| Total | \$1,075.00 |

1,320.538.4591
Electric Recreation

RECEIVED
FEB 03 2023
BY: _____

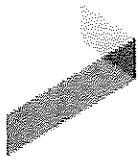


INVOICE

FirstService
 RESIDENTIAL
 Aberdeen Community Development District
 110 Flower of Scotland Avenue
 Saint Johns, FL 32259
 Anh.Nguyen@fsresidential.com

Invoice Number 10862976
 Invoice Date 2/3/2023
 Terms 15 ePay ACH BP
 Period Start 1/14/2023
 Period End 1/27/2023
 Customer 100-OSNC
 Account # PAY-OSNC
 Total Amount Due: **\$10,795.29**

| Position | Labor Rate | Employee | Hours | Pay Rate | Amount |
|--------------------------------|------------|------------------------|---------------|----------|------------|
| General Manager, Property Oper | 15.00% | Trivelpiece, Katherine | 8.00 HOLIDAY | \$33.65 | \$309.61 |
| General Manager, Property Oper | 15.00% | Trivelpiece, Katherine | 72.00 REGULAR | \$33.65 | \$2,786.49 |
| | | | | Subtotal | \$3,096.10 |
| Staff, Front Desk | 25.00% | Arnold, Demetric E | 8.00 HOLIDAY | \$17.00 | \$170.00 |
| Staff, Front Desk | 25.00% | Arnold, Demetric E | 1.42 OVERTIME | \$25.50 | \$45.26 |
| Staff, Front Desk | 25.00% | Arnold, Demetric E | 72.87 REGULAR | \$17.00 | \$1,548.51 |
| | | | | Subtotal | \$1,763.77 |
| Staff, Grounds Maint | 25.00% | Abshire, Caleb L | 8.00 HOLIDAY | \$16.00 | \$160.00 |
| Staff, Grounds Maint | 25.00% | Abshire, Caleb L | 0.37 OVERTIME | \$24.00 | \$11.10 |
| Staff, Grounds Maint | 25.00% | Abshire, Caleb L | 71.76 REGULAR | \$16.00 | \$1,435.20 |
| | | | | Subtotal | \$1,606.30 |
| Supervisor, Building Maint | 25.00% | Parker, Jay | 8.00 HOLIDAY | \$26.00 | \$260.00 |
| Supervisor, Building Maint | 25.00% | Parker, Jay | 0.55 OVERTIME | \$39.00 | \$26.81 |
| Supervisor, Building Maint | 25.00% | Parker, Jay | 71.71 REGULAR | \$26.00 | \$2,330.60 |
| | | | | Subtotal | \$2,617.41 |
| Staff, Building Maint | 25.00% | Henry, Brandon E | 8.00 HOLIDAY | \$18.50 | \$185.00 |



FirstService

RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10862976
Invoice Date 2/3/2023
Terms 15 ePay ACH BP
Period Start 1/14/2023
Period End 1/27/2023

Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$10,795.29

| Position | Labor Rate | Employee | Hours | Pay Rate | Amount |
|-----------------------|------------|------------------|-----------------|----------|------------|
| Staff, Building Maint | 25.00% | Henry, Brandon E | 3.70 HOLIDAY ST | \$18.50 | \$85.56 |
| Staff, Building Maint | 25.00% | Henry, Brandon E | 1.42 OVERTIME | \$27.75 | \$49.26 |
| Staff, Building Maint | 25.00% | Henry, Brandon E | 60.19 REGULAR | \$18.50 | \$1,391.89 |
| Subtotal | | | | | \$1,711.71 |

| | |
|--------------|--------------------|
| Subtotal | \$10,795.29 |
| Tax | \$0.00 |
| Total | \$10,795.29 |

| | |
|--------------------------------|------------|
| General Manager, Property Oper | \$3,096.10 |
| Staff, Building Maint | \$1,711.71 |
| Staff, Front Desk | \$1,763.77 |
| Staff, Grounds Maint | \$1,606.30 |
| Supervisor, Building Maint | \$2,617.41 |

From: Sarah Sweeting ssweeting@gmsnf.com 
Subject: Aberdeen CDD - Oaths of Office
Date: January 25, 2023 at 11:43 AM
To: Kimball, Chris D. Chris.Kimball@dos.myflorida.com, Oksana Kuzmuk okuzmuk@gmsnf.com

Hi Chris,

I will be mailing you the original copies of the attached oaths.

Oksana, please cut a \$10 check for each oath and mail it to the address below. Please be sure to attach a copy of the oath to each check when mailing. In the reference line of the check, please include the supervisor's name.

Chris Kimball
Commission Issuance Section
Division of Elections
R.A. Gray Building, Room 316
500 South Bronough Street
Tallahassee, FL 32399-0250

Thank you.

Begin forwarded message:

From: copier@gmsnf.com
Subject: Message from "RNP002673E8704D"
Date: January 25, 2023 at 11:43:32 AM EST
To: "Sarah Sweeting" <ssweeting@gmsnf.com>

This E-mail was sent from "RNP002673E8704D" (MP C6004ex).

Scan Date: 01.25.2023 11:43:32 (-0500)
Queries to: copier@gmsnf.com

2023012511433
2898.pdf

1,310,713,190

Sarah Sweeting
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, Florida 32092
(904) 940-5850 x 402
(904) 940-5899 Fax
ssweeting@gmsnf.com

OATH OF OFFICE

(Art. II, § 5(b), Fla. Const.)

STATE OF FLORIDA

County of St. Johns

I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the State, and that I will well and faithfully perform the duties of

Supervisor, Aberdeen Community Development District

(Title of Office)

on which I am now about to enter, so help me God.

[NOTE: If you affirm, you may omit the words "so help me God." See § 92.52, Fla. Stat.]

X Thomas Marmo
Signature

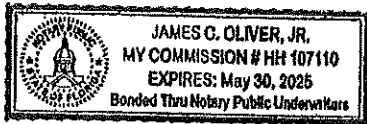
Sworn to and subscribed before me by means of physical presence or
 online notarization, this 22 day of November, 2022.

James C. Oliver, Jr.
Signature of Officer Administering Oath or of Notary Public

Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known OR Produced Identification

Type of Identification Produced _____



ACCEPTANCE

I accept the office listed in the above Oath of Office.

Mailing Address: Home Office

194 Prince Albert Ave.
Street or Post Office Box
St. Johns, FL 32259
City, State, Zip Code

THOMAS MARMO
Print Name
X Thomas Marmo
Signature

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 691
 Invoice Date: 2/1/23
 Due Date: 2/1/23
 Case:
 P.O. Number:

Bill To:
 Aberdeen CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

| Description | Hours/Qty | Rate | Amount |
|--|-----------|--------|----------|
| Management Fees - February 2023 | 1,310.513 | 3.40 ✓ | 4,399.67 |
| Information Technology - February 2023 | | 351 ✓ | 150.00 |
| Dissemination Agent Services - February 2023 | | 313 ✓ | 583.33 |
| Office Supplies | | 510 ✓ | 0.75 |
| Postage | | 420 ✓ | 16.32 |
| Copies | | 425 ✓ | 43.20 |
| Telephone | | 410 ✓ | 8.35 |

RECEIVED
 FEB 08 2023
 BY: _____

| | |
|-------------------------|-------------------|
| Total | \$5,201.62 |
| Payments/Credits | \$0.00 |
| Balance Due | \$5,201.62 |

sure

Invoice

Date

2/1/2023

Invoice #

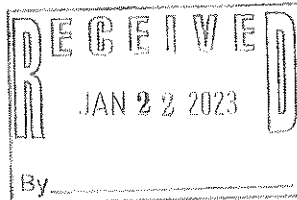
131295612314

1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

| | |
|----------|-----------|
| Terms | Net 20 |
| Due Date | 2/21/2023 |
| PO # | |

| | |
|---|--|
| Bill To GMS LLC Aberdeen CDD 475 West Town Place Suite 114 St. Augustine FL 32092 | Ship To Aberdeen CCD 110 Flowers of Scotland Jacksonville FL 32259 |
|---|--|

| Item ID | Description | Qty | Units | Amount |
|----------------|-------------------------------------|-----|-------|----------|
| WM-CHEM-FLAT | Water Management Flat Billing Rate | 1 | ea | 2,646.54 |
| WM-SHED RENTAL | Monthly rental fee for storage shed | 1 | ea | 10.00 |
| Fuel Surcharge | Fuel/Environmental Transit Fee | 1 | ea | 60.47 |



Bob Pool Chemicals

Subtotal 2,717.01
 Shipping Cost (FEDEX GROUND) 0.00
 Total 2,717.01
 Amount Due \$2,717.01

GL 001, 320, 538 115501

Vendor # 79

Bank code A

Remittance Slip

Customer
13ABE100
Invoice #
131295612314

Amount Due \$2,717.01

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295612314

Rich Osgood.
14953 Durbln Cove Way
Jacksonville, FL 32259
904-626-5348
rcosgo@gmail.com

INVOICE

INVOICE #: 020623
DATE: FEBRUARY 6, 2023

TO:
Aberdeen CDD
ATTN Kate Trivelpiece
kate.trivelpiece@fsresidential.com

FOR:
Aberdeen Trivia Event
Friday, February 17, 2023
6:00 PM

DUE:
February 17, 2023

| DESCRIPTION | AMOUNT |
|---|----------|
| Aberdeen Trivia Event – 2/17/23 Includes trivia questions, materials, music, sound equipment | \$300.00 |
| <i>Special Events</i> <i>320.572.49400</i> <i>rs</i> <i>2.7.23</i> | |
| | \$300.00 |

Please mail check and make payable to Rich Osgood.

Thank you for your business!

RECEIVED
FEB 6 7 2023
BY: _____



PAYMENT ADDRESS:
 Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
 904.366-6306 • Fax: 904.353-1499 • Toll Free: 800-226-6306 • turnerpest.com

Turner Pest Control LLC
 P.O. Box 952503
 Atlanta, GA 31192-2503
 904-355-5300

Service Slip/Invoice

INVOICE: 20713816
DATE: 2/9/2023
ORDER: 20713816

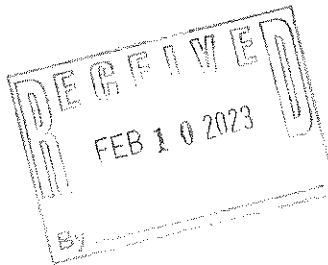
Bill To: [139845]
 Aberdeen
 Aberdeen - CDD
 C/O Government Services
 475 W. Town Place - Suite 114
 Saint Augustine, FL 32092

Work Location: [139845] 904-626-0375
 Aberdeen
 Aberdeen - CDD
 110 Flower Of Scotland Ave
 Saint Johns, FL 32259-6937

| Work Date | Time | Target Peak | Technician | Time In |
|----------------|----------|--------------|------------|----------|
| 2/9/2023 | 02:03 PM | | | 02:03 PM |
| Purchase Order | Terms | Last Service | Map Code | Time Out |
| | NET 30 | 2/9/2023 | 121:C5 | 02:41 PM |

| Service | Description | Price |
|---------|---|----------------------------|
| CPCM | Commercial Pest Control - Monthly Service | \$109.15 |
| | | SUBTOTAL \$109.15 |
| | | TAX \$0.00 |
| | | AMT. PAID \$0.00 |
| | | TOTAL \$109.15 |
| | | AMOUNT DUE \$109.15 |

1.320.538.45926



[Handwritten Signature]

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balance outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

Prices are subject to change without notice. All items are sold as is. The company is not responsible for the condition of the items.

PLEASE PAY FROM THIS INVOICE



PAYMENT ADDRESS:
 Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
 904-355-5309 • Fax: 904-355-1499 • Toll Free: 800-226-6305 • turnerpest.com

Turner Pest Control LLC
 P.O. Box 952503
 Atlanta, GA 31192-2503
 904-355-5300

Service Slip/Invoice

| | |
|-----------------|----------|
| INVOICE: | 20716458 |
| DATE: | 2/1/2023 |
| ORDER: | 20716458 |

Bill To: [139845]
 Aberdeen
 Aberdeen - CDD
 C/O Government Services
 475 W. Town Place - Suite 114
 Saint Augustine, FL 32092

Work Location: [428304] 904-217-0925
 Aberdeen CDD II (Amenity Center)
 96 Bush Pl
 Fruit Cove, FL 32259-7101

| Work Date | Time | Target Pest | Technician | Time In |
|----------------|----------|---------------------|------------|----------|
| 2/1/2023 | 01:50 PM | ANTS, FIRE ANT, ROA | | 01:50 PM |
| Purchase Order | Terms | Last Service | Map Code | Time Out |
| | NET 30 | 2/1/2023 | | 02:27 PM |

| Service | Description | Price |
|---|---|----------------|
| CPCM | Commercial Pest Control - Monthly Service | \$99.00 |
| GL Codes: 1.320.538.45926 Pest Control | | |
| SUBTOTAL | | \$99.00 |
| TAX | | \$0.00 |
| AMT. PAID | | \$0.00 |
| TOTAL | | \$99.00 |
| AMOUNT DUE | | \$99.00 |

RECEIVED
 FEB 02 2023
 BY: _____

 TECHNICIAN SIGNATURE

RECEIVED
 FEB 02 2023
 BY: _____


 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the rate of 1.5% per month (or 18% per year) at the maximum allowed by law. Customer agrees to pay assessed expenses in the event of collection.

Please do not check off any items on this invoice until you are satisfied with the work performed. If you are not satisfied, please call us at 904-355-5300.

PLEASE PAY FROM THIS INVOICE

Invoice

 **Unicorn**
 Web Development
 P.O. Box 762,
 Middleburg, FL 32050

| Date | Invoice # |
|----------|-----------|
| 2/1/2023 | 2892 |

| |
|--|
| Bill To |
| GOVERNMENTAL MANAGEMENT SERVICES, LLC ABERDEEN CDD 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092 |

RECEIVED
 FEB . 6 2023
 BY: _____

| P.O. No. | Terms | Project |
|----------|-------|---------|
| | | |

| Quantity | Description | Rate | Amount |
|----------|---|--------------|-----------------|
| 1 | MONTHLY MAINTENANCE AND NEWSLETTER - ABERDEEN CDD | 150.00 | 150.00 |
| | | Total | \$150.00 |

Check Approval Form

General Fund

Date: February 24, 2023

District: Aberdeen CDD

Fund Code: 1

Beginning Check #: 4582


Ending Check #: 4585

Total Amount of Checks: \$ 11,678.07 New Balance

Balance in Account***: \$ 951,622.20 \$ 939,944.13

Recent Deposits: _____

Prepared by: Todd R. Polvere

Signature: 

Approved by: Jim Oliver

Signature: _____

ACCOUNTS PAYABLES CHECK REGISTER AS OF 2/28/2023
 001 ABERDEEN - GENERAL FUND

BANK A: ABERDEEN CDD

| VEND NO. | Invoice Vendor | Inv. No. | General Ledger# | ----- | St Cr | DUE DATE | GROSS AMOUNT | DISC AMOUNT | NET AMOUNT | PO# | CHECK NO. |
|----------|---|---------------------|---------------------------|-------|-------|-----------|--------------|-------------|------------|-----|-----------|
| 00286 | 13123 5260427 PUBLIC MEETING | 001-310-51300-48000 | 8298984 | | 13123 | 68.00 | .00 | 68.00 | | | |
| | | | LEGAL ADVERTISING | | | | | | | | |
| | | | CA FLORIDA HOLDINGS,LLC | | | | | | | | |
| 00259 | 21723 10864888 OPERATIONS MANAGEMENT | 001-320-53800-46000 | | | 21723 | 2,718.44 | .00 | 2,718.44 | | | |
| 00259 | 21723 10864888 FACILITY MANAGER | 001-320-53800-45918 | | | 21723 | 3,096.10 | .00 | 3,096.10 | | | |
| 00259 | 21723 10864888 POOL MAINTENANCE | 001-320-53800-45505 | | | 21723 | 541.48 | .00 | 541.48 | | | |
| 00259 | 21723 10864888 JANITORIAL MAINTENANCE | 001-320-53800-45506 | | | 21723 | 1,041.12 | .00 | 1,041.12 | | | |
| 00259 | 21723 10864888 GENERAL FACILITY MAINT | 001-320-53800-45917 | | | 21723 | 1,736.69 | .00 | 1,736.69 | | | |
| 00259 | 21723 10864888 RESIDENT SRV COORDINATOR | 001-320-53800-45915 | | | 21723 | 1,717.24 | .00 | 1,717.24 | | | |
| | | | FIRST SERVICE RESIDENTIAL | | | | | | | | |
| | | | | | | 10,851.07 | .00 | 10,851.07 | | | 004583 |
| 00275 | 11023 148902 QTRLY PREVENTATIVE MAINT | 001-320-57200-46000 | | | 11023 | 411.00 | .00 | 411.00 | | | |
| | | | HEARTLINE FITNESS | | | | | | | | |
| | | | REPAIRS AND REPLACEMENTS | | | | | | | | |
| 00271 | 13123 3170783 DEC GENERAL COUNSEL | 001-310-51300-31500 | | | 13123 | 348.00 | .00 | 348.00 | | | |
| | | | KUTAK ROCK LLP | | | | | | | | |
| | | | | | | 348.00 | .00 | 348.00 | | | 004585 |
| | | | ABERDEEN CDD | | | 11,678.07 | .00 | 11,678.07 | | | |
| | | | ABERDEEN - GENERAL FUND | | | 11,678.07 | .00 | 11,678.07 | | | |


ABER ABERDEEN TPOLVERE

LOCALIQ FLORIDA

| | | | |
|---|--|---------------------------------------|------------------|
| ACCOUNT NAME Aberdeen Cdd/Gms | | ACCOUNT # 764138 | PAGE # 1 of 1 |
| INVOICE # 0005260427 | BILLING PERIOD Jan 1- Jan 31, 2023 | PAYMENT DUE DATE February 20, 2023 | |
| PREPAY (Memo Info) \$0.00 | UNAPPLIED (included in amt due) \$0.00 | TOTAL AMOUNT DUE \$68.00 | |
| BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com | | FEDERAL ID 47-2390983 | |
| <p>Legal Entity: Gannett Media Corp. Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the Invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited. All funds payable in US dollars.</p> | | | |

BILLING ACCOUNT NAME AND ADDRESS

Aberdeen Cdd/Gms
 393 Palm Coast Pkwy. S.W. Unit 4
 Palm Coast, FL 32137-4774



0000764138000000000000000052604270000680067176

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number: MOR_15659

| Date | Description | Amount |
|--------|-----------------|--------|
| 1/1/23 | Balance Forward | \$0.00 |

Package Advertising:

| Start-End Date | Order Number | Description | PO Number | Package Cost |
|----------------|--------------|----------------------|-----------|--------------|
| 1/16/23 | 8298994 | Public Meeting 11/24 | | \$68.00 |

1,310.515,480

RECEIVED
 FEB 13 2023
 BY: _____

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

LOCALIQ FLORIDA

| | | | | | | |
|----------------------------------|----------------------------|---------------------------------------|----------------------------|------------------------------|------------------------------|-----------------------------|
| ACCOUNT NAME Aberdeen Cdd/Gms | | PAYMENT DUE DATE February 20, 2023 | | AMOUNT PAID | | |
| ACCOUNT NUMBER 764138 | | INVOICE NUMBER 0005260427 | | | | |
| CURRENT DUE \$68.00 | 30 DAYS PAST DUE \$0.00 | 60 DAYS PAST DUE \$0.00 | 90 DAYS PAST DUE \$0.00 | 120+ DAYS PAST DUE \$0.00 | UNAPPLIED PAYMENTS \$0.00 | TOTAL AMOUNT DUE \$68.00 |

EMITTANCE ADDRESS (Include Account# & Invoice# on check)

CA Florida Holdings, LLC
 PO Box 631244
 Cincinnati, OH 45263-1244

TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW:

VISA MASTERCARD DISCOVER AMEX

Card Number _____
 Exp Date ____/____/____ CVV Code _____
 Signature _____ Date _____

0000764138000000000000000052604270000680067176

LOCALIQ

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Aberdeen Cdd/Gms
Aberdeen Cdd/Gms
393 Palm Coast Pkwy Sw
SUITE 4

Palm Coast FL 32137

STATE OF FLORIDA, COUNTY OF ST JOHNS

The St Augustine Record, a daily newspaper published in St Johns County, Florida; and of general circulation in St Johns County; and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated or by publication on the newspaper's website, if authorized, on:

01/16/2023

and that the fees charged are legal.
Sworn to and subscribed before on 01/16/2023

Legal Clerk

Notary, State of WI, County of Brown

8-25-26

My commission expires

Publication Cost: \$68.00

Order No: 8298994

Customer No: 764138

PO #:

of Copies:

1

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin

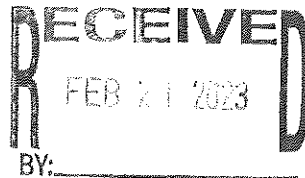
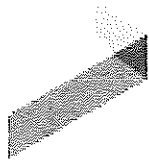
NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors (the "Board") of the Aberdeen Community Development District is scheduled to be held on Tuesday, January 24, 2023 at 4:00 p.m. located at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, Saint Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at this meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
SAR 1/13/23





INVOICE

FirstService

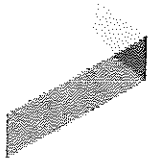
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

Invoice Number 10864888
Invoice Date 2/17/2023
Terms 15 ePay ACH BP
Period Start 1/28/2023
Period End 2/10/2023

Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$10,851.07

| Position | Labor Rate | Employee | Hours | Pay Rate | Amount | |
|--------------------------------|------------|------------------------|---------------|----------|------------|-------------|
| General Manager, Property Oper | 15.00% | Trivelpiece, Katherine | 80.00 REGULAR | \$33.65 | \$3,096.10 | |
| | | | | | Subtotal | \$3,096.10 |
| Staff, Front Desk | 25.00% | Arnold, Demetric E | 1.60 OVERTIME | \$25.50 | \$51.00 | |
| Staff, Front Desk | 25.00% | Arnold, Demetric E | 3.33 PTO | \$17.00 | \$70.76 | |
| Staff, Front Desk | 25.00% | Arnold, Demetric E | 75.08 REGULAR | \$17.00 | \$1,595.48 | |
| | | | | | Subtotal | \$1,717.24 |
| Staff, Grounds Maint | 25.00% | Abshire, Caleb L | 10.00 PTO | \$16.00 | \$200.00 | |
| Staff, Grounds Maint | 25.00% | Abshire, Caleb L | 69.13 REGULAR | \$16.00 | \$1,382.60 | |
| | | | | | Subtotal | \$1,582.60 |
| Supervisor, Building Maint | 25.00% | Parker, Jay | 2.97 OVERTIME | \$39.00 | \$144.79 | |
| Supervisor, Building Maint | 25.00% | Parker, Jay | 77.65 REGULAR | \$26.00 | \$2,523.65 | |
| Supervisor, Building Maint | 0.00% | Parker, Jay | CELL | \$50.00 | \$50.00 | |
| | | | | | Subtotal | \$2,718.44 |
| Staff, Building Maint | 25.00% | Henry, Brandon E | 75.10 REGULAR | \$18.50 | \$1,736.69 | |
| | | | | | Subtotal | \$1,736.69 |
| | | | | | Subtotal | \$10,851.07 |



FirstService

RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10864888
Invoice Date 2/17/2023
Terms 15 ePay ACH BP
Period Start 1/28/2023
Period End 2/10/2023

Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$10,851.07

| Position | Labor Rate | Employee | Hours | Pay Rate | Amount |
|--------------------------------|------------|----------|-------|----------|-------------|
| | | | | Tax | \$0.00 |
| | | | | Total | \$10,851.07 |
| General Manager, Property Oper | | | | | \$3,096.10 |
| Staff, Building Maint | | | | | \$1,736.69 |
| Staff, Front Desk | | | | | \$1,717.24 |
| Staff, Grounds Maint | | | | | \$1,582.60 |
| Supervisor, Building Maint | | | | | \$2,718.44 |



HEARTLINE FITNESS

***** Remittance *****
Heartline Fitness Systems
7520 Standish Place, Suite 250
Rockville, MD 20855
Phone (301) 921-0661 | Fax (301) 330-5479

Invoice #148902

Download Our W9 Here

Date: 01/10/2023

Due By: 02/09/2023

Terms: Net 30

Customer PO:

Bill To
Aberdeen Amenity Center
110 Flower Of Scotland Ave
Saint Johns FL 32259-6937
United States

Ship To
Aberdeen Amenity Center
110 Flower Of Scotland Ave
Saint Johns FL 32259-6937
United States

Electronic Payments
JP Morgan Chase Bank NA
4 New York Plaza, NY 10004
Heartline Fitness Products, Inc.
Routing NO. 071000013
Checking Account: 306837391
Remittance: accounting@heartlinefitness.com

Technician
521 Mike Agostini

Related Quote

Completed Date
Jan 10, 2023 11:43:08 AM

| Quantity | Item | Description | Rate | Amount |
|----------|-------|---|----------|----------|
| 1 | 299CL | - Test cardiovascular equipment for proper operation. - Clean cardiovascular equipment per manufacturer recommendation. - Inspect treadmill belts and decks for signs of wear. - Remove treadmill motor shrouds and vacuum internally. | \$411.00 | \$411.00 |

| | |
|--------------------|----------|
| Subtotal | \$411.00 |
| Discount | |
| Shipping | \$0.00 |
| Tax(0%) | \$0.00 |
| Total | \$411.00 |
| Amount Paid | \$0.00 |
| Amount Due | \$411.00 |

R.M.
1.320.572.46000
KS

Service Notes

Work Completed: COMPLETED PM
CLEANED AND TESTED ALL CARDIO AND STRENGTH
VACUUMED MOTOR COMPARTMENTS ON TREADMILLS
LUBRICATED RUN BELTS ON TREADMILLS
LUBRICATED GUIDE RODS ON STRENGTH
INSPECTED ALL CABLES FOR DAMAGE.
NO OTHER ISSUES TO REPORT AT THIS POINT.

Recommended Work: LF TREADMILL(HHT116171)
RECOMMEND REPLACING WALKING BELT
LF TREADMILL(HHT116172)
RECOMMEND REPLACING WALKING BELT
LF TREADMILL(HHT300500)
RECOMMEND REPLACING WALKING BELT, AND MOTOR COVER
LF TREADMILL (HHT137168) (DCT153520)
RECOMMEND CONSOLE, WALKING BELT, AND ELEVATION MOTOR

RECEIVED
FEB 14 2023
BY: _____

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

January 31, 2023

RECEIVED
FEB 01 2023
BY: _____

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3170783

Client Matter No. 223-1

1,310.513.315
Monthly Meeting

Mr. Jim Oliver

Aberdeen CDD

Governmental Management Services - North Florida

Suite 114

475 West Town Place

St. Augustine, FL 32092

Invoice No. 3170783

223-1

Re: Aberdeen CDD - General Counsel

For Professional Legal Services Rendered

| | | | | |
|--------------------|--------------|-------------|--------|--|
| 12/06/22 | W. Haber | 0.20 | 58.00 | Review correspondence regarding activity in CDD easement |
| 12/07/22 | W. Haber | 0.20 | 58.00 | Confer with Oliver regarding operations manager agreement |
| 12/09/22 | W. Haber | 0.40 | 116.00 | Prepare for and participate in call to discuss invoice payment; review correspondence regarding same; confer with Oliver regarding records request |
| 12/15/22 | W. Haber | 0.30 | 87.00 | Review and respond to correspondence regarding permit and notice of commencement for pool enclosure |
| 12/22/22 | K. Jusevitch | 0.20 | 29.00 | Research contact information for legislative newsletter |
| TOTAL HOURS | | 1.30 | | |

KUTAK ROCK LLP

Aberdeen CDD

January 31, 2023

Client Matter No. 223-1

Invoice No. 3170783

Page 2

TOTAL FOR SERVICES RENDERED \$348.00

TOTAL CURRENT AMOUNT DUE \$348.00

| CHECK DATE | VEND# |INVOICE..... DATE INVOICE | ...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS | VENDOR NAME | STATUS | AMOUNT |CHECK..... AMOUNT # | |
|---------------------------------|-------|-----------------------------------|--|-------------|--------|-----------|----------------------------|--------|
| 2/10/23 | 00299 | 1/30/23 1656 | 202301 600-53800-60100 | | * | 12,857.47 | | |
| BALANCE DUE WATERSLIDES | | | | | | | | |
| AQUAMEN WATERSLIDE RESTORATIONS | | | | | | | 12,857.47 | 000141 |
| TOTAL FOR BANK B | | | | | | 12,857.47 | | |
| TOTAL FOR REGISTER | | | | | | 12,857.47 | | |

ABER ABERDEEN OKUZMUK

Check Approval Form

Capital Reserve

Date: February 10, 2023

District: Aberdeen CDD

Fund Code: 33

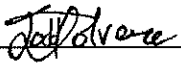
Beginning Check #: 141

Ending Check #: 141

| | | | |
|-------------------------|----|------------------|---------------------|
| Total Amount of Checks: | \$ | <u>12,857.47</u> | New Balance |
| Balance in Account***: | \$ | <u>27,372.51</u> | \$ <u>14,515.04</u> |

Recent Deposits: _____

Prepared by: Todd R. Polvere

Signature: 

Approved by: Jim Oliver

Signature: _____

AP120W

ACCOUNTS PAYABLES CHECK REGISTER AS OF 2/28/2023
033 ABERDEEN-CAPITAL RESERVE FUND

RUN DATE 2/10/2023 11.40.23 PAGE 1
CHECK DATE 2/10/2023

BANK B: CAPITAL RESERVE FUND

| VEND NO. | Invoice Vendor | Inv. No. | ---General Ledger#----- | St Cr | DUE DATE | GROSS AMOUNT | DISC AMOUNT | NET AMOUNT | PO# | CHECK NO. |
|----------|---------------------------------|-------------------------|-------------------------|-------|----------|--------------|-------------|------------|-----|-----------|
| 00299 | 13023 1656 | 033-600-53800-60100 | | | 13023 | 12,857.47 | .00 | 12,857.47 | | |
| | BALANCE DUE WATERSLIDES | REPAIR AND REPLACEMENTS | | | | 12,857.47 | .00 | 12,857.47 | | 000141 |
| | AQUAMEN WATERSLIDE RESTORATIONS | | | | | | | | | |
| | CAPITAL RESERVE FUND | | | | | 12,857.47 | .00 | 12,857.47 | | |
| | ABERDEEN-CAPITAL RESERVE FUND | | | | | 12,857.47 | .00 | 12,857.47 | | |

ABER ABERDEEN TFOIVERE

Aquamen Waterslide Restorations

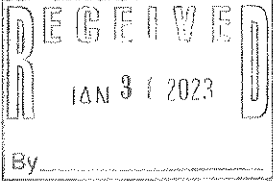
INVOICE

737 Jermikey Court
Hedgesville, WV 25427
Phone (304) 279-2509

INVOICE #1656
DATE: JANUARY 30, 2023

TO:
Aberdeen CDD
110 Flower of Scotland Avenue
Jacksonville, FL 32259

FOR:
50% Final Payment - Slide Restoration Project

| DESCRIPTION | HOURS | RATE | AMOUNT |
|--|-------|------|--------------------|
| 50% Final Payment on Water Slide Restoration Project | | | \$12,600.00 |
| Interior Gel Coating and Exterior Painting | | | \$257.47 |
| PPG Paint Extra | | | |
|  | | | |
| 298 (B) 33 and 538 ft | | | |
| By: Dan Waterslide Restorations | | | |
| TOTAL | | | \$12,857.47 |

Make all checks payable to Aquamen Waterslide Restorations

Thank you for your business!