

ABERDEEN

Community Development District

JANUARY 25, 2022

AGENDA

Aberdeen
Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.AberdeenCDD.com

January 18, 2022

Board of Supervisors
Aberdeen Community Development District

Dear Board Members:

The Aberdeen Community Development District Meeting is scheduled for **Tuesday, January 25, 2021 at 4:00 p.m.** at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida 32259.

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comments (*regarding agenda items below*)
- III. Discussion Regarding Community Web Portal and Customer Care Center
- IV. Update to Water Ponding on Natural Development Edge
- V. Consideration of Work Authorization No. 30 from England-Times & Miller Regarding Stormwater Analysis Needs
- VI. Consideration of Agreement with Vesta Property Services, Inc. Regarding the Use of the District's Basketball Facilities
- VII. Consideration of Resolution 2022-02, Amending Prompt Payment Policies
- VIII. Discussion of Fiscal Year 2022 Special Events Budget
- IX. Staff Reports
 - A. Attorney

- B. Engineer
- C. Manager
- D. Operation Manager
- E. Amenity Center Manager
 - 1. Report
 - 2. Common Area/Green Space Capital Improvement Discussion
 - 3. Pool Furniture refurbished quote from Taylor & Associates (attached)
 - 4. Preventative maintenance contract for fitness equipment (attached)
 - 5. Basketball Court lighting/fencing (attached)
 - 6. Pool equipment enclosure/canopy (attached)
 - 7. Pool Paver Refurbishment (attached)
 - 8. Holiday decorations installation 2022 (attached)
 - 9. Palm Tree trimming (amenity center) quote (attached)
 - 10. Consideration of Band Performance Contract
- X. Supervisor's Request and Public Comments
- XI. Approval of Consent Agenda
 - A. Approval of the Minutes of the November 23, 2021 Meeting
 - B. Balance Sheet as of December 31, 2021 and Statement of Revenues and Expenses for the Period Ending December 31, 2021
 - C. Assessment Receipt Schedule
 - D. Approval of Check Register
 - E. Ratification of License Agreement with Vesta Property Services, Inc. Regarding the Use of the District's Athletic Field Facilities for Soccer and Flag Football
- XII. Next Scheduled Meeting – 02/22/22 @ 4:00 p.m.@ Aberdeen Amenity Center
- XIII. Adjournment

FIFTH ORDER OF BUSINESS

December 29, 2021

**WORK AUTHORIZATION NO. 30
ABERDEEN COMMUNITY DEVELOPMENT DISTRICT
CONTINUING SERVICES**

Scope of Work for the following:

State Mandated – Storm Water Need Analysis (20 years)

ETM No. Job Number 02-105-29

England-Thims & Miller, Inc. shall prepare a 20-year stormwater needs analysis for the Aberdeen CDD to be completed by June 30, 2022. It is our understanding that the stormwater needs analysis is a requirement of the passage of House Bill 53, Section 403.9302, Florida Statutes. Since this a new requirement and will require coordinating our efforts with the District Manager to provide the analysis, we are proposing to perform this work on an hourly basis with an estimated budget. We have attached a template with our comments showing the responsibilities of the District Engineer and the District Manager.

FEEHOURLY

(BUDGET ESTIMATE: \$10,000.00)

Not to Exceed without prior authorization

Expenses shall be invoiced in accordance with previously approved General Consulting Services Contract and District Policy. Sub-consultant fees shall be invoiced at cost plus 5%.

Re: State Mandated – Storm Water Need Analysis (20 years)

ITEMS NOT INCLUDED

- | | |
|---|---|
| 1. Waste Water Needs Analysis | 24. ACOE Permitting |
| 2. NPDES Permitting / Analysis | 25. Signage Design / Permitting |
| 3. MS4 Permitting Analysis | 26. Unified Sign Plan Design / Compliance |
| 4. Geotechnical Investigations | 27. Community Development District Issues (CDD) |
| 5. Soil Boring / Analysis | 28. Homeowners Association issues |
| 6. Groundwater Modeling / testing | 29. NDPEs permit compliance |
| 7. Environmental Investigation | 30. Life Safety /Code compliance |
| 8. Wetland drawdown analysis | 31. Project Wide code compliance |
| 9. Wetland mitigation / Design / Permitting | 32. OSHA or other safety issues |
| 10. Irrigation or Irrigation supply design | 33. Administrative Hearing |
| 11. Electrical, Phone, Gas, Design / Permitting | 34. Utility Locations / Analysis / Design / Soft digs |
| 12. Lighting design / Street / Parking / etc. | 35. Consumptive Use Permitting (CUP) |
| 13. FEMA Floodplain / Model / Analysis / Permitting | 36. Historical / Archeological Issues |
| 14. Overhead Power line adjustments | 37. Endangered species |
| 15. Offsite drainage study | 38. Traffic study |
| 16. Hardscape/ Design / Permitting | 39. Pool Grading and Drainage (by others) |
| 17. Comprehensive plan | 40. Application / Permit Fees |
| 18. Fire Hydrant Testing | 41. Retaining wall or Structural design |
| 19. ADA Compliance | 42. Separate clearing / grading permit |
| 20. As-built Surveying | 43. Streetscape Design (specialty paving) |
| 21. Surveying (Topo, Bound., Route, Tree, Rw) | 44. Offsite Entrance Road to Gate House (by BBX) |
| 22. Const. Stakeout / Locates / Verification | |
| 23. Utility Locations / Analysis / Design / Soft digs | |

**ENGLAND-THIMS & MILLER, INC.
 HOURLY FEE SCHEDULE - 2022**

CEO/CSO.....	\$375.00/Hr.
President.....	\$330.00/Hr.
Executive Vice President.....	\$320.00/Hr.
Vice President	\$257.00/Hr.
Senior Engineer/ Senior Project Manager.....	\$205.00/Hr.
Project Manager	\$190.00/Hr.
Director.....	\$175.00/Hr.
Engineer.....	\$165.00/Hr.
Assistant Project Manager	\$155.00/Hr.
Senior Planner /Planning Manager.....	\$190.00/Hr.
Planner.....	\$155.00/Hr.
CEI Project Manager.....	\$175.00/Hr.
CEI Senior Inspector.....	\$155.00/Hr.
CEI Inspector	\$125.00/Hr.
Senior Landscape Architect.....	\$175.00/Hr.
Landscape Architect.....	\$160.00/Hr.
Senior Technician.....	\$155.00/Hr.
GIS Developer / Senior Analyst.....	\$170.00/Hr.
GIS Analyst	\$140.00/Hr.
Senior Engineering Designer / Senior LA Designer.....	\$160.00/Hr.
Engineering Intern	\$140.00/Hr.
Engineering/Landscape Designer.....	\$140.00/Hr.
CADD/GIS Technician.....	\$125.00/Hr.
Administrative Support.....	\$90.00/Hr.

Re: State Mandated – Storm Water Need Analysis (20 years)

GENERAL CONDITIONS

PAYMENT TERMS - Payment is due upon receipt of our invoice. If payment is not received within thirty days from the invoice date, Client agrees to pay a finance charge on the principal amount of the past due account of one and one-half percent per month. If one and one-half percent per month exceeds the maximum allowed by law, the charge shall automatically be reduced to the maximum legally allowable.

In the event Client requests termination of the services prior to completion, the Client shall pay all outstanding invoices and all charges incurred between the issuance of the latest invoice through the date services are stopped plus any shutdown costs. If during the execution of the services, England, Thims & Miller, Inc. (ETM) is required to stop operations as a result of changes in the scope of services such as requests by the Client or requirements of third parties, additional charges will be applicable.

ETM will issue monthly invoices. For Lump Sum work, the invoice will reflect the percentage complete for each contract task item. For hourly services, the invoice will reflect the hours worked times the standard hourly billing rates as shown on Attachment A, (incorporated herein by reference). ETM's standard hourly billing rates are reevaluated annually prior to the beginning of the calendar year and subject to an increase not to exceed five (5) percent per year.

INSURANCE – ETM maintains Workers' Compensation and Employer's Liability Insurance in conformance with applicable state law. In addition, we maintain Comprehensive General Liability Insurance and Automobile Liability Insurance with bodily injury and property damage limits of \$1,000,000. A certificate of insurance can be supplied evidencing such coverage which contains a clause providing that ten days written notice be given prior to cancellation.

Cost of the above coverage is included in our quoted fees. If additional coverage or increased limits of liability are required, ETM will endeavor to obtain the requested insurance and charge separately for costs associated with additional coverage or increased limits.

STANDARD OF CARE - The only warranty or guarantee made by ETM in connection with the services performed hereunder, is that we will use that degree of care and skill ordinarily exercised under similar conditions by reputable members of our profession practicing in the same or similar locality. No other warranty, expressed or implied, is made or intended by our proposal for consulting services or by our furnishing oral or written reports.

PERMITTING/ZONING - The Client is herein notified that several City, State and Federal environmental, zoning and regulatory permits may be required for this project. ETM will assist the Client in preparing these permits at the Client's direction. However, the Client acknowledges that it has the responsibility for submitting, obtaining and abiding by all required permits. Furthermore, the Client holds ETM harmless from any losses or liabilities resulting from such permitting or regulatory action.

LIMITATION OF LIABILITY - To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of England, Thims & Miller, Inc. and its officers, directors, partners, employees, agents and subconsultants, and any of them, to the Client and anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of ETM and its officers, directors, employees, agents or subconsultants, or any of them, shall not exceed the total compensation received by ETM under this Agreement, or the total amount of \$50,000.00, whichever is less.

If Client prefers to have higher limits on professional liability, ETM agrees to increase the limits up to a maximum of \$500,000 upon Client's written request at the time of accepting this proposal provided that the Client agrees to pay an additional charge as a result of such increase.

SEVERABILITY AND SURVIVAL - If any of the provisions contained in this AGREEMENT are held invalid, illegal, or unenforceable, such invalidity, illegality or unenforceability will not affect any other provision, and this AGREEMENT will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

GOVERNING LAW - This agreement shall be governed in all respects by the laws of the State of Florida.

COST OPINIONS - Any cost opinions or Project economic evaluations provided by ETM will be on a basis of experience and judgment, but, since it has no control over market conditions or bidding procedures, ETM cannot warrant that bids, cost estimates, ultimate construction cost, or Project economics will not vary from these opinions.

SALES TAX - The purchaser of the services described herein shall pay any applicable state sales tax in the manner and in the amount as required by law.

OWNERSHIP OF DOCUMENTS - All documents, including, but not limited to drawings, specifications, reports, boring logs, field notes, laboratory test data, calculations and estimates, prepared by ETM as instruments of service pursuant to this Agreement, shall be the sole property of ETM. Client agrees that all documents of any nature furnished to Client or Client's agents or designees, if not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever. Client further agrees that under no circumstances shall any documents produced by ETM, pursuant to this Agreement be used at any location or for any project not expressly provided for in this Agreement without the written permission of ETM, and ETM will provide Client with copies of documents created in the performance of the work for a period not exceeding five years following submission of the final plans and specifications contemplated by this Agreement.

SAFETY - Should ETM provide periodic observations or monitoring services at the job site during construction, Client agrees that, in accordance with generally accepted construction practices, the contractor will be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work and compliance with OSHA regulations, and that these requirements will apply continuously and not be limited to normal working hours. Any monitoring of the contractor's procedures conducted by ETM is not intended to include review of the adequacy of the contractor's safety measures in, on, adjacent to, or near the construction site.

INDEMNIFICATION - In addition, and notwithstanding any other provisions of this Agreement, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless ETM and its directors, employees, agents and subconsultants from and against all damage, liability or cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this project or the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of ETM

PURSUANT TO FLORIDA STATUTES SECTION 558.0035(2013), AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES – In no event shall either party hereunder be liable to the other party for punitive, speculative, consequential or special damages of any kind.

CONTRACT ADMINISTRATION - Client agrees that ETM will not be expected to make exhaustive or continuous on-site inspections but that periodic observations appropriate to the construction stage shall be performed. It is further agreed that ETM will not assume responsibility for the contractor's means methods, techniques, sequences or procedures of construction and it is understood that field services provided by ETM will not relieve the contractor of his responsibilities for performing the work in accordance with the plans and specifications. The words "supervision", "inspection", or "control" are used to mean periodic observation of the work by ETM to verify substantial compliance with the plans, specifications and design concepts. Continuous inspections by our employees do not mean that ETM is observing placement of all materials. Full-time inspection means that an employee of ETM has been assigned for eight-hour days during regular business hours.

Construction inspection and monitoring services which exceed 40 hours per week for one individual shall be invoiced at 150% of the standard billing rate.

ASSIGNABILITY - Client and ETM, respectively bind themselves, their successors and assigns to the other party to this Agreement and to the successors and assigns of such other part with respect to all covenants of this Agreement. Neither Client nor ETM shall assign this Agreement without the prior written consent of the other part.

INTEGRATION - This Agreement represents the entire and integrated Agreement between Client and ETM and supersedes all prior negotiations, representations or Agreements, either written or oral. This Agreement may be amended only by written instrument signed by both parties.

LIMITATIONS ON CAUSES OF ACTION - Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have occurred and the applicable statutes of limitations shall commence to run not later than (i) the date of substantial completion for acts or failures to act occurring prior to substantial completion of our engineering services pursuant to this Agreement; or (ii) the date of issuance of our final invoice for acts or failure to act occurring after substantial completion of our engineering services pursuant to this Agreement.

THIRD PARTY BENEFICIARY - Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or ETM.

Re: State Mandated – Storm Water Need Analysis (20 years)

Please indicate your agreement with this proposal by signing in the space provided and return one copy to our office.

If you should have any questions or require additional information, please call. Thank you for this opportunity to be of professional service.

Yours sincerely,

Accepted this _____ day, 2022

ENGLAND, THIMS & MILLER, INC.



George V. Katsaras, P.E.
Vice President/Shareholder

of: _____

By: _____

For: _____

Background Information

Name of Local Government:

Name of stormwater utility, if applicable:

Contact Person

Name:

Position/Title:

Email Address:

Phone Number:

Part 1.1 Narrative Description:

Please provide a brief description of the current institutional strategy for managing stormwater in your jurisdiction. Please include any mission statement, divisions or departments dedicated solely or partly to managing stormwater, dedicated funding sources, and other information that best describes your approach to stormwater:

On a scale of 1 to 5, with 5 being the highest, please indicate the importance of each of the following goals for your program:

0	1	2	3	4	5	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water quality improvement (TMDL Process/BMAPs/other)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise
Other:						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Permit Compliance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Part 1.2 Current Stormwater Program Activities:

Please provide answers to the following questions regarding your stormwater management program.

- Does your jurisdiction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit?
- Does your jurisdiction have a dedicated stormwater utility?
- If no, do you have another funding mechanism?
- If yes, please describe your funding mechanism.
- Does your jurisdiction have a Stormwater Master Plan or Plans?
- If Yes:
 - How many years does the plan(s) cover?
 - Are there any unique features or limitations that are necessary to understand what the plan does or does not address? Explain.
 - Please provide a link to the most recently adopted version of the document (if it is published online):

District Engineer	District Manager	Comments
X		
		Not Applicable
X		District Manager is the contact person.
X		
X		
X		
	X	The District Manager needs to provide any current stormwater strategies. ETM District Engineer is available to meet to discuss / review various strategies.
X		
X		ETM District Engineer will meet with the District Manager to rate the programs.
X		
X		
X		ETM District Engineer will meet with the District Manager to review other programs and rate them.
X		
X		The CDD does not have an NPDES MS4 Permit.
X		The CDD does not have a stormwater utility.
X		Yes, the CDD has a funding mechanism.
X		ETM District Engineer will work with the District Manager to determine how the mechanism should be defined/reported.
X		It is recommended that ETM District Engineer prepare a draft Stormwater Master Plan (SMP) and review the SMP with the District Manager.
X		To be determined.
X		To be determined.
X		Not Applicable

		District Engineer	District Manager	Comments
<ul style="list-style-type: none"> Does your jurisdiction have an asset management (AM) system for stormwater infrastructure? 			X	ETM District Engineer will meet with the District Manager to review existing assess management systems.
<ul style="list-style-type: none"> If Yes, does it include 100% of your facilities? 			X	
<ul style="list-style-type: none"> If your AM includes less than 100% of your facilities, approximately what percent of your facilities are included? 			X	
<ul style="list-style-type: none"> Does your stormwater management program implement the following (answer Yes/No): 				
<ul style="list-style-type: none"> A construction sediment and erosion control program for new construction (plans review and/or inspection)? 		X		ETM District Engineer will meet with the District Manager to review existing stormwater management programs.
<ul style="list-style-type: none"> An illicit discharge inspection and elimination program? 		X		
<ul style="list-style-type: none"> A public education program? 		X		
<ul style="list-style-type: none"> A program to involve the public regarding stormwater issues? 		X		
<ul style="list-style-type: none"> A "housekeeping" program for managing stormwater associated with vehicle maintenance yards, chemical storage, fertilizer management, etc. ? 		X		
<ul style="list-style-type: none"> A stormwater ordinance compliance program (i.e., for low phosphorus fertilizer)? 		X		
<ul style="list-style-type: none"> Water quality or stream gage monitoring? 		X		
<ul style="list-style-type: none"> A geospatial data or other mapping system to locate stormwater infrastructure (GIS, etc.)? 		X		
<ul style="list-style-type: none"> A system for managing stormwater complaints? 		X		
<ul style="list-style-type: none"> Other specific activities? 		X		
Part 1.3 Current Stormwater Program Operation and Maintenance Activities				
Please provide answers to the following questions regarding the operation and maintenance activities undertaken by your				
<ul style="list-style-type: none"> Does your jurisdiction typically assume maintenance responsibility for stormwater systems associated with new private development (i.e., systems that are dedicated to public ownership and/or operation upon completion)? 		X		
<ul style="list-style-type: none"> Does your stormwater operation and maintenance program implement any of the following (answer Yes/No): 				
<ul style="list-style-type: none"> Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, etc. ? 			X	ETM District Engineer will meet with the District Manager to review existing stormwater operation and maintenance programs. Note: Culverts means all storm water pipes not just culvert crossings
<ul style="list-style-type: none"> Debris and trash removal from pond skimmers, inlet grates, ditches, etc. ? 			X	
<ul style="list-style-type: none"> Invasive plant management associated with stormwater infrastructure? 			X	
<ul style="list-style-type: none"> Ditch cleaning? 			X	
<ul style="list-style-type: none"> Sediment removal from the stormwater system (vactor trucks, other)? 			X	
<ul style="list-style-type: none"> Muck removal (dredging legacy pollutants from water bodies, canal, etc.)? 			X	
<ul style="list-style-type: none"> Street sweeping? 			X	
<ul style="list-style-type: none"> Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, etc. ? 			X	
<ul style="list-style-type: none"> Non-structural programs like public outreach and education? 			X	
<ul style="list-style-type: none"> Other specific routine activities? 			X	

			District Engineer	District Manager	Comments																																							
Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.)																																												
<p>A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system.</p>																																												
	Number	Unit of Measurement																																										
Estimated feet or miles of buried culvert:			X		ETM District Engineer will provide estimates based upon existing design plans.																																							
Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the stormwater program:			X																																									
Estimated number of storage or treatment basins (i.e., wet or dry ponds):			X																																									
Estimated number of gross pollutant separators including engineered sediment traps such as baffle boxes, hydrodynamic separators, etc. :			X																																									
Number of chemical treatment systems (e.g., alum or polymer injection):			X																																									
Number of stormwater pump stations:			X																																									
Number of dynamic water level control structures (e.g., operable gates and weirs that control canal water levels):			X																																									
Number of stormwater treatment wetland systems:			X																																									
Other:																																												
			X																																									
			X																																									
			X																																									
			X																																									
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<p>Which of the following green infrastructure best management practices do you use to manage water flow and/or improve water quality (answer Yes/No):</p> <table border="1"> <thead> <tr> <th>Best Management Practice</th> <th>Current</th> <th>Planned</th> </tr> </thead> <tbody> <tr> <td>Tree boxes</td> <td></td> <td></td> </tr> <tr> <td>Rain gardens</td> <td></td> <td></td> </tr> <tr> <td>Green roofs</td> <td></td> <td></td> </tr> <tr> <td>Pervious pavement/pavers</td> <td></td> <td></td> </tr> <tr> <td>Littoral zone plantings</td> <td></td> <td></td> </tr> <tr> <td>Living shorelines</td> <td></td> <td></td> </tr> <tr> <td colspan="3">Other Best Management Practices:</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Best Management Practice	Current	Planned	Tree boxes			Rain gardens			Green roofs			Pervious pavement/pavers			Littoral zone plantings			Living shorelines			Other Best Management Practices:																				
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Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)																																												
<p>Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on that map. Submission of this shapefile also serves to complete Part 4.0 of this template.</p>			X		ETM District Engineer will provide a GIS shapefile of the CDD boundaries for submittal to EDR.																																							
Part 4.0 The current and projected service area for the stormwater management program or stormwater management system (Section 403.9302(3)(c), F.S.)																																												
<p>Similarly, if your service area is expected to change within the 20-year horizon, please describe the changes (e.g., the expiration of an interlocal agreement, introduction of an independent special district, etc.).</p>			X		ETM District Engineer will meet with the District Manager to review current and projected service area.																																							

Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)

Given the volume of services, jurisdictions should use the template’s service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, “services” means:

1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects.

1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project’s capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

Part 5.1 Routine Operation and Maintenance

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR’s website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

Routine Operation and Maintenance

Expenditures (in \$thousands)

	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Operation and Maintenance Costs					
Brief description of growth greater than 15% over any 5-year period:					

Part 5.2 Future Expansion (Committed Funding Source)

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project’s remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

5.2.1 Flood Protection (Committed Funding Source): Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, etc. Also include major hardware purchases such as vactor/jet trucks.

District Engineer	District Manager	Comments
	X	ETM District Engineer can review the CDD’s O&M budget with the District Manager to assist with development of the cost estimates.
X		ETM District Engineer will assist the District Manager with this task.

Please indicate which resources or documents you used to complete table 5.3 (check all that apply).

- Stormwater Master Plan
- Basin Studies or Engineering Reports
- Adopted BMAP
- Adopted Total Maximum Daily Load
- Regional or Basin-specific Water Quality Improvement Plan or Restoration Plan
- Specify:
- Other(s):

Part 5.4 Stormwater projects that are part of resiliency initiatives related to climate change

Please list any stormwater infrastructure relocation or modification projects and new capital investments specifically needed due to sea level rise, increased flood events, or other adverse effects of climate change. When aggregating, include O&M costs for these future resiliency projects and investments in this table (not in part 5.1). If your jurisdiction participates in a Local Mitigation Strategy (LMS), also include the expenditures associated with your stormwater management system in this category (for example, costs identified on an LMS project list).

Resiliency Projects with a Committed Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Resiliency Projects with No Identified Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

- Has a vulnerability assessment been completed for your jurisdiction's storm water system?
- If no, how many facilities have been assessed?
- Does your jurisdiction have a long-range resiliency plan of 20 years or more?
- If yes, please provide a link if available:
- If no, is a planning effort currently underway?

Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)

District Engineer	District Manager	Comments
	X	ETM District Engineer will work with the District Manager to determine an appropriate response.
	X	
	X	
	X	
	X	
X		ETM District Engineer will complete this section.
X		
X		
X		
X		
	X	ETM District Engineer will work with the District Manager to determine an appropriate response.
	X	
	X	
	X	
	X	
	X	ETM District Engineer will work with the District Manager to determine an appropriate response.
	X	
	X	
	X	
	X	
	X	ETM District Engineer will work with the District Manager to determine an appropriate response.
	X	
	X	
	X	
	X	

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, etc. Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction's total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

End of Useful Life Replacement Projects with a Committed Funding Source

Project Name	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

End of Useful Life Replacement Projects with No Identified Funding Source

Project Name	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as "actual" expenditures.

Consistent with expenditure projections, the jurisdiction's actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR's interpretation of subparagraph 403.9302(3)(f), F.S., is that "capital account" refers to any reserve account developed specifically to cover future expenditures.

Note that for this table:

- Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.
- Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.
- Bond proceeds should reflect only the amount expended in the given year.
- A reserve is a dedicated account to accumulate funds for a specific future expenditure.
- An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.

The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.

If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

Routine O&M

District Engineer	District Manager	Comments
		ETM District Engineer shall review the stormwater management system to identify infrastructure that would meet this criteria (i.e., stormwater pump stations, baffle boxes).
	X	ETM District Engineer will assist the District Manager with preparing this response.
	X	Note: This shall include only infrastructures that will require major replacement or have major expenses during the next 20 years. It does not include all existing infrastructure.
	X	
	X	
	X	ETM District Engineer will assist the District Manager with preparing this response.
	X	Note: This shall include only infrastructures that will require major replacement or have major expenses during the next 20 years. It does not include all existing infrastructure.
	X	

	Funding Sources for Actual Expenditures						
	Total Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Expansion

	Funding Sources for Actual Expenditures						
	Total Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Resiliency

	Funding Sources for Actual Expenditures						
	Total Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Replacement of Aging Infrastructure

	Funding Sources for Actual Expenditures						
	Total Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

District Engineer	District Manager	Comments
	X	ETM District Engineer will assist the District Manager with preparing this response.
	X	
	X	
	X	
	X	
X		ETM District Engineer will assist the District Manager with preparing this response.
X		
X		
X		
X		
	X	ETM District Engineer will work with the District Manager to determine an appropriate response. Generally, this response will be Not Applicable.
	X	
	X	
	X	
	X	
X		ETM District Engineer will work with the District Manager to determine an appropriate response. Generally, this response will be Not Applicable.
X		
X		
X		
X		

Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. **The first two tables will be auto-filled from the data you reported in prior tables.** To do this, EDR will rely on this template's working definition of projects with committed funding sources, *i.e.*, EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

Committed Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Total Committed Revenues (=Total Committed Projects)	0	0	0	0

No Identified Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Projected Funding Gap (=Total Non-Committed Needs)	0	0	0	0

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

Strategies for New Funding Sources	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Total	0	0	0	0

Remaining Unfunded Needs	0	0	0	0
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District Engineer	District Manager	Comments
	X	This tables will be auto-filled from data reported in prior tables.
	X	
	X	
	X	
	X	This tables will be auto-filled from data reported in prior tables.
	X	
	X	
	X	
	X	ETM District Engineer will work with the District Manager to determine an appropriate response.
	X	
	X	
	X	
	X	
	X	

SIXTH ORDER OF BUSINESS

**LICENSE AGREEMENT BY AND BETWEEN THE
ABERDEEN COMMUNITY DEVELOPMENT DISTRICT
AND VESTA PROPERTY SERVICES, INC. REGARDING
THE USE OF THE DISTRICT'S BASKETBALL FACILITIES**

THIS LICENSE AGREEMENT ("Agreement") is made and entered into this ____ day of December, 2021.

Aberdeen Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in St. Johns County, Florida, with a mailing address of 475 West Town Place, Suite 114, St. Augustine, Florida 32092 ("District"); and

Vesta Property Services, Inc., a Florida corporation, with a mailing address of 245 Riverside Avenue, Suite 250, Jacksonville, Florida 32202 ("Licensee").

RECITALS

WHEREAS, the District is a local unit of special-purpose government established pursuant to and governed by Chapter 190, *Florida Statutes*; and

WHEREAS, the District owns and maintains as public improvements recreational facilities which include basketball and parking facilities, which improvements are identified in **Exhibit A**, attached hereto and incorporated herein by this reference (together, "Basketball Facilities"); and

WHEREAS, Licensee is Florida corporation that intends to operate a youth basketball program in accordance with the terms set forth herein ("Basketball Program") and requested permission from the District to use the Basketball Facilities for the Basketball Program; and

WHEREAS, the District Board of Supervisors ("Board") finds that the Licensee's provision of the Basketball Program is a benefit to the community and is in the District's best interests, under the terms and conditions set forth in this Agreement and the exhibits hereto, and provided that the Licensee complies with the provisions set forth herein, including but not limited to the special provisions for usage during the COVID-19 pandemic, and as directed by the District and its designee; and

WHEREAS, the District and Licensee warrant and agree that they have all right, power, and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and Licensee agree as follows:

- 1. INCORPORATION OF RECITALS.** The Recitals stated above are true and correct and are incorporated herein as a material part of this Agreement.

2. **GRANT OF LICENSE.** The District hereby grants to Licensee a nonexclusive license to use the Basketball Facilities for operation of the Basketball Program, in accordance with the terms and conditions contained herein, including but not limited to the special provisions for usage during the COVID-19 pandemic, and in the exhibits hereto (“License”). In consideration of said use of the Basketball Facilities, Licensee agrees to the following conditions:

A. Licensee’s access is limited to the Basketball Facilities, as set forth in **Exhibit A**, and the parking lots serving such facilities only, during the Schedule (as hereinafter defined) times only. The Licensee’s access does not include access to or use of any other District facilities, including but not limited to the amenity center, gymnasium, pool, restroom facilities or other improvements. Use of the Basketball Facilities is limited to the dates, times and uses specified herein and no other – this License is for operation of the Basketball Program. The District reserves all rights and privileges in and to the District’s property, including the Basketball Facilities. This License for the Basketball Facilities is granted to Licensee in its “as is” condition and without any warranty or representation, express or implied. No other use of, or access to, the District’s recreational facilities is permitted without prior written consent of the District through its designee. Licensee shall be responsible for enforcing appropriate protection against the transmission of COVID-19, which may include coaches, volunteers and participants wear masks and/or adhere to social distancing as appropriate, for the duration of the COVID-19 public health emergency.

B. Licensee’s access to the Basketball Facilities is limited to the days and times set forth in **Exhibit B** (“Schedule”). This Agreement does not grant access to the Basketball Facilities at any other days or times except as set forth herein and as coordinated and approved by the District’s designee. The District’s designees for purposes of this Agreement shall be its District Manager and its Facility Manager.

C. The parties acknowledge that weather conditions and other factors, including but not limited to further outbreaks of the COVID-19 virus and governmental orders and other guidance related to the same, may affect the use of the Basketball Facilities at any given time. The District shall have the right to temporarily close the Basketball Facilities on any given day due to inclement weather, including, but not limited to, rain, lightning, hail, and strong winds, or other factors, including but not limited to the COVID-19 public health emergency. Licensee shall abide by the decision of the District as to the closure of the Basketball Facilities. Any make up days or times shall be in the District’s sole discretion.

D. Only Licensee’s rosters of participants, which shall be solely limited to residents, coaches and staff are permitted to use the Basketball Facilities pursuant to this License. Licensee shall provide a list of a full roster of Basketball Program members to the Facility Manager, as such list may change from time to time and evidence that each have executed a waiver (as hereinafter defined) upon request of the District. Such request shall not waive Licensee’s responsibility to procure a validly executed waiver from each individual as required under this License. Should nonresidents utilize the Basketball Facilities, this License shall be immediately revoked.

E. Licensee's use of the Basketball Facilities shall be contemporaneous with the use of the District's facilities by patrons of the District, and Licensee's use shall not interfere with the operation of the District's facilities as a public improvement except as set forth herein.

F. Licensee's use of the Basketball Facilities shall be subject to the policies and regulations of the District and Licensee acknowledges receipt of all such policies and rules including the child safety policies, attached hereto as **Exhibit C**, and agrees it will be responsible for transmitting such information to all users under this Agreement and ensure compliance with such rules and policies including the child safety policy by all users under this Agreement. Licensee, and all employees and volunteers must successfully complete a background check. All background checks are to be completed at the cost of Licensee. Licensee will be responsible for reporting all incidents and injuries to the District Manager or Amenity Manager as they occur.

G. Licensee shall obtain an executed release and waiver, substantially in the form provided herein, signed by each of Licensee's members, coaches, staff and any regularly associated volunteers and specifically naming the Aberdeen CDD and its supervisors, staff and officers. Basketball game entrants, users, guests, staff and other associated persons using the Basketball Facilities pursuant to this Agreement shall additionally be required to sign a release and waiver in substantially the form attached hereto as **Exhibit D**.

H. The grant of this License is further conditioned on Licensees compliance at all times with applicable laws, statutes, ordinances, codes, rules, regulations, and requirements of federal, state, county, city and municipal government, and any and all of their departments and bureaus, and all applicable permits and approvals, including but, not limited to, US Basketball best practices and guidelines, health department requirements, fire code and other laws ("Laws"). It is Licensees responsibility to know, understand and follow such Laws.

I. Licensee is permitted to hold games pursuant to this License at the Facilities ("Event(s)"), as set forth in the Schedule that also identifies which facility is permitted to be used on specific days and times, which forms a material part of this License. Such schedule of Events shall be presented to the Facility Manager and approved in writing prior to conducting such Events, which must be coordinated with other sports programs at the Facilities. Licensee shall meet with the Facility Manager prior to the scheduled Events to coordinate parking plans, details, times, and housekeeping responsibilities. It is the responsibility of Licensee to ensure all of the facilities utilized by Licensee and its invitees are left in a neat and orderly fashion, in the same or better condition than prior to commencement of the Event, and trash is properly disposed of in trash bags and taken to the dumpster, and sod repaired to the same or better condition. Licensee may display signage during Events only. Signs may be displayed on the day of the Event and must be taken down within 24 hours of conclusion of such Event. Any other permanent signage, other than advertising in accordance with the District's policies and coordinated through the Facility Manager, must be pre-approved by the District in writing and is not included in this Agreement. Any advertisements naming the District, its facilities, including any derivation of such facilities, shall include verbiage in legible font that states: "this is not an Aberdeen CDD sponsored or endorsed event." Any proceeds generated from the events, sales and sponsorships shall remain with Licensee. Licensee shall be required to provide parking monitors for Events. Parking that

obstructs vehicular traffic, emergency vehicle movement or otherwise impacts District or landowner property in the District shall be prohibited and may result in immediate termination of this License. Licensee shall be held responsible for coordination of all parking efforts related to the activities provided for herein.

J. This License may be extended for an additional Term, in the sole and absolute discretion of the District, upon an addendum in writing and executed by the Parties as to such License terms. The District is under no obligation whatsoever to grant this or any further License to the Licensee.

K. Effective immediately and until further notice, the Licensee must implement the following measures:

- i. The Licensee is responsible for compliance with all federal, state, and local recommendations and/or requirements, guidelines, and best practices, including but not limited to those promulgated by the State of Florida through executive orders or otherwise, by the Center for Disease Control and Prevention, Department of Health and local orders.
- ii. All individuals associated with the Licensee must submit a COVID-19 Addendum to the Release in substantially the form attached hereto as **Exhibit E** (“COVID-19 Waiver”) before accessing the Facilities. Allowing use without an executed Release and Addendum is grounds for termination of this License Agreement and revocation of the License.
- iii. In the event that any individual associated with the Licensee who has used the Facilities tests positive for COVID-19, the Licensee shall immediately notify the District and cease all use of the Facilities until the District notifies the Licensee that use may resume.

District agrees to maintain the following for the term of the License:

L. The District agrees to maintain its recreational facilities in substantially the same form and manner as they are being maintained at the time of execution of this Agreement. Licensee shall report any damage to the Basketball Facilities caused by District employees or Licensees to the Amenity Manager. Upon notification of such damage, the Amenity Manager shall promptly investigate the cause and extent of the damage. The Amenity Manager shall have the sole discretion to determine if the damage exceeds Licensee’s responsibility to maintain and repair the Basketball Facilities as provided herein.

M. The District shall not be responsible for the personal safety of Licensee’s invitees, participants or other persons on District property pursuant to this Agreement, except to the limited extent provided for in the normal operation of the District’s facilities. Licensee acknowledges and accepts that the District shall not be responsible for personal injury, loss or damage to personal property, vehicles, equipment, or any other losses incurred by Licensee or its invitees whatsoever.

N. The District agrees to provide information concerning Licensee's team offerings, schedule and location so long as Licensee provides the relevant information to the District's designee in a timely manner and such information shall include a disclaimer that such activities are not an Aberdeen CDD sponsored or endorsed event.

3. **TERM.** The term of the License shall commence upon execution of this Agreement and shall expire as of October 7, 2022 (conclusion of the Schedule attached hereto), unless terminated or extended in writing as provided for herein.

4. **SUSPENSION, REVOCATION AND TERMINATION.** The District and Licensee acknowledge and agree that the License granted herein is a mere privilege and may be suspended, terminated or revoked immediately upon written notice, with or without cause, by either party. In the event this License is revoked or terminated pursuant to its terms, Licensee must expeditiously restore the District property to its same or better condition. No further payments will be due after termination or revocation of this License. Licensee shall not be entitled to any payment of damages for termination or revocation whatsoever by the District – this grant of License is a mere privilege and not a right. The failure of any party hereto to enforce any provision of this Agreement shall not be construed to be a waiver of such or any other provision, nor in any way to affect the validity of all or any part of this Agreement or the right of such party thereafter to enforce each and every provision. No waiver of any breach shall be held to constitute a waiver of any other or subsequent breach.

5. **PROFESSIONAL JUDGMENT.** Licensee represents that it is qualified to operate a Basketball Program and to provide qualified basketball coaches when utilizing the Basketball Facilities. Licensee shall maintain all required licenses and certifications in effect and shall at all times exercise sound professional judgment, including taking precautions for the safety of its participants. All minors participating in Basketball Program events of any kind shall only do so with the consent of a parent or guardian. The District shall in no way be responsible for the safety of any participant while using the Basketball Facilities. This is meant to be comprehensive such that any participant, attendee, invitee or other individual on District property for any and all events held by Licensee shall only do so after signing a District waiver and obtaining consent of his or her parent or guardian. Licensee shall remain an active Florida entity in good standing during the term of this License.

6. **REVENUE.** Licensee shall remit 10% of gross revenue from the Basketball Program to the District. Licensee shall provide a detailed accounting of all revenues in the form of a season report that details pricing for the various categories of services provided, the number of individuals serviced, and the revenues for each category of service at a minimum. The District reserves the right to request additional detail or back up for such financials upon its request.

7. **INSURANCE AND INDEMNITY.** Licensee shall acquire and maintain general commercial liability insurance coverage acceptable to the District in an amount not less than \$2,000,000 per occurrence and automobile coverage, which shall include all claims and losses that may relate in any manner whatsoever to use of the License by Licensee, its employees, agents,

participants, guests or invitees, including without limitation any person entering District property pursuant to this Agreement. The insurance coverage shall additionally include a minimum of \$5,000,000 excess liability coverage, and additionally include abuse/molestation coverage and medical/dental accident coverage. The District and its supervisors, officers, employees, staff, and consultants shall be named as additional insured parties on such policy. Licensee shall provide continuous proof of such insurance coverage to the District. A certificate of insurance reflecting such amounts and insureds shall be provided to the District at the time of execution of this Agreement. Licensee hereby agrees to defend, indemnify and hold the District harmless from and against any and all claims, demands, losses, damages, liabilities, and expenses, and all suits, actions and judicial decrees (including, without limitation, costs and reasonable attorneys' fees for the District's legal counsel of choice, whether at trial or on appeal), arising from personal injury, death, or property damage resulting in any manner whatsoever from use of the License by Licensee, its employees, agents, participants, guests or invitees. Nothing herein shall be construed as a waiver of the District's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in section 768.28, *Florida Statutes*, or other statute. The provisions of this Paragraph shall survive suspension or revocation of the License or termination of this Agreement.

8. NOTICES. Any notice, demand, request or communication required or permitted hereunder ("Notice" or "Notices") shall be in writing and sent by hand delivery, United States certified mail, or by recognized overnight delivery service, addressed as follows:

A. If to the District: Aberdeen Community Development District
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attn: District Manager

With a copy to: Kutak Rock LLP
Post Office Box 10230
Tallahassee, Florida 32302
Attn: District Counsel

B. If to Licensee: Vesta Property Services, Inc.
245 Riverside Avenue, Suite 250
Jacksonville, Florida 32202
Attn: Roy Deary

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for Licensee may deliver Notice on behalf of the District and Licensee.

Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the parties and addressees set forth herein.

9. CARE OF PROPERTY. Licensee agrees to use all due care to protect the property of the District, its patrons and guests from damage and recognizes that the District's facilities, including the Basketball Facilities, are being simultaneously run as a public improvement and the public will have continuous use of the facilities simultaneously with Licensee's use. Licensee shall assume responsibility for any and all damage to any real or personal property of the District or any third parties as a result of Licensee's use of the Basketball Facilities under this Agreement, including, but not limited to, by its guests and invitees. Licensee shall commence repair of any damage resulting from its operations under this Agreement within twenty-four (24) hours. Any such repairs shall be at Licensee's sole expense, unless otherwise agreed, in writing, by the District.

10. ENFORCEMENT OF AGREEMENT. In the event that either the District or Licensee is required to enforce this Agreement by court proceedings or otherwise, then the substantially prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, mediation, or appellate proceedings.

11. CONTROLLING LAW; VENUE; REMEDIES. This Agreement and the provisions contained herein shall be construed, interpreted, and controlled according to the laws of the State of Florida. The parties agree that venue for any action arising hereunder shall be in a court of appropriate jurisdiction in St. Johns County, Florida.

12. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

13. NON TRANSFER. The License shall be for the sole use by Licensee and shall not be assigned or transferred without the prior written consent of the District in its sole discretion. A transfer or assignment of all or any part of the License shall cause the License to become voidable, in the sole discretion of the District.

14. ENTIRE AGREEMENT. This is the entire agreement of the parties as it relates to the subject of this Agreement. This Agreement may not be amended except in writing signed by both parties. This Agreement supersedes any prior agreement between the District and Licensee regarding the use of the Basketball Facilities. This Agreement shall not be recorded in the public records.

15. PUBLIC RECORDS. Licensee understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Licensee agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Licensee acknowledges that the designated public records custodian for the District is **Ernesto Torres**, District Manager ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Licensee shall 1) keep and maintain public records required by the District

to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Licensee does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Licensee's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Licensee, the Licensee shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE LICENSEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE LICENSEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092, PHONE: (904-940-5850), E-MAIL ETORRES@GMSNF.COM

[Signature Page Follows]

IN WITNESS WHEREOF, the parties execute this Agreement the day and year first written above.

Attest:

**ABERDEEN COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chair/Vice Chair, Board of Supervisors

Witness

VESTA PROPERTY SERVICES, INC.

Signature

By:

Its:

Print Name of Witness

- Exhibit A: Facilities**
- Exhibit B: Schedule**
- Exhibit C: Child Safety Guidelines**
- Exhibit D: Waiver**
- Exhibit E: COVID-19 Addendum to Waiver and Release**

Exhibit A: Facilities

Exhibit B: Schedule

Exhibit C: Child Safety Guidelines

Introduction

To help protect minors, it is important that Licensee's paid staff, volunteers, parents and athletes understand and be educated on these guidelines and, to the extent practical, abide by these guidelines.

Purpose

These procedures are designed to reduce the risk of child sexual abuse in order to:

- Provide a safe and secure environment for children, youth, adults, members, volunteers, visitors, and Licensee and its paid staff.
- Satisfy the concerns of parents and staff members with a screening process for staff and volunteers overseeing youth programs at the District.
- Provide a system to respond to alleged victims of sexual abuse and their families, as well as the alleged perpetrator.
- Reduce the possibility of false accusations of sexual abuse made against Licensee, its paid staff, and volunteers.

Protection and Prevention

Volunteer and Employee Screening Procedures:

Screening procedures are to be used with paid staff and volunteers who are entrusted with the care and supervision of minors or a person who directly oversees and/or exerts control or oversight over minors. These may include an employment and volunteer application requiring submittal of personal references and criminal history information. References should be checked. Criminal background checks shall be conducted on all paid staff and volunteers who are entrusted with the care and supervision of minors or a person who directly oversees and/or exerts control or oversight over minors. All criminal background checks will be updated periodically. This does not apply to occasional meet or event volunteers (timers, runners, marshals, etc.) who have only limited contact with athletes.

Supervision Procedures

Unless an extenuating situation exists, Licensee:

- Will have adequate number of screened and trained paid staff or volunteers present at practices and events involving minors. Supervision will increase in proportion to the risk of the activity.
- Will monitor facilities during activities involving minors.
- Will endeavor to release minors (here, defined as children ages 15 and younger) only to a parent, guardian, or provided list of emergency contacts consented to in writing by parent/guardian.

- Will obtain written parental permission, including a signed medical treatment form and emergency contacts, before taking minors on trips and should provide information regarding the trip.
- Will use two screened staff or volunteers when transporting minors in vehicles, unless the parent(s)/guardian(s) sign a waiver allowing for a single screened staff or volunteer to transport his/her minor.
- Minors under five should be accompanied to the restroom and the paid staff or volunteer wait outside the facility to escort the child back to the activity. Whenever possible, the escort will be the same sex as the child.
- Provide periodic monitoring of restroom facilities and encourage minors to report any inappropriate behavior they may hear or witness to paid staff or volunteer.
- Will encourage minors to use a "buddy system" whenever minors go on trips off District property.
- Will screen all paid staff and volunteers and approve those individuals in advance for any overnight activities that include oversight and control of minors.

Behavioral Guidelines for Paid Staff and Volunteers

All volunteers and paid staff will observe the following guidelines:

- Do not provide alcoholic beverages, tobacco, drugs, contraband, or anything that is prohibited by law to minors.
- Whenever possible, at least two unrelated paid staff or volunteers will be in the room when minors are present. Doors will be left fully open if one adult needs to leave the room temporarily and during arrival to the practice or event before both adults are present. Speaking to a minor or minors one-on-one should be done in public settings where staff or volunteers are in sight.
- Avoid all inappropriate touching with minors. All touching shall be based on the needs of the individual being touched, not on the needs of the volunteer or paid staff. In the event a minor initiates physical contact and/or inappropriate touching, it is appropriate to inform the minor that such touching is inappropriate.
- Never engage in physical discipline of a minor. Volunteers and paid staff shall not abuse minors in any way, including but not limited to physical abuse, verbal/mental abuse, emotional abuse, and sexual abuse of any kind.
- If you recognize an inappropriate relationship developing between a minor and adult, report such suspicions immediately to one with supervisory authority.

- Maintain clear professional boundaries with all minors and if you feel uncomfortable, refer the minor to another individual with supervisory authority.
- If one-on-one coaching or instruction is necessary, avoid meeting in isolated environments.
- Anyone who observes abuse of a minor will take appropriate steps to immediately intervene and provide assistance. Report any inappropriate conduct to the proper authorities and to the District, through its counsel, immediately.
- Provide clear expectations of behavior for both adult-athlete and athlete-athlete interactions for the protection of all persons involved.
- Use of audio or visual recording devices, including a cell phone camera, is not allowed in restrooms or changing areas.

Disqualification

No person may be entrusted with the care and supervision of minors or may directly oversee and/or exert control or oversight over minors who has been convicted of the offenses outlined below, been on a probated sentence or received deferred adjudication for any offense outlined below, or has presently pending any criminal charges for any offense outlined below until a determination of guilt or innocence has been made, including any person who is presently on deferred adjudication. The following offenses disqualify a person from care, supervision, control, or oversight of minors:

- Any offense against minors as defined by state law.
- A misdemeanor or felony offense as defined by state law that is classified as sexual assault, indecency with a minor or adult, assault of a minor or adult, injury to a minor or adult, abandoning or endangering a minor, sexual performance with a minor or adult, possession or promoting child pornography, enticing a minor, bigamy, incest, drug-related offenses, or family violence.
- A prior criminal history of an offense against minors.

Exhibit D: Form of Waiver and Release

**ABERDEEN COMMUNITY DEVELOPMENT DISTRICT:
Vesta Property Services, Inc.
RELEASE AND WAIVER FORM**

Date: _____

Participant Name(s): _____

I, the undersigned, hereby certify that I am the individual, parent or legal guardian of the above-named participant(s). I acknowledge and understand that neither the Vesta Property Services, Inc. or personnel or volunteers affiliated therewith, including coaches, are affiliated in any way with the Aberdeen Community Development District or its supervisors or staff ("District") and that the District makes no representations concerning said personnel's qualifications or ability to coach, teach or lead the basketball based activities to be held at the District's Basketball Facilities and related recreational amenities ("Basketball Activities"). I, the undersigned, hereby agree to defend, indemnify, waive, release and forever discharge the Aberdeen Community Development District, and its, present, former and future supervisors, agents, officers, employees and staff, together with volunteers, participants, sponsors and advertisers, their parent related, affiliated, subsidiary companies, and affiliated committees, as well as the officers, directors, agents, attorneys, employees, representatives, successors and assigns, and any other party indemnified and held harmless by the District from all claims or demands for damages, injury, death, loss to person or property, liabilities and/or expenses related in any way to participation in the Basketball Activities by the above-named participant(s) or to any other use of the District's facilities, including, but not limited to, the Basketball courts and parking lots. I hereby acknowledge that the participant(s) named above is/are physically fit and mentally capable of participating in all Basketball Activities and understand the risk of playing basketball and I have consulted a doctor or was capable of consulting a doctor to confirm such fitness. I hereby acknowledge the risk inherent in participating in the sport of basketball and assume the risks associated therewith including, but not limited to, negligent operations, negligent security, travel and recreation operations and activities. I understand that: (a) athletic activities involve risks and dangers of serious bodily injury, including permanent disability, paralysis, and death ("Risks"); (b) these Risks and dangers may be caused by the another member of the Basketball Program(s), and/or my own actions or inactions, the actions or inactions of others participating in Basketball Activities, the condition in which the Basketball Activities takes place, or the negligence of others; (c) there may be other risks and social and economic losses either not known, or not readily foreseeable at this time; and the I accept and assume all risks and all responsibility for losses, costs, and damages I may incur as a result of participation in the activity. I hereby give my permission for any individual affiliated with the above-named organization, or the District, to seek and give appropriate medical attention to the above-named participant(s) in the event of an accident, injury or illness. I, the undersigned, will be responsible for any and all costs of medical attention and/or treatment.

Individual/Parent/Legal Guardian Name (if under 18, parents/legal guardians sign)

(Print) _____

(Date) _____

Individual/Parent/Legal Guardian Name (if under 18, parents/legal guardians sign)

(Print) _____

(Date) _____

Exhibit E: Covid-19 Addendum to Waiver and Release

In addition to the terms of the Waiver and Release, by signing this COVID-19 Addendum (“Addendum”) I acknowledge that I have freely chosen to have my child participate in certain recreational activities (the “Activities”) provided by Vesta Property Services at the Aberdeen Community Development District (“District”) basketball facilities (“Facilities”). I understand that the District and Vesta Property Services have taken reasonable precautions to protect parents, participants, staff, and spectators from exposure to COVID-19 during these Activities. Those measures include, but are not limited to, verbal screening of attendees and staff and reasonable enforcement and implementation of social distancing and sanitization as is practical given the sport.

I agree that by participating in the Activities, I will fully comply with all such measures or face ejection from the Facilities. I further acknowledge that my attendance may result in risk of exposure to COVID-19 in spite of the above measures, particularly recognizing the sport of basketball requires close contact, and I assume any such risk that may arise therefrom on behalf of myself and my minor(s) participating in the Activities. I accept full responsibility for all medical expenses for any injuries, illness, or exposure I might receive by reason of my attendance and/or participation, including those of my minor(s).

By signing this Addendum to the Waiver and Release, I also hereby release the District and its Supervisors, officers, staff, employees, agents, assigns and volunteers (“Released Parties”) from and against any and all claims, demands, actions, complaints, suits or other forms of liability that any of them may sustain arising out of (a) participation in the Activities, (b) a failure to comply with the measures imposed by Vesta Property Services or District, (c) a failure to comply with local, state, and federal laws and policies, procedures, and the District amenity rules; or (d) any damage, injury, or illness caused by myself or my child(ren) (together, the “Released Claims”).

I also agree to indemnify and hold harmless the Released Parties from the Released Claims, including any and all related costs, attorney fees, liabilities, settlements, and/or judgments. I confirm that I have carefully read this Acknowledgement and Release, fully understand the above conditions, and agree to its terms knowingly and voluntarily. I also confirm that I am the parent or legal guardian of the child(ren) named below or that I am 18 years of age or older.

I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT AND FURTHER UNDERSTAND THAT BY SIGNING THIS DOCUMENT THAT I AM WAIVING CERTAIN LEGAL RIGHTS AND REMEDIES. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL. I UNDERSTAND THAT BY SIGNING BELOW, SUCH ADDENDUM TO THE WAIVER AND RELEASE, INCLUDING ALL OF THE TERMS IN THE PRECEDING PARAGRAPHS, SHALL APPLY EACH AND EVERY TIME I, MY CHILD, OR MY GUEST(S) UTILIZE THE DISTRICT’S FACILITIES OR LANDS.

IN WITNESS WHEREOF, I have signed this Addendum on this _____ day of _____, 2021.

SIGNATURE: _____

NAME: _____

NAMES OF MINOR CHILD(REN): _____

SEVENTH ORDER OF BUSINESS

RESOLUTION 2022-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ABERDEEN COMMUNITY DEVELOPMENT DISTRICT ADOPTING PROMPT PAYMENT POLICIES AND PROCEDURES PURSUANT TO CHAPTER 218, *FLORIDA STATUTES*; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Aberdeen Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

WHEREAS, Chapter 218, *Florida Statutes*, requires timely payment to vendors and contractors providing certain goods and/or services to the District; and

WHEREAS, the Board of Supervisors of the District ("Board") accordingly finds that it is in the best interest of the District to establish by resolution Prompt Payment Policies and Procedures as may be amended or updated from time to time for immediate use and application.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ABERDEEN COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The Prompt Payment Policies and Procedures attached hereto as **Exhibit A** are hereby adopted pursuant to this Resolution as necessary for the conduct of District business. The Prompt Payment Policies and Procedures shall remain in full force and effect until such time as the Board may amend or replace them; provided, however, that as the provisions of Chapter 218, *Florida Statutes*, are amended from time to time, the attached Prompt Payment Policies and Procedures shall automatically be amended to incorporate the new requirements of law without any further action by the Board. The Prompt Payment Policies and Procedures hereby adopted supplant and replace any previously adopted Prompt Payment Policies and Procedures.

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 25th day of January, 2022.

ATTEST:

**ABERDEEN COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Prompt Payment Policies and Procedures

EXHIBIT A

ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

Prompt Payment Policies and Procedures

**In Accordance with the Local Government Prompt Payment Act
Chapter 218, Part VII, *Florida Statutes***

January 25, 2021

Aberdeen Community Development District
Prompt Payment Policies and Procedures

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I. Purpose

In accordance with the Local Government Prompt Payment Act (Chapter 218, Part VII, *Florida Statutes*) (“PPA”), the purpose of the Aberdeen Community Development District (“District”) Prompt Payment Policies and Procedures (“Policies & Procedures”) is to provide a specific policy to ensure timely payment to Vendors and Contractors (both hereinafter defined) providing goods and/or services to the District and ensure the timely receipt by the District of goods and/or services contemplated at the time of contracting. Please note that the PPA, like any statute or law, may be amended from time to time by legislative action. These Policies & Procedures are based on the statutory requirements as of the date identified on the cover page of this document. By this reference, as applicable statutory provisions subsequently change, these Policies & Procedures shall automatically be amended to incorporate the new requirements of law. These Policies & Procedures are adopted by the District to provide guidance in contracting matters. Failure by the District to comply with these Policies & Procedures shall not expand the rights or remedies of any Provider (hereinafter defined) against the District under the PPA. Nothing contained herein shall be interpreted as more restrictive on the District than what is provided for in the PPA.

II. Scope

These Policies & Procedures apply to all operations of the District, including Construction Services and Non-Construction Goods and Services, as applicable.

III. Definitions

A. Agent

The District-contracted architect, District-contracted engineer, District Manager, or other person, acting on behalf of the District, which is required by law or contract to review invoices or payment requests from Providers (hereinafter defined). Such individuals/entities must be identified in accordance with §218.735 (1), Fla. Stat., and further identified in the relevant agreement between the District and the Provider.

B. Construction Services

All labor, services, and materials provided in connection with the construction, alteration, repair, demolition, reconstruction, or other improvement to real property that require a license under parts I and II of Chapter 489, Fla. Stat.

C. Contractor or Provider of Construction Services

The entity or individual that provides Construction Services through direct contract with the District.

D. Date Stamped

Each original and revised invoice or payment request received by the District shall be marked electronically or manually, by use of a date stamp or other method,

which date marking clearly indicates the date such invoice or payment request is first delivered to the District through its Agent. In the event that the Agent receives an invoice or payment request, but fails to timely or physically mark on the document the date received, "Date Stamped" shall mean the date of actual receipt by the Agent.

E. Improper Invoice

An invoice that does not conform to the requirements of a Proper Invoice.

F. Improper Payment Request

A request for payment for Construction Services that does not conform to the requirements of a Proper Payment Request.

G. Non-Construction Goods and Services

All labor, services, goods and materials provided in connection with anything other than construction, alteration, repair, demolition, reconstruction, or other improvements to real property.

H. Proper Invoice

An invoice that conforms to all statutory requirements, all requirements of these Policies and Procedures not expressly waived by the District and any additional requirements included in the agreement for goods and/or services for which the invoice is submitted not expressly waived by the District.

I. Proper Payment Request

A request for payment for Construction Services which conforms to all statutory requirements, all requirements of these Policies & Procedures not expressly waived by the District and any additional requirements included in the Construction Services agreement for which the Payment Request is submitted not expressly waived by the District.

J. Provider

Includes any Vendor, Contractor or Provider of Construction Services, as defined herein.

K. Purchase

The purchase of goods, materials, services, or Construction Services; the purchase or lease of personal property; or the lease of real property by the District.

L. Vendor

Any person or entity that sells goods or services, sells or leases personal property, or leases real property directly to the District, not including Construction Services.

IV. Proper Invoice/Payment Request Requirements

A. General

Prior to Provider receiving payment from the District, Non-Construction Goods and Services and Construction Services, as applicable, shall be received and performed in accordance with contractual or other specifications or requirements to the satisfaction of the District. Provision or delivery of Non-Construction Goods and Services to the District does not constitute acceptance for the purpose of payment. Final acceptance and authorization of payment shall be made only after delivery and inspection by the Agent and the Agent's confirmation that the Non-Construction Goods and Services or Construction Services meet contract specifications and conditions. Should the Non-Construction Goods and Services or Construction Services differ in any respect from the specifications, payment may be withheld until such time as the Provider takes necessary corrective action. Certain limited exceptions which require payment in advance are permitted when authorized by the District Board of Supervisors ("Board") or when provided for in the applicable agreement.

B. Sales Tax

Providers should not include sales tax on any invoice or payment request. The District's current tax-exempt number is 85-8012984922C-4. A copy of the tax-exempt form will be supplied to Providers upon request.

C. Federal Identification and Social Security Numbers

Providers are paid using either a Federal Identification Number or Social Security Number. To receive payment, Providers should supply the District with the correct number as well as a proper Internal Revenue Service W-9 Form. The District Manager shall treat information provided in accordance with Florida law.

Providers should notify the District Manager when changes in data occur (telephone: (904) 940-5850, email: etorres@gmsnf.com).

D. Proper Invoice for Non-Construction Goods and Services

All Non-Construction Goods and Services invoiced must be supplied or performed in accordance with the applicable purchase order (including any bid/proposal provided, if applicable) or agreement and such Non-Construction Goods and Services quantity and quality must be equal to or better than what is required by such terms. Unless otherwise specified in the applicable agreement, invoices should contain all of the following minimum information in order to be considered a Proper Invoice:

1. Name of Vendor
2. Remittance address

3. Invoice Date
4. Invoice number
5. The "Bill To" party must be the District or the Board, or other entity approved in writing by the Board of the District Manager
6. Project name (if applicable)
7. In addition to the information required in Section IV.D.1-6 above, invoices involving the *purchase of goods* should also contain:
 - a. A complete item description
 - b. Quantity purchased
 - c. Unit price(s)
 - d. Total price (for each item)
 - e. Total amount of invoice (all items)
 - f. The location and date(s) of delivery of the goods to the District
8. In addition to the information required in Section IV.D.1-6 above, invoices involving the *purchase of services* should also contain:
 - a. Itemized description of services performed
 - b. The location and date of delivery of the services to the District
 - c. Billing method for services performed (i.e., approved hourly rates, percentage of completion, cost plus fixed fee, direct/actual costs, etc.)
 - d. Itemization of other direct, reimbursable costs (including description and amount)
 - e. Copies of invoices for other direct, reimbursable costs (other than incidental costs such as copying) and one (1) of the following:
 - i. Copy of both sides of a cancelled check evidencing payment for costs submitted for reimbursement
 - ii. Paid receipt
 - iii. Waiver/lien release from subcontractor (if applicable)
9. Any applicable discounts
10. Any other information or documentation, which may be required or specified under the terms of the purchase order or agreement

E. Proper Payment Request Requirements for Construction Services

Payment Requests must conform to all requirements of Section IV, A-D above, unless otherwise specified in the terms of the applicable agreement or purchase order between the District and the Provider.

V. Submission of Invoices and Payment Requests

The Provider shall submit all Invoices and Payment Requests for both Construction Services and Non-Construction Goods and Services to the District's Agent as provided in the purchase order or agreement, as applicable, and to the District Manager as follows:

Submit the invoice and/or payment request, with required additional material and in conformance with these Policies and Procedures, by mail, by hand delivery, or via email (Note: email is the preferred method for receipt of Non-Construction Goods and Services invoices).

- 1. Mailing and Drop Off Address**
Aberdeen Community Development District
c/o Governmental Management Services
475 West Town Place, Suite 114
St. Augustine, FL 32092
- 2. Email Address**
etorres@gmsnf.com

VI. Calculation of Payment Due Date

A. Non-Construction Goods and Services Invoices

- 1. Receipt of Proper Invoice**
Payment is due from the District forty-five (45) days from the date on which a Proper Invoice is Date Stamped.
- 2. Receipt of Improper Invoice**
If an Improper Invoice is received, a required invoice is not received, or invoicing of a request for payment is not required, the time when payment is due from the District is forty-five (45) days from the latest date of the following:
 - a. On which delivery of personal property is fully accepted by the District;
 - b. On which services are completed and accepted by the District;
 - c. On which the contracted rental period begins (if applicable); or
 - d. On which the District and the Vendor agree in a written agreement that provides payment due dates.
- 3. Rejection of an Improper Invoice**
The District may reject an Improper Invoice. Within ten (10) days of receipt of the Improper Invoice by the District, the Vendor must be notified that the invoice is improper and be given an opportunity to correct the deficient

or missing information, remedy the faulty work, replace the defective goods, or take other necessary, remedial action.

The District's rejection of an Improper Invoice must:

- a. Be provided in writing;
- b. Specify any and all known deficiencies; and
- c. State actions necessary to correct the Improper Invoice.

If the Vendor submits a corrected invoice, which corrects the deficiencies specified in the District's written rejection, the District must pay the corrected invoice within the later of: (a) ten (10) business days after date the corrected invoice is Date Stamped; or (b) forty-five (45) days after the date the Improper Invoice was Date Stamped.

If the Vendor submits an invoice in response to the District's written rejection which fails to correct the deficiencies specified or continues to be an Improper Invoice, the District must reject that invoice as stated herein.

4. Payment of Undisputed Portion of Invoice

If the District disputes a portion of an invoice, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in these Policies & Procedures.

B. Payment Requests for Construction Services

1. Receipt of Proper Payment Request

The time at which payment is due for Construction Services from the District is as follows:

- a. If an Agent must approve the payment request before it is submitted to the District Manager, payment (whether full or partial) is due twenty-five (25) business days after the payment request is Date Stamped. The Provider may send the District an overdue notice. If the payment request is not rejected within four (4) business days after Date Stamp of the overdue notice, the payment request shall be deemed accepted, except for any portion of the payment request that is fraudulent, misleading or is the subject of dispute.

The agreement between the District and the Provider shall identify the Agent to which the Provider shall submit its payment request, or shall be provided by the District through a separate written notice no later than ten (10) days after contract award or notice to

proceed, whichever is later. Provider's submission of a payment request to the Agent shall be Date Stamped, which shall commence the time periods for payment or rejection of a payment request or invoice as provided in this section.

- b. If, pursuant to contract, an Agent is not required to approve the payment request submitted to the District, payment is due twenty (20) business days after the payment request is Date Stamped unless such payment request includes fraudulent or misleading information or is the subject of dispute.

2. Receipt and Rejection of Improper Payment Request

- a. If an Improper Payment Request is received, the District must reject the Improper Payment Request within twenty (20) business days after the date on which the payment request is Date Stamped.
- b. The District's rejection of the Improper Payment Request must:
 - i. Be provided in writing;
 - ii. Specify any and all known deficiencies; and
 - iii. State actions necessary to correct the Improper Invoice.
- c. If a Provider submits a payment request which corrects the deficiency specified in the District's written rejection, the District must pay or reject the corrected submission no later than ten (10) business days after the date the corrected payment request is Date Stamped.

3. Payment of Undisputed Portion of Payment Request

If the District disputes a portion of a payment request, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in this section.

VII. Resolution of Disputes

If a dispute arises between a Provider and the District concerning payment of an invoice or payment request, the dispute shall be resolved as set forth in §218.735, Fla. Stat., for Construction Services, and §218.76, Fla. Stat. for Non-Construction Goods and Services.

A. Dispute between the District and a Provider

If a dispute between the District and a Provider cannot be resolved following resubmission of a payment request by the Provider, the dispute must be resolved in accordance with the dispute resolution procedure prescribed in the

construction contract, if any. In the absence of a prescribed procedure in the contract, the dispute must be resolved by the procedures specified below.

B. Dispute Resolution Procedures

1. If an Improper Payment Request or Improper Invoice is submitted, and the Provider refuses or fails to submit a revised payment request or invoice as contemplated by the PPA and these Policies and Procedures, the Provider shall, not later than thirty (30) days after the date on which the last payment request or invoice was Date Stamped, submit a written statement via certified mail to the Agent, copying the District Manager, specifying the basis upon which the Provider contends the last submitted payment request or invoice was proper.
2. Within forty-five (45) days of receipt by the Agent and District Manager of the disputed, last-submitted payment request or invoice, the Agent and/or District Manager shall commence investigation of the dispute and render a final decision on the matter no later than sixty (60) days after the date on which the last-submitted payment request or invoice is Date Stamped.
3. With regard to contracts executed on or after July 1, 2021, if the District does not commence the dispute resolution procedure within the time provided herein, a Provider may give written notice via certified mail to the Agent, copying the District Manager, of the District's failure to timely commence its dispute resolution procedure. If the District fails to commence the dispute resolution procedure within 4 business days after receipt of such notice, any amounts resolved in the Provider's favor shall bear mandatory interest, as set forth in section 218.735(9), Florida Statutes, from the date on which the payment request or invoice containing the disputed amounts was Date Stamped. If the dispute resolution procedure is not commenced within 4 business days after receipt of the notice, the objection to the payment request or invoice shall be deemed waived. The waiver of an objection pursuant to this paragraph does not relieve a Provider of its contractual obligations.
4. Absent a written agreement to the contrary, if the Provider refuses or fails to provide the written statement required above, the Agent and/or District Manager is not required to contact the Provider in the investigation. In addition, and absent a written agreement to the contrary, if such written statement is not provided, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider.

5. The Board shall approve any decision of the District Manager to contract with a third party which would result in: 1) an expenditure above what is budgeted for the Construction Services or Non-Construction Services; or 2) an expenditure which exceeds the original contract amount for the Construction Services or Non-Construction Services by more than ten percent (10%) or Ten Thousand Dollars (\$10,000).
6. A written explanation of the final decision shall be sent to the Provider, via certified mail, within five (5) business days from the date on which such final decision is made. A copy of the written explanation of the final decision shall be provided to the Chairperson of the Board simultaneously with the certified mailing to the Provider.
7. If a Provider does not accept in writing the final decision within five (5) days after receipt by the Provider, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider. If the costs of the third party purchases exceed the amount the District owes to the Provider, the District may seek to recover such excess from the Provider in a court of law or as otherwise provided in an agreement between the District and the Provider. Nothing contained herein shall limit or affect the District's ability to enforce all of its legal and contractual rights and remedies against the Provider.

VIII. Purchases Involving Federal Funds or Bond Funds

When the District intends to pay for a purchase with federal funds or bond funds, the District shall make such purchases only upon reasonable assurances that federal funds or bond funds sufficient to cover the cost will be received. When payment is contingent upon the receipt of bond funds, federal funds or federal approval, the public procurement documents and any agreement with a Provider shall clearly state such contingency. (§218.77, Fla. Stat.).

IX. Requirements for Construction Services Contracts – Project Completion; Retainage

The District intends to follow the PPA requirements for construction project completion and retainage, including, but not limited to, §218.735 (7) and (8), Fla. Stat.

X. Late Payment Interest Charges

Failure on the part of the District to make timely payments may result in District responsibility for late payment interest charges. No agreement between the District and

a Provider may prohibit the collection of late payment interest charges allowable under the PPA as mandatory interest. (§218.75, Fla. Stat.).

A. Related to Non-Construction Goods and Services

All payments due from the District, and not made within the time specified within this policy, will bear interest, from thirty (30) days after the due date, at the rate of one percent (1%) per month on the unpaid balance. The Vendor must submit a Proper Invoice to the District for any interest accrued in order to receive the interest payment. (§218.735(9), Fla. Stat.).

An overdue period of less than one (1) month is considered as one (1) month in computing interest. Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

B. Related to Construction Services

All payments for Construction Services that are not made within the time periods specified within the applicable statute, shall bear interest from thirty (30) days after the due date, at the rate of one percent (1%) per month for contracts executed on or before June 30, 2021, and at the rate of two percent (2%) per month for contracts executed on or after July 1, 2021, or the rate specified by agreement, whichever is greater. §218.735(9), Fla. Stat. The Provider must submit a Proper Payment Request to the District for any interest accrued in order to receive the interest payment. An overdue period of less than one (1) month is considered as one (1) month in computing interest. (§218.74 (4), Fla. Stat.).

Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

C. Report of Interest

If the total amount of interest paid during the preceding fiscal year exceeds \$250, the District Manager is required to submit a report to the Board during December of each year, stating the number of interest payments made and the total amount of such payments. (§218.78, Fla. Stat.).

NINTH ORDER OF BUSINESS

E.

Aberdeen CDD GM/LD Agenda

January 25, 2022

- Common Area/Green Space Capital Improvement Discussion
- Pool Furniture refurbished quote from Taylor & Associates (attached)
- Preventative maintenance contract for fitness equipment (attached)
- Basketball Court lighting/fencing (attached)
- Pool equipment enclosure/canopy (attached)
- Pool Paver Refurbishment (attached)
- Holiday decorations installation 2022 (attached)
- Palm Tree trimming (amenity center) quote (attached)

Lifestyle Update

- Taryn Papa from The Voice will perform a 3-hour acoustic concert Saturday, Feb. 19th (5:30-8:30). \$7.50 per person ages 16 & up. Food trucks onsite from 5-8pm.



lic: EC13008285 Db a elite ac LLC
 6060 Chester cir
 Jacksonville, FL 32217

Phone (904) 515 6239
 Email gnhelectricllc@gmail.com
 Web <https://gnhelectric.net>

Estimate
 #EST 12216

Service Address Amenities Center at Aberdeen CBD 110 Flower Of Scotland Ave Fruit Cove, FL 32259 Phone: (904) 303 7366	Work Date: 12/17/2021	Man-Hours: 0.60
	Arrival Time: 12:26 PM	Finish Time: 1:01 PM
	Contact: Jay Parker	Technician (s): Jarvis Campbell, Douglas Allen
	Summary Lights Around Court	

Basketball Court lighting

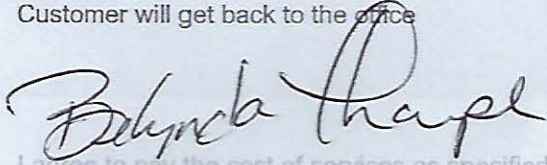
Item	Description	Price	Qty	Amount
Permit - Commercial	Includes: Registering Permit, Pre-Inspection, Scheduling Final Inspection.	\$250.00	1.00	\$250.00
15-20 AMP Circuit - up to 20 ft from source		\$812.00	1.00	\$812.00
15-20 AMP Circuit - up to 20 ft from source		\$812.00	1.00	\$812.00
15-20 AMP Circuit - up to 20 ft from source		\$812.00	1.00	\$812.00
Warranty - 1 Year Parts, 3 Months Labor		\$0.00	1.00	\$0.00
Equipment Rental		\$350.00	1.00	\$350.00
			Subtotal	\$3,036.00
			Tax	\$0.00
			Total	\$3,036.00

Notes:

12/17/21

Customer needs three lights install on same light pole around basketball court sizzle lift needed

Customer will get back to the office



I agree to pay the cost of services as specified above.

Customer Signature

Date

1/11/2022



Photos Before





lic: EC13008285 Dbac elite ac LLC
 6060 Chester cir
 Jacksonville, FL 32217

Phone (904) 515 6239
 Email gnhelectricllc@gmail.com
 Web <https://gnhelectric.net>

Estimate
 #EST 12269

Service Address Amenities Center at Aberdeen CBD 110 Flower Of Scotland Ave Fruit Cove, FL 32259 Phone: (904) 303 7366	Work Date:	12/21/2021	Man-Hours:	0.00
	Arrival Time:	8:30 AM	Finish Time:	8:31 AM
	Contact:	Jay Parker	Technician (s):	Jarvis Campbell, Douglas Allen
	Summary	lights		

Item	Description	Price	Qty	Amount
Light Fixture	Outdoor flood light	\$200.00	8.00	\$1,600.00
Warranty - 1 Year Parts, 3 Months Labor	<i>Monuments</i>	\$0.00	1.00	\$0.00
			Subtotal	\$1,600.00
			Tax	\$0.00
			Total	\$1,600.00

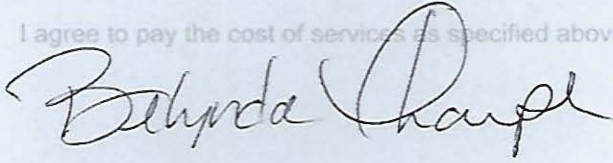
Notes:

By Signing this the customer agrees on the following:

- 1) Upon scheduling the job GNH Electric will require 25% deposit to secure the schedule and CCAF signed.
- 2) In case that home owner will want to add work/materials to the job it will be added to the total balance and will be payed upon completion of work.
- 3) Home owner may not remove any listed items after discounts have been applied.
- 4) Any changes to work order must be approved by GNH Electric.
- 5) Payment is due IMMEDIATELY upon completion of work from estimate. If payment is not made equipment will be removed and home owner is subject to lose deposit.

- 6) If home owner chooses to have equipment financed, application must be ran before install date.
- 7) Home owner is required to keep pets in safe place away from where installation is being done.
- 8) If the project requires a cover up inspection, the customer will pay 60% of the balance upon passing the cover* up inspection.
- 9) In case other contractors are delaying the work progress/inspection (cover up or finale), customer will pay 60% of the balance when GNH Electric will have site ready for cover up/final inspection.
- 10) Please apply online for financing:
<https://apply.renovateamerica.com/?ref=NzczNDd8Mzc3NzB8YmVuami8Q09QZXJzb25hbExpbms=>

I agree to pay the cost of services as specified above.



Customer Signature

Date

12/22/2021

1-11-22



PO BOX 57685
 Jacksonville, FL 32241 US
 (904) 9047160683
 accounting@koehnoutdoor.com
 www.koehnoutdoor.com

Estimate

ADDRESS

First Service Residential
 6620 Southpoint Dr S Suite
 610
 Jacksonville, Florida 32216

ESTIMATE # 7550

DATE 12/02/2021

ACTIVITY	QTY	RATE	AMOUNT
Job Scope-- Concrete slab addition at Basketball Court and Drainage at Basketball Court	1	0.00	0.00
Contractor will prep areas, form and pour concrete in specified area near basketball court. (Estimate 40x8=320sqft)	320	9.25	2,960.00
Drainage solution for area between court and fence. Contractor will install 3 -12x12 basins and run piping to pond.	1	1,585.00	1,585.00
Sod for patch and around drainage and slab-	1	500.00	500.00
Custom built wood 3ft tall fence with 4x4 posts/2x4 cross supports and decorative 2x2 pickets. (80 linear foot)	80	32.50	2,600.00
ACCEPTANCE OF PROPOSAL	1	0.00	0.00

The above prices, specifications and conditions are satisfactory and are hereby accepted. Yours are authorized to perform the work as specified. Offer is valid for thirty days from above date.

Date: _____ Signature: _____

Thank you for your business!

TOTAL

\$7,645.00

Accepted By

Belinda Harper

Accepted Date

1-11-22

Taylor & Associates, Inc
 940 Opie Arnold Road
 Limestone TN 37681

Quote

Date	Estimate #
12/16/2021	9008

Name / Address
Aberdeen Belynda 110 Flower of Scotland Ave St Johns FL 32259

Ship To
Aberdeen Belynda 110 Flower of Scotland Ave St Johns, FL 32259

Customer Phone	P.O. No.	Terms	Rep
904-217-0925	TBA	Prepay	JW

Item	Description	Qty	Rate	Total
Refurbish	Frame: Bronze Vinyl: Bronze			
Refurbish	Refurbish Dining Chair Cross Weave	60	80.00	4,800.00T
Refurbish	Refurbish Chaise Lounge Cross Weave	90	135.00	12,150.00T
<p><i>\$13050 is budgeted for 2023. Requesting approval for 2022</i></p>				

As per your request!	Sales Tax (0.0%)	\$16,950.00
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Phone #	Email:	Total	\$16,950.00
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800-237-7798

jwtaylor@taylorincorporated.com

Web Site

www.taylorincorporated.com

Trimac Outdoor

PO Box 8699, 1880 Eastwest Pkwy
Fleming Island, FL 32006 US
(904) 505-4694
Jillf@trimacoutdoor.com
www.trimacoutdoor.com



Estimate

ADDRESS
Aberdeen Community Development District
110 Flower of Scotland
St Johns, FL 32259

SHIP TO
Aberdeen Community Development District
110 Flower of Scotland
St Johns, FL 32259

ESTIMATE 4952
DATE 12/14/2021

ACTIVITY	QTY	RATE	AMOUNT
Prune 173 palm trees down Longleaf Pine Parkway, Cabbage and Queen Palms trimmed to 10-2 and remove seed pods, Medjool Palms trimmed to 9-3 and / or remove any dead fronds. **** Crew will bring extra personnel and cones for traffic purposes on parkway****	173	55.02	9,518.46
* Prune 75 Palm Trees around amenity center, pool and basketball area and 6 palms near left side of pond located to the left of pool area to the following specification: Cabbage Palms and Queen palms trimmed to 10-2 and remove seed pods, Medjool palms trimmed to 9-3 and / or remove any dead fronds. **** Crew will need to bring manlift onto pool deck area****	81	48.39	3,919.59
TOTAL			\$13,438.05

Requesting approval

Accepted By

Accepted Date



HEARTLINE
FITNESS

Preventative
Maintenance
Contract

GOLD Agreement

Agreement: # 73306
Date: 11/04/2021
1409947714 Aberdeen Amenity Center

7520 Standish Pl
Suite 250
Rockville, MD 20855

Scope of PM Services

Inspect and maintain all strength equipment for proper usage with the following services, but not limited to:

Cardiovascular Equipment: (i.e. treadmills, ellipticals, bikes, steppers, etc.).

- Test all cardiovascular equipment for proper operation and safety.
- Vacuuming/ Cleaning inside & underneath machines to prevent build up of dust from hurting the machines electronics .
- Adjust walking belts and drive belts for proper tension.
- Lubricate elevation motors, chains, and drive belts.
- Wax the decks/belts on all treadmills per manufacturer recommendation.
- Check all wire & electrical components for secure connections.
- Tighten and inspect all bolts and hardware.
- Check resistance levels for proper settings on internal programs.
- Inspect motor brushes, front and rear rollers for any abnormal noises that may cause future problems.

Weight/Strength Equipment:

- Check all cables for wear, fraying, and proper tension.
- Lubricate the guide rods.
- Clean upholstery padding.
- Inspect Welds and Pulley wheel alignment.
- Make sure all bolts and hardware are tightened.

Rates and Frequency

Each PM visit will be billed upon completion for the price of \$411.00 .The total number of visits per this agreement will be 4 and the agreement will commence on . There will be NO additional charges for equipment covered under a parts and labor warranty.

As a contracted client, a reduced first hour and labor rate will be billed for additional inspections or situations that require further labor over and above the PM service and on equipment not under warranty. If any equipment should need repair/ service between inspections, the reduced first hour charge of \$125.00. The \$125.00 includes the first hour of labor and the travel trip charge. The first hour visit fee will be billed with any additional hours billed on 15min increments at \$65.00 per hour.

Terms and Conditions: By signing this agreement you acknowledge that you have read and agree to the terms, and conditions, set forth by Heartline Fitness. Terms and Conditions can be found at the bottom of our website in the quick links section. www.heartlinefitness.com

Environmental Liability and Limitation

Heartline Fitness shall not be liable for any claim or damage, in any way related to environmental hazards, toxins, and contaminants, which shall include, but is not limited to and without limitation, viral, bacterial or other infections and contagions. Client/Customer hereby knowingly releases and waives Heartline Fitness and its affiliates from any and all such claims and/or damages.

Customer Signature Brenda Harper

Date: 1-12-22

Heartline Signature _____

Date: _____

Bill To

Aberdeen Amenity Center
 110 Flower Of Scotland Ave
 Saint Johns FL 32259-6937
 United States

Ship To

Aberdeen Amenity Center
 110 Flower Of Scotland Ave
 Saint Johns FL 32259-6937
 United States

Contact Info

BELYNDA THARPE
 (904) 217-0925
belynda.tharpe@fsresidential.com

Treadmills:**Ellipticals:****Bikes:****Steppers:****Strength:****Other:****Sales Rep**

481 William Burgess

Quote Expiration

01/04/2022

Agreement Term

12 Months

Frequency Per Year

4

Quantity	Item	Description	Rate	Amount
4	299CL	Contract Rate per Visit (rate invoiced quarterly per completion of service visit) NO UPFRONT PAYMENT NECESSARY	\$411.00	\$1,644.00
4	299CL	30 DAY NOTICE TO CANCEL Complimentary Disinfect and Protect Service - Quarterly 2 Step Disinfection and Protection Process All Equipment in fitness center will be treated Our D&P Service will align with our PM service. D&P service will be performed and completed on same visiting day as PM service.	\$0.00	\$0.00

Subtotal	\$1,644.00
Shipping	\$0.00
Tax (0%)	\$0.00
Total	\$1,644.00

Please note any special conditions: (billing PO/WO, access to facility, call ahead, other)

Preventative Maintenance Contract

SoutheastFitness REPAIR

Equipment Repair & Maintenance

Preventative Maintenance

QUOTE: 00/00/21

Southeast Fitness Repair
 14476 Duval Place West Suite 208
 Jacksonville, Florida 32218
 Office: 904.683.1439 Fax:904.683.1624

Facility Name: ABERDEEN AMENITY CENTER	ON-SITE POC: BELYNDA THARPE	
Email: belynda.tharpe@fsresidential.com	Phone#:	State: FL
Facility Address: 110 FLOWER OF SCHTLAND RD	City: ST. JOHNS	Zip: 32259

- ◆ A flat rate fee of \$65.00 will apply to all PM visits
- ◆ Upon completion of the PM if any parts for equipment repairs are necessary we will provide you with an estimate, all parts are additional, will require onsite-staff approval and will be invoiced separately.

Equipment Description	Flat Rate Per Machine	Machine Quantity	NOTES	TOTAL (Flat Rate X Quantity)
Treadmill	\$30.00	2		\$60.00
Elliptical/Crosstrainer/Arc/AMT	\$30.00	4		\$120.00
Spin Bicycle/Rowing Machine	\$20.00	2		\$40.00
Recumbent/Upright Bicycle	\$20.00	4		\$80.00
Stepper/Stepmill/Jacobs Ladder/Wave	\$30.00	2		\$60.00
UBE/RB Stepper/Seated Ell/NuStep	\$30.00			\$0.00
Multi-Station Strength Machine	\$15.00	1		\$15.00
Single-Station Strength Machine	\$5.00	6		\$30.00
Bench/AB Crunch/Smith Machine	\$5.00	4		\$20.00
Subtotal				\$425.00
Flat Rate Fee				\$65.00
Tax				\$36.75
Preventative Maintenance is Agreed Upon At This Final Rate	25 Machines Total	FINAL PM RATE:		\$526.75

Please Circle Your Preferred PM Frequency *Manufacturers Recommend QUARTERLY*

MONTHLY BIMONTHLY QUARTERLY SEMI-ANNUAL ANNUAL

Which month in 2021 would you like to begin the PM Service? _____ \$2167.⁰⁰

Agreement Date: _____

Authorized Facility Staff Signature: _____

This agreement may be cancelled with one advance scheduled service notice.

We carry standard General Liability, Workers Compensation and Auto Insurance, we can provide a Certificate of Additional Insured for you by request. Any additional insurance requirements may be subject to cost.

Please email approval to rosemary@southeastfitnessrepair.com.



Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966
7729339349 | sales@elitechristmaslighting.com |
elitechristmaslighting.com

RECIPIENT:

Aberdeen Community
110 Flower of Scotland Ave
St. Johns, FL 32259

Estimate #3367

Sent on 11/26/2021

Total \$12,976.08

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Roofline Gutter Outline C9 LED's 12" Spacing (Priced per foot)	Amenity Center front facing roofline outlined with C9 LED warm white lights (Approx. 125 FT)	125	\$4.00	\$500.00
2 ct. Palm tree base wrap	Date Palm trees in front of the Amenity Center, bases wrapped with 5mm LED warm white lights (Approx. 10ea. 20 sets total)	20	\$32.00	\$640.00
2 ct. Palm frond wrap	Date Palm trees in front of the Amenity Center, fronds wrapped with 5mm LED warm white lights (Approx. 8ea. 16 fronds total)	16	\$47.00	\$752.00
Roofline Gutter Outline C9 LED's 12" Spacing (Priced per foot)	Fitness Center front facing roofline outlined with C9 LED warm white lights (Approx. 90ft)	90	\$4.00	\$360.00
4 ct. Commercial grade garland 9ft x 14" with 5mm LED lights	2 Columns wrapped with lit garland (Approx. 2ea. 4 sets total)	4	\$127.00	\$508.00
1 ct. Monument Sign outline	Aberdeen monument sign top side outlined with C9 LED warm white lights (Approx. 20 ft)	20	\$5.00	\$100.00
1 ct. Commercial grade 60" Wreath lit with 5mm LED lights & 24" premium red structure bow	Lit 60" wreath mounted on the Aberdeen monument sign.	1	\$399.50	\$399.50
Roofline Gutter Outline C9 LED's 12" Spacing (Priced per foot)	Tower lower level roofline outlined with C9 LED warm white lights (Approx. 48ft)	48	\$4.00	\$192.00
1 ct. Monument sign outline	Main monument sign top side outlined with C9 LED warm white lights (Approx. 26 ft)	26	\$5.00	\$130.00
2 ct. Commercial grade 36" Wreath lit with 5mm LED lights & 12" premium red structure bow	Lit 36" wreaths mounted on the main monument sign.	2	\$218.00	\$436.00
28 ct. Monument sign outline	28 Neighborhood monument signs top side outlined with C9 LED warm white lights (Approx. 5ea. 140 ft total)	140	\$5.00	\$700.00



Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966
 7729339349 | sales@elitechristmaslighting.com |
 elitechristmaslighting.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
28 ct. Commercial grade 36" Wreath lit with 5mm LED lights & 12" premium red structure bow	Lit 36" wreaths mounted on 28 neighborhood monument signs.	28	\$218.00	\$6,104.00
Zip Wire (for making custom cut extension cords)	Green / per foot pricing	1000	\$0.41	\$410.00
Male / Female slide on plugs	Commercial grade / green	300	\$1.28	\$384.00
32 ct. Commercial grade photocell timer		32	\$15.99	\$511.68

A deposit of \$6,488.04 will be required to reserve your installation.

This estimate is valid for 30 days, prices may be subject to change.

Returned checks will be charged a \$75.00 Non-Sufficient funds fee. Customer is required to make a minimum deposit equal to 50% of the total project cost at the time of booking, prior to commencement of installation. (Installation dates are first come, first served and will not be reserved until full deposit payment is received.) Deposits are non-refundable

Remaining 50% (or balance) of total project cost is due in full the day of project completion. Accounts not paid within terms are subject to a 1.5% monthly finance charge.

If final payment is not made within a timely manner Elite Christmas Lighting reserves the right to remove all decorations immediately with no refund of prior payments. In the event payment is not made and decorations are removed the customer is still liable for full payment

Subtotal	\$12,127.18
Florida, Indian River County (1.0%)	\$121.27
Florida State (6.0%)	\$727.63
Total	\$12,976.08



Elite Christmas Lighting

1607 91st Ct. Vero Beach, FL 32966
7729339349 | sales@elitechristmaslighting.com |
elitechristmaslighting.com

Notes Continued...

of agreed contract price. Customer will be responsible for any collection fees and or legal expenses required to resolve non payment.

Elite Christmas Lighting, as part of the services provided to the customer, will install and remove all lighting, décor, and other miscellaneous equipment. Removal of décor will begin on January 2nd, please advise if you would like to keep the décor beyond that date. Décor can not be kept up beyond the month of January.

Unless specifically stated the customer acknowledges that Elite Christmas Lighting, will not be liable for the removal or storage of any pre-existing lighting, décor, and other miscellaneous equipment belonging to the customer or venue, and not provided by Elite Christmas Lighting.

Customer is willfully requesting the services provided by Elite Christmas Lighting, and understands all risks (including personal injury and loss of personal property) associated with any and all lighting, décor, and other miscellaneous equipment. Customer releases Elite Christmas Lighting, from any known or unknown liability for injuries, loss or damage to personal property, which may occur during installation, use, or removal of all lighting, décor, and other miscellaneous equipment.

Customer understands all risks associated with the use of equipment such as vehicles, man-lifts, ladders, etc. And releases Elite Christmas Lighting from liability of damage to structures or landscaping, including sod, grass, and sidewalks.

Elite Christmas Lighting reserves the right to use photo/video of the décor for promotional use.

Elite Christmas Lighting will maintain the lighting and equipment due to any lighting issues arising from natural failures of equipment and installation. (For example faulty light sets, or falling light strands) valid from date of installation to January 2nd.

Elite Christmas Lighting does not warranty lighting and décor failures due to GFI trips, power surges, lightning strikes, vandalism, cut wiring from landscapers, damage from storms/natural disasters/acts of god, misuse/tampering with equipment, or any other issue not caused by an Elite Christmas Lighting staff member.

Elite Christmas Lighting will service lighting issues as described above at the following rate: \$100/hr for the first hour and \$75/hr each additional hour plus cost of materials/supplies.

Customer understands it is their responsibility to have electrical outlets installed and in working order prior to the day of installation. All trees, shrubs, and landscaping should also be trimmed prior to the day of installation. (Trimming by Elite Christmas Lighting is an additional \$75 / hour)

GFI outlets may trip when wet and we do everything possible to minimize this however, customers are responsible for resetting GFI's. All service calls that are due to GFI trips and unplugged lighting will be charged a service fee as described above.

Elite Christmas Lighting attempts to minimize any permanent fastening to buildings and structures however if deemed necessary will notify customer who will release Elite Christmas Lighting from any future claims arising from the use of such fasteners.

All lighting, décor, and other miscellaneous equipment will be leased to the customer however, Elite Christmas Lighting will retain full ownership of all equipment. (unless specifically stated)

The customer assumes full responsibility for potential damage and theft to all lighting, décor, and other equipment. If the equipment is damaged while in use by the customer, the customer will reimburse Elite Christmas Lighting for the full original price of the equipment damaged.

Customer acknowledges that they are entering into a legally binding contract with Elite Christmas Lighting and agrees to use their services for the full duration of the contract listed. Customer can not cancel this contract without the prior approval of Elite Christmas Lighting. Customer may change the design throughout the length of contract but agrees not to spend less than the predetermined amounts for the predetermined time. Elite Christmas Lighting may cancel this contract with customer at any time if determined necessary.

Signature: _____ Date: _____



ESTIMATE

EST-000998

Estimate Date: Oct 29, 2021
Expiry Date: Nov 26, 2021

FROM:

Jax Exterior Cleaning LLC
License: 315906
Email: jaxexteriorcleaning@gmail.com
Phone: (904) 444-9190

TO:

Jay Parker
110 Flower Of Scotland Avenue
Fruit Cove, FL, 32259
Phone: (904) 303-7366

JOB LOCATION:

Jay Parker
110 Flower Of Scotland Avenue
Fruit Cove, FL, 32259
Phone: (904) 303-7366

JOB:

Paver cleaning, sanding & sealing w/ color enhancing wet look sealer

#	Services	Qty	Price	Discount	Total
1	Pool area cleaning & sealing "W/ color enhancing wet look sealer"	1.00	\$21,244.58	\$4,248.92 (20.00%)	\$16,995.66

22,568 sqft "No sanding needed."

Process: We will soft wash surface with chemicals to clean and brighten pavers and kill all mold, mildew and algae. Then we will use a high pressure surface cleaner to remove all dirt and grime between cracks of the pavers to get ready for sanding. This process also includes the coping around the pool. Then we will brush our "Power lock joint sand" between the cracks. "This process stops all weeds and ants". Then we will seal them with our color enhancing wet look 2 part water-base sealer that is 100% water-base eco-friendly sealer. This will darken your pavers and give them a wet look for years to come. We guaranteed our sealer for 1 year but you should get 3-4 years depending on weather, sunlight and how much they are walked on etc. Please do not put any furniture back on the pavers for 24 hours. We try our best not to get any dirt or sand into your pool. The only time this might happen is during the cleaning process-if your pavers are very dirty.

Subtotal \$16,995.66

Grand Total (\$) \$16,995.66

Accepted payment methods

Credit Card, Check, Cash

Message

*****PLEASE READ*****



CONTRACT

PAVER DIVISION
 CBC1258848 CCC1329903
 Office: 904-230-5548

Customer Contact Information	Project Address
Belynda Tharpe C/O FS Residential 620 Southpoint Dr S Suite 610 Jacksonville, FL 32216	Aberdeen CCD 110 Flower of Scotland Ave St Johns, FL 32259 Pressure clean and seal pavers at clubhouse and around pools
Phone: 904.217.0925	

Terms: 100% due upon completion Date: 10/25/2021

DESCRIPTION OF SERVICES	AMOUNT
Area to be sealed: Clubhouse entry and pool area	\$35,375.00
<u>The following options are available for sealing your pavers:</u>	
Pressure wash the area to be sealed (we will also pressure wash any pool area pillars, columns, etc. Re-sand area with standard sweep sand Seal pavers with color enhancing water based sealer To remove any debris caused by our work <i>Circle Sealer Selection: No Gloss Low Gloss High Gloss</i> Community to choose sealer, but we recommend no gloss (due to pool area). There are a few areas with sinking pavers, estimated between 100-200 square feet. Recommend repairing prior to sealing. Cost to repair would be approximately \$1450.00 *Please do not drive on area for 24 hours after sealing *Please do not walk on area for 2 hours after sealing **Please understand paver sealing is very dependent on weather and the pavers need to dry to do final sealing. This frequently requires us to postpone or extend the job out as needed	
<i>We look forward to working with you!</i>	TOTAL \$35,375.00

Contract authorized by: _____ Prices good for 14 days 4/21/2020

The above prices, specifications and conditions are satisfactory, and I hereby accept the quote. All work will be done in a workmanlike manner according to standard practices. Fidus Roofing & Construction is authorized to do the work as specified. Payment will be made as outlined above. Default interest of 18% per annum added for all late payments. Fidus Terms and Condition are incorporated herein.

Signature _____

Date _____

This would be a 4-6 day job

We can remove any services from the estimate. Prices for some services may change.

All our pricing is based on the square footage of your pavers.

Payment options: Credit, Debit or Cash

WE OFFER A 5% DISCOUNT IF YOU PAY WITH CASH, CHECKS ARE NOT ACCEPTED.

If you have any questions about this estimate please call 904-444-9190. If you accept this estimate please click accept estimate. After you click accept estimate we will reach out to you and get you on the schedule for the first available day. We are currently about 3 weeks out as of now. Thank you!

Keep in mind we only use the best products on the market. Not all sealers and sand are the same "not even close". There are a lot of them out there and we have done a lot of research to serve our customers with only the best products available that we back 100%. If you are looking for something that will last and will look great for years look no further!

This estimates includes all labor and materials to complete the job. All our pricing is based on square footage. There will be a 30% deposit for materials that will be paid when my crew arrives the day of the job, then the remaining balance is due after job is completed. Please remove all furniture from the area before we arrive. If you would like us to remove the furniture there will be a \$75 removal fee applied to your invoice.

"IMPORTANT INFO": This is the first step to protecting your pavers! It is very important to seal your pavers every 3 years to protect them from the Florida weather. If you don't seal your pavers, you will start to see them decay and "white rock" will start to show and that is the first sign of damaged pavers. The only way to prevent this from happening is getting them sanded and sealed every 3 years.

We only use jointing sand "not play sand" that will lock, bond and waterproof your pavers together and restrict weeds and ants. If you have a pool please schedule your pool company to come after we are finish because of the dirt and sand that might get into the pool. "This only happens in the cleaning process when your pavers are very dirty". If we seal your driveway you can not drive on it for 48 hours. Please note this is Florida we have very high mold, mildew and algae growth. The sealer and sand will help with it but you will have to do maintenance on areas that have a high grow rate "shaded areas". We suggest 50/50 bleach and water, spray with a chemical sprayer then let sit for 1 day then spray off the next day with a water hose.

We use a 100% waterbased sealer that is eco-friendly that can last up to 3-4 years depending on the weather and how much sunlight and rain the pavers consume. We look forward to making your house and pavers shine!

If you have any questions about this estimate please call me at 904-444-9190. If you accept the estimate reply "estimate accepted" and then we can get you on the schedule asap. Thank you for your business!

Jax Exterior Cleaning LLC Licensed & insured company in the state of Florida

Terms

Please see attachments with the Waiver (which represents our terms and conditions), Insurance Documentations & Business License.



1702 Lindsey Rd
Jacksonville, FL 32221
Ph (904) 781-7060 Fax (904) 619-5011

CGC1523954 CMC1250093 CFC1428601 CCC1329086

Aberdeen HOA

Attn: JP-1st Service Residential
12 20 21
Re:misc repairs

All Weather Contractors is proposing the following services for the below mentioned prices. Any item not specifically mentioned is subject to a written change order

>supply and install 200 lin ft of new black 4ft tall chain link fence at the basketball court
>includes 1 -4ft match gate

Total price \$12,360.00

>remove 4" of dirt 3ft wide around the existing basketball court concrete 140 lin ft long
>pour 3000 psi concrete with a lite broom finish
>clean up job site

Total price \$8,930.00

>demo the wood fence panels by the pool system on the south side of the clubhouse the dumpster in the location

Total price -\$1,580.00

Basketball
total
\$21,290

Pool Equipment Enclosure \$106,770

>remove approx. 410 sq ft of dirt and form and pour 410 sq ft of 3000 psi concrete with a broom finish by the pool system area

Total price \$9,530.00

>saw cut concrete curb on 2 sides of the parking lot area to remove thr dirt -form and pour 2 concrete ramps 5ft wide x 6ft long

total price \$2,890.00

>dig down 16" deep x 16" wide by 140 lin ft and pour 3000 psi foundation -includes 4 #5 rebars in new foundation and up rods

>build 10 concrete block columns 16" x 16" and new concrete block wall 140 ft x 7ft tall

>fill block cells with concrete per building code

>stucco the of the coulums and the wall to match the existing texture as close as possible(we will leave the inside of the block wall (no texture)

Total price \$56,670.00

>buid 2 steel heavy duty gates -(10 gate 6ft x 7ft and (1) gate 4ft x 7ft using 2 x 2 frame with 3/4" pickets -includes priming and painting -color by management

Total price \$4,980.00

>fabricate and install a standard sloped awning over the pool pumps /equipment area approx. size 57ft x 23ft

>new alumnium frame to be attached to the wall and the block wall as needed

>we recommend vinyl materials due to the size and waterproofing

>all materials will be reinforced where needed -double lacers required -wrap under valance

Total price \$32,700.00

>clean up job site and haul away all debris

*price includes all plan/engineering and inspections by city bldg dept

*if anything outside the scope of work above is wanted we will show proper authority before pricing

Projects under \$10,000.00 are due on completion. Projects over \$10,000.00 require a 20% mobilization draw followed by 50%, 20% and 10% upon completion (some exceptions apply)
This proposal may be withdrawn at any time.

Payments are considered late 30 days after invoice approval(s) and are subject to 2.0% per month interest plus fees.

Many projects require a Notice to Owner. If you receive such please understand this is not a lien on your property and is merely making the Owner aware of services per Florida Statute

Total Price \$129,640.00

Proposal Signed by _____ **Printed Name** _____

Thank you for your consideration

Scott Haines

C 904.402.6561

ELEVENTH ORDER OF BUSINESS

A.

ABERDEEN
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Aberdeen Community Development District was held Tuesday, November 23, 2021 at 4:00 p.m. at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, St. Johns, Florida.

Present and constituting a quorum were:

Dennis M. Clarke	Chairman
Lauren Egleston	Vice Chairperson
Angela Andrews	Supervisor
Thomas Marmo	Supervisor

Also present were:

Ernesto Torres	District Manager
Wes Haber	District Counsel
Belynda Tharpe	FirstService Residential
Jay Parker	First Service Residential
Sarah Sweeting	GMS

The following is a summary of the actions taken at the November 23, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Torres called the meeting to order at 4:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2021-01
Amending the Fiscal Year 2021 General Fund
Budget**

Mr. Torres stated there were a few items that exceeded the budget and a few items that came in underbudget. There was a decrease of \$76,406, we made the adjustments and ask you to approve the resolution amending the budget.

On MOTION by Ms. Egleston seconded by Ms. Andrews with all in favor Resolution 2021-01 was approved.

FOURTH ORDER OF BUSINESS

Update Regarding Retention Drainage (the Meadows of JCP – 440 Tortoise Trace)

This item tabled.

The next item taken out of order.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber stated included in the agenda package are four memos that came from the last legislative session and changes to the laws. All these memos are not particular to Aberdeen, they are memos we sent to all the CDDs we represent around the state.

1. Publication of Legal Notices

Mr. Haber stated the first memo deals with publication of legal notices. There was a change in the law that allowed units of government to take advantage of websites, in particular newspaper’s websites to publish notices. Unfortunately, it doesn’t say anything about using the CDD’s website to publish notices and presumably the cost to publish a notice on a newspaper’s website is going to be less than the cost of publishing in the actual physical paper. Unfortunately, the law provides that if you take advantage of publishing notice on a newspaper’s website, you also need to publish, at least one a week, a notice in the actual newspaper saying you as a unit of government are publishing the rest of your notices on the website. This makes sense for a county or city that does lots of legal notices each week to only have to publish one in the newspaper but for a CDD we are typically only doing one publication a month.

2. Needs Analysis that Districts Providing Wastewater or Stormwater Management Services Must Complete by June 30, 2022

Mr. Haber stated all local governments that operate and maintain either wastewater or stormwater management systems are required to have a certain analysis done and submit a report to the state by June 30 of next year. Boards are making their engineers aware of this requirement and ETM is the engineer for a number of CDDs throughout Northeast Florida and they are well

aware of the issue. It makes sense to reach out to them to get a proposal to provide these services in order to meet that deadline and the board can make a determination whether they want to use ETM, how they feel about the proposal and we can discuss other options at that point

3. Prompt Payment Requirements

Mr. Haber stated the prompt payment act governs units of government and the timing in which they need to pay bills. When that first came out and applied to CDDs our office prepared a resolution and policies for all our districts to adopt implementing the prompt payment act. This change deals with a very small portion of the act and it is if a district disagrees with a particular invoice there is a certain process for initiating a dispute. If the contractor doesn't believe they are initiating the dispute appropriately they can send notice and the district then needs to initiate the dispute. We rarely use it, more often than not people provide services they get paid. To make sure that our policies are in line with the new law we have included a draft resolution and we will provide in your next agenda the actual resolution with the policies with Aberdeen's name on it for the board to consider.

4. Public Records Exemption for Addresses and Other Information Associates with Certain Officers, Judges, etc.

Mr. Haber stated certain individuals namely judges and law enforcement are entitled to be exempt from the public records act. This exemption isn't automatically applied, there are notices that need to be made by those individuals to the unit of government to make sure the unit of government is treating those individuals as exempt if they so request. There have been updates to the steps those individuals need to take to be treated as exempt.

B. Engineer

There being none, the next item followed.

C. Manager

There being none, the next item followed.

D. Operation Manager – Consideration of Proposals for John Deere TS Gator

Mr. Parker stated I have two items, one is the proposal for the gator. The proposal from John Deere was \$10,580. I found the Gator might have to be street legal and I asked for another proposal and it came up another \$4,500. I reached out to another company, Tractor Supply they have Coleman Gators that are street legal for \$9,644, the only problem is they come from another source so if we buy it and something goes wrong, we have to ship them out of state to get it fixed.

On MOTION by Mr. Clarke seconded by Mr. Marmo with all in favor the proposal for the John Deere TS Gator in an amount not to exceed \$14,580 (Is this the correct amount? Based on the above numbers, the amount is \$15,080. Did the Board intentionally approve a smaller number?) was approved and staff will work with Mr. Marmo on the purchase.

E. Amenity Center Manager - Report

Ms. Tharpe stated I spent two days at the vender showcase and have lots of contacts for the pool furniture, slide restoration, water quality, pool stain, software for entry so once we have the capital discussion we have contacts for all of that. The holiday lights will be installed on all the neighborhood entry signs, the tower, roofline, and palm trees on Monday.

Ms. Tharpe reviewed the upcoming December events.

FIFTH ORDER OF BUSINESS

Discussion of Draft Capital Plan

Mr. Clarke gave an overview of the capital plan that contains mandatory items such as the pool pumps and equipment plus discretionary items such as new playground equipment and asked that it be approved in concept, get input from residents and once approved then obtain proposals to bring back to the board.

On MOTION by Mr. Marmo seconded by Ms. Egleston with all in favor the capital plan was approved in concept, the priority to be the pool pumps, equipment and enclosure at this time.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Public Comments

A resident stated I'm very unsatisfied with the landscape maintenance.

A resident stated I am president of the homeowners' association, we would like to work with you on parks and contribute some money up to \$100,000 to do a minimum of two parks. We would like to partner with the CDD on the parks or lights at the pool.

Ms. Andrews stated we switched companies for lawn maintenance and that is where the disconnection has been, but they have been on top of it.

Ms. Egleston stated I give you both an absolute commendation. I'm not sure anyone is aware at some point in the transition things did not go as smoothly as we had hoped. There seemed to be a lot of misinformation from the last company to this one.

There is a tree growing near a pond by me. If we have an issue people like to text not call. I know they are supposed to email but they like to text.

Ms. Tharpe stated both of our phones are personal cell phones. We are happy to give the supervisors our number but if we get reimbursed we would be happy to publish our numbers.

Mr. Torres stated they have phones and email here and they are here every day.

Mr. Clarke asked what about that work order program?

Ms. Tharpe stated it is called Connect and it is through First Service Residential, but unless First Service Residential manages the HOA also, we don't have access to that. We should be doing the HOA because we are doing all the work.

Mr. Clarke stated that is an item for the future, we have a master HOA and three sub-HOAs.

A resident stated our contract is up at the first of the year and we will be sending out for proposals.

Ms. Egleston asked can there be a form email on the website so that people can report things?

Mr. Torres stated I will explore that.

Mr. Parker stated I do that now with emails.

Mr. Clarke stated I agree with Lauren they have done a good job and I appreciate it. I suggest that we absorb the cost of cellphones for Jay and Belynda and we can text them so we don't use their personal cellphones.

Mr. Torres stated we can reimburse for cellphones.

Ms. Egleston asked what if it were a cellphone just for the CDD?

Ms. Andrews stated I thought we were going to have an app. I thought it was part of your proposal and that would be the best idea.

Ms. Tharpe stated I will check with Lucie on that.

Mr. Torres asked have there been any complaints to the supervisors from the residents that Belynda or Jay are not responding to them?

Ms. Egleston responded no, they are just trying to find the most convenient access, that is why I was asking.

Mr. Marmo stated they still have email and the phone at the amenity center.

Ms. Egleston stated just look at the website and that may be helpful.

EIGHTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the October 26, 2021 Meeting**
- B. Balance Sheet as of October 31, 2021 and Statement of Revenues and Expenses for the Period Ending October 31, 2021**
- C. Assessment Receipt Schedule**
- D. Approval of Check Register**

On MOTION by Ms. Egleston seconded by Mr. Clarke with all in favor the consent agenda items were approved.

NINTH ORDER OF BUSINESS

Next Scheduled Meeting – 12/21/21 @ 4:00 p.m. @ Aberdeen Amenity Center

Mr. Torres stated the next scheduled meeting is December 21st.

Mr. Clarke stated I recommend we cancel the December meeting.

On MOTION by Ms. Egleston seconded by Ms. Andrews with all in favor the December 21, 2021 meeting was canceled.

On MOTION by Ms. Egleston seconded by Ms. Andrews with all in favor the meeting adjourned at 5:10 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Aberdeen

Community Development District

Unaudited Financial Reporting

December 31, 2021

Aberdeen
Community Development District
Combined Balance Sheet

December 31, 2021

	<u>Governmental Fund Types</u>				Totals (Memorandum Only)
	<u>General</u>	<u>Debt Service</u>	<u>Capital Reserve</u>	<u>Capital Projects</u>	
Assets:					
Cash	\$106,883	---	\$102,696	---	\$209,579
Investments:					
Operations					
Custody Account	\$368,571	---	---	---	\$368,571
State Board of Administration - Capital Reserve	---	---	\$259,295	---	\$259,295
State Board of Administration - Renewal & Rplcmt	---	---	\$521,273	---	\$521,273
Series 2005/2020A					
Reserve A1	---	\$378,625	---	---	\$378,625
Interest A1	---	\$5	---	---	\$5
Prepayment A1	---	\$2,762	---	---	\$2,762
Revenue	---	\$787,044	---	---	\$787,044
Reserve A2	---	\$218,250	---	---	\$218,250
Interest A2	---	\$3	---	---	\$3
Prepayment A2	---	\$4,699	---	---	\$4,699
Series 2018					
Reserve	---	\$67,263	---	---	\$67,263
Revenue	---	\$45,936	---	---	\$45,936
Prepayment	---	\$1,417	---	---	\$1,417
Redemption	---	\$8	---	---	\$8
Construction	---	---	---	\$47,349	\$47,349
Due From General Fund	---	---	\$7,708	---	\$7,708
Due From Debt Service	\$662	---	---	---	\$662
Due from Other	\$45	---	---	---	\$45
Prepaid Expenses	\$3,793	---	---	---	\$3,793
Total Assets	\$479,955	\$1,506,011	\$890,972	\$47,349	\$2,924,287
Liabilities:					
Accounts Payable	\$30,444	---	---	---	\$30,444
Due to Capital Reserve	\$7,708	---	---	---	\$7,708
Due to General Fund	---	\$662	---	---	\$662
Fund Balances:					
Restricted for Debt Service	---	\$1,505,349	---	---	\$1,505,349
Restricted for Capital Projects	---	---	---	\$47,349	\$47,349
Assigned	\$3,793	---	---	---	\$3,793
Unassigned	\$438,010	---	\$890,972	---	\$1,328,982
Total Liabilities and Fund Equity	\$479,955	\$1,506,011	\$890,972	\$47,349	\$2,924,287

Aberdeen
Community Development District
General Fund

Statement of Revenues & Expenditures
for the period ending
December 31, 2021

	ADOPTED BUDGET	PRORATED BUDGET Thru 12/31/21	ACTUAL Thru 12/31/21	VARIANCE
REVENUES:				
Assessments - Direct	\$12,937	\$12,937	\$12,937	\$0
Assessments - Tax Roll	\$1,077,358	\$354,994	\$354,994	\$0
Interest	\$200	\$50	\$3	(\$47)
Amenities Revenue/Misc	\$10,000	\$2,500	\$1,355	(\$1,145)
Carry Forward Surplus	\$77,369	\$0	\$0	\$0
TOTAL REVENUES	\$1,177,864	\$370,481	\$369,289	(\$1,192)

EXPENDITURES:

Administrative

Supervisor Fees	\$12,000	\$3,000	\$1,600	\$1,400
FICA Expense	\$918	\$230	\$122	\$107
Assessment Administration	\$5,000	\$5,000	\$5,000	\$0
Engineering Fees	\$7,000	\$1,750	\$776	\$974
Arbitrage	\$1,200	\$300	\$0	\$300
Dissemination Agent	\$7,800	\$1,950	\$1,916	\$34
Impact Fee Administration	\$10,000	\$2,500	\$833	\$1,667
Attorney Fees	\$40,000	\$10,000	\$0	\$10,000
Annual Audit	\$3,450	\$863	\$0	\$863
Trustee Fees	\$14,500	\$3,625	\$3,138	\$488
Management Fees	\$50,282	\$12,571	\$12,571	(\$0)
Information Technology	\$1,800	\$450	\$450	\$0
Travel and Per Diem	\$600	\$150	\$0	\$150
Telephone	\$700	\$175	\$119	\$56
Postage	\$2,000	\$500	\$391	\$109
Printing and Binding	\$3,000	\$750	\$426	\$324
Insurance	\$10,989	\$10,989	\$10,340	\$649
Legal Advertising	\$2,000	\$500	\$153	\$347
Other Current Charges	\$1,000	\$250	\$140	\$110
Office Supplies	\$250	\$63	\$8	\$55
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE EXPENDITURES	\$174,664	\$55,789	\$38,157	\$17,632

Amenity Center

Insurance	\$37,046	\$37,046	\$34,854	\$2,192
Repairs & Replacements	\$35,000	\$8,750	\$9,050	(\$300)
Special Events	\$7,500	\$1,875	\$5,033	(\$3,158)
Recreational Passes	\$1,600	\$400	\$0	\$400
Capital Outlay	\$2,000	\$500	\$0	\$500
Other Current Charges	\$1,000	\$250	\$0	\$250
Permit Fees	\$2,030	\$508	\$1,411	(\$904)
Office Supplies	\$2,400	\$600	\$1,321	(\$721)
Credit Card Machine Fees	\$450	\$113	\$123	(\$11)
Pest Control	\$3,000	\$750	\$0	\$750
Utilities				
Water & Sewer	\$23,000	\$5,750	\$4,763	\$987
Electric	\$55,000	\$13,750	\$7,496	\$6,254
Cable/Internet/Phone	\$12,000	\$3,000	\$2,957	\$43

Aberdeen

Community Development District General Fund

Statement of Revenues & Expenditures
for the period ending
December 31, 2021

	ADOPTED BUDGET	PRORATED BUDGET Thru 12/31/21	ACTUAL Thru 12/31/21	VARIANCE
Management Contracts				
Field Operations Management - FirstService	\$54,600	\$13,650	\$10,713	\$2,937
Pool Attendants/Lifeguards - FirstService	\$39,655	\$0	\$0	\$0
Facility Management - FirstService	\$104,140	\$26,035	\$18,419	\$7,616
Pool Maintenance/Supplies - FirstService	\$20,553	\$5,138	\$3,219	\$1,919
Janitorial Services - FirstService	\$37,012	\$9,253	\$5,083	\$4,170
General Facility Maintenance - FirstService	\$8,500	\$2,125	\$5,627	(\$3,502)
Management Fee - FirstService	\$12,000	\$3,000	\$4,000	(\$1,000)
Pool Chemicals - Poolsure	\$25,000	\$6,250	\$3,854	\$2,396
Refuse Service	\$7,500	\$1,875	\$2,180	(\$305)
Security	\$17,800	\$4,450	\$3,535	\$916
Website	\$1,800	\$450	\$450	\$0
Holiday Decorations	\$12,000	\$3,000	\$1,652	\$1,349
Subscriptions	\$2,988	\$747	\$747	\$0
TOTAL AMENITY CENTER EXPENDITURES	\$525,574	\$149,264	\$126,487	\$22,778
<i>Grounds Maintenance</i>				
Electric	\$11,000	\$2,750	\$2,199	\$551
Streetlighting	\$34,000	\$8,500	\$7,927	\$573
Lake Maintenance	\$29,000	\$7,250	\$8,467	(\$1,217)
Landscape Maintenance	\$200,000	\$50,000	\$38,428	\$11,573
Landscape Contingency	\$20,000	\$5,000	\$1,243	\$3,757
Common Area Maintenance	\$33,000	\$8,250	\$0	\$8,250
Reuse Water	\$55,000	\$13,750	\$13,444	\$306
Miscellaneous	\$3,000	\$750	\$1,874	(\$1,124)
Irrigation Repairs	\$7,000	\$1,750	\$567	\$1,183
Contingency	\$10,000	\$2,500	\$0	\$2,500
Wetland Monitoring/Mitigation	\$10,000	\$2,500	\$0	\$2,500
TOTAL GROUNDS MAINT. EXPENDITURES	\$412,000	\$103,000	\$74,148	\$28,852
Capital Reserve Funding	\$65,626	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,177,864	\$308,053	\$238,792	\$69,261
EXCESS REVENUES/(EXPENSES)	\$0		\$130,497	
NET CHANGE IN FUND BALANCE	\$0		\$130,497	
Fund Balance - Beginning	\$0		\$311,307	
Fund Balance - Ending	<u>\$0</u>		<u>\$441,803</u>	

Aberdeen
Community Development District
Debt Service Fund-Series 2018
Statement of Revenues & Expenditures
For the Period Ending
December 31, 2021

	APPROVED BUDGET	PRORATED Thru 12/31/21	ACTUAL Thru 12/31/21	VARIANCE
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Revenues:

Special Assessments - Direct	\$1,610	\$1,610	\$1,610	\$0
Special Assessments - Tax Roll	\$133,672	\$43,973	\$43,973	\$0
Interest Income	\$0	\$0	\$2	\$2
Carry Forward Surplus	\$49,952	\$0	\$0	\$0
Total Revenues	\$185,235	\$45,584	\$45,586	\$2

Expenditures

Interest 11/1	\$48,928	\$48,928	\$48,925	\$3
Interest 5/1	\$48,928	\$0	\$0	\$0
Principal 5/1	\$35,000	\$0	\$0	\$0
Total Expenditures	\$132,855	\$48,928	\$48,925	\$3

Excess Revenues (Expenditures)	\$52,380	(\$3,344)	(\$3,339)	(\$1)
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NET CHANGE IN FUND BALANCE	\$52,380		(\$3,339)	
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Fund Balance - Beginning	\$54,881		\$117,908	
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Fund Balance - Ending	\$107,261		\$114,569	
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	Reserve	67,263
	Interest	-
	Revenue	45,881
	Prepayment	1,417
	Redemption	8
	Assessment Receivable	-
		114,569

Aberdeen
Community Development District
Debt Service Fund-Series 2005 and Series 2020A1 and A2
Statement of Revenues & Expenditures
For the Period Ending
December 31, 2021

	ADOPTED BUDGET	PRORATED Thru 12/31/21	ACTUAL Thru 12/31/21	VARIANCE
Revenues:				
Special Assessments - Tax Roll	\$1,950,944	\$642,185	\$642,185	\$0
Interest Income	\$100	\$25	\$21	(\$4)
Carry Forward Surplus	\$590,966	\$0	\$0	\$0
Total Revenues	\$2,542,010	\$642,210	\$642,205	(\$4)
Expenditures				
2020 A1				
Interest 11/1	\$339,250	\$339,250	\$339,250	\$0
Principal 11/1 - Prepayment	\$0	\$0	\$15,000	(\$15,000)
Interest 5/1	\$339,250	\$0	\$0	\$0
Principal 5/1	\$855,000	\$0	\$0	\$0
2020 A2				
Interest 11/1	\$107,469	\$107,469	\$107,469	\$0
Interest 5/1	\$107,469	\$0	\$0	\$0
Principal 5/1	\$225,000	\$0	\$0	\$0
Total Expenditures	\$1,973,438	\$446,719	\$461,719	(\$15,000)
Excess Revenues (Expenditures)	\$568,573		\$180,487	
NET CHANGE IN FUND BALANCE	\$568,573		\$180,487	
Fund Balance - Beginning	\$509,945		\$1,210,294	
Fund Balance - Ending	\$1,078,518		\$1,390,781	
			Reserve A1	378,625
			Reserve A2	218,250
			Interest A1	5
			Interest A2	3
			Revenue	786,436
			Prepayment A1	2,762
			Prepayment A2	4,699
			Escrow	-
			Assessment Receivable	-
				<u>1,390,781</u>

Aberdeen

Community Development District

Capital Reserve Fund

Statement of Revenues & Expenditures

For the Period Ending

December 31, 2021

	ADOPTED BUDGET	PRORATED Thru 12/31/21	ACTUAL Thru 12/31/21	VARIANCE
Revenues:				
Capital Reserve Funding - Transfer In	\$65,626	\$0	\$0	\$0
Impact Fees	\$0	\$0	\$157,768	\$157,768
Interest	\$900	\$225	\$203	(\$22)
Carry Forward Surplus	\$763,832	\$0	\$0	\$0
Total Revenues	\$830,358	\$225	\$157,971	\$157,746
Expenditures				
Capital Outlay	\$50,000	\$12,500	\$0	\$12,500
Repair and Replacements	\$50,000	\$12,500	\$19,657	(\$7,157)
Total Expenditures	\$100,000	\$25,000	\$19,657	\$5,343
Excess Revenues (Expenditures)	\$730,358		\$138,314	
Fund Balance - Beginning	\$399,145		\$752,657	
Fund Balance - Ending	\$1,129,503		\$890,972	

Aberdeen
Community Development District
Capital Projects Fund
Statement of Revenues & Expenditures
For the Period Ending
December 31, 2021

	SERIES 2018
<u>REVENUES:</u>	
Interest	\$1
Total Revenues	\$1
<u>EXPENDITURES:</u>	
Capital Outlay	\$0
Cost of Issuance	\$0
Total Expenditures	\$0
<u>OTHER SOURCES/(USES)</u>	
Interfund Transfer In/(Out)	\$0
Total Other Sources/(Uses)	\$0
Excess Revenues (Expenditures)	\$1
Fund Balance - Beginning	\$47,349
Fund Balance - Ending	\$47,349

Aberdeen
Community Development District
Long Term Debt Report

Series 2018 Special Assessment Bonds	
Interest Rate:	4%-5.1%
Maturity Date:	5/1/2049
Reserve Fund Definition:	50% of MADS
Reserve Fund Requirement:	\$67,265
Reserve Fund Balance:	\$67,263
Bonds outstanding - 11/01/2018	\$2,065,000
Less: February 3, 2020 (Prepayment)	(\$5,000)
Less: May 1, 2020 (Mandatory)	(\$30,000)
Less: August 3, 2020 (Prepayment)	(\$5,000)
Less: November 1, 2020 (Prepayment)	(\$5,000)
Less: May 1, 2021 (Mandatory)	(\$35,000)
Less: May 1, 2021 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$1,980,000

Series 2020-A1 Special Assessment Revenue Refunding Bonds	
Interest Rate:	2.625-5.0%
Maturity Date:	11/1/2036
Reserve Fund Definition:	25% of DSRF
Reserve Fund Requirement:	\$378,625
Reserve Fund Balance:	\$378,625
Bonds outstanding - 5/20/2020	\$18,485,000
Less: May 1, 2021 (Mandatory)	(\$815,000)
Less: November 1, 2021 (Prepayment)	(\$15,000)
Current Bonds Outstanding	\$17,655,000

Series 2020 A-2 Special Assessment Revenue Refunding Bonds	
Interest Rate:	4.0-4.75%
Maturity Date:	5/1/2049
Reserve Fund Definition:	50% of DSRF
Reserve Fund Requirement:	\$218,250
Reserve Fund Balance:	\$218,250
Bonds outstanding - 5/20/2020	\$4,890,000
Less: May 1, 2021 (Mandatory)	(\$215,000)
Current Bonds Outstanding	\$4,675,000

C.

ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2022 Summary of Assessment Receipts

ASSESSED	# UNITS ASSESSED	SERIES 2020 DEBT ASMT	SERIES 2018 DEBT ASMT	FY22 O&M ASMT	TOTAL ASSESSED
SHOPPES AT ABERDEEN (1)	49,000	-	1,610.49	12,937.20	14,547.69
NET ASSESSMENTS DIRECT BILL	49,000	-	1,610.49	12,937.20	14,547.69
NET ASSESSMENTS TAX ROLL	1,936	1,948,892.79	133,448.88	1,077,329.92	3,159,671.59
TOTAL NET ASSESSMENTS	50,936	1,948,892.79	135,059.37	1,090,267.12	3,174,219.28

DUE / RECEIVED	BALANCE DUE	SERIES 2020 DEBT PAID	SERIES 2018 DEBT PAID	FY22 O&M PAID	TOTAL PAID
SHOPPES AT ABERDEEN (1)	-	-	1,610.49	12,937.20	14,547.69
TOTAL DUE / RECEIVED DIRECT BILL	-	-	1,610.49	12,937.20	14,547.69
TAX ROLL DUE / RECEIVED	2,118,519.99	642,184.74	43,973.10	354,993.76	1,041,151.60
TOTAL DUE / RECEIVED	2,118,519.99	642,184.74	45,583.59	367,930.96	1,055,699.29

PERCENT COLLECTED DIRECT INVOICE	0.00%	100.00%	100.00%	100.00%
PERCENT COLLECTED TAX ROLL	32.95%	32.95%	32.95%	32.95%
TOTAL PERCENT COLLECTED	32.95%	33.75%	33.75%	33.26%

Units include 49,000 square feet of Commercial

(1) On installment plan 50% due 12/1/21, 25% due 2/1/22, 25% due 5/1/22.

SUMMARY OF TAX ROLL RECEIPTS					
ST JOHNS COUNTY DISTRIBUTION	DATE RECEIVED	AMOUNT RECEIVED	SERIES 2020 DEBT RECEIPTS	SERIES 2018 DEBT RECEIPTS	O&M RECEIPTS
1	11/4/2021	8,443.85	5,208.19	356.63	2,879.03
2	11/17/2021	82,334.37	50,784.03	3,477.40	28,072.94
3	11/22/2021	189,314.54	116,769.65	7,995.71	64,549.18
4	12/8/2021	188,337.84	116,167.22	7,954.46	64,216.16
5	12/20/2021	572,721.00	353,255.65	24,188.90	195,276.45
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
TOTAL TAX ROLL RECEIPTS		1,041,151.60	642,184.74	43,973.10	354,993.76

D.

Aberdeen

Community Development District

Check Run Summary 11/1/21-12/31/21

Fund	Date	Check No.	Amount
General Fund			
Payroll	12/1/21	50843-50846	\$ 738.80
			<u>Sub-Total</u> \$ 738.80
Accounts Payable			
	11/9/21	4228-4235	\$ 36,075.41
	12/3/21	4236-4248	\$ 65,267.33
	12/13/21	4249-4255	\$ 15,841.22
	12/22/21	4256-4260	\$ 4,121.35
	12/28/21	4261-4264	\$ 1,001.16
			<u>Sub-Total</u> \$ 122,306.47
Capital Reserve Fund			
Accounts Payable			
	12/8/21	109	\$ 9,828.42
	12/13/21	110	\$ 9,828.42
	12/29/21	111	\$ 4,000.00
			<u>Sub-Total</u> \$ 23,656.84
Total			\$ 146,702.11

Autopayments

12/1/21	GFL Refuse	\$ 777.62
12/2/21	Alpha Dog Audio	\$ 250.00
12/7/21	Comcast	\$ 404.09
12/8/21	JEA Utilities	\$ 10,595.60
12/17/21	Comcast	\$ 581.45
12/27/21	Wellbeats	\$ 249.00
12/28/21	Wells Fargo Credit Card	\$ 5,815.32
12/30/21	GFL Refuse	\$ 772.03
<u>Sub-Total</u>		\$ 19,445.11

*Autopayment invoices and Wells Fargo Credit Card invoices will be available upon request.

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50843	12	ANGELA MARIE ANDREWS	184.70	12/01/2021
50844	13	DENNIS M CLARKE	184.70	12/01/2021
50845	15	LAUREN Q EGGLESTON	184.70	12/01/2021
50846	16	THOMAS G MARMO	184.70	12/01/2021
TOTAL FOR REGISTER			738.80	

ABER ABERDEEN

DLAUGHLIN

Check Approval Form

Date: December 1, 2021

District: Aberdeen CDD

Fund Code: I

Beginning Check #: 50843


Ending Check #: 50846

Total Amount of Checks: \$ 738.80 New Balance


Balance in Account***: \$ 31,854.46 \$ 31,115.66

Recent Deposits: _____

Prepared by: Daniel Laughlin

Signature: 

Approved by: Ernesto Torres

Signature: 

ATTENDANCE SHEET

District: Aberdeen

Meeting Date: November 23, 2021

	Supervisor	In Attendance	Fees
1.	Lauren Eggleston <i>Vice Chairperson</i>	<input checked="" type="checkbox"/>	\$200
2.	Dennis Clarke <i>Chairman</i>	<input checked="" type="checkbox"/>	\$200
3.	Thomas Marmo <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
4.	Hillary (Beth) Fore <i>Assistant Secretary</i>	<input type="checkbox"/>	\$200
5.	Angela Andrews <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200

District Manager:

DocuSigned by:
Ernesto Torres
3FET74DC69854A7...

PLEASE RETURN COMPLETED FORM TO OKSANA KUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/09/21	00223	9/30/21 210930	202109 320-53800-46100	INSTL SURGE ARRESTOR BEACON ELECTRICAL CONTRACTORS INC.	*	495.00	495.00 004228
11/09/21	00207	10/26/21 9860	202110 320-57200-46000	FAMILY POOL - RPLC GRIDS BIG Z POOL SERVICE, LLC	*	3,713.00	3,713.00 004229
11/09/21	99999	11/09/21 VOID	202111 000-00000-00000	VOID CHECK *****INVALID VENDOR NUMBER*****	C	.00	.00 004230
11/09/21	00259	10/15/21 10748219	202109 320-53800-46000	SEPT FIELD OP MGR P2	*	1,074.63	
		10/15/21 10748219	202109 320-53800-45918	SEPT FAC MGR P2 PYL	*	2,206.55	
		10/15/21 10748219	202109 320-53800-45505	SEPT POOL MAINT SPV P2	*	411.37	
		10/15/21 10748219	202109 320-53800-45506	SEPT JANITORIAL P2	*	649.55	
		10/15/21 10748219	202109 320-53800-45917	SEPT COMMON AREA MAINT P2	*	719.07	
		10/15/21 10748219	202109 320-53800-46100	SEPT LAKE MAINTENANCE P2	*	159.98	
		10/21/21 10749094	202110 320-53800-46000	OCT PROPERTY MGR P3 MED	*	576.00	
		10/21/21 10749094	202110 320-53800-45918	OCT FACILITY MGR P3 MED	*	576.00	
		10/29/21 10750890	202110 320-53800-46000	OCT FIELD OPS MGR P1 PYL	*	1,719.55	
		10/29/21 10750890	202110 320-53800-45918	OCT FAC MGR P1 PYL	*	3,530.79	
		10/29/21 10750890	202110 320-53800-45505	OCT POOL MAINT P1 PYL	*	658.24	
		10/29/21 10750890	202110 320-53800-45506	OCT JANITORIAL P1 PYL	*	1,039.37	
		10/29/21 10750890	202110 320-53800-45917	OCT COMMON AREA MAINT P1	*	1,150.61	
		10/29/21 10750890	202110 320-53800-46100	OCT LAKE MAINTENANCE P1	*	255.98	
		11/01/21 10751784	202111 310-51300-34000	NOV MANAGEMENT FEE FIRST SERVICE RESIDENTIAL	*	1,000.00	15,727.69 004231
11/09/21	00213	10/22/21 70145	202110 320-53800-46100	AERATOR SERVICE	*	125.00	

ABER ABERDEEN OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/29/21		70212	202110 320-53800-46100	FUTURE HORIZONS, INC	*	2,140.00	
							2,265.00 004232
11/09/21	00017	10/15/21 674	202109 320-53800-46900	SEPT FAC MAINT-COMM AREA	*	2,750.00	
		10/15/21 674	202109 320-53800-46100	SEPT LAKE MAINTENANCE	*	1,561.71	
				GOVERNMENTAL MANAGEMENT SERVICES			4,311.71 004233
11/09/21	00079	10/29/21 13129560	202110 320-57200-46000	LEAF RAKE DEEP BAG 10/29	*	39.00	
		11/01/21 13129560	202111 320-57200-46000	NOV POOL CHEMICALS	*	1,838.51	
				POOLSURE			1,877.51 004234
11/09/21	00261	10/01/21 11200	202110 320-53800-46200	OCT LANDSCAPE MAINTENANCE	*	7,685.50	
				TRIMAC OUTDOOR			7,685.50 004235
12/03/21	00203	10/01/21 3563	202110 320-53800-46800	RMV 3 TREES IN PRESERVES	*	700.00	
				BOLD CITY TREE SERVICE, INC.			700.00 004236
12/03/21	99999	12/03/21 VOID	202112 000-00000-00000	VOID CHECK	C	.00	
				*****INVALID VENDOR NUMBER*****			.00 004237
12/03/21	00259	11/12/21 10753380	202111 320-53800-46000	NOV FIELD OPS MGR PY1 P1	*	1,716.86	
		11/12/21 10753380	202111 320-53800-45918	NOV FAC MGR PY1 P1	*	3,525.25	
		11/12/21 10753380	202111 320-53800-45505	NOV POOL MAINT PY1 P1	*	657.21	
		11/12/21 10753380	202111 320-53800-45506	NOV JANITORIAL PY1 P1	*	1,037.74	
		11/12/21 10753380	202111 320-53800-45917	NOV COMMON AREA MAINT P1	*	1,148.81	
		11/12/21 10753380	202111 320-53800-46100	NOV LAKE MAINT PY1 P1	*	255.58	
		11/18/21 10755378	202111 320-53800-46000	NOV FIELD OPS P3 MED	*	576.00	
		11/18/21 10755378	202111 320-53800-46000	NOV FAC MGR P3 MED	*	576.00	
		11/26/21 10757529	202111 320-53800-46000	NOV FIELD OPS MGR PY2 P2	*	1,663.44	

ABER ABERDEEN OKUZMUK

DATE CHECK	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
11/26/21		10757529	202111 320-53800-45918	NOV FAC MGR PY2 P2	*	3,415.56		
11/26/21		10757529	202111 320-53800-45505	NOV POOL MAINT PY2 P2	*	636.76		
11/26/21		10757529	202111 320-53800-45506	NOV JANITORIAL PY2 P2	*	1,005.45		
11/26/21		10757529	202111 320-53800-45917	NOV CMN AREA MAINT PY2 P2	*	1,113.06		
11/26/21		10757529	202111 320-53800-46100	NOV LAKE MAINT PY2 P2	*	247.63		
FIRST SERVICE RESIDENTIAL							17,575.35	004238
12/03/21	00017	11/01/21 675	202111 310-51300-35100	NOV MGT FEES	*	4,190.17		
		11/01/21 675	202111 310-51300-31400	NOV INFORMATION TECH	*	150.00		
		11/01/21 675	202111 310-51300-31300	NOV DISSEM AGENT SERV	*	583.00		
		11/01/21 675	202111 310-51300-51000	OFFICE SUPPLIES	*	1.02		
		11/01/21 675	202111 310-51300-42000	POSTAGE	*	56.01		
		11/01/21 675	202111 310-51300-51000	COPIES	*	151.95		
		11/01/21 675	202111 310-51300-41000	TELEPHONE	*	51.52		
GOVERNMENTAL MANAGEMENT SERVICES							5,183.67	004239
12/03/21	00004	10/31/21 125754	202109 310-51300-31500	SEPT GENERAL COUNSEL	*	2,302.00		
		10/31/21 125755	202109 310-51300-31500	SEPT MONTHLY MEETING	*	1,500.00		
HOPPING GREEN & SAMS, P.A.							3,802.00	004240
12/03/21	00079	10/29/21 13129560	202110 320-53800-46000	OCT TEST KIT	*	69.65		
		12/01/21 13129560	202111 320-53800-45507	DEC POOL CHEMICALS	*	2,015.31		
POOLSURE							2,084.96	004241
12/03/21	00262	9/08/21 3122	202109 320-57200-46000	AMENITY ROOM SIGNAGE	*	1,660.00		
SUNDANCER SIGN GRAPHICS							1,660.00	004242
12/03/21	00003	10/31/21 10338264	202110 310-51300-48000	NOTICE OF MEETING 10/18	*	80.95		
THE ST. AUGUSTINE RECORD							80.95	004243
ABER ABERDEEN OKUZMUK								

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/03/21	00261	11/01/21 11485	202111 320-53800-46200	NOV LANDSCAPE MAINTENANCE	*	15,371.00	
		12/01/21 11751	202112 320-53800-46200	DEC LANDSCAPE MAINTENANCE	*	15,371.00	
							30,742.00 004244

12/03/21	00060	11/12/21 8030176	202111 320-57200-46000	NOV FIRE ANTS CONTROL	*	90.00	
		11/17/21 8009517	202111 320-57200-46000	NOV PEST CONTROL	*	94.50	
							184.50 004245

12/03/21	00221	11/01/21 2731	202111 320-53800-45919	NOV MAINT/NEWSLETTER	*	150.00	
							150.00 004246

12/03/21	00187	9/30/21 390551	202109 320-53800-45916	JET SPRAY NOZZLE-PHOSFREE	*	110.73	
							110.73 004247

12/03/21	00211	11/08/21 JAX28945	202111 320-53800-46600	IRRIGATION REPAIRS	*	499.95	
		11/08/21 JAX28945	202109 320-53800-46300	FITNESS CTR MOWING(6X=36H)	*	2,493.22	
							2,993.17 004248

12/13/21	00263	11/22/21 152	202111 320-57200-46000	TP LINK ROUTER	*	241.84	
							241.84 004249

12/13/21	00259	11/20/21 10760117	202111 320-53800-46000	NOV FIELD OPERATIONS MGR	*	1,650.09	
		11/20/21 10760117	202111 320-53800-45918	NOV FACILITY MGR	*	3,388.16	
		11/20/21 10760117	202111 320-53800-45505	NOV POOL MAINTENANCE	*	631.66	
		11/20/21 10760117	202111 320-53800-45506	NOV JANITORIAL	*	997.38	
		11/20/21 10760117	202111 320-53800-45917	NOV COMMON REA MAINT	*	1,104.14	
		11/20/21 10760117	202111 320-53800-46100	NOV LAKE MAINTENANCE	*	245.64	
							8,017.07 004250

12/13/21	00213	11/30/21 70591	202111 320-53800-46100	NOV LAKE MANINTENANCE	*	2,140.00	
							2,140.00 004251

ABER ABERDEEN OKUZMUK

DATE CHECK	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/13/21	00017	12/01/21	676 202112 310-51300-34000	DEC MANAGEMENT FEES	*	4,190.17	
		12/01/21	676 202112 310-51300-35100	DEC INFORMATION TECH	*	150.00	
		12/01/21	676 202112 310-51300-31300	DEC DISSEM AGENT SERVICES	*	583.33	
		12/01/21	676 202112 310-51300-51000	OFFICE SUPPLIES	*	.30	
		12/01/21	676 202112 310-51300-42000	POSTAGE	*	5.30	
		12/01/21	676 202112 310-51300-42500	COPIES	*	94.80	
		12/01/21	676 202112 310-51300-41000	TELEPHONE	*	30.95	
							5,054.85 004252

12/13/21	00235	11/19/21	36298 202111 320-53800-45400	ALARM PERMIT RNWL#34730	*	12.50	
							12.50 004253

12/13/21	00221	12/01/21	2739 202112 320-53800-45919	DEC MAINT & NEWSLETTER	*	150.00	
							150.00 004254

12/13/21	00237	9/21/21	22352690 202109 320-57200-46000	JANITORIAL SUPPLIES	*	158.97	
		9/22/21	22357178 202109 320-57200-46000	JANITORIAL SUPPLIES	*	65.99	
							224.96 004255

12/22/21	00240	12/13/21	12132021 202112 320-57200-46000	BLOW OUT & CLEAN DRAIN	*	225.00	
							225.00 004256

12/22/21	00264	11/14/21	11142021 202111 320-57200-49400	POOLSIDE ENTERTAIN 11/14	*	114.85	
							114.85 004257

12/22/21	00068	12/01/21	709499 202112 300-15500-10000	01/01/22-03/31/22 MONITOR	*	2,772.00	
							2,772.00 004258

12/22/21	00060	12/16/21	8087817 202112 320-57200-46000	DEC PEST CONTROL	*	94.50	
		12/16/21	8107705 202112 320-57200-46000	DEC FIRE ANTS CONTROL	*	90.00	
							184.50 004259

				ABER ABERDEEN	OKUZMUK		

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/22/21	00265	9/10/21 25 12/1 SANTA&MRS CLAUS MEET	202112 320-57200-49400	WILLIAM C. GILLESPIE DBA	*	825.00	825.00 004260
12/28/21	00266	12/20/21 7029 TREE SRV@ 110 FLOWER OF S	202112 320-53800-46300	TREECO DBA	*	543.38	543.38 004261
12/28/21	00072	12/21/21 12212021 2021 REAL ESTATE	202112 310-51300-42000	ST. JOHNS COUNTY TAX COLLECTOR	*	318.98	318.98 004262
12/28/21	00003	11/30/21 I0338674 NOTICE OF MEETING 11/15	202111 310-51300-48000	THE ST. AUGUSTINE RECORD	*	71.80	71.80 004263
12/28/21	00211	12/23/21 JAX30751 IRRIGATION REPAIRS	202112 320-53800-46600	YELLOWSTONE LANDSCAPE	*	67.00	67.00 004264
TOTAL FOR BANK A						122,306.47	
TOTAL FOR REGISTER						122,306.47	

Check Approval Form

General Fund

Date: November 9, 2021

District: Aberdeen CDD

Fund Code: 1


Beginning Check #: 4228

Ending Check #: 4235


Total Amount of Checks:	\$	<u>36,075.41</u>	New Balance
Balance in Account***:	\$	<u>82,983.41</u>	\$ <u>46,908.00</u>

Recent Deposits: _____

Prepared by: Margaret Bronson

Signature: 

Approved by: Ernesto Torres

Signature: 

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00223	93021	210930	001-320-53800-46100		93021	495.00	.00	495.00		
		INSTL SURGE ARRESTOR	LAKE MAINTENANCE							
		BEACON ELECTRICAL CONTRACTORS INC.				495.00	.00	495.00	004228	
00207	102621	9860	001-320-57200-46000		102621	3,713.00	.00	3,713.00		
		FAMILY POOL - RPLC GRIDS	REPAIRS AND REPLACEMENTS							
		BIG Z POOL SERVICE, LLC				3,713.00	.00	3,713.00	004229	
		FIRST SERVICE RESIDENTIAL				.00	.00	.00	004230	-VOID-
									004230	
00259	101521	10748219	001-320-53800-46000		101521	1,074.63	.00	1,074.63		
		SEPT FIELD OP MGR P2	OPERATIONS MANAGEMENT							
00259	101521	10748219	001-320-53800-45918		101521	2,206.55	.00	2,206.55		
		SEPT FAC MGR P2 PYL	FACILITY MANAGER							
00259	101521	10748219	001-320-53800-45505		101521	411.37	.00	411.37		
		SEPT POOL MAINT SPV P2	AMENT-POOL MAINTENANCE							
00259	101521	10748219	001-320-53800-45506		101521	649.55	.00	649.55		
		SEPT JANITORIAL P2	AMENT- JANITORIAL MAINT							
00259	101521	10748219	001-320-53800-45917		101521	719.07	.00	719.07		
		SEPT COMMON AREA MAINT P2	GENERAL FACILITY MAINTENANCE							
00259	101521	10748219	001-320-53800-46100		101521	159.98	.00	159.98		
		SEPT LAKE MAINTENANCE P2	LAKE MAINTENANCE							
00259	102121	10749094	001-320-53800-46000		102121	576.00	.00	576.00		
		OCT PROPERTY MGR P3 MED	OPERATIONS MANAGEMENT							
00259	102121	10749094	001-320-53800-45918		102121	576.00	.00	576.00		
		OCT FACILITY MGR P3 MED	FACILITY MANAGER							
00259	102921	10750890	001-320-53800-46000		102921	1,719.55	.00	1,719.55		
		OCT FIELD OPS MGR P1 PYL	OPERATIONS MANAGEMENT							
00259	102921	10750890	001-320-53800-45918		102921	3,530.79	.00	3,530.79		
		OCT FAC MGR P1 PYL	FACILITY MANAGER							
00259	102921	10750890	001-320-53800-45505		102921	658.24	.00	658.24		
		OCT POOL MAINT P1 PYL	AMENT-POOL MAINTENANCE							
00259	102921	10750890	001-320-53800-45506		102921	1,039.37	.00	1,039.37		
		OCT JANITORIAL P1 PYL	AMENT- JANITORIAL MAINT							
00259	102921	10750890	001-320-53800-45917		102921	1,150.61	.00	1,150.61		
		OCT COMMON AREA MAINT P1	GENERAL FACILITY MAINTENANCE							
00259	102921	10750890	001-320-53800-46100		102921	255.98	.00	255.98		
		OCT LAKE MAINTENANCE P1	LAKE MAINTENANCE							
00259	110121	10751784	001-310-51300-34000		110121	1,000.00	.00	1,000.00		
		NOV MANAGEMENT FEE	MANAGEMENT FEES							
		FIRST SERVICE RESIDENTIAL				15,727.69	.00	15,727.69	004231	
00213	102221	70145	001-320-53800-46100		102221	125.00	.00	125.00		
		AERATOR SERVICE	LAKE MAINTENANCE							
00213	102921	70212	001-320-53800-46100		102921	2,140.00	.00	2,140.00		
		OCT LAKE MAINTENANCE	LAKE MAINTENANCE							
		FUTURE HORIZONS, INC				2,265.00	.00	2,265.00	004232	

ABER ABERDEEN

MBRONSON

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St	Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00017	101521	674	001-320-53800-46900			101521	2,750.00	.00	2,750.00		
			SEPT FAC MAINT-COMMN AREA								
			COMMON AREA MAINT								
00017	101521	674	001-320-53800-46100			101521	1,561.71	.00	1,561.71		
			SEPT LAKE MAINTENANCE								
			LAKE MAINTENANCE								
			GOVERNMENTAL MANAGEMENT SERVICES				4,311.71	.00	4,311.71		004233
00079	102921	13129560	001-320-57200-46000			102921	39.00	.00	39.00		
			LEAF RAKE DEEP BAG 10/29								
			REPAIRS AND REPLACEMENTS								
00079	110121	13129560	001-320-57200-46000			110121	1,838.51	.00	1,838.51		
			NOV POOL CHEMICALS								
			REPAIRS AND REPLACEMENTS								
			POOLSURE				1,877.51	.00	1,877.51		004234
00261	100121	11200	001-320-53800-46200			100121	7,685.50	.00	7,685.50		
			OCT LANDSCAPE MAINTENANCE								
			LANDSCAPE MAINTENANCE								
			TRIMAC OUTDOOR				7,685.50	.00	7,685.50		004235
ABERDEEN CDD							36,075.41	.00	36,075.41		
ABERDEEN - GENERAL FUND							36,075.41	.00	36,075.41		

Beacon Electrical Contractors, Inc.

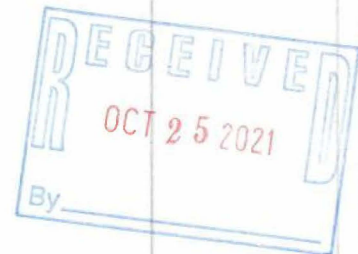
731 Duval Station Rd. Suite 107-306
Jacksonville, Florida 32218
Phone: 904-338-5394
Fax: 904-751-6583

INVOICE # 210930

Date: 9-30-21

To: Riverside Management Services, Inc.
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

Attn: Brian Stephens
Phone:
Email: bstephens@riversidemgtsvc.com



WORK COMPLETED 9-30-21 @ 942 Rustlewood Lane

Aberdeen

Labor and materials for:

-Install surge arrestor in panel, ground clamp to ground rod.

B. Stephens 10-25-21
1/2 hr MAINT
001.320.53820.46100

223A

TOTAL INVOICE AMOUNT

\$ 495.00

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a *one-year warranty* effective as of the date of this invoice.



From: Ernesto Torres etorres@gmsnf.com
Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 10/15/2021 - 10748219
Date: October 15, 2021 at 9:53 AM
To: Oksana Kuzmuk okuzmuk@gmsnf.com
Cc: Margaret Bronson mbronson@gmsnf.com

Please process – Aberdeen General Fund.

- Ernesto Torres

.....

Governmental Management Services

From: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Date: Friday, October 15, 2021 at 9:00 AM
To: Ernesto Torres <etorres@gmsnf.com>
Cc: Belynda Tharpe <Belynda.Tharpe@fsresidential.com>, Lucy Acevedo <Lucy.Acevedo@fsresidential.com>
Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 10/15/2021 - 10748219

Ernesto: please see attached payroll and code accordingly.

Field Operations		
Manager	001.320.53800.46000	\$1,074.63
Facility Manager	001.320.53800.45918	\$2,206.55
Pool Maintenance	001.320.53800.45505	\$411.37
Janitorial	001.320.53800.45506	\$649.55
Common Area		
Maintenance	001.320.53800.45917	\$719.07
Lake Maintenance	001.320.53800.46100	\$159.98
		\$5,221.14

Thank you.

Delivering exceptional services and solutions,



FirstService
RESIDENTIAL

ANH NGUYEN, LCAM (FL, GA)
Vice President

6620 Southpoint Drive South Suite 610 | Jacksonville, FL 32216

Direct 904-924-6293

Email anh.nguyen@fsresidential.com

www.fsresidential.com

24/7 Customer Care Center: 866.378.1099



FirstService
RESIDENTIAL

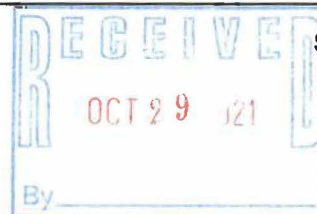
Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10748219
Invoice Date 10/15/2021
Terms 15 ePay ACH BP
Period Start 9/25/2021
Period End 10/8/2021
Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$5,221.14

259A

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Manager, On-Site Property	15.00%	Tharpe, Belynda	48.00 REG	\$33.65	\$1,857.66
				Subtotal	\$1,857.66
Staff, Front Desk	25.00%	Naumann, Max M	18.75 REG	\$12.50	\$292.97
				Subtotal	\$292.97
Supervisor, Building Maint	25.00%	Parker, Jay	12.75 OT	\$35.27	\$562.07
Supervisor, Building Maint	25.00%	Parker, Jay	46.00 REG	\$24.00	\$1,380.00
Supervisor, Building Maint	0.00%	Parker, Jay	PHONE	\$50.00	\$50.00
				Subtotal	\$1,992.07
Staff, Building Maint	25.00%	Henry, Brandon E	0.50 OT	\$25.50	\$15.94
Staff, Building Maint	25.00%	Henry, Brandon E	50.00 REG	\$17.00	\$1,062.50
				Subtotal	\$1,078.44



Subtotal \$5,221.14
Tax \$0.00
Total **\$5,221.14**



Aberdeen Community Development District
 110 Flower of Scotland Avenue
 Saint Johns, FL 32259
 Anh.Nguyen@fsresidential.com



INVOICE

Invoice Number 10749094
 Invoice Date 10/21/2021
 Terms 15 ePay ACH BP
 Period End 10/1/2021
 Customer 100-0SNC
 Account # MED-0SNC
Total Amount Due: \$1,152.00

Medical Insurance

Date	Position	Employee	Amount
		<i>259A</i>	
10/1/2021	Property Manager	Tharpe, Belynda	\$576.00
		Subtotal	\$576.00
10/1/2021	Maintenance Supervisor	Parker, Jay	\$576.00
		Subtotal	\$576.00
<i>1,320.538.48918</i>			
		<i>fac mg</i>	
		Subtotal	\$1,152.00
		Tax	\$0.00
		Total	\$1,152.00





FirstService

RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

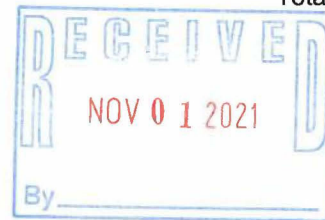
Invoice Number 10750890
Invoice Date 10/29/2021
Terms 15 ePay ACH BP
Period Start 10/9/2021
Period End 10/22/2021

Customer 100-OSNC
Account # PAY-OSNC
Total Amount Due: \$8,354.55

259A

Position	Labor Rate	Employee	Hours	Pay Rate	Amount	
Manager, On-Site Property	15.00%	Tharpe, Belynda	80.00 REG	\$33.65	\$3,096.10	
					Subtotal	\$3,096.10
Staff, Front Desk	25.00%	Bagwell, Camdyn E	6.00 REG	\$12.50	\$93.76	
Staff, Front Desk	25.00%	Naumann, Max M	32.00 REG	\$12.50	\$500.00	
					Subtotal	\$593.76
Supervisor, Building Maint	25.00%	Parker, Jay	67.00 REG	\$24.00	\$2,010.00	
Supervisor, Building Maint	25.00%	Parker, Jay	32.00 VACATION	\$24.00	\$960.00	
					Subtotal	\$2,970.00
Staff, Building Maint	25.00%	Henry, Brandon E	0.50 OT	\$25.50	\$15.94	
Staff, Building Maint	25.00%	Henry, Brandon E	79.00 REG	\$17.00	\$1,678.75	
					Subtotal	\$1,694.69

Subtotal \$8,354.55
Tax \$0.00
Total **\$8,354.55**



From: Ernesto Torres etorres@gmsnf.com
Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 10/29/2021 - 10750890
Date: October 28, 2021 at 11:06 AM
To: Oksana Kuzmuk okuzmuk@gmsnf.com, Margaret Bronson mbronson@gmsnf.com



Please process

- Ernesto Torres

.....
Governmental Management Services

From: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Date: Thursday, October 28, 2021 at 8:03 AM
To: Ernesto Torres <ETORRES@GMSNF.COM>
Cc: Belynda Tharpe <Belynda.Tharpe@fsresidential.com>, Lucy Acevedo <Lucy.Acevedo@fsresidential.com>
Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 10/29/2021 - 10750890

Hi Ernesto,
Hope you're well. Please code the attached invoice per below.

	Invoice Amount	
Field Operations Manager	001.320.53800.46000	\$1,719.55
Facility Manager	001.320.53800.45918	\$3,530.79
Pool Maintenance	001.320.53800.45505	\$658.24
Janitorial	001.320.53800.45506	\$1,039.37
Common Area		
Maintenance	001.320.53800.45917	\$1,150.61
Lake Maintenance	001.320.53800.46100	\$255.98
		\$8,354.55

Thank you.

Delivering exceptional services and solutions,



FirstService
RESIDENTIAL

ANH NGUYEN, LCAM (FL, GA)
Vice President

6620 Southpoint Drive South Suite 610 | Jacksonville, FL 32216
Direct 904-924-6293
Email anh.nguyen@fsresidential.com



FirstService
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10751784
Invoice Date 11/1/2021
Terms 15 ePay ACH BP
Service Period 11/1/2021
Customer 100-OSNC

Invoice Type MGFE
Account # MGF-OSNC
Total Amount Due: \$1,000.00

259A

Description	Total						
Management Fee	\$1,000.00						
<table> <tr> <td>Subtotal</td> <td>\$1,000.00</td> </tr> <tr> <td>Tax</td> <td>\$0.00</td> </tr> <tr> <td>Total</td> <td>\$1,000.00</td> </tr> </table>		Subtotal	\$1,000.00	Tax	\$0.00	Total	\$1,000.00
Subtotal	\$1,000.00						
Tax	\$0.00						
Total	\$1,000.00						



Future Horizons, Inc.
 403 North First Street
 P O Box 1115
 Hastings, FL 32145-1115

INVOICE

Invoice Number: 70145
 Invoice Date: Oct 22, 2021
 Page: 1

Voice: 800-682-1187
 Fax: 904-692-1193

Bill To:
 Aberdeen CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Ship to:
 Aberdeen CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Customer ID	Customer PO	Payment Terms	
Aberdeen01	Verbal	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Kenney01	Hand Deliver	10/19/21	11/21/21

Quantity	Item	Description	Unit Price	Amount
1.00	Aerator Service	Aerator Service per Jay Parker request. Found motor running at higher amps than the controller was set for. The motor is still running within spec, the controller just needs to be adjusted. <i>213A</i> <i>1.320.538.461</i>	125.00	125.00



Subtotal	125.00
Sales Tax	
Freight	
Total Invoice Amount	125.00
Payment/Credit Applied	
TOTAL	125.00

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Future Horizons, Inc.
 403 North First Street
 P O Box 1115
 Hastings, FL 32145-1115

INVOICE

Invoice Number: 70212
 Invoice Date: Oct 29, 2021
 Page: 1

Voice: 800-682-1187
 Fax: 904-692-1193

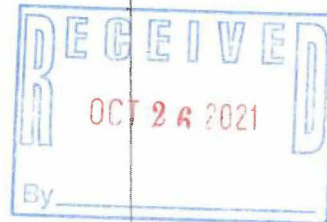
Bill To:
Aberdeen CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Ship to:
Aberdeen CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

213A

Customer ID	Customer PO	Payment Terms	
Aberdeen01	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		11/28/21

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services performed in October <i>1,320, 53800.461 Oct. Lake Maintenance</i>	2,140.00	2,140.00



Subtotal	2,140.00
Sales Tax	
Freight	
Total Invoice Amount	2,140.00
Payment/Credit Applied	
TOTAL	2,140.00

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

ABERDEEN - GENERAL FUND

11/09/2021

VENDOR NUMBER/NAME:

17 GOVERNMENTAL MANAGEMENT SERVIC

CHECK #: 004233

INV DATE INV#

AMOUNT DISCOUNT

NET

20211015 674

2,750.00

2,750.00

SEPT FAC MAINT-COMMN AR

20211015 674

1,561.71

1,561.71

SEPT LAKE MAINTENANCE

TOTAL

\$4,311.71

10/Sept 10-19-2021
 Common Area Maint. \$2,750.00
 001.380.53800.46900
 LAKE MAINT. - \$1,561.71
 001.320.53800.46100



Total	\$4,311.71
Payments/Credits	\$0.00
Balance Due	\$4,311.71

**ABERDEEN COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF SEPTEMBER 2021**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/1/21	6.5	D.J.	Removed debris from common areas, roadways and medians, checked and changed all trash receptacles and dog pots
9/3/21	6.5	D.J.	Checked and changed all trash receptacles and dog pots, removed debris from common areas, roadways and medians
9/6/21	5	D.J.	Removed debris from common areas, roadways and medians, checked and changed all trash receptacles and dog pots
9/8/21	6.5	D.J.	Checked and changed all trash receptacles and dog pots, removed debris from common areas, roadways and medians
9/9/21	8	R.W.	Removed debris and inspected all lakes and outfall structures
9/9/21	8	D.J.	Removed debris and inspected all lakes and outfall structures
9/10/21	6.5	D.J.	Removed debris from common areas, roadways and medians, checked and changed all trash receptacles and dog pots
9/13/21	6.5	D.J.	Checked and changed all trash receptacles and dog pots, removed debris from common areas, roadways and medians
9/15/21	6.5	D.J.	Removed debris from common areas, roadways and medians, checked and changed all trash receptacles and dog pots
9/16/21	8	R.W.	Removed debris and inspected all lakes and outfall structures
9/16/21	5	D.J.	Removed debris and inspected all lakes and outfall structures
9/17/21	6.5	D.J.	Checked and changed all trash receptacles and dog pots, removed debris from common areas, roadways and medians
9/20/21	6.5	D.J.	Removed debris from common areas, roadways and medians, checked and changed all trash receptacles and dog pots
9/22/21	6	D.J.	Checked and changed all trash receptacles and dog pots, removed debris from common areas, roadways and medians
9/23/21	7	D.J.	Removed debris and inspected all lakes and outfall structures
9/24/21	6.5	D.J.	Removed debris from common areas, roadways and medians, checked and changed all trash receptacles and dog pots
9/27/21	6.5	D.J.	Checked and changed all trash receptacles and dog pots, removed debris from common areas, roadways and medians
9/29/21	6.5	D.J.	Removed debris from common areas, roadways and medians, checked and changed all trash receptacles and dog pots
TOTAL	<u><u>118.5</u></u>		
MILES	<u><u>369</u></u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



Invoice

Date
Invoice #

10/29/2021
131295603387

1707 Townhurst Dr
Houston TX 77043
800-858-POOL (7665)
www.poolsure.com

Terms	Net 20
Due Date	11/21/2021
PO #	
Job Date	10/29/2021
Job Location	Aberdeen CDD
Customer #	13ABE100
TDLR License #	873

Bill To
GMS LLC Aberdeen CDD 475 West Town Place Suite 114 St. Augustine FL 32092

Ship To	Aberdeen CCD 110 Flowers of Scotland Jacksonville FL 32259
----------------	--

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Description	Quantity	Rate	Amount
475-010	Leaf Rake - Standard - Deep Bag	Leaf Rake - Standard - Deep Bag	1	29.00	29.00
Freight - Drop Ship	Freight - Drop Ship	Freight - Drop Ship	1	10.00	10.00

1,320.572.460
79A

RECEIVED

OCT 29 2021

By _____

Total 39.00
Amount Due \$39.00

Remittance Slip

Customer
13ABE100
Invoice #
131295603387

Amount Due \$39.00

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295603387



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 11/1/2021

Invoice # 131295603091


Terms	Net 20
Due Date	11/21/2021
PO #	

Bill To GMS LLC Aberdeen CDD 475 West Town Place Suite 114 St. Augustine FL 32092	Ship To Aberdeen CCD 110 Flowers of Scotland Jacksonville FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,768.04
WM-SHED RENTAL	Monthly rental fee for storage shed	1	ea	10.00
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	60.47

Nov Pool Chemi calcs

79A
1.320.538.95507



Total 1,838.51
Amount Due \$1,838.51

Remittance Slip

Customer
13ABE100
Invoice #
131295603091

Amount Due \$1,838.51

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295603091

PO Box 8699, 1880 Eastwest Pkwy
Fleming Island, FL 32006 US
9045054694
Jillf@trimacoutdoor.com
www.trimacoutdoor.com



BILL TO
Aberdeen Community
Development District
110 Flower of Scotland
St Johns, FL 32259

SHIP TO
Aberdeen Community
Development District
110 Flower of Scotland
St Johns, FL 32259

INVOICE 11200

DATE 10/01/2021 TERMS Net 30

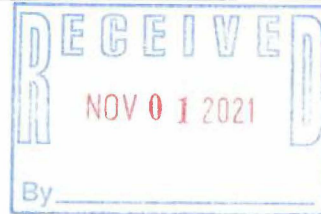
DUE DATE 10/31/2021

JOB | SCOPE
Landscape Maintenance

261A

ACTIVITY	QTY	RATE	AMOUNT
Landscape maintenance:Landscape Maintenance Jacksonville Landscape maintenance for the contracted month, as indicated above by date.	0.50	15,371.00	7,685.50

Once contractor is authorized to perform the work stated on the face of this contract, payment will be 100% due at the completion of the work. If payment has not been received by Trimac Outdoor within (30) days after billing, Trimac Outdoor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at 1.5% per month, or the highest rate permitted by law, will be charged on unpaid balance 45 days after billing and on going thereafter until the bill has been paid.



1.320.53800.46200

TOTAL DUE

\$7,685.50

"CHANGING THE LANDSCAPE OF CUSTOMER SERVICE"

Check Approval Form

General Fund

Date: December 3, 2021

District: Aberdeen CDD

Fund Code: 1

Beginning Check #: 4236

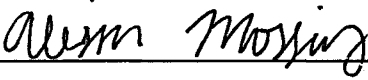
Ending Check #: 4248

Total Amount of Checks: \$ 65,267.33 New Balance

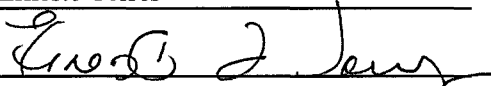
Balance in Account***: \$ 231,115.66 \$ 165,848.33

Recent Deposits: _____

Prepared by: Alison Mossing

Signature: 

Approved by: Ernesto Torres

Signature: 

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00203	100121	3563	001-320-53800-46800		100121	700.00	.00	700.00		
			BOLD CITY TREE SERVICE, INC.			700.00	.00	700.00		004236
			FIRST SERVICE RESIDENTIAL			.00	.00	.00		004237 -VOID-
										004237
00259	111221	10753380	001-320-53800-46000		111221	1,716.86	.00	1,716.86		
00259	111221	10753380	001-320-53800-45918		111221	3,525.25	.00	3,525.25		
00259	111221	10753380	001-320-53800-45505		111221	657.21	.00	657.21		
00259	111221	10753380	001-320-53800-45506		111221	1,037.74	.00	1,037.74		
00259	111221	10753380	001-320-53800-45917		111221	1,148.81	.00	1,148.81		
00259	111221	10753380	001-320-53800-46100		111221	255.58	.00	255.58		
00259	111821	10755378	001-320-53800-46000		111821	576.00	.00	576.00		
00259	111821	10755378	001-320-53800-46000		111821	576.00	.00	576.00		
00259	112621	10757529	001-320-53800-46000		112621	1,663.44	.00	1,663.44		
00259	112621	10757529	001-320-53800-45918		112621	3,415.56	.00	3,415.56		
00259	112621	10757529	001-320-53800-45505		112621	636.76	.00	636.76		
00259	112621	10757529	001-320-53800-45506		112621	1,005.45	.00	1,005.45		
00259	112621	10757529	001-320-53800-45917		112621	1,113.06	.00	1,113.06		
00259	112621	10757529	001-320-53800-46100		112621	247.63	.00	247.63		
			FIRST SERVICE RESIDENTIAL			17,575.35	.00	17,575.35		004238
00017	110121	675	001-310-51300-35100		110121	4,190.17	.00	4,190.17		
00017	110121	675	001-310-51300-31400		110121	150.00	.00	150.00		
00017	110121	675	001-310-51300-31300		110121	583.00	.00	583.00		
00017	110121	675	001-310-51300-51000		110121	1.02	.00	1.02		
00017	110121	675	001-310-51300-42000		110121	56.01	.00	56.01		
00017	110121	675	001-310-51300-51000		110121	151.95	.00	151.95		
00017	110121	675	001-310-51300-41000		110121	51.52	.00	51.52		
			GOVERNMENTAL MANAGEMENT SERVICES			5,183.67	.00	5,183.67		004239
00004	103121	125754	001-310-51300-31500		103121	2,302.00	.00	2,302.00		
00004	103121	125755	001-310-51300-31500		103121	1,500.00	.00	1,500.00		
			HOPPING GREEN & SAMS, P.A.			3,802.00	.00	3,802.00		004240
00079	102921	13129560	001-320-53800-46000		102921	69.65	.00	69.65		
00079	120121	13129560	001-320-53800-45507		120121	2,015.31	.00	2,015.31		
			POOLSURE			2,084.96	.00	2,084.96		004241
00262	90821	3122	001-320-57200-46000		90821	1,660.00	.00	1,660.00		
			SUNDANCER SIGN GRAPHICS			1,660.00	.00	1,660.00		004242
00003	103121	I0338264	001-310-51300-48000		103121	80.95	.00	80.95		
			THE ST. AUGUSTINE RECORD			80.95	.00	80.95		004243

ABER ABERDEEN

AMOSSING

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO# NO.
00261	110121	11485	001-320-53800-46200		110121	15,371.00	.00	15,371.00	
00261	120121	11751	001-320-53800-46200		120121	15,371.00	.00	15,371.00	
			TRIMAC OUTDOOR			30,742.00	.00	30,742.00	004244
00060	111221	8030176	001-320-57200-46000		111221	90.00	.00	90.00	
00060	111721	8009517	001-320-57200-46000		111721	94.50	.00	94.50	
			TURNER PEST CONTROL			184.50	.00	184.50	004245
00221	110121	2731	001-320-53800-45919		110121	150.00	.00	150.00	
			ROBERTA G NAGLE DBA UNICORN			150.00	.00	150.00	004246
00187	93021	390551	001-320-53800-45916		93021	110.73	.00	110.73	
			VESTA PROPERTY SERVICES, INC			110.73	.00	110.73	004247
00211	110821	JAX28945	001-320-53800-46600		110821	499.95	.00	499.95	
00211	110821	JAX28945	001-320-53800-46300		110821	2,493.22	.00	2,493.22	
			YELLOWSTONE LANDSCAPE			2,993.17	.00	2,993.17	004248
ABERDEEN CDD						65,267.33	.00	65,267.33	
ABERDEEN - GENERAL FUND						65,267.33	.00	65,267.33	

BOLD CITY



TREE SERVICE, INC.

P.O. Box 445 • Ponte Vedra, FL 32004
Phone (904) 285-1417 • Fax (904) 280-0799

Invoice

Date: 10/1/21
Invoice #: 3563

Customer:

Property:

Aberdeen
475 West Town Pl. Suite 114
St. Augustine, FL 32092

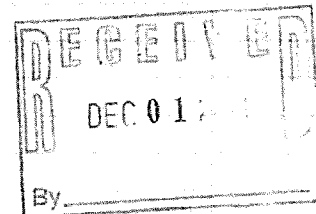
1.320.53800.46800
203 A

Description

Total

Remove 3 trees in preserves

700.00



Total \$ 700.00

Thank you for your business!

PO Box 445 - Ponte Vedra, FL, 32004 - 904-285-1417 - Fax 904-280-0799

Working Terms and Contract Conditions

CLIENT SATISFACTION All work is to be done in a professional and workmanlike manner. If you are dissatisfied for any reason, please bring it to our immediate attention. As our work involves living things, no guarantee or warranties are expressed or implied in this contract. Satisfied client are our foremost goal.

INSURANCE Bold City Tree Service, Inc. carries general liability and workers compensation, proof of insurance will be verified by a copy of a certificate of insurance upon request.

SCHEDULING Unless previously arranged with our office, our crew will present itself unannounced to do the work. The company will do its best to meet performance dates but shall not be held liable for damages for delays due to weather, accidents or any delays beyond our control.

CANCELLATION Cancellation of work not received before crew arrival will be subject to our current hourly rate.

OWNERSHIP OF TREES Client warrants and represents ownership of the property described by this contract, or has authority to bind the owner to the obligation described herein.

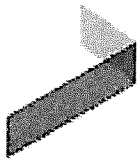
PERMIT Unless otherwise noted, Bold City Tree Service, Inc. Will not be responsible for permit or fees. If Requested Bold City Tree Service Inc. will obtain permits and charge for such service in addition to the signed contract.

EQUIPMENT ACCESS The prices quoted considers access for our truck-mounted equipment wherever possible. If this is unacceptable, we must know prior to pricing and scheduling.

TREE REMOVAL The removal of a tree is performed by cutting as close to the ground as possible and clean-up of all debris unless otherwise stated. Additional charges will be levied for unseen concrete or metal in the tree.

STUMP REMOVAL Mechanical grinding of the visible tree stump to below ground level. Stump hole will be back filled with stump and excess chips left on site unless otherwise stated on proposal or work order. These chips are and excellent landscape mulch.

UNDERGROUND FACILITIES Client agrees to hold Bold City Tree Service, Inc. harmless for damage to underground pipes, irrigation systems, cables, conduits, etc. The owner shall be liable for damage to underground facilities and obstructions.



FirstService

RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10753380
Invoice Date 11/12/2021
Terms 15 ePay ACH BP
Period Start 10/23/2021
Period End 11/5/2021

Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$8,341.44

259A

Position	Labor Rate	Employee	Hours	Pay Rate	Amount	
Manager, On-Site Property	15.00%	Tharpe, Belynda	80.00 REG	\$33.65	\$3,096.10	
					Subtotal	\$3,096.10
Staff, Front Desk	25.00%	Bagwell, Camdyn E	20.75 REG	\$12.50	\$324.23	
Staff, Front Desk	25.00%	Naumann, Max M	32.50 REG	\$12.50	\$507.82	
					Subtotal	\$832.05
Supervisor, Building Maint	25.00%	Parker, Jay	9.00 OT	\$36.00	\$405.00	
Supervisor, Building Maint	25.00%	Parker, Jay	76.50 REG	\$24.00	\$2,295.00	
					Subtotal	\$2,700.00
Staff, Building Maint	25.00%	Henry, Brandon E	3.75 OT	\$25.50	\$119.53	
Staff, Building Maint	25.00%	Henry, Brandon E	75.00 REG	\$17.00	\$1,593.76	
					Subtotal	\$1,713.29
					Subtotal	\$8,341.44
					Tax	\$0.00
					Total	\$8,341.44

From: Ernesto Torres etorres@gmsnf.com
 Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 11/12/2021 - 10753380
 Date: November 15, 2021 at 12:39 PM
 To: Oksana Kuzmuk okuzmuk@gmsnf.com, Margaret Bronson mbronson@gmsnf.com



Please process First Service invoice for Aberdeen.

- Ernesto Torres

.....
 Governmental Management Services

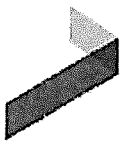
From: Anh Nguyen <Anh.Nguyen@fsresidential.com>
 Date: Friday, November 12, 2021 at 10:15 AM
 To: Ernesto Torres <etorres@gmsnf.com>
 Cc: Belynda Tharpe <Belynda.Tharpe@fsresidential.com>, Lucy Acevedo <Lucy.Acevedo@fsresidential.com>
 Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 11/12/2021 - 10753380

Ernesto,
 See attached Payroll invoice and below coding.


	Invoice Amount	\$8,341.44	
Now Field Operations Manager	001.320.53800.46000	\$1,716.86	PYL ? PVL P1
Now Facility Manager	001.320.53800.45918	\$3,525.25	
Now Pool Maintenance	001.320.53800.45505	\$657.21	"
Now Janitorial	001.320.53800.45506	\$1,037.74	"
Now Common Area Maintenance	001.320.53800.45917	\$1,148.81	"
Lake Maintenance	001.320.53800.46100	\$255.58	"
		\$8,341.44	

Thank you.

#FirstServeOthers



FirstService
 RESIDENTIAL

ANH NGUYEN, LCAM (FL, GA) 
 Vice President

6620 Southpoint Drive South Suite 610 | Jacksonville, FL 32216

Direct 904-924-6293

Email anh.nguyen@fsresidential.com

www.fsresidential.com

24/7 Customer Care Center: 866.378.1099

[Facebook](#) | [LinkedIn](#) | [YouTube](#)

From: CORPBILLING@fsresidential.com <CORPBILLING@fsresidential.com>
Sent: Thursday, November 11, 2021 11:03 PM
To: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Cc: FL - FSR Billing <FSRBilling.FL@fsresidential.com>
Subject: PAYROLL - 100-0SNC - Aberdeen Community Development District - 11/12/2021 - 10753380



FirstService

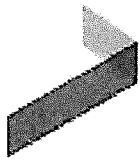
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10753380
Invoice Date 11/12/2021
Terms 15 aPay ACH BP
Period Start 10/23/2021
Period End 11/5/2021
Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$8,341.44

Position	Labor Rate	Employee	Hours	Pay Rate	Amount	
Manager, On-Site Property	15.00%	Tharpe, Balynda	80.00 REG	\$33.85	\$3,096.10	
					Subtotal	\$3,096.10
Staff, Front Desk	25.00%	Bagwell, Camdyn E	20.75 REG	\$12.50	\$324.23	
Staff, Front Desk	25.00%	Naumann, Max M	32.50 REG	\$12.50	\$507.82	
					Subtotal	\$832.05
Supervisor, Building Maint	25.00%	Parker, Jay	9.00 OT	\$38.00	\$405.00	
Supervisor, Building Maint	25.00%	Parker, Jay	76.50 REG	\$24.00	\$2,295.00	
					Subtotal	\$2,700.00
Staff, Building Maint	25.00%	Henry, Brandon E	3.75 OT	\$25.50	\$119.53	
Staff, Building Maint	25.00%	Henry, Brandon E	75.00 REG	\$17.00	\$1,593.76	
					Subtotal	\$1,713.29
					Subtotal	\$8,341.44
					Tax	\$0.00
					Total	\$8,341.44



FirstService
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10755378
 Invoice Date 11/18/2021
 Terms 15 ePay ACH BP
 Period End 11/1/2021
 Customer 100-0SNC
 Account # MED-0SNC
 Total Amount Due: \$1,152.00

Medical Insurance

259A

Date	Position	Employee	Amount
11/1/2021	Property Manager	Tharpe, Belynda <i>Nov P3med</i>	\$576.00
			Subtotal \$576.00
11/1/2021	Maintenance Supervisor	Parker, Jay <i>Nov P3med</i>	\$576.00
			Subtotal \$576.00
			Subtotal \$1,152.00
			Tax \$0.00
			Total \$1,152.00

From: Ernesto Torres etorres@gmsnf.com
Subject: FW: MB - 100-0SNC - Aberdeen Community Development District - 11/18/2021 - 10755378
Date: November 21, 2021 at 7:15 PM
To: Margaret Bronson mbronson@gmsnf.com
Cc: Oksana Kuzmuk okuzmuk@gmsnf.com



Please process.

- Ernesto Torres

.....
Governmental Management Services

From: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Date: Friday, November 19, 2021 at 8:18 AM
To: Ernesto Torres <etorres@gmsnf.com>
Cc: Belynda Tharpe <Belynda.Tharpe@fsresidential.com>, Lucy Acevedo <Lucy.Acevedo@fsresidential.com>
Subject: FW: MB - 100-0SNC - Aberdeen Community Development District - 11/18/2021 - 10755378

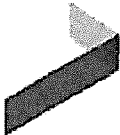
Hi Ernesto,
Please code the following invoice accordingly. Have a great weekend!

Field Operations Manager	001.320.53800.46000	\$576	
Facility Manager	001.320.53800.45918	\$576	
	Total		\$1,152


Thank you.

I will be out of the office during Thanksgiving week (11/22-11/26) and will return Mon, 11/29.

#FirstServeOthers



FirstService
RESIDENTIAL

ANH NGUYEN, LCAM (FL, GA) 
Vice President

6620 Southpoint Drive South Suite 610 | Jacksonville, FL 32216
Direct 904-924-6293
Email anh.nguyen@fsresidential.com
www.fsresidential.com

24/7 Customer Care Center: 866.378.1099
[Facebook](#) | [LinkedIn](#) | [YouTube](#)

From: CORPBILLING@fsresidential.com <CORPBILLING@fsresidential.com>
Sent: Thursday, November 18, 2021 11:02 PM
To: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Cc: FL - FSR Billing <FSRBilling.FL@fsresidential.com>
Subject: MB - 100-0SNC - Aberdeen Community Development District - 11/18/2021 - 10755378



FirstService
 RESIDENTIAL

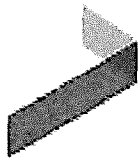
Aberdeen Community Development District
 110 Flower of Scotland Avenue
 Saint Johns, FL 32259
 Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number: 10755378
Invoice Date: 11/18/2021
Terms: 15 ePay ACH BP
Period End: 11/1/2021
Customer: 100-0SNC
Account #: MED-0SNC
Total Amount Due: \$1,152.00

Medical Insurance

Date	Position	Employee	Amount
11/1/2021	Property Manager	Tharpe, Belynda	\$576.00
			Subtotal \$576.00
11/1/2021	Maintenance Supervisor	Parker, Jay	\$576.00
			Subtotal \$576.00
			Subtotal \$1,152.00
			Tax \$0.00
			Total \$1,152.00



FirstService

RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10757529
Invoice Date 11/26/2021
Terms 15 ePay ACH BP
Period Start 11/6/2021
Period End 11/19/2021

Customer 100-OSNC
Account # PAY-OSNC
Total Amount Due: \$8,081.91

259A

Position	Labor Rate	Employee	Hours	Pay Rate	Amount	
Manager, On-Site Property	15.00%	Tharpe, Belynda	80.00 REG	\$33.65	\$3,096.10	
					Subtotal	\$3,096.10
Staff, Front Desk	25.00%	Bagwell, Camdyn E	24.00 REG	\$12.50	\$375.02	
Staff, Front Desk	25.00%	Naumann, Max M	17.50 REG	\$12.50	\$273.44	
					Subtotal	\$648.46
Supervisor, Building Maint	25.00%	Parker, Jay	3.75 OT	\$36.00	\$168.75	
Supervisor, Building Maint	25.00%	Parker, Jay	80.00 REG	\$24.00	\$2,400.00	
Supervisor, Building Maint	0.00%	Parker, Jay	PHONE	\$50.00	\$50.00	
					Subtotal	\$2,618.75
Staff, Building Maint	25.00%	Henry, Brandon E	1.75 OT	\$25.50	\$55.78	
Staff, Building Maint	25.00%	Henry, Brandon E	78.25 REG	\$17.00	\$1,662.82	
					Subtotal	\$1,718.60
					Subtotal	\$8,081.91
					Tax	\$0.00
					Total	\$8,081.91

From: Ernesto Torres etorres@gmsnf.com
Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 11/29/2021 - 10757529
Date: December 1, 2021 at 11:51 AM
To: Margaret Bronson mbronson@gmsnf.com
Cc: Oksana Kuzmuk okuzmuk@gmsnf.com



Margaret please process – Aberdeen GF.

- Ernesto Torres

.....
Governmental Management Services

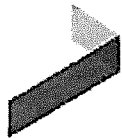
From: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Date: Tuesday, November 30, 2021 at 8:12 AM
To: Ernesto Torres <etorres@gmsnf.com>
Cc: Belynda Tharpe <Belynda.Tharpe@fsresidential.com>, Lucy Acevedo <Lucy.Acevedo@fsresidential.com>
Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 11/29/2021 - 10757529

Hi Ernesto,
Please code the attached invoice accordingly. Thank you!

	Invoice Amount	\$8,081.91	
Nov Field Operations Manager	001.320.53800.46000	\$1,663.44	PYLRZ
Nov Facility Manager	001.320.53800.45918	\$3,415.56	
Nov Pool Maintenance	001.320.53800.45505	\$636.76	
Nov Janitorial Common Area	001.320.53800.45506	\$1,005.45	
Nov Maintenance	001.320.53800.45917	\$1,113.06	
Nov Lake Maintenance	001.320.53800.46100	\$247.63	

Thank you.

#FirstServeOthers



FirstService
RESIDENTIAL

ANH NGUYEN, LCAM (FL, GA) 

Vice President

6620 Southpoint Drive South Suite 610 | Jacksonville, FL 32216

Direct 904-924-6293

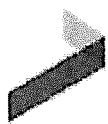
Email anh.nguyen@fsresidential.com

www.fsresidential.com

24/7 Customer Care Center: 866.378.1099

[Facebook](#) | [LinkedIn](#) | [YouTube](#)

From: CORPBILLING@fsresidential.com <CORPBILLING@fsresidential.com>
Sent: Monday, November 29, 2021 11:02 PM
To: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Cc: FL - FSR Billing <FSRBilling.FL@fsresidential.com>
Subject: PAYROLL - 100-0SNC - Aberdeen Community Development District - 11/29/2021 - 10757529



FirstService

RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10757529
Invoice Date 11/26/2021
Terms 15 ePay ACH BP
Period Start 11/6/2021
Period End 11/19/2021

Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$8,081.91

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Manager, On-Site Property	15.00%	Tharpe, Belynda	80.00 REG	\$33.85	\$3,096.10
				Subtotal	\$3,096.10
Staff, Front Desk	25.00%	Bagwell, Camdyn E	24.00 REG	\$12.50	\$375.02
Staff, Front Desk	25.00%	Naumann, Max M	17.50 REG	\$12.50	\$273.44
				Subtotal	\$648.46
Supervisor, Building Maint	25.00%	Parker, Jay	3.75 OT	\$36.00	\$168.75
Supervisor, Building Maint	25.00%	Parker, Jay	60.00 REG	\$24.00	\$2,400.00
Supervisor, Building Maint	0.00%	Parker, Jay	PHONE	\$50.00	\$50.00
				Subtotal	\$2,618.75
Staff, Building Maint	25.00%	Henry, Brandon E	1.75 OT	\$25.50	\$65.78
Staff, Building Maint	25.00%	Henry, Brandon E	78.25 REG	\$17.00	\$1,662.82
				Subtotal	\$1,718.60
				Subtotal	\$8,081.91
				Tax	\$0.00
				Total	\$8,081.91

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

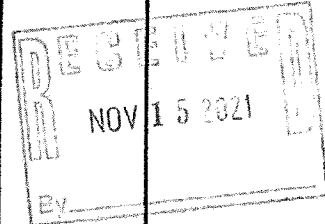
Invoice

Invoice #: 675
 Invoice Date: 11/1/21
 Due Date: 11/1/21
 Case:
 P.O. Number:

Bill To:
 Aberdeen CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

17A

Description	Hours/Qty	Rate	Amount
Management Fees - November 2021 1.310.513.357		4,190.17	4,190.17 ✓
Information Technology - November 2021 1.310.513.314		150.00	150.00 ✓
Dissemination Agent Services - November 2021 1.310.513.313	\$583	650.00	650.00 ✓
Office Supplies 1.310.513.51000		1.02	1.02
Postage 1.310.513.42000		56.01	56.01
Copies 1.310.513.51000		151.95	151.95
Telephone 1.310.513.41000		51.52	51.52



Total	\$5,250.67 \$5183.67
Payments/Credits	\$0.00
Balance Due	\$5,250.67 \$5183.67

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

October 31, 2021

Aberdeen Community Development District
c/o Governmental Management Services, LLC
475 W. Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 125754
Billed through 09/30/2021

4A
1-310-573.315

General Counsel

ABERD 00001 WSH

FOR PROFESSIONAL SERVICES RENDERED

09/01/21	CEL	Research regarding project completion.	0.70 hrs
09/02/21	CEL	Research meeting action items.	0.20 hrs
09/06/21	CEL	Research meeting action items; prepare summary of same.	0.70 hrs
09/09/21	CEL	Review and edit meeting minutes.	0.40 hrs
09/13/21	WSH	Prepare agreement for lake maintenance.	0.60 hrs
09/17/21	WSH	Confer with Sweeting regarding pond maintenance agreement.	0.20 hrs
09/20/21	WSH	Review of agreement for amenity management services.	0.30 hrs
09/21/21	CEL	Research action items.	0.20 hrs
09/22/21	WSH	Prepare license agreement for fence; prepare demand letter for debris on CDD preservation property; review agreement for recreation management.	0.90 hrs
09/23/21	WSH	Review agreement and participate in call with counsel for First Service regarding same.	0.60 hrs
09/24/21	WSH	Review and respond to correspondence from counsel for First Services regarding agreement.	0.90 hrs
09/27/21	WSH	Review and revise agreement with FirstService; prepare for Board meeting.	1.40 hrs
09/30/21	WSH	Confer with State Attorney's office and Torres regarding matter related to destruction of CDD property.	0.80 hrs

Total fees for this matter \$2,302.00

MATTER SUMMARY

Eldred, Carl 2.20 hrs 295 /hr \$649.00

=====

Haber, Wesley S.	5.70 hrs	290 /hr	\$1,653.00
TOTAL FEES			\$2,302.00
TOTAL CHARGES FOR THIS MATTER			\$2,302.00

BILLING SUMMARY

Eldred, Carl	2.20 hrs	295 /hr	\$649.00
Haber, Wesley S.	5.70 hrs	290 /hr	\$1,653.00
TOTAL FEES			\$2,302.00
TOTAL CHARGES FOR THIS BILL			\$2,302.00

Please include the bill number with your payment.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

October 31, 2021

Aberdeen Community Development District
c/o Governmental Management Services, LLC
475 W. Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 125755
Billed through 09/30/2021

Pending approval

Monthly Meeting
ABERD 00101 WSH

4A
1,310.913.315

FOR PROFESSIONAL SERVICES RENDERED

09/28/21 WSH Prepare for and participate in Board meeting.

Total fees for this matter \$1,500.00

MATTER SUMMARY

TOTAL FEES \$1,500.00

TOTAL CHARGES FOR THIS MATTER \$1,500.00

BILLING SUMMARY

TOTAL FEES \$1,500.00

TOTAL CHARGES FOR THIS BILL \$1,500.00

Please include the bill number with your payment.



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2021
Invoice # 131295603582

Terms	Net 20
Due Date	12/21/2021
PO #	

Bill To GMS LLC Aberdeen CDD 475 West Town Place Suite 114 St. Augustine FL 32092	Ship To Aberdeen CCD 110 Flowers of Scotland Jacksonville FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,944.84
WM-SHED RENTAL	Monthly rental fee for storage shed	1	ea	10.00
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	60.47
<p>79A Dec Pool chemicals 1:320.53800.45507 RECEIVED NOV 29 2021</p>				

A prepayment discount of 5% is available if the entire amount for 2022 is paid by December 31st, 2021. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Subtotal	2,015.31
Shipping Cost (FEDEX GROUND)	0.00
Total	2,015.31
Amount Due	\$2,015.31

Remittance Slip

Customer
13ABE100
Invoice #
131295603582

Amount Due \$2,015.31

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295603582



1707 Townhurst Drive
Houston, Texas 77043
800.858.7665
www.poolsure.com

Aberdeen CDD
Attn: Office
475 West Town Place, Ste 114
St. Augustine, FL 32092

RECEIVED NOV 29 2021

11/15/2021

Re: Aberdeen CDD : Annual Account Evaluation and Price Adjustment

Dear Customer,

We would like to express our gratitude for your continued partnership and patience as we wrap up another challenging year in the aquatics industry. Together, we have surmounted some significant events this year: the Texas freeze, global supply shortages, and the ongoing disruptions caused by the pandemic. Throughout this journey, we have learned some valuable lessons and have invested heavily in resources that will help improve our services for you in the coming years.

So far this year, Poolsure has invested in a total of 20 new tanker trucks and service vehicles (including our first two electric service vehicles!) to add to our fleet in 2022. These additions will help us fulfill our goal of providing uninterrupted services to your property.

In previous years, we have been able to keep cost increases extremely low due to our existing supplier relationships and agreements. However, the costs in the chlor-alkali supply and labor markets are now increasing across many major industries, including medical, pharmaceuticals, chemicals, automotive, paper, etc. This has significantly impacted our own industry as well – especially on the cost of our chemicals. Still, we are minimizing this cost impact to you as much as possible.

Any adjustments to your fixed-rate monthly Water Management billing for the 2022 fiscal year are based on careful individual analysis.

Your new rate, which will be effective starting December 1, 2021, can be found below:

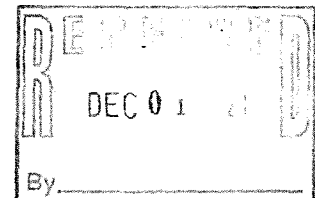
2022 Base Rate: \$ 1,944.84

A prepayment discount of 5% is available if the entire amount for 2022 is paid by December 31st, 2021. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Poolsure is committed to making our partnership one built on trust, transparency, and service. Thank you for being great customers, and we wish you and yours a happy holiday season.

Alan Falik
President

Vincent Flaviani
Vice President of Sales



Houston • Dallas – Ft.Worth • San Antonio • Austin • Corpus Christi • Baton Rouge • New Orleans
Lafayette • Biloxi • Gulfport • Tampa • Jacksonville • Orlando • Melbourne • Daytona • St. Augustine • Gainesville



Invoice

Date 10/29/2021
Invoice # 131295603389

1707 Townhurst Dr
Houston TX 77043
ar@poolsure.com
800-858-POOL (7665)
www.poolsure.com

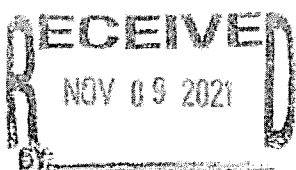
Terms	Net 20
Due Date	11/18/2021
PO #	
Delivery Ticket #	Sales Order #1337135
Delivery Date	
Delivery Location	
Customer #	13ABE100

Bill To
GMS LLC
Aberdeen CDD
475 West Town Place
Suite 114
St. Augustine FL 32092

Ship To
Aberdeen CCD
110 Flowers of Scotland
Jacksonville FL 32259

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
570-190	Test Kit - Taylor 2005	1	ea	59.99	59.99

79A
 Oct test kit
 1.320.538.46000


Subtotal	59.99
Shipping Cost (FEDEX GROUND)	9.66
Total	69.65
Amount Due	\$69.65

Remittance Slip

Customer
13ABE100
Invoice #
131295603389

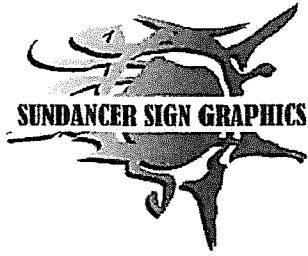
Amount Due \$69.65

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295603389



SUNDANCER SIGN GRAPHICS
11259 Business Park Blvd, Suite 3
Jacksonville, FL 32256
904-287-4949
kevin@sundsg.com

BILL TO
Aberdeen CDD
110 Flower Of Scotland Ave, St
Johns, FL 32259
ATTN: Ken Council

262A

001-320-572-460

INVOICE 3122

DATE 09/08/2021 TERMS Due on receipt

DUE DATE 10/01/2021

SALES REP
KC

ACTIVITY	QTY	RATE	AMOUNT
FITNESS CENTER and POOL RULE SIGNAGE			
Amenity Signage 41"x62" Amenity Center Rule Signage	1	225.00	225.00T
Amenity Signage 30"x51" Fitness Center Rules	1	205.00	205.00T
Amenity Signage 12"x12" No Alcohol / Smoking	3	85.00	255.00T
Amenity Signage 12"x8" Hours Signage	1	75.00	75.00T
Amenity Signage Pool Rule Signage	3	150.00	450.00T
Amenity Signage Pool Rule Signage Change to meet State Requirements	3	150.00	450.00T

SUBTOTAL

TAX

TOTAL

TOTAL DUE

1,660.00

~~107.90~~ STEC

1,767.90

\$1,767.90



Questions on this invoice call:
 (866) 470-7133 Option 2
 Ghbillinginquiries@ccc.gannett.com

10	11	12/14	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
09/30		Balance Forward						\$780.83	
10/01	P185766	Payment - Lockbox 4200						-\$98.73	
10/31	MC-614564-10312021	Finance Charges						\$9.15	
10/18 10/18	I03382644-10182021	NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT The meeting of the Board of Supervisors (the Board) of the Aberdeen Community Development District i	SA St Augustine Record	1.00 x 4.0000	4	1	\$8.98	\$35.92	
10/18 10/18	I03382644-10182021	NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT The meeting of the Board of Supervisors (the Board) of the Aberdeen Community Development District i	SA St Aug Record Online	1.00 x 4.0000	4	1	\$8.97	\$35.88	
PREVIOUS AMOUNT OWED:					\$780.83				
NEW CHARGES THIS PERIOD:					\$71.80				
CASH THIS PERIOD:					(\$98.73)				
DEBIT ADJUSTMENTS THIS PERIOD:					\$9.15				
CREDIT ADJUSTMENTS THIS PERIOD:					\$0.00				
We appreciate your business.									
Your account remains past due. Past due balances are reported to credit reporting bureaus. You must send us your payment immediately in order to continue advertising schedules. Protect your credit.									
1.310.513.480 3A									

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$80.95		\$71.80	\$610.30	\$0.00	\$0.00		\$763.05
ADVERTISER INFORMATION								
1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME	
	10/01/2021 - 10/31/2021		15659		15659		ABERDEEN CDD/GMS	

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

Mon, Oct 18, 2021
8:16:39AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record Dept 1261
PO BOX 121261
Dallas, TX 75312-1261

Acct: 15659
Phone: 9049405850
E-Mail:
Client: ABERDEEN CDD/GMS

Name: ABERDEEN CDD/GMS
Address: 393 PALM COAST PKWY SW
SUITE 4
City: PALM COAST State: FL Zip: 32137

Ad Number: 0003382644-01 Caller: x Paytype: BILL
Start: 10/18/2021 Issues: 1 Stop: 10/18/2021
Placement: SA Legals Rep: Caleb ISC-Stout
Copy Line: NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT The meeting of the Board of Supervisors (ft

Lines 46
Depth 4.00
Columns 1
Price \$71.80

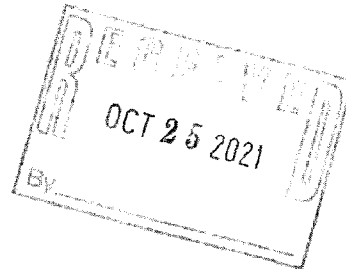
NOTICE OF MEETING
ABERDEEN
COMMUNITY DEVELOPMENT
DISTRICT

The meeting of the Board of Supervisors (the "Board") of the Aberdeen Community Development District is scheduled to be held on Tuesday, October 26, 2021 at 4:00 p.m. located at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, Saint Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at this meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Ernesto Torres
District Manager
3382644 Oct. 16, 2021



THE ST. AUGUSTINE RECORD
Affidavit of Publication

ABERDEEN CDD/GMS
393 PALM COAST PKWY SW
SUITE 4
PALM COAST, FL 32137

ACCT: 15659
AD# 0003382644-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a SA Notice Misc in the matter of BOS REG MTG 10/26/21 was published in said newspaper in the issue dated 10/18/2021.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

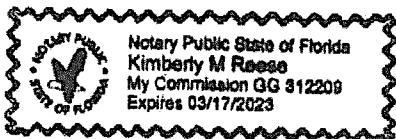
Sworn to (or affirmed) and subscribed before me by means of

physical presence or
 online notarization

this ___ day of OCT 18 2021

by Melissa Rhinehart who is personally known to me or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)

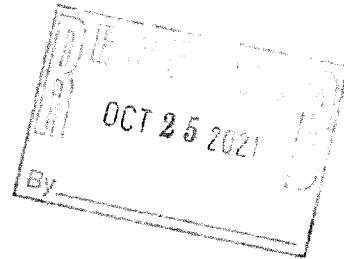


NOTICE OF MEETING
ABERDEEN
COMMUNITY DEVELOPMENT
DISTRICT

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Each person who decides to appeal any action taken at this meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Ernesto Torres
District Manager
3382644 Oct. 18, 2021



PO Box 8699, 1880 Eastwest Pkwy
Fleming Island, FL 32006 US
9045054694
Jillf@trimacoutdoor.com
www.trimacoutdoor.com



BILL TO
Aberdeen Community
Development District
110 Flower of Scotland
St Johns, FL 32259

SHIP TO
Aberdeen Community
Development District
110 Flower of Scotland
St Johns, FL 32259

INVOICE 11485

DATE 11/01/2021 TERMS Net 30

DUE DATE 12/01/2021

JOB | SCOPE
Landscape Maintenance

ACTIVITY	QTY	RATE	AMOUNT
Landscape maintenance:Landscape Maintenance Jacksonville Landscape maintenance for the contracted month, as indicated above by date.	1	15,371.00	15,371.00

Once contractor is authorized to perform the work stated on the face of this contract, payment will be 100% due at the completion of the work. If payment has not been received by Trimac Outdoor within (30) days after billing, Trimac Outdoor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at 1.5% per month, or the highest rate permitted by law, will be charged on unpaid balance 45 days after billing and on going thereafter until the bill has been paid.

261
1,320,538.462

TOTAL DUE \$15,371.00

"CHANGING THE LANDSCAPE OF CUSTOMER SERVICE"

PO Box 8699, 1880 Eastwest Pkwy
Fleming Island, FL 32006 US
9045054694
Jillf@trimacoutdoor.com
www.trimacoutdoor.com



BILL TO
Aberdeen Community
Development District
110 Flower of Scotland
St Johns, FL 32259

SHIP TO
Aberdeen Community
Development District
110 Flower of Scotland
St Johns, FL 32259

INVOICE 11751

DATE 12/01/2021 TERMS Net 30

DUE DATE 12/31/2021

JOB | SCOPE
Landscape Maintenance

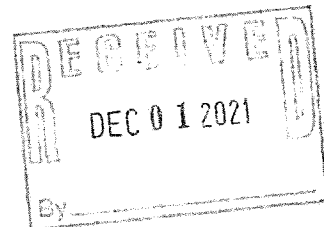
ACTIVITY	QTY	RATE	AMOUNT
Landscape maintenance:Landscape Maintenance Jacksonville Landscape maintenance for the contracted month, as indicated above by date.	1	15,371.00	15,371.00

1.320.53800.46200

261A

Once contractor is authorized to perform the work stated on the face of this contract, payment will be 100% due at the completion of the work. If payment has not been received by Trimac Outdoor within (30) days after billing, Trimac Outdoor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at 1.5% per month, or the highest rate permitted by law, will be charged on unpaid balance 45 days after billing and on going thereafter until the bill has been paid.

TOTAL DUE \$15,371.00



"CHANGING THE LANDSCAPE OF CUSTOMER SERVICE"



PAYMENT ADDRESS:
 Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

Turner Pest Control LLC
 8400 Baymeadows Way
 Suite 12
 Jacksonville, FL 32256
 904-355-5300

Service Slip/Invoice

INVOICE: 8009517
DATE: 11/17/2021
ORDER: 8009517

Bill To: [139845]
 Aberdeen
 Aberdeen - CDD
 C/O Government Services
 475 W. Town Place - Suite 114
 Saint Augustine, FL 32092


Work Location: [139845] 904-626-0375
 Aberdeen
 Aberdeen - CDD
 110 Flower Of Scotland Ave
 Saint Johns, FL 32259-6937

60A

1,320.972.46⁰⁰

Work Date	Time	Target Pest	Technician	Time In
11/17/2021	07:12 AM			07:12 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	11/17/2021	121:C5	07:35 AM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service <i>NOV</i>	\$94.50
SUBTOTAL		\$94.50
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$94.50
AMOUNT DUE		\$94.50



 TECHNICIAN SIGNATURE

 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



PAYMENT ADDRESS:
 Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
 804-355-5304 • Fax: 904-353-1499 • Toll Free: 800-225-6335 • turnerpest.com

Turner Pest Control LLC
 8400 Baymeadows Way
 Suite 12
 Jacksonville, FL 32256
 904-355-5300

Service Slip/Invoice

INVOICE: 8030176
DATE: 11/12/2021
ORDER: 8030176

Bill To: [139845]
 Aberdeen
 Aberdeen - CDD
 C/O Government Services
 475 W. Town Place - Suite 114
 Saint Augustine, FL 32092

Work Location: [428304] 904-217-0925
 Aberdeen CDD II (Amenity Center)
 96 Bush Pl
 Fruit Cove, FL 32259-7101

60A
 1.320.572.460

Work Date	Time	Target Pest	Technician	Time In
11/12/2021	07:46 AM	ANTS, FIRE ANT, ROA		07:46 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	11/12/2021		08:05 AM

*Now Pest control
 fire ants*

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	\$90.00
SUBTOTAL		\$90.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$90.00

AMOUNT DUE \$90.00

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



Invoice

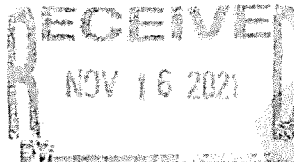
Date	Invoice #
11/1/2021	2731

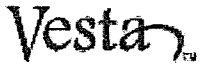
Bill To
GOVERNMENTAL MANAGEMENT SERVICES, LLC ABERDEEN CREEK CDD 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092

1.320.538, 45919
221A

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	MONTHLY MAINTENANCE AND NEWSLETTER - ABERDEEN CREEK CDD <i>Nov</i>	150.00	150.00
		Total	\$150.00





Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 390551
Date 9/30/2021
Terms Net 30
Due Date 10/30/2021
Memo

187 A
1.320.57200.46000
jet spray nozzle

Bill To
Aberdeen C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

187A
1,320.53800.45916

Description	Quantity	Rate	Amount
Billable Expenses			110.73
J.WILLIAMS - PINCH A PENNY - phosfree- jet spray nozzle			110.73
Total Billable Expenses			110.73

Total \$110.73

Aberdeen

**PINCH·A·PENNY
POOL·PATIO·SPA**

The Perfect People For A Perfect Pool



Like Us on Facebook
For Our Special Offers!

Pinch A Penny 210
3055 CR 210 West
Suite 103
St. Johns, FL 32259
Phone: 9042177827

Sales Receipt

Transaction #: 227396
Account #: 9047551996
Date: 9/19/2021 Time: 11:07:43 AM
Cashier: LC Terhune Register #: 2

BILL TO: JOHN WILLIAMS

Item	Description	Amount
00970509	PHOSFREE 3 LITER	\$49.99
00970509	PHOSFREE 3 LITER	\$49.99
33410044	JET SPRAY POWER NOZZLE	\$3.99
		=====
	Sub Total	\$103.97
	Sales Tax	\$6.76
	Total	\$110.73
	AMEX Tendered	\$110.73
	Card: XXXXXXXXXXXX1997	
	Auth: 564463	
	Change Due	\$0.00



9047551996

Thank you for shopping
Pinch A Penny 210
We hope you'll come back soon!



YELLOWSTONE
LANDSCAPE

INVOICE

INVOICE #	INVOICE DATE
JAX 289452	11/8/2021
TERMS	PO NUMBER
Net 30	

Bill To:

Aberdeen CDD
c/o Governmental Management Services, LLC
475 W Town Pl, Suite 114
Attn: Sara Sweeting
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Aberdeen CDD

Invoice Due Date: December 8, 2021

Invoice Amount: \$499.95

Description	Current Amount
Controller replacement	
Irrigation Repairs	\$499.95

211A
1.320 538 .466

Invoice Total \$499.95

Excellence

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



INVOICE

INVOICE #	INVOICE DATE
JAX 289453	11/8/2021
TERMS	PO NUMBER
Net 30	

Bill To:

Aberdeen CDD
c/o Governmental Management Services, LLC
475 W Town Pl, Suite 114
Attn: Sara Sweeting
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Aberdeen CDD

Invoice Due Date: December 8, 2021

Invoice Amount: \$2,493.22

Description	Current Amount
-------------	----------------

Fitness Center Mowing

This is for mowing dates of : 8/22 - 9/1 - 9/7 - 9/14 - 9/21 - 9/28 at six hours each
mow for a total of 36 hours.

Misc Service

\$2,493.22

211A
1,320.538:46300

Invoice Total

\$2,493.22

EXCELLENCE
IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

Check Approval Form

General Fund

Date: December 13, 2021

District: Aberdeen CDD

Fund Code: 1


Beginning Check #: 4249

Ending Check #: 4255

Total Amount of Checks:	\$ 15,841.22	New Balance
Balance in Account***:	\$ 165,848.33	\$ 150,007.11

Recent Deposits: _____

Prepared by: Margaret Bronson

Signature: 

Approved by: Ernesto Torres

Signature: _____

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00263	112221	152	001-320-57200-46000		112221	241.84	.00	241.84		
			TP LINK ROUTER							
			CRN JAX LLC			241.84	.00	241.84	004249	
00259	112021	10760117	001-320-53800-46000		112021	1,650.09	.00	1,650.09		
			NOV FIELD OPERATIONS MGR							
			OPERATIONS MANAGEMENT							
00259	112021	10760117	001-320-53800-45918		112021	3,388.16	.00	3,388.16		
			NOV FACILITY MGR							
			FACILITY MANAGER							
00259	112021	10760117	001-320-53800-45505		112021	631.66	.00	631.66		
			NOV POOL MAINTENANCE							
			AMENT-POOL MAINTENANCE							
00259	112021	10760117	001-320-53800-45506		112021	997.38	.00	997.38		
			NOV JANITORIAL							
			AMENT- JANITORIAL MAINT							
00259	112021	10760117	001-320-53800-45917		112021	1,104.14	.00	1,104.14		
			NOV COMMON REA MAINT							
			GENERAL FACILITY MAINTENANCE							
00259	112021	10760117	001-320-53800-46100		112021	245.64	.00	245.64		
			NOV LAKE MAINTENANCE							
			LAKE MAINTENANCE							
			FIRST SERVICE RESIDENTIAL			8,017.07	.00	8,017.07	004250	
00213	113021	70591	001-320-53800-46100		113021	2,140.00	.00	2,140.00		
			NOV LAKE MANINTENANCE							
			LAKE MAINTENANCE							
			FUTURE HORIZONS, INC			2,140.00	.00	2,140.00	004251	
00017	120121	676	001-310-51300-34000		120121	4,190.17	.00	4,190.17		
			DEC MANAGEMENT FEES							
			MANAGEMENT FEES							
00017	120121	676	001-310-51300-35100		120121	150.00	.00	150.00		
			DEC INFORMATION TECH							
			COMPUTER SERVICE							
00017	120121	676	001-310-51300-31300		120121	583.33	.00	583.33		
			DEC DISSEM AGENT SERVICES							
			DISSEMINATION AGENT							
00017	120121	676	001-310-51300-51000		120121	.30	.00	.30		
			OFFICE SUPPLIES							
			OFFICE SUPPLIES							
00017	120121	676	001-310-51300-42000		120121	5.30	.00	5.30		
			POSTAGE							
			POSTAGE							
00017	120121	676	001-310-51300-42500		120121	94.80	.00	94.80		
			COPIES							
			PRINTING & BINDING							
00017	120121	676	001-310-51300-41000		120121	30.95	.00	30.95		
			TELEPHONE							
			GOVERNMENTAL MANAGEMENT SERVICES			5,054.85	.00	5,054.85	004252	
00235	111921	36298	001-320-53800-45400		111921	12.50	.00	12.50		
			ALARM PERMIT RNWL#34730							
			SECURITY							
			ST. JOHNS COUNTY ALARM PROGRAM			12.50	.00	12.50	004253	
00221	120121	2739	001-320-53800-45919		120121	150.00	.00	150.00		
			DEC MAINT & NEWSLETTER							
			AMENITY - WEBSITE							
			ROBERTA G NAGLE DBA UNICORN			150.00	.00	150.00	004254	
00237	92121	22352690	001-320-57200-46000		92121	158.97	.00	158.97		

ABER ABERDEEN

MBRONSON

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	NO.
JANITORIAL SUPPLIES			REPAIRS AND REPLACEMENTS							
00237	92221	22357178	001-320-57200-46000		92221	65.99	.00	65.99		
JANITORIAL SUPPLIES			REPAIRS AND REPLACEMENTS							
		W.B.MASON CO., INC.				224.96	.00	224.96	004255	
ABERDEEN CDD						15,841.22	.00	15,841.22		
ABERDEEN - GENERAL FUND						15,841.22	.00	15,841.22		

CRN Jax
13245 Atlantic Blvd Suite 4-390
Jacksonville, Florida 32225
United States
904-610-0630



Aberdeen CDD
110 Flowers of Scotland Ave
St Johns, Florida 32259 US

Invoice Number 0000152
Date of Issue 11/22/2021
Due Date 12/22/2021

Amount Due (USD) **\$241.84**

1.320.57200.46000 R/R

Description	Rate	Qty	Line Total
Service call Called out to check out Internet issues, every couple of hours they have to do a full reset of the equipment to get the network working. Comcast already replaced the modem. The issue was the wireless router, it wasn't properly pushing the network through the device. Replaced the router with a new TP Link router, programmed for the same SSID and password. Also enabled the Guest network. Reset the other router that was being used for the Guest network, disabled DHCP to use it as a switch. Made a new ethernet cable long enough to plug the printer in. Installed the printer drivers on 2 PCs, another one was admin locked. Also checked out an issue with the TVs in the Gym, some are stuck and others don't work with the remotes. It seemed to me like the TV boxes are in the ceiling, above the drop tile but below the walking area in the attic. Unfortunately there was no ladders to access the area.	\$100.00	1.5	\$150.00
Router TP Link Router	\$91.84	1	\$91.84

Subtotal 241.84
Tax 0.00

Total 241.84
Amount Paid 0.00

Amount Due (USD) **\$241.84**

Terms

Please call me at 904-610-0630 or email me at AJ@CRNJax.com with any issues/questions.

Thank you for your business!

263A
1.320.57200.46000



FirstService
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

RECEIVED DEC 13 2021

INVOICE

Invoice Number 10760117
 Invoice Date 12/10/2021
 Terms 15 ePay ACH BP
 Period Start 11/20/2021
 Period End 12/3/2021 *Expense to November*
 Customer 100-0SNC
 Account # PAY-0SNC
 Total Amount Due: **\$8,017.07**

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
Manager, On-Site Property	15.00%	Tharpe, Belynda	16.00 HOLIDAY	\$33.65	\$619.22
Manager, On-Site Property	15.00%	Tharpe, Belynda	64.00 REG	\$33.65	\$2,476.88
				Subtotal	\$3,096.10
Staff, Front Desk	25.00%	Bagwell, Camdyn E	15.75 REG	\$12.50	\$246.11
Staff, Front Desk	25.00%	Naumann, Max M	13.75 REG	\$12.50	\$214.85
				Subtotal	\$460.96
Supervisor, Building Maint	25.00%	Parker, Jay	16.00 HOLIDAY	\$24.00	\$480.00
Supervisor, Building Maint	25.00%	Parker, Jay	3.00 OT	\$36.00	\$135.00
Supervisor, Building Maint	25.00%	Parker, Jay	67.25 REG	\$24.00	\$2,017.50
				Subtotal	\$2,632.50
Staff, Building Maint	25.00%	Henry, Brandon E	16.00 HOLIDAY	\$17.00	\$340.00
Staff, Building Maint	25.00%	Henry, Brandon E	1.00 OT	\$25.50	\$31.88
Staff, Building Maint	25.00%	Henry, Brandon E	68.50 REG	\$17.00	\$1,455.63
				Subtotal	\$1,827.51
				Subtotal	\$8,017.07
				Tax	\$0.00
				Total	\$8,017.07



FirstService
RESIDENTIAL

Aberdeen Community Development District
110 Flower of Scotland Avenue
Saint Johns, FL 32259
Anh.Nguyen@fsresidential.com

INVOICE

Invoice Number 10760117
Invoice Date 12/10/2021
Terms 15 ePay ACH BP
Period Start 11/20/2021
Period End 12/3/2021

Customer 100-0SNC
Account # PAY-0SNC
Total Amount Due: \$8,017.07

Position	Labor Rate	Employee	Hours	Pay Rate	Amount
----------	------------	----------	-------	----------	--------

From: Bernadette Peregrino bperegrino@gmsnf.com
Subject: Fwd: PAYROLL - 100-0SNC - Aberdeen Community Development District - 12/10/2021 - 10760117
Date: December 13, 2021 at 11:48 AM
To: Oksana Kuzmuk okuzmuk@gmsnf.com, Alison Mossing amossing@gmstnn.com
Cc: Ernesto Torres etorres@gmsnf.com



Oksana,

Please see attached for processing.

Thank you,
Bernadette Peregrino
District Accountant
475 West Town Place Ste 114
Saint Augustine, FL 32092
Tel and Fax: 904-239-5309
bperegrino@gmsnf.com

Begin forwarded message:

From: Ernesto Torres <etorres@gmsnf.com>
Subject: FW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 12/10/2021 - 10760117
Date: December 13, 2021 at 11:45:52 AM EST
To: Bernadette Peregrino <bperegrino@gmsnf.com>

Please process payment – Aberdeen GF

- Ernesto Torres

.....
Governmental Management Services

From: Anh Nguyen <Anh.Nguyen@fsresidential.com>
Date: Monday, December 13, 2021 at 8:22 AM
To: Ernesto Torres <etorres@gmsnf.com>
Cc: Belynda Tharpe <Belynda.Tharpe@fsresidential.com>, Lucy Acevedo <Lucy.Acevedo@fsresidential.com>
Subject: IFW: PAYROLL - 100-0SNC - Aberdeen Community Development District - 12/10/2021 - 10760117

Good morning Ernesto,
Please code the following invoice per below.

	Invoice Amount	
Field Operations Manager	001.320.53800.46000	\$1,650.09
Facility Manager	001.320.53800.45918	\$3,388.16
Pool Maintenance	001.320.53800.45505	\$631.66
Janitorial Common Area	001.320.53800.45506	\$997.38
Maintenance	001.320.53800.45917	\$1,104.13
Lake Maintenance	001.320.53800.46100	\$245.64
		\$8,017.07

Thank you.

#FirstServeOthers

Future Horizons, Inc.

403 North First Street
 P O Box 1115
 Hastings, FL 32145-1115

INVOICE

Invoice Number: 70591
 Invoice Date: Nov 30, 2021
 Page: 1

Voice: 800-682-1187
 Fax: 904-692-1193

Bill To:
Aberdeen CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Ship to:
Aberdeen CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Customer ID	Customer PO	Payment Terms	
Aberdeen01	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		12/30/21

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services performed in November	2,140.00	2,140.00

APPROVED DEC 10 2021

Subtotal	2,140.00
Sales Tax	
Freight	
Total Invoice Amount	2,140.00
Payment/Credit Applied	
TOTAL	2,140.00

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

1.320.53800.46100
 213A

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 676
 Invoice Date: 12/1/21
 Due Date: 12/1/21
 Case:
 P.O. Number:

Bill To:
 Aberdeen CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

340
 357
 313
 570
 420
 425
 410

Description	Hours/Qty	Rate	Amount
Management Fees - December 2021 1.310.57300.34000		4,190.17	4,190.17
Information Technology - December 2021 1.310.57300.35100		150.00	150.00
Dissemination Agent Services - December 2021 1.310.57300.31300		583.33	583.33
Office Supplies 1.310.57300.570000		0.30	0.30
Postage 1.310.57300.42000		5.30	5.30
Copies 1.310.57300.42500		94.80	94.80
Telephone 1.310.57300.41000		30.95	30.95

17A

RECEIVED DEC 06 2021

Total	\$5,054.85
Payments/Credits	\$0.00
Balance Due	\$5,054.85



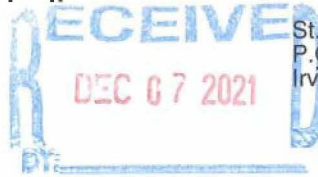
St. Johns County
 Alarm Program
 P.O. BOX 142916
 Irving, TX 75014
 Customer Service: 1-888-471-9138

PLEASE SEND ONLY CHECKS OR MONEY ORDERS		
MAKE CHECKS AND MONEY ORDERS PAYABLE TO		
St. Johns County, Alarm Program		
PERMIT NO: 34730	INVOICE NO: 36298	INVOICE DATE: 19-Nov-2021
NAME: ABERDEEN CDD		
TOTAL DUE: \$12.50		SHOW AMOUNT PAID HERE : \$

MDG2021 00010733 01



ABERDEEN CDD
 475 WEST TOWN PLACE 114
 Saint Augustine, FL 32092



REMIT TO ADDRESS

St. Johns County Alarm Program
 P.O. Box 142916
 Irving, TX 75014

6 124 0000034730 0036298 0001250

PLEASE DETACH AND SEND THE ABOVE COPY WITH YOUR PAYMENT

APPROVED DEC 08 2021



St. Johns County
 Alarm Program
 P.O. BOX 142916
 Irving, TX 75014
 Customer Service: 1-888-471-9138



PERMIT NO: 34730	INVOICE DATE: 19-Nov-2021
INVOICE NO: 36298	DUE DATE: 21-Dec-2021
PERMIT EXPIRATION DATE: 21-Dec-2021	

Alarm Location: ABERDEEN CDD, 110 FLOWER OF SCOTLAND AV, ST. JOHNS COUNTY, FL, 32259					
ITEM#	ITEM DESCRIPTION	OFFENSE NUMBER	OFFENSE DATE	OFFENSE TIME	AMOUNT
1	Alarm Permit Renewal Charges (Reduced by 50% due to No False Alarm during previous registration year)				\$12.50
Total Amount Payable					\$12.50
<p>Please send only checks or money orders. To pay this bill online, please visit http://www.famspermit.com/StJohnsCounty. You can also login</p> <ul style="list-style-type: none"> To update your contact information Review / change your permit information View the most current alarm ordinance Alternatively scan QR code to pay 					
<p>Pursuant to the St. Johns County, FL Ordinance No. 2010-15, the residents and businesses within the unincorporated St. Johns County are required to register their alarm systems annually for a fee.</p> <p>Failure to renew your alarm system within 30 days shall result in additional administrative penalties and revocation of the alarm permit.</p> <p>You can also access the alarm registration/management site by selecting the "Alarm Registration" link provided at www.sjsa.org.</p> <p>If paying by check, please allow 10-14 business days for mail and processing time. To ensure payment is received prior to the due date, take into consideration delivery and processing time.</p> <p>*Credit card payments are now accepted online at www.famspermit.com/StJohnsCounty and by telephone at 1-888-471-9138.</p>					

1.320.53800.45400

E-MAILED DEC 08 2021

235A






Web Development, LLC

Invoice

Date	Invoice #
12/1/2021	2739

Bill To
GOVERNMENTAL MANAGEMENT SERVICES, LLC ABERDEEN CREEK CDD 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	MONTHLY MAINTENANCE AND NEWSLETTER - ABERDEEN CREEK CDD	150.00	150.00
		<p style="text-align: right;">1.320.53800, 45919 221A</p>	
Total			\$150.00



W.B. MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

Invoice Number	223526905
Customer Number	C2754157
Invoice Date	09/21/2021
Due Date	10/21/2021
Order Date	09/17/2021
Order Number	S117778575
Order Method	WEB

RECEIVED NOV 10 2021

Aberdeen CDD, c/o GMS
475 W. Town Place Suite 114
St Augustine FL 32092

Delivery Address
Aberdeen CDD
Attn.: Ken
110 Flower of Scotland Avenue
Fruit Cove FL 32259

W.B. Mason Federal ID #: 04-2455641

Important Messages

We are all going through an unprecedented situation. WB Mason hopes that you, your family and friends, and your co-workers, are healthy and remain that way. We encourage you to visit www.wbmason.com/accountstatement.aspx for 24/7 access to your account. We offer the ability to pay online, and view or download invoices. We hope this helps you and your business operate effectively with a remote workforce.

237A
1.320.57200.46000

ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
BWK6100	TISSUE,TOLT,2PLY,1M FT,WE	1	CT	27.99	27.99
KCC25702	TOWEL,HARD ROLL,1PLY,1150',6/CT	1	CT	74.99	74.99
KCC07006	TISSUE,CORLS,2PLY,WE, 12/CT	1	CT	55.99	55.99

SUBTOTAL:	158.97
TAX & BOTTLE DEPOSITS TOTAL:	0.00
ORDER TOTAL:	158.97
Total Due:	158.97

To ensure proper credit, please detach and return below portion with your payment



W.B. MASON CO., INC.
59 Centre St - Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

Aberdeen CDD, c/o GMS
475 W. Town Place Suite 114
St Augustine FL 32092

Remittance Section	
Customer Number	C2754157
Invoice Number	223526905
Invoice Date	09/21/2021
Terms	Net 30
Total Due	158.97

Amount Enclosed \$ _____

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

⑆27541572235269052235269050000000158973



W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

PM(P)

Invoice Number	223571784
Customer Number	C2754157
Invoice Date	09/22/2021
Due Date	10/22/2021
Order Date	09/17/2021
Order Number	S117778575
Order Method	WEB

RECEIVED NOV 10 2021

Aberdeen CDD, c/o GMS
475 W. Town Place Suite 114
St Augustine FL 32092

Delivery Address
Aberdeen CDD
Attn.: Ken
110 Flower of Scotland Avenue
Fruit Cove FL 32259

W.B. Mason Federal ID #: 04-2455641

Important Messages

We are all going through an unprecedented situation. WB Mason hopes that you, your family and friends, and your co-workers, are healthy and remain that way. We encourage you to visit www.wbmason.com/accountstatement.aspx for 24/7 access to your account. We offer the ability to pay online, and view or download invoices. We hope this helps you and your business operate effectively with a remote workforce.

237A
1,320.57200.46000

ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
LGC11100	SURFACE CLEANING & DEODORIZING, 8"X6", 4/900 ROLLS	1	CS	65.99	65.99

SUBTOTAL: 65.99
TAX & BOTTLE DEPOSITS TOTAL: 0.00
ORDER TOTAL: 65.99
Total Due: 65.99

To ensure proper credit, please detach and return below portion with your payment



W.B. MASON CO., INC.
59 Centre St - Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

Aberdeen CDD, c/o GMS
475 W. Town Place Suite 114
St Augustine FL 32092

Remittance Section	
Customer Number	C2754157
Invoice Number	223571784
Invoice Date	09/22/2021
Terms	Net 30
Total Due	65.99

Amount Enclosed \$ _____

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

C27541572235717842235717840000000065998

Check Approval Form

General Fund

Date: December 22, 2021

District: Aberdeen CDD

Fund Code: 1

Beginning Check #: 4256


Ending Check #: 4260

Total Amount of Checks: \$ 4,121.35 New Balance

Balance in Account***: \$ 131,066.38 \$ 126,945.03

Recent Deposits: _____

Prepared by: Margaret Bronson

Signature: 

Approved by: Ernesto Torres

Signature: _____

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St	Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00240	121321	12132021	001-320-57200-46000			121321	225.00	.00	225.00		
		BLOW OUT & CLEAN DRAIN	REPAIRS AND REPLACEMENTS								
		ABERDEEN AC					225.00	.00	225.00	004256	
00264	111421	11142021	001-320-57200-49400			111421	114.85	.00	114.85		
		POOLSIDE ENTERTAIN 11/14	SPECIAL EVENTS								
		ELIZABETH H. ROTH					114.85	.00	114.85	004257	
00068	120121	709499	001-300-15500-10000			120121	2,772.00	.00	2,772.00		
		01/01/22-03/31/22 MONITOR	PREPAID EXPENSES								
		ENVERA SYSTEMS					2,772.00	.00	2,772.00	004258	
00060	121621	8087817	001-320-57200-46000			121621	94.50	.00	94.50		
		DEC PEST CONTROL	REPAIRS AND REPLACEMENTS								
00060	121621	8107705	001-320-57200-46000			121621	90.00	.00	90.00		
		DEC FIRE ANTS CONTROL	REPAIRS AND REPLACEMENTS								
		TURNER PEST CONTROL					184.50	.00	184.50	004259	
00265	91021	25	001-320-57200-49400			91021	825.00	.00	825.00		
		12/1 SANTA&MRS CLAUS MEET	SPECIAL EVENTS								
		WILLIAM C. GILLESPIE					825.00	.00	825.00	004260	
		ABERDEEN CDD					4,121.35	.00	4,121.35		
		ABERDEEN - GENERAL FUND					4,121.35	.00	4,121.35		

QUARTERLY HVAC PREVENTATIVE MAINTENANCE

December 13, 2021

AMOUNT DUE: \$225

Aberdeen CDD
 c/o Belynda Tharpe
 110 Flower of Scotland Avenue
 Saint Johns, FL 32259
 (904) 217.0925 / Belynda.Tharpe@fsresidential.com

Date of Q1 2021 service:	January 24, 2021
Date of Q2 2021 service:	April 19, 2021
Date of Q3 2021 service:	July 19, 2021
Date of Q4 2021 service:	December 13, 2021

Maintenance plan includes:

- Blow out and clean drain lines
- Examine outdoor unit
- Clean air handler and examine evaporator coil
- Treat indoor unit with bacterial, fungal stat, deodorizer
- Check refrigerant pressure
- Check voltage and amps on motors
- Check all electrical connections, tighten if needed
- Replace filter (customer supplied) or clean washable filter
- *additional filter charge if we supply*

240A
 001.320.57200.46000

UNIT 1 GYM		
AIR HANDLER	MAKE	<u>Daikin</u>
	MODEL	<u>DAR0904AB</u>
	SERIAL	<u>1706492805</u>
CONDENSOR	MAKE	<u>Daikin</u>
	MODEL	<u>DX11SA0903AB</u>
	SERIAL	<u>1711581896</u>

UNIT 2 CLUBHOUSE		
AIR HANDLER	MAKE	<u>Daikin</u>
	MODEL	<u>DAR0904AB</u>
	SERIAL	<u>1701364922</u>
CONDENSOR	MAKE	<u>Daikin</u>
	MODEL	<u>DX118A0903AB</u>
	SERIAL	<u>1609162909</u>

Filter sizes: 16x25x2; 16x20x2 pleated filters; Ax32 belt. Suggested filter changes every 3 months and belts bi-annually.

UNIT 3 OFFICE		
AIR HANDLER	MAKE	<u>Carrier</u>
	MODEL	<u>FA4CNF018</u>
	SERIAL	<u>0508A71785</u>
CONDENSOR	MAKE	<u>Carrier</u>
	MODEL	<u>24ABR318A320</u>
	SERIAL	<u>0808E06108</u>

Filter size: 13 x 21 1/2 x 1

Customer Signature / Date

SERVICE ■ INSTALLATION ■ CONTROLS



For All Your Cooling and Heating Needs
 www.aberdeenc.com ■ (904) 342-5349

Aberdeen

Invoice

Payable To:

Elizabeth Roth
12 Oak Street
St. Augustine, FL 32084
(904) 829-8916

Total: \$114.85

Poolside Entertainment 11/14/21

264A

001.320.57200.49400

From: Margaret Bronson <mbronson@gmsnf.com>
Subject: Fwd: Elizabeth Roth Invoice
Date: December 16, 2021 at 4:08 PM
To: Alison Mossing <amossing@gmsnf.com>

MB

Thank you,

Margaret Bronson
Governmental Management Services, LLC (GMS)
393 Palm Coast Pkwy SW, Suite 4
Palm Coast, Florida 32137
Office: (904) 940-5850 ext. 410
Cell: (904) 814-3970
mbronson@gmsnf.com

The logo for Governmental Management Services (GMS) features the letters "GMS" in a bold, sans-serif font. The letters are white and are set against a dark grey silhouette of the state of Florida.

Begin forwarded message:

From: Belynda Tharpe <Belynda.Tharpe@fsresidential.com>
Subject: Elizabeth Roth Invoice
Date: December 16, 2021 at 12:43:09 PM EST
To: Oksana Kuzmuk <okuzmuk@gmsnf.com>, Margaret Bronson <mbronson@gmsnf.com>
Cc: Ernesto Torres <etorres@gmsnf.com>

Hi,

Please process for payment and code to special events 1.320.57200.49400

Thanks,

****Out of Office Alert**** I will be out of the office on vacation December 24, 2021, returning on January 4, 2022.

Cordially,
Belynda

Be Genuinely Helpful | Aim High | Do What's Right | Own It | Improve It



FirstService
RESIDENTIAL

BELYNDA THARPE
General Manager/Lifestyle Director

Aberdeen Amenity Center
110 Flower of Scotland Ave. | St. Johns, FL 32259
Direct 904.217.0925
Email belynda.tharpe@fsresidential.com
www.aberdeenCDD.com
www.fsresidential.com
24/7 Customer Care Center: 866.378.1099

[Facebook](#) | [LinkedIn](#) | [YouTube](#)



Elizabeth Roth
Invoice.docx

Form W-9 (Rev. November 2017) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. ELIZABETH H. ROTH		
2 Business name/disregarded entity name, if different from above		
or type, instructions on page 3	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Notes: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ <small>Exemption from FATCA reporting</small>

Envera
 8281 Blaikie Court
 Sarasota, FL 34240
 (941) 556-0731

Invoice	
Invoice Number 709499	Date 12/01/2021
Customer Number 400171	Due Date 01/01/2022

Page 1

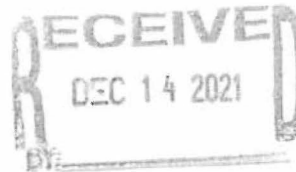
Customer Name	Customer Number	P.O. Number	Invoice Number	Due Date
Aberdeen CDD	400171		709499	01/01/2022
Quantity	Description		Rate	Amount
3.00	Aberdeen CDD, 110 Flower of Scotland Ave, Jacksonville, FL Pool Monitoring 01/01/2022 - 03/31/2022		924.00	2,772.00
	Sales Tax	1.320 .53800 - 45400		0.00
	Payments/Credits Applied	68A		0.00
		1.300 .15500 .1000	Invoice Balance Due:	\$2,772.00

IMPORTANT MESSAGES

Important Numbers to Know:

prepaid

Billing Questions: (941) 556-0743
 Email: ar@enverasystems.com
 Service: (941) 556-0734



Date	Invoice #	Description	Amount	Balance Due
12/01/2021	709499	Alarm Monitoring Services	\$2,772.00	\$2,772.00

Envera
 8281 Blaikie Court
 Sarasota, FL 34240
 (941) 556-0731

Return Service Requested

Invoice	
Invoice Number 709499	Date 12/01/2021
Customer Number 400171	Due Date 01/01/2022

Net Due: \$2,772.00

Amount Enclosed: _____


 ABERDEEN CDD
 C/O GMS, LLC
 475 W TOWN PL STE 114
 SAINT AUGUSTINE, FL 32092-3649

1834

REMIT TO:

Envera
 PO Box 2086
 Hicksville, NY 11802



PAYMENT ADDRESS:
 Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
 904-355-6260 • Fax: 904-353-1499 • Toll Free: 800-225-6395 • turnerpest.com

Turner Pest Control LLC
 P.O. Box 952503
 Atlanta, GA 31192-2503
 904-355-5300

Service Slip/Invoice

INVOICE: 8087817
DATE: 12/16/2021
ORDER: 8087817

Bill To: [139845]
 Aberdeen
 Aberdeen - CDD
 C/O Government Services
 475 W. Town Place - Suite 114
 Saint Augustine, FL 32092

Work Location: [139845] 904-626-0375
 Aberdeen
 Aberdeen - CDD
 110 Flower Of Scotland Ave
 Saint Johns, FL 32259-6937

Work Date	Time	Target Pest	Technician	Time In
12/16/2021	11:16 AM			11:16 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/16/2021	121:C5	11:48 AM

Service	Description	Price
CPCM	^{Dec} Commercial Pest Control - Monthly Service	\$94.50
		SUBTOTAL \$94.50
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$94.50
		AMOUNT DUE \$94.50

RECEIVED DEC 17 2021
 60A
 1.320.57200.46000

 TECHNICIAN SIGNATURE

 CUSTOMER SIGNATURE

Business outstanding over 30 days from the date of service may be subject to a late fee of one (1) % per month (18 % per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



PAYMENT ADDRESS:
 Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-0305 • turnerpest.com

Turner Pest Control LLC
 P.O. Box 952503
 Atlanta, GA 31192-2503
 904-355-5300

Service Slip/Invoice

INVOICE: 8107705
DATE: 12/16/2021
ORDER: 8107705


Bill To: [139845]
 Aberdeen
 Aberdeen - CDD
 C/O Government Services
 475 W. Town Place - Suite 114
 Saint Augustine, FL 32092

Work Location: [428304] 904-217-0925
 Aberdeen CDD II (Amenity Center)
 96 Bush Pl
 Fruit Cove, FL 32259-7101

Work Date	Time	Target Pest	Technician	Time In
12/16/2021	10:24 AM	ANTS, FIRE ANT, ROA		10:24 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/16/2021		11:14 AM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	\$90.00
SUBTOTAL		\$90.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$90.00
AMOUNT DUE		\$90.00

GOA
 1.320.57200.46000
 Dec Fire Ants Control
 RECEIVED DEC 17 2021



 TECHNICIAN SIGNATURE

 CUSTOMER SIGNATURE

Balances outstanding over 90 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

This is to acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE

AAA Big Top Entertainment
 1376 Akron Oaks Dr.
 Orange Park, FL 32065
 904-307-2499
 www.ClownMagicianJax.com



INVOICE

Date	Invoice #
9/10/21	025

Bill To
Aberdeen CDD Amenity Center Attn: Belynda Tharpe 110 Flower of Scotland Ave., Saint Johns, FL 32259 email: Belynda.Tharpe@FSresidential Ph - C - 864-905-2425

265A
 001.320.57200.49400
 Special Events

Description	Qty	Rate	Amount
Santa & Mrs. Claus to meet, greet and take photos with families on Dec 1 from 5 to 8 PM at Aberdeen CDD Amenity Center, 110 Flower of Scotland Ave., Saint Johns, FL			\$825.00
EIN - 27-1325947 Thank you for using AAA Big Top Entertainment and for hiring a Vet!		Balance due:	\$825.00

Check Approval Form

General Fund

Date: December 28, 2021

District: Aberdeen CDD

Fund Code: 1

Beginning Check #: 4261

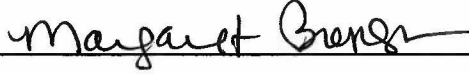
Ending Check #: 4264

Total Amount of Checks: \$ 1,001.16 New Balance

Balance in Account***: \$ 126,945.03 \$ 125,943.87

Recent Deposits: _____

Prepared by: Margaret Bronson

Signature: 

Approved by: Ernesto Torres

Signature: _____

BANK A: ABERDEEN CDD

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00266	122021	7029	001-320-53800-46300		122021	543.38	.00	543.38		
		TREE SRV@ 110	FLOWER OF S LANDSCAPE CONTINGENCY			543.38	.00	543.38	004261	
		TREECO DBA								
00072	122121	12212021	001-310-51300-42000		122121	318.98	.00	318.98		
		2021 REAL ESTATE	POSTAGE			318.98	.00	318.98	004262	
		ST. JOHNS COUNTY	TAX COLLECTOR							
00003	113021	I0338674	001-310-51300-48000		113021	71.80	.00	71.80		
		NOTICE OF MEETING 11/15	LEGAL ADVERTISING			71.80	.00	71.80	004263	
		THE ST. AUGUSTINE	RECORD							
00211	122321	JAX30751	001-320-53800-46600		122321	67.00	.00	67.00		
		IRRIGATION REPAIRS	IRRIGATION REPAIRS			67.00	.00	67.00	004264	
		YELLOWSTONE	LANDSCAPE							
ABERDEEN CDD						1,001.16	.00	1,001.16		
ABERDEEN - GENERAL FUND						1,001.16	.00	1,001.16		

TREECO

267 Big Oak Rd
Saint Augustine, FL 32095 US
Brooke@treecofl.com



INVOICE

BILL TO
Belynda Tharpe
Aberdeen CDD
110 Flower Of Scotland Avenue
Fruit Cove, Florida 32259
United States

INVOICE 7029
DATE 12/20/2021
TERMS Net 30
DUE DATE 01/19/2022

DATE		DESCRIPTION	QTY	RATE	AMOUNT
12/20/2021	Sales	Tree service at 110 Flower Of Scotland Ave	1	543.38	543.38

BALANCE DUE **\$543.38**

266A

1.320.53800.416300



P.O. Box 9001
ST. AUGUSTINE, FLORIDA 32085
P: 904 209 2250
F: 904 209 2283
WWW.SJCTAX.US

December 21, 2021

RECEIVED DEC 21 2021

Aberdeen Community Development District
250 International Parkway Suite 280
Lake Mary, FL 32746
St. Augustine, FL 32092

INVOICE

In accordance with Florida Statute 197.322(3): "Postage shall be paid out of the general fund of each local governing board, upon statement thereof by the tax collector".

Your share of the postage for the mailing of the 2021 Real Estate, Tangible Personal Property, Railroad and Non Ad Valorem notices is as follows:

Postage Due: \$ 318.98

If you have any questions, please contact me or Christopher Swanson at 209-2251.

Sincerely,

Dennis W. Hollingsworth, C.F.C.
St. Johns County Tax Collector

72A
1.310,51300.42000

INNOVATION INTEGRITY EXPERTISE

MAILING ADDRESS FOR ALL LOCATIONS: P.O. BOX 9001, ST. AUGUSTINE, FL 32085-9001

ST. AUGUSTINE - MAIN
4030 LEWIS SPEEDWAY
ST. AUGUSTINE, FL 32084

DUPONT CENTER
6656 US 1 SOUTH
ST. AUGUSTINE, FL 32086

JULINGTON CREEK
725 FLORA BRANCH BLVD
SAINT JOHNS, FL 32259

PONTE VEDRA
151 SAWGRASS CORNERS DR, STE 100
PONTE VEDRA BEACH, FL 32082

10	11	12	13	14	15	16	17	18	19	
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT		
10/31		Balance Forward						\$763.05		
11/05	P189096	Payment - Lockbox 4225						\$-71.80		
11/30	MC-622425-11302021	Finance Charges						\$9.15		
11/15 11/15	103386740-11152021	NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT The meeting of the Board of Supervisors (the Board) of the Aberdeen Community Development District i	SA St Augustine Record	1.00 x 4.0000	4	1	\$8.98	\$35.92		
11/15 11/15	103386740-11152021	NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT The meeting of the Board of Supervisors (the Board) of the Aberdeen Community Development District i	SA St Aug Record Online	1.00 x 4.0000	4	1	\$8.97	\$35.88		
PREVIOUS AMOUNT OWED:									\$763.05	
NEW CHARGES THIS PERIOD:									\$71.80	
CASH THIS PERIOD:									(\$71.80)	
DEBIT ADJUSTMENTS THIS PERIOD:									\$9.15	
CREDIT ADJUSTMENTS THIS PERIOD:									\$0.00	
We appreciate your business.										

RECEIVED DEC 16 2021

3A

1.310.51300.48800

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$80.95		\$80.95	\$0.00	\$610.30	\$0.00		\$772.20

\$71.80

25 ADVERTISER INFORMATION							
1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
	11/01/2021 - 11/30/2021		15659		15659		ABERDEEN CDD/GMS

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME						
	11/01/2021 - 11/30/2021		ABERDEEN CDD/GMS						
COMPANY	23	TOTAL AMOUNT DUE	* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT				
SA 7		\$772.20 <i>\$71.80</i>	\$0.00		NET 15 DAYS				
21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS				
	\$80.95		\$80.95	\$0.00	\$610.30				
4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
	1		11/30/2021		15659		15659		0000101022

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 1

ABERDEEN CDD/GMS
393 PALM COAST PKWY SW UNIT 4
PALM COAST FL 32137-4774

The St. Augustine Record
Dept 1261
PO Box 121261
Dallas, TX 75312-1261



Mon, Nov 15, 2021
12:12:35PM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record Dept 1261
PO BOX 121261
Dallas, TX 75312-1261

Acct: 15659
Phone: 9049405850
E-Mail:
Client: ABERDEEN CDD/GMS

Name: ABERDEEN CDD/GMS
Address: 393 PALM COAST PKWY SW
SUITE 4
City: PALM COAST

State: FL **Zip:** 32137

Ad Number: 0003386740-01
Start: 11/15/2021
Placement: SA Legals
Copy Line: NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT

Caller: x
Issues: 1
Rep: Melissa Rhinehart

Paytype: BILL
Stop: 11/15/2021

NOTICE OF MEETING ABERDEEN COMMUNITY DEVELOPMENT DISTRICT The meeting of the Board of Supervisors (th

Lines	47
Depth	4.00
Columns	1
Price	\$71.80

**NOTICE OF MEETING
ABERDEEN
COMMUNITY DEVELOPMENT
DISTRICT**

The meeting of the Board of Supervisors (the "Board") of the Aberdeen Community Development District is scheduled to be held on Tuesday, November 23, 2021 at 4:00 p.m. located at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, Saint Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at this meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Ernesto Torres
District Manager
3386740, Nov. 15, 2021

THE ST. AUGUSTINE RECORD
Affidavit of Publication

ABERDEEN CDD/GMS
393 PALM COAST PKWY SW, SUITE 4
PALM COAST, FL 32137

ACCT: 15659

AD# 0003386740 01

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **BOS MTG 11/23/21** was published in said newspaper on 11/15/2021.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

**NOTICE OF MEETING
ABERDEEN
COMMUNITY DEVELOPMENT
DISTRICT**

The meeting of the Board of Supervisors (the "Board") of the Aberdeen Community Development District is scheduled to be held on Tuesday, November 23, 2021 at 4:00 p.m. located at the Aberdeen Amenity Center, 110 Flower of Scotland Avenue, Saint Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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Ernesto Torres
District Manager
3386740, Nov. 15, 2021

Sworn to (or affirmed) and subscribed before me by means of

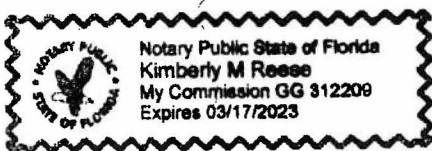
physical presence or
 online notarization

NOV 15 2021

this _____ day of _____

by *Melissa Rhinehart* who is personally known to me or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)





INVOICE

INVOICE #	INVOICE DATE
JAX 307513	12/23/2021
TERMS	PO NUMBER
Net 30	

Bill To:

Aberdeen CDD
c/o Governmental Management Services, LLC
475 W Town Pl, Suite 114
Attn: Sara Sweeting
St. Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Aberdeen CDD

Invoice Due Date: January 22, 2022

Invoice Amount: \$67.00

Description	Current Amount
Irrigation repairs on Long Leaf at Aberdeen monument	
Irrigation Repairs	\$67.00

RECEIVED DEC 21 2021

1.320, 53800, 46600

211A

Invoice Total \$67.00

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/08/21	00171	12/03/21 10079	202112 600-53800-60100 50% FAMILY/LAP POOL REPAR	BIG Z POOL SERVICE, LLC	*	9,828.42	9,828.42 000109
12/13/21	00171	12/03/21 10079A	202112 600-53800-60100 FINAL PMT-FAM POOL PUMP 2	BIG Z POOL SERVICE, LLC	*	9,828.42	9,828.42 000110
12/29/21	00168	11/21/21 219973	202111 600-53800-60100 REPAIR BROKEN LINE	RED RHINO OF FL, INC.	*	4,000.00	4,000.00 000111
TOTAL FOR BANK B						23,656.84	
TOTAL FOR REGISTER						23,656.84	

ABER ABERDEEN OKUZMUK

Check Approval Form

Capital Reserve

Date: December 8, 2021

District: Aberdeen CDD

Fund Code: 33

Beginning Check #: 109

Ending Check #: 109

Total Amount of Checks: \$ 9,828.42 New Balance
Balance in Account***: \$ 126,352.99 \$ 116,524.57

Recent Deposits: _____

Prepared by: Oksana Kuzmuk

Signature: *Oksana Kuzmuk*

Approved by: Jim Oliver

Signature: _____

Pick up

AP120W

ACCOUNTS PAYABLES CHECK REGISTER AS OF 12/31/2021
033 ABERDEEN-CAPITAL RESERVE FUND

RUN DATE 12/08/2021 9.24.59
CHECK DATE 12/08/2021

PAGE 1

BANK B: CAPITAL RESERVE FUND

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO#	CHECK NO.
00171	120321	10079	033-600-53800-60100		120321	9,828.42	.00	9,828.42		
50% FAMILY/LAP POOL REPAIR REPAIR AND REPLACEMENTS										
BIG Z POOL SERVICE, LLC						9,828.42	.00	9,828.42	000109	
CAPITAL RESERVE FUND						9,828.42	.00	9,828.42		
ABERDEEN-CAPITAL RESERVE FUND						9,828.42	.00	9,828.42		

ABER ABERDEEN

OKUZMUK



Big Z Pool Service, LLC
 172 Stokes Landing Rd
 Saint Augustine, FL 32095
 bigzpools@yahoo.com
 www.facebook.com/bigzpoolservice

Invoice 10079

50%

BILL TO
 Aberdeen CDD C/o First
 Service Residential
 110 Flower of Scotland Ave
 Saint Johns, FL 32259

DATE 12/03/2021	PLEASE PAY \$19,656.84	DUE DATE 12/13/2021
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RECEIVED DEC 05 2021

171 (B) 033.600.538.601

PRODUCT/SERVICE	QTY	RATE	AMOUNT
50% DEPOSIT INVOICE			
RE: FAMILY POOL PUMP 1			
Job Material:Material 10 hp Complete 3040 Pump Includes: epoxy coated volute stainless steel impeller, epoxy coated bracket with gasket and seal kit and TEFC motor	0.50	6,004.14	3,002.07
Job Material:Material 4x6 Epoxy Coated Pump Stand	0.50	3,808.04	1,904.02
Job Material:Material Stainless Steel Bolts and Hardware	0.50	138.00	69.00
Job Material:Material Plumbing and Fittings, to replumb discharge side of pump	0.50	92.00	46.00
Labor Rates:Commercial Labor Labor	0.50	950.00	475.00
Job Material:Services Trimming of Impeller, as the system has a variable speed drive on it now, and then stainless steel impeller will have to be trimmed, balanced with a CNC laser from a machine shop in Jacksonville. This is their cost.	0.50	485.00	242.50
Job Material:Material 2-4" flow meters	1	171.00	171.00
RE: FAMILY POOL PUMP 2			
Job Material:Material 10 hp Complete 3040 Pump Includes: epoxy coated volute stainless steel impeller, epoxy coated bracket with gasket and seal kit and TEFC motor	0.50	6,004.14	3,002.07

If you have any questions please give us a call at 904-868-4660!
 Zach Sullivan
 Big Z Pool Service, LLC
 Licensed & Insured CPC#1459355

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Job Material:Material 4x6 Epoxy Coated Pump Stand	0.50	3,808.04	1,904.02
Job Material:Material Stainless Steel Bolts and Hardware	0.50	138.00	69.00
Job Material:Material Plumbing and Fittings, to replumb discharge side of pump	0.50	92.00	46.00
Labor Rates:Commercial Labor Labor	0.50	950.00	475.00
Job Material:Services Trimming of Impeller, as the system has a variable speed drive on it now, and then stainless steel impeller will have to be trimmed, balanced with a CNC laser from a machine shop in Jacksonville. This is their cost.	0.50	485.00	242.50
Job Material:Material 2-4" flow meters	1	171.00	171.00
Job Material:Material 1/4 hp Watershed Sump Pump Includes: check valve	0.50	651.00	325.50
Job Material:Material 3" flange with 3x4 bushing RE: LAP POOL	0.50	89.00	44.50
Job Material:Material 15 hp Complete 5040 Pump Includes: epoxy coated volute stainless steel impeller, epoxy coated bracket with gasket and seal kit and TEFC motor	0.50	7,647.49	3,823.75
Job Material:Material 5x8 Epoxy Coated Pump Stand	0.50	4,504.81	2,252.41
Job Material:Material Stainless Steel Bolts and Hardware	0.50	138.00	69.00
Job Material:Material Plumbing and Fittings, to replumb discharge side of pump	0.50	92.00	46.00
Labor Rates:Commercial Labor Labor	0.50	1,075.00	537.50
Job Material:Services Trimming of Impeller, as the system has a variable speed drive on it now, and then stainless steel impeller will have to be trimmed, balanced with a CNC laser from a machine shop in Jacksonville. This is their cost.	0.50	485.00	242.50
Job Material:Material 2-4" flow meters	1	171.00	171.00

If you have any questions please give us a call at 904-868-4660!

Zach Sullivan

Big Z Pool Service, LLC

Licensed & Insured CPC#1459355

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Job Material:Material 1/4 hp Watershed Sump Pump Includes: check valve	0.50	651.00	325.50

Deposit and Approval Notice: a signed copy of this estimate is required prior to scheduling and ordering along with a 50% deposit. Final payment is due net10 upon completion.

Deposit: \$19656.83

Thank you for your business!

For work outside of monthly cleaning services, accepted forms of payment are check, cash or a credit card however the credit card is subject to a 3.5% processing fee.

TOTAL DUE	\$19,656.84
-----------	-------------

THANK YOU.

50%
= \$9,828.42

If you have any questions please give us a call at 904-868-4660!

Zach Sullivan

Big Z Pool Service, LLC

Licensed & Insured CPC#1459355

Check Approval Form

Capital Reserve

Date: December 13, 2021

District: Aberdeen CDD

Fund Code: 33


Beginning Check #: 110

Ending Check #: 110

Total Amount of Checks: \$ 9,828.42 New Balance
Balance in Account***: \$ 116,524.57 \$ 106,696.15

Recent Deposits: _____

Prepared by: Margaret Bronson

Signature: 

Approved by: Ernesto Torres

Signature: _____

BANK B: CAPITAL RESERVE FUND

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO# NO.
00171	120321	10079A	033-600-53800-60100		120321	9,828.42	.00	9,828.42	
FINAL	PMT-FAM	POOL PUMP 2	REPAIR AND REPLACEMENTS			9,828.42	.00	9,828.42	000110
			BIG Z POOL SERVICE, LLC						
CAPITAL RESERVE FUND						9,828.42	.00	9,828.42	
ABERDEEN-CAPITAL RESERVE FUND						9,828.42	.00	9,828.42	



Big Z Pool Service, LLC
 172 Stokes Landing Rd
 Saint Augustine, FL 32095
 bigzpools@yahoo.com
 www.facebook.com/bigzpoolservice

Invoice 10079

RECEIVED DEC 13 2021

BILL TO

Aberdeen CDD C/o First
 Service Residential
 110 Flower of Scotland Ave
 Saint Johns, FL 32259

DATE 12/03/2021	PLEASE PAY \$9,828.42	DUE DATE 12/13/2021
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PRODUCT/SERVICE	QTY	RATE	AMOUNT
50% DEPOSIT INVOICE			
RE: FAMILY POOL PUMP 1			
Job Material:Material 10 hp Complete 3040 Pump Includes: epoxy coated volute stainless steel impeller, epoxy coated bracket with gasket and seal kit and TEFC motor	0.50	6,004.14	3,002.07
Job Material:Material 4x6 Epoxy Coated Pump Stand	0.50	3,808.04	1,904.02
Job Material:Material Stainless Steel Bolts and Hardware	0.50	138.00	69.00
Job Material:Material Plumbing and Fittings, to replumb discharge side of pump	0.50	92.00	46.00
Labor Rates:Commercial Labor Labor	0.50	950.00	475.00
Job Material:Services Trimming of Impeller, as the system has a variable speed drive on it now, and then stainless steel impeller will have to be trimmed, balanced with a CNC laser from a machine shop in Jacksonville. This is their cost.	0.50	485.00	242.50
Job Material:Material 2-4" flow meters	1	171.00	171.00
RE: FAMILY POOL PUMP 2			
Job Material:Material 10 hp Complete 3040 Pump Includes: epoxy coated volute stainless steel impeller, epoxy coated bracket with gasket and seal kit and TEFC motor	0.50	6,004.14	3,002.07

If you have any questions please give us a call at 904-868-4660!

Zach Sullivan
 Big Z Pool Service, LLC
 Licensed & Insured CPC#1459355

ck#109
 Paid 12/8/21 \$9,828.47

171B
 33,600.53800.66100

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Job Material:Material 4x6 Epoxy Coated Pump Stand	0.50	3,808.04	1,904.02
Job Material:Material Stainless Steel Bolts and Hardware	0.50	138.00	69.00
Job Material:Material Plumbing and Fittings, to replumb discharge side of pump	0.50	92.00	46.00
Labor Rates:Commercial Labor Labor	0.50	950.00	475.00
Job Material:Services Trimming of Impeller, as the system has a variable speed drive on it now, and then stainless steel impeller will have to be trimmed, balanced with a CNC laser from a machine shop in Jacksonville. This is their cost.	0.50	485.00	242.50
Job Material:Material 2-4" flow meters	1	171.00	171.00
Job Material:Material 1/4 hp Watershed Sump Pump Includes: check valve	0.50	651.00	325.50
Job Material:Material 3" flange with 3x4 bushing RE: LAP POOL	0.50	89.00	44.50
Job Material:Material 15 hp Complete 5040 Pump Includes: epoxy coated volute stainless steel impeller, epoxy coated bracket with gasket and seal kit and TEFC motor	0.50	7,647.49	3,823.75
Job Material:Material 5x8 Epoxy Coated Pump Stand	0.50	4,504.81	2,252.41
Job Material:Material Stainless Steel Bolts and Hardware	0.50	138.00	69.00
Job Material:Material Plumbing and Fittings, to replumb discharge side of pump	0.50	92.00	46.00
Labor Rates:Commercial Labor Labor	0.50	1,075.00	537.50
Job Material:Services Trimming of Impeller, as the system has a variable speed drive on it now, and then stainless steel impeller will have to be trimmed, balanced with a CNC laser from a machine shop in Jacksonville. This is their cost.	0.50	485.00	242.50
Job Material:Material 2-4" flow meters	1	171.00	171.00

If you have any questions please give us a call at 904-868-4660!

Zach Sullivan

Big Z Pool Service, LLC

Licensed & Insured CPC#1459355

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Job Material:Material 1/4 hp Watershed Sump Pump Includes: check valve Deposit and Approval Notice: a signed copy of this estimate is required prior to scheduling and ordering along with a 50% deposit. Final payment is due net10 upon completion. Deposit: \$19656.83	0.50	651.00	325.50
Thank you for your business!		PAYMENT	9,828.42
For work outside of monthly cleaning services, accepted forms of payment are check, cash or a credit card however the credit card is subject to a 3.5% processing fee.		TOTAL DUE	\$9,828.42
			THANK YOU.

If you have any questions please give us a call at 904-868-4660!
 Zach Sullivan
 Big Z Pool Service, LLC
 Licensed & Insured CPC#1459355

Check Approval Form

Capital Reserve

Date: December 29, 2021

District: Aberdeen CDD

Fund Code: 33

Beginning Check #: 111


Ending Check #: 111

Total Amount of Checks: \$ 4,000.00 New Balance
\$ 102,696.15

Balance in Account***: \$ 106,696.15

Recent Deposits: _____

Prepared by: Oksana Kuzmuk

Signature: 

Approved by: Jim Oliver

Signature: _____

BANK B: CAPITAL RESERVE FUND

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO# NO.
00168	112121	219973	033-600-53800-60100		112121	4,000.00	.00	4,000.00	
		REPAIR BROKEN LINE	REPAIR AND REPLACEMENTS			4,000.00	.00	4,000.00	000111
		RED RHINO OF FL, INC.							
CAPITAL RESERVE FUND						4,000.00	.00	4,000.00	
ABERDEEN-CAPITAL RESERVE FUND						4,000.00	.00	4,000.00	



Invoice

Issued: 10/22/2021

Due: 11/21/2021

Balance: 4000.00

Order #219973
PO#

Bill To

Aberdeen Amenity Center Aberdeen CDD
Vesta Property Services
475 W Towne Place Suite 114
St Augustine, FL 32092

Job Site

Aberdeen Amenity Center Aberdeen CDD
Vesta Property Services
110 Flower of Scotland Ave
Saint Johns, FL 32259

Description of Work	Qty	Price	Total
Repair Broken Line	1.00	\$4000.00	\$4000.00

- Remove pavers*
- Dig until broken line is exposed
- Repair broken line
- Retest repaired line
- Back fill hole
- Re-lay pavers
- 1 year warranty included

**If pavers are cemented down, customer to provide new pavers for RRLD as the pavers could be damaged upon removal.*

Disclaimer: Due to the nature of pressure testing, only one break can be identified in a pipe at a time. If another break is discovered after re-testing the repaired line, an additional quote will be provided.

Subtotal	\$4000.00
Tax	\$0.00
Total	\$4000.00
Payments	\$0.00

Balance Due

\$4000.00

Results / Findings

Tue Sep 28, 2021 Broken gutter was not where we suspected. Gutter break is fully incased in cement and the scope of work is larger than suspected. We will need to return to repair gutter.

Fri Oct 08, 2021 Chipped out broken pipe. Broken pipe is a 4in T that is fully incased. To repair broken pipe we will have to dig a hole behind pool and chip out all cement from the front and Back. We will be returning 10/22 to repair the brake once updated quote is signed and returned to are office.

Fri Oct 22, 2021 Repair completed. Water level is a couple of inches below full. Pool can be filled immediately via auto-fill. Pump is running. Valves were left in lineup with gutter drain line shut.

Warranties / Disclaimers

Payment is expected within 30 days of invoice. License CPC1457457

Note: A Customer is responsible for refilling water and balancing chemicals. A Please monitor water levels for 48 hours. Contact RRLD with any questions or concerns.

Change Order Disclaimer: A change order will be issued if RRLD discovers any unforeseen or unexpected work not specified above. A An additional quote will be issued at that time. A If after repairs begin, we discover we are unable to complete the repairs, we will attempt to offer a referral for a company that can handle the new scope of work. A

Deck Disclaimer: RRLD does not offer custom staining or textures. We will make every attempt to match the deck when applying deck patches. If an exact match is desired (color and texture), customer will need to hire a professional deck company to apply the patch. A

Patch Disclaimer: Red Rhino Leak Detection (RRLD) will make every attempt to match the existing surface when applying patches. However, due to variations of the product from the manufacturer and aging of the existing surface, it is impossible to achieve an exact match when patching. Refinishing the entire surface is the only way to ensure a consistent appearance without variation. Therefore, RRLD cannot be held responsible for color or texture variations which are unavoidable when patching.

Have a question?

5530 PGA Blvd Suite 201 Palm Beach Gardens, FL 33418

|

(904) 694-8503

|

team904@redrhinoleak.com

E.

**LICENSE AGREEMENT BY AND BETWEEN THE
ABERDEEN COMMUNITY DEVELOPMENT DISTRICT
AND VESTA PROPERTY SERVICES, INC. REGARDING
THE USE OF THE DISTRICT’S ATHLETIC FIELD FACILITIES FOR SOCCER AND
FLAG FOOTBALL**

THIS LICENSE AGREEMENT (“Agreement”) is made and entered into this ___ day of _____, 2021, by and between:

Aberdeen Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in St. Johns County, Florida, with a mailing address of 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (“District”); and

Vesta Property Services, Inc., a Florida corporation, with a mailing address of 245 Riverside Avenue, Suite 250, Jacksonville, Florida 32202 (“Licensee”).

RECITALS

WHEREAS, the District is a local unit of special-purpose government established pursuant to and governed by Chapter 190, *Florida Statutes*; and

WHEREAS, the District owns and maintains as public improvements recreational facilities which include multiple athletic fields and parking facilities, which improvements are identified in **Exhibit A**, attached hereto and incorporated herein by this reference (together, “Facilities”); and

WHEREAS, Licensee is an amenity service provider that intends to operate soccer and flag football programs in accordance with the terms set forth herein (“Athletics Program”) and requested permission from the District to use the Facilities for the Athletic Program; and

WHEREAS, the District Board of Supervisors (“Board”) finds that the Licensee’s provision of the Athletic Program is a benefit to the community and is in the District’s best interests, under the terms and conditions set forth in this Agreement and the exhibits hereto, and as directed by the District and its designee; and

WHEREAS, the District and Licensee warrant and agree that they have all right, power, and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and Licensee agree as follows:

1. INCORPORATION OF RECITALS. The Recitals stated above are true and correct and are incorporated herein as a material part of this Agreement.

2. GRANT OF LICENSE. The District hereby grants to Licensee a nonexclusive license to use the Facilities for operation of the Athletic Program, in accordance with the terms and conditions contained herein and in the exhibits hereto (“License”). In consideration of said use of the Facilities, Licensee agrees to the following conditions:

A. Licensee’s access is limited to the Facilities, as set forth in **Exhibit A**, and the parking lots serving such facilities only, during the Schedule (as hereinafter defined) times only. The Licensee’s access does not include access to or use of any other District facilities, including but not limited to the amenity center, gymnasium, pool, restroom facilities or other improvements. Use of the Facilities is limited to the dates, times, and uses specified herein and no other – this License is for operation of the Athletic Program. The District reserves all rights and privileges in and to the District’s property, including the Facilities. This License for the Facilities is granted to Licensee in its “as is” condition and without any warranty or representation, express or implied. No other use of, or access to, the District’s recreational facilities is permitted without prior written consent of the District through its designee.

B. Licensee’s access to the Facilities is limited to the days and times set forth in **Exhibit B** (“Schedule”). This Agreement does not grant access to the Facilities at any other days or times except as set forth herein and as coordinated and approved by the District’s designee. The District’s designees for purposes of this Agreement shall be its District Manager and its Facility Manager. Licensee acknowledges that further outbreaks of the COVID-19 virus and governmental orders and other guidance related to the same may affect the use of the Facilities at any given time.

C. The parties acknowledge that weather conditions may affect the use of the Facilities at any given time. The District shall have the right to temporarily close the Facilities on any given day due to inclement weather, including, but not limited to, rain, lightning, hail, and strong winds. Licensee shall abide by the decision of the District as to the closure of the Facilities. Any make up days or times shall be in the District’s sole discretion.

D. Only Licensee’s rosters of participants, coaches and staff are permitted to use the Facilities pursuant to this License. Licensee shall provide a list of a full roster of Athletic Program members to the Facility Manager, as such list may change from time to time and evidence that each have executed a waiver (as hereinafter defined) upon request of the District. Such request shall not waive Licensee’s responsibility to procure a validly executed waiver from each individual as required under this License.

E. Licensee’s use of the Facilities shall be contemporaneous with the use of the District’s facilities by patrons of the District, and Licensee’s use shall not interfere with the operation of the District’s facilities as a public improvement except as set forth herein.

F. Licensee’s use of the Facilities shall be subject to the policies and regulations of the District and Licensee acknowledges receipt of all such policies and rules including the child safety policies, attached hereto as **Exhibit C**, and agrees it will be responsible for transmitting such information to all users under this Agreement and ensure compliance with such rules and policies including the child safety policy by all users under this Agreement. Licensee, and all

employees and volunteers must successfully complete a background check. All background checks are to be completed at the cost of Licensee. Licensee will be responsible for reporting all incidents and injuries to the District Manager or Amenity Manager as they occur.

G. Licensee shall obtain an executed release and waiver, substantially in the form provided herein, signed by each of Licensee's members, coaches, staff and any regularly associated volunteers and specifically naming the Aberdeen CDD and its supervisors, staff and officers. Athletic Program game entrants, users, guests, staff and other associated persons using the Facilities pursuant to this Agreement shall additionally be required to sign a release and waiver, which may be issued through US Soccer/US Football or similar entity. A sample release and waiver in substantially the form attached hereto as **Exhibit D**.

H. The grant of this License is further conditioned on Licensees compliance at all times with applicable laws, statutes, ordinances, codes, rules, regulations, and requirements of federal, state, county, city and municipal government, and any and all of their departments and bureaus, and all applicable permits and approvals, including but, not limited to, US Soccer/US Football best practices and guidelines, health department requirements, fire code and other laws ("Laws"). It is Licensee's responsibility to know, understand and follow such Laws.

I. Licensee is permitted to hold games pursuant to this License at the Facilities ("Event(s)"), as set forth in the Schedule that also identifies which facility is permitted to be used on specific days and times, which forms a material part of this License. Such schedule of Events shall be presented to the Facility Manager and approved in writing prior to conducting such Events, which must be coordinated with other sports programs at the Facilities. Licensee shall meet with the Facility Manager prior to the scheduled Events to coordinate parking plans, details, times, and housekeeping responsibilities. It is the responsibility of Licensee to ensure all of the facilities utilized by Licensee and its invitees are left in a neat and orderly fashion, in the same or better condition than prior to commencement of the Event, and trash is properly disposed of in trash bags and taken to the dumpster, and sod repaired to the same or better condition. Licensee may display signage during Events only. Signs may be displayed on the day of the Event and must be taken down within 24 hours of conclusion of such Event. Any other permanent signage, other than advertising in accordance with the District's policies and coordinated through the Facility Manager, must be pre-approved by the District in writing and is not included in this Agreement. Any advertisements naming the District, its facilities, including any derivation of such facilities, shall include verbiage in legible font that states: "this is not an Aberdeen CDD sponsored or endorsed event." Any proceeds generated from the events, sales and sponsorships shall remain with Licensee.

J. Licensee shall be required to provide parking monitors for Events. Parking that obstructs vehicular traffic, emergency vehicle movement or otherwise impacts District or landowner property in the District shall be prohibited and may result in immediate termination of this License. Licensee shall be held responsible for coordination of all parking efforts related to the activities provided for herein.

K. Licensee shall be permitted to set up no more than two porta potties in the area identified on **Exhibit A**. All costs, maintenance, clean up, and risk for such facilities shall be the responsibility of the Licensee. Licensee will require such facilities to be cleaned at least weekly, or more often as may be necessary, and will undertake its best efforts to ensure the facilities are secure in the event of vandalism or inclement weather.

L. Licensee shall be permitted to hold camps, workshops and clinics in accordance with the Schedule, which may be updated from time to time, so long as such offerings are at no cost to the participants and such activities are coordinated through the District's designee.

M. Licensee's members, coaches, staff, and volunteers are prohibited from using footwear with "spikes" or "cleats" at the Facilities at any time.

N. Effective immediately and until further notice, the Licensee must implement the following measures:

- i. The Licensee is responsible for compliance with all federal, state, and local recommendations and/or requirements, guidelines, and best practices, including but not limited to those promulgated by the State of Florida through executive orders or otherwise, by the Center for Disease Control and Prevention, Department of Health and local orders.
- ii. All individuals associated with the Licensee must submit a COVID-19 Addendum to the Release in substantially the form attached hereto as **Exhibit E** ("COVID-19 Waiver") before accessing the Facilities. Allowing use without an executed Release and Addendum is grounds for termination of this License Agreement and revocation of the License.
- iii. In the event that any individual associated with the Licensee who has used the Facilities tests positive for COVID-19, the Licensee shall immediately notify the District and cease all use of the Facilities until the District notifies the Licensee that use may resume.

District agrees to maintain the following for the term of the License:

O. The District agrees to maintain its recreational facilities in substantially the same form and manner as they are being maintained at the time of execution of this Agreement. The Licensee is responsible for Facilities markings and game set up and the District agrees to pay for and contract to mow the Facilities, to the extent weather and timing allow. Licensee shall report any damage to the Facilities caused by District employees or Licensees to the Amenity Manager. Upon notification of such damage, the Amenity Manager shall promptly investigate the cause and extent of the damage. The Amenity Manager shall have the sole discretion to determine if the damage exceeds Licensee's responsibility to maintain and repair the Facilities as provided herein.

P. The District shall not be responsible for the personal safety of Licensee's invitees, participants or other persons on District property pursuant to this Agreement, except to the limited extent provided for in the normal operation of the District's facilities. Licensee acknowledges and accepts that the District shall not be responsible for personal injury, loss or damage to personal property, vehicles, equipment, or any other losses incurred by Licensee or its invitees whatsoever.

Q. The District agrees to provide information concerning Licensee's team offerings, schedule and camps/clinics/workshops so long as Licensee provides the relevant information to the District's designee in a timely manner and such information shall include a disclaimer that such activities are not an Aberdeen CDD sponsored or endorsed event.

3. TERM. The term of the License shall commence upon execution of this Agreement and shall expire on November 13, 2022, unless terminated or extended in writing as provided for herein. This License may be extended for an additional term, in the sole and absolute discretion of the District, upon an addendum in writing and executed by the Parties. The District is under no obligation whatsoever to grant this or any further License to the Licensee.

4. SUSPENSION, REVOCATION AND TERMINATION. The District and Licensee acknowledge and agree that the License granted herein is a mere privilege and may be suspended, terminated or revoked immediately upon written notice, with or without cause, by either party. In the event this License is revoked or terminated pursuant to its terms, Licensee must expeditiously restore the District property to its same or better condition. No further payments will be due after termination or revocation of this License. Licensee shall not be entitled to any payment of damages for termination or revocation whatsoever by the District – this grant of License is a mere privilege and not a right. The failure of any party hereto to enforce any provision of this Agreement shall not be construed to be a waiver of such or any other provision, nor in any way to affect the validity of all or any part of this Agreement or the right of such party thereafter to enforce each and every provision. No waiver of any breach shall be held to constitute a waiver of any other or subsequent breach.

5. PROFESSIONAL JUDGMENT. Licensee represents that it is qualified to operate an Athletic Program and to provide certified, trained and qualified coaches when utilizing the Facilities. Licensee shall maintain all required licenses and certifications in effect and shall at all times exercise sound professional judgment, including taking precautions for the safety of its participants. All minors participating in Athletic Program events of any kind shall only do so with the consent of a parent or guardian. The District shall in no way be responsible for the safety of any participant while using the Facilities. This is meant to be comprehensive such that any participant, attendee, invitee or other individual on District property for any and all events held by Licensee shall only do so after signing a District waiver and obtaining consent of his or her parent or guardian. Licensee shall remain an active Florida entity in good standing during the term of this License.

6. REVENUE. Licensee shall remit ten percent (10%) of total gross revenue from the Athletic Program to the District. Licensee shall provide a detailed accounting of all revenues in the form of a season report that details pricing for the various categories of services provided, the

number of individuals serviced, and the revenues for each category of service at a minimum. The District reserves the right to request additional detail or back up for such financials upon its request.

7. INSURANCE AND INDEMNITY. Licensee shall acquire and maintain general commercial liability insurance coverage acceptable to the District in an amount not less than \$2,000,000 per occurrence and automobile coverage, which shall include all claims and losses that may relate in any manner whatsoever to use of the License by Licensee, its employees, agents, participants, guests or invitees, including without limitation any person entering District property pursuant to this Agreement. The insurance coverage shall additionally include a minimum of \$5,000,000 excess liability coverage, and additionally include abuse/molestation coverage and medical/dental accident coverage. The District and its supervisors, officers, employees, staff, and consultants shall be named as additional insured parties on such policy. Licensee shall provide continuous proof of such insurance coverage to the District. A certificate of insurance reflecting such amounts and insureds shall be provided to the District at the time of execution of this Agreement. Licensee hereby agrees to defend, indemnify and hold the District harmless from and against any and all claims, demands, losses, damages, liabilities, and expenses, and all suits, actions and judicial decrees (including, without limitation, costs and reasonable attorneys' fees for the District's legal counsel of choice, whether at trial or on appeal), arising from personal injury, death, or property damage resulting in any manner whatsoever from use of the License by Licensee, its employees, agents, participants, guests or invitees. Nothing herein shall be construed as a waiver of the District's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in section 768.28, *Florida Statutes*, or other statute. The provisions of this Paragraph shall survive suspension or revocation of the License or termination of this Agreement.

8. NOTICES. Any notice, demand, request or communication required or permitted hereunder ("Notice" or "Notices") shall be in writing and sent by hand delivery, United States certified mail, or by recognized overnight delivery service, addressed as follows:

A. If to the District: Aberdeen Community Development District
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attn: District Manager

With a copy to: Kutak Rock LLP
Post Office Box 10230
Tallahassee, Florida 32302
Attn: District Counsel

B. If to Licensee: Vesta Property Services, Inc.
245 Riverside Avenue, Suite 250
Jacksonville, Florida 32202
Attn: _____

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for Licensee may deliver Notice on behalf of the District and Licensee. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the parties and addressees set forth herein.

9. CARE OF PROPERTY. Licensee agrees to use all due care to protect the property of the District, its patrons and guests from damage and recognizes that the District's facilities, including the Facilities, are being simultaneously run as a public improvement and the public will have continuous use of the facilities simultaneously with Licensee's use. Licensee shall assume responsibility for any and all damage to any real or personal property of the District or any third parties as a result of Licensee's use of the Facilities under this Agreement, including, but not limited to, by its guests and invitees. Licensee shall commence repair of any damage resulting from its operations under this Agreement within twenty-four (24) hours. Any such repairs shall be at Licensee's sole expense, unless otherwise agreed, in writing, by the District.

10. ENFORCEMENT OF AGREEMENT. In the event that either the District or Licensee is required to enforce this Agreement by court proceedings or otherwise, then the substantially prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, mediation, or appellate proceedings.

11. CONTROLLING LAW; VENUE; REMEDIES. This Agreement and the provisions contained herein shall be construed, interpreted, and controlled according to the laws of the State of Florida. The parties agree that venue for any action arising hereunder shall be in a court of appropriate jurisdiction in St. Johns County, Florida.

12. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

13. NON-TRANSFER. The License shall be for the sole use by Licensee and shall not be assigned or transferred without the prior written consent of the District in its sole discretion. A transfer or assignment of all or any part of the License shall cause the License to become voidable, in the sole discretion of the District.

14. ENTIRE AGREEMENT. This is the entire agreement of the parties as it relates to the subject of this Agreement. This Agreement may not be amended except in writing signed by both parties. This Agreement supersedes any prior agreement between the District and Licensee regarding the use of the Facilities. This Agreement shall not be recorded in the public records.

15. PUBLIC RECORDS. Licensee understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Licensee agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Licensee acknowledges that the designated public records custodian for the District is **Ernesto Torres**, District Manager (“Public Records Custodian”). Among other requirements and to the extent applicable by law, the Licensee shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Licensee does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Licensee’s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Licensee, the Licensee shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE LICENSEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE LICENSEE’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092, PHONE: (904-940-5850), E-MAIL ETORRES@GMSNF.COM

[REMAINDER OF PAGE INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties execute this Agreement the day and year first written above.

Attest:

**ABERDEEN COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chair/Vice Chair, Board of Supervisors

Witness

VESTA PROPERTY SERVICES, INC.

Signature

By: _____

Its: _____

Print Name of Witness

- Exhibit A: Facilities**
- Exhibit B: Schedule**
- Exhibit C: Child Safety Guidelines**
- Exhibit D: Waiver**
- Exhibit E: COVID-19 Addendum to the Release**

Exhibit A: Facilities



Exhibit B: Schedule

Winter Flag Football Season 2022:

Games played Saturdays between Bartram Springs and Heritage Landing

- Registration Begins: October 15, 2021
- Registration Ends: December 19, 2021
- Practice could begin as early as January 3, 2022
 - Mon – Thurs: 4pm – 8pm
- **Season Games: January 22 – March 5, 2022**
- Picture Day: Bartram Springs, February 12, 2022

FREE Flag Football Workshop:

Bartram Springs: Saturday, December 18, 1:30-3:30pm

Spring Soccer Season 2022:

Games played Saturdays at both Bartram Springs and Heritage Landing

- Registration Begins: January 1, 2022
- Registration Ends: February 15, 2022
- Practice could begin as early as March 7
 - Mon – Thurs: 4pm – 8pm
- **Season Games: March 26 - May 21, 2022**
- No games Easter Weekend
- Picture Day: Bartram Springs- April 9. Heritage Landing- April 11-14, MuraBella- April 12 and 14

Spring Basketball Season 2022:

Games played Wednesday nights at Bartram Springs, Julington Creek or Heritage Landing

- Registration Begins: January 1, 2022
- Registration Ends: March 1, 2022
- Practice could begin as early as March 21, 2022
 - Mon – Thurs: 4pm – 8pm
- **Season Games: April 13 – May 18, 2022**
- Picture Day: April 27, 2022

Summer Flag Football Season 2022:

Games played Saturdays at Bartram Springs ONLY

- Registration Begins: April 1, 2022
- Registration Ends: May 15, 2022
- Practice could begin as early as June 1, 2022
 - Mon – Thurs: 4pm – 8pm
- **Season Games: June 4- July 23, 2022**
- No games July 4 weekend
- Picture Day: June 18, 2022

Flag Football Game Schedule:

Bartram Springs Games:

- January 22, 29
- February 12
- March 5

Heritage Landing Games:

- February 5, 19, 26

Fall Soccer Season 2022:

Games played Saturdays at both Bartram Springs and Heritage Landing

- Registration Begins: July 1, 2022
- Registration Ends: August 15, 2022
- Practice could begin as early as September 5, 2022
 - Mon – Thurs: 4pm – 8pm
- **Season Games: September 24 - November 12, 2022**
- Picture Day: Bartram Spring – 10/8, Heritage Landing – October 10-13, MuraBella –

Fall Basketball Season 2022:

Games played Wednesday nights at Bartram Springs, Julington Creek Plantation or Heritage Landing

- Registration Begins: July 1, 2022
- Registration Ends: August 30, 2022
- Practice could begin as early as September 19, 2022
 - Mon – Thurs: 4pm – 8pm
- **Season Games: October 12 – November 16, 2022**
- Picture Day: October 26, 2022

Winter Flag Football Season 2023:

Games played Saturdays between Bartram Springs and Heritage

- Registration Begins: October 15, 2022
- Registration Ends: December 15, 2022
- Practice could begin as early as January 9, 2023
 - Mon – Thurs: 4pm – 8pm
- **Season Games: January 21 – March 4, 2023**
- Picture Day: Bartram Springs, February 11, 2023

Exhibit C: Child Safety Guidelines

Introduction

To help protect minors, it is important that Licensee's paid staff, volunteers, parents and athletes understand and be educated on these guidelines and, to the extent practical, abide by these guidelines.

Purpose

These procedures are designed to reduce the risk of child sexual abuse in order to:

- Provide a safe and secure environment for children, youth, adults, members, volunteers, visitors, and Licensee and its paid staff.
- Satisfy the concerns of parents and staff members with a screening process for staff and volunteers overseeing youth programs at the District.
- Provide a system to respond to alleged victims of sexual abuse and their families, as well as the alleged perpetrator.
- Reduce the possibility of false accusations of sexual abuse made against Licensee, its paid staff, and volunteers.

Protection and Prevention

Volunteer and Employee Screening Procedures:

Screening procedures are to be used with paid staff and volunteers who are entrusted with the care and supervision of minors or a person who directly oversees and/or exerts control or oversight over minors. These may include an employment and volunteer application requiring submittal of personal references and criminal history information. References should be checked. Criminal background checks shall be conducted on all paid staff and volunteers who are entrusted with the care and supervision of minors or a person who directly oversees and/or exerts control or oversight over minors. All criminal background checks will be updated periodically. This does not apply to occasional meet or event volunteers (timers, runners, marshals, etc.) who have only limited contact with athletes.

Supervision Procedures

Unless an extenuating situation exists, Licensee:

- Will have adequate number of screened and trained paid staff or volunteers present at practices and events involving minors. Supervision will increase in proportion to the risk of the activity.
- Will monitor facilities during activities involving minors.
- Will endeavor to release minors (here, defined as children ages 15 and younger) only to a parent, guardian, or provided list of emergency contacts consented to in writing by parent/guardian.

- Will obtain written parental permission, including a signed medical treatment form and emergency contacts, before taking minors on trips and should provide information regarding the trip.
- Will use two screened staff or volunteers when transporting minors in vehicles, unless the parent(s)/guardian(s) sign a waiver allowing for a single screened staff or volunteer to transport his/her minor.
- Minors under five should be accompanied to the restroom and the paid staff or volunteer wait outside the facility to escort the child back to the activity. Whenever possible, the escort will be the same sex as the child.
- Provide periodic monitoring of restroom facilities and encourage minors to report any inappropriate behavior they may hear or witness to paid staff or volunteer.
- Will encourage minors to use a "buddy system" whenever minors go on trips off District property.
- Will screen all paid staff and volunteers and approve those individuals in advance for any overnight activities that include oversight and control of minors.

Behavioral Guidelines for Paid Staff and Volunteers

All volunteers and paid staff will observe the following guidelines:

- Do not provide alcoholic beverages, tobacco, drugs, contraband, or anything that is prohibited by law to minors.
- Whenever possible, at least two unrelated paid staff or volunteers will be in the room when minors are present. Doors will be left fully open if one adult needs to leave the room temporarily and during arrival to the practice or event before both adults are present. Speaking to a minor or minors one-on-one should be done in public settings where staff or volunteers are in sight.
- Avoid all inappropriate touching with minors. All touching shall be based on the needs of the individual being touched, not on the needs of the volunteer or paid staff. In the event a minor initiates physical contact and/or inappropriate touching, it is appropriate to inform the minor that such touching is inappropriate.
- Never engage in physical discipline of a minor. Volunteers and paid staff shall not abuse minors in any way, including but not limited to physical abuse, verbal/mental abuse, emotional abuse, and sexual abuse of any kind.
- If you recognize an inappropriate relationship developing between a minor and adult, report such suspicions immediately to one with supervisory authority.

- Maintain clear professional boundaries with all minors and if you feel uncomfortable, refer the minor to another individual with supervisory authority.
- If one-on-one coaching or instruction is necessary, avoid meeting in isolated environments.
- Anyone who observes abuse of a minor will take appropriate steps to immediately intervene and provide assistance. Report any inappropriate conduct to the proper authorities and to the District, through its counsel, immediately.
- Provide clear expectations of behavior for both adult-athlete and athlete-athlete interactions for the protection of all persons involved.
- Use of audio or visual recording devices, including a cell phone camera, is not allowed in restrooms or changing areas.

Disqualification

No person may be entrusted with the care and supervision of minors or may directly oversee and/or exert control or oversight over minors who has been convicted of the offenses outlined below, been on a probated sentence or received deferred adjudication for any offense outlined below, or has presently pending any criminal charges for any offense outlined below until a determination of guilt or innocence has been made, including any person who is presently on deferred adjudication. The following offenses disqualify a person from care, supervision, control, or oversight of minors:

- Any offense against minors as defined by state law.
- A misdemeanor or felony offense as defined by state law that is classified as sexual assault, indecency with a minor or adult, assault of a minor or adult, injury to a minor or adult, abandoning or endangering a minor, sexual performance with a minor or adult, possession or promoting child pornography, enticing a minor, bigamy, incest, drug-related offenses, or family violence.
- A prior criminal history of an offense against minors.

Exhibit D: Form of Waiver and Release

**ABERDEEN COMMUNITY DEVELOPMENT DISTRICT:
Vesta Property Services, Inc.
RELEASE AND WAIVER FORM**

Date: _____

Participant Name(s): _____

I, the undersigned, hereby certify that I am the individual, parent or legal guardian of the above-named participant(s). I acknowledge and understand that neither the Vesta Property Services, Inc. or personnel or volunteers affiliated therewith, including coaches, are affiliated in any way with the Aberdeen Community Development District or its supervisors or staff ("District") and that the District makes no representations concerning said personnel's qualifications or ability to coach, teach or lead the soccer and flag football based activities to be held at the District's athletic facilities and related recreational amenities ("Sports Activities"). I, the undersigned, hereby agree to defend, indemnify, waive, release and forever discharge the Aberdeen Community Development District, and its, present, former and future supervisors, agents, officers, employees and staff, together with volunteers, participants, sponsors and advertisers, their parent related, affiliated, subsidiary companies, and affiliated committees, as well as the officers, directors, agents, attorneys, employees, representatives, successors and assigns, and any other party indemnified and held harmless by the District from all claims or demands for damages, injury, death, loss to person or property, liabilities and/or expenses related in any way to participation in the Sports Activities by the above-named participant(s) or to any other use of the District's facilities, including, but not limited to, the athletic fields and parking lots. I hereby acknowledge that the participant(s) named above is/are physically fit and mentally capable of participating in all Sports Activities and understand the risk of soccer and flag football use and I have consulted a doctor or was capable of consulting a doctor to confirm such fitness. I hereby acknowledge the risk inherent in participating in the sport of soccer and/or flag football and assume the risks associated therewith including, but not limited to, negligent operations, negligent security, travel and recreation operations and activities. I understand that: (a) athletic activities involve risks and dangers of serious bodily injury, including permanent disability, paralysis, and death ("Risks"); (b) these Risks and dangers may be caused by the another Member of the Soccer and Flag Football Program(s), and/or my own actions or inactions, the actions or inactions of others participating in Sports Activities, the condition in which the Sports Activities takes place, or the negligence of others; (c) there may be other risks and social and economic losses either not known, or not readily foreseeable at this time; and the I accept and assume all risks and all responsibility for losses, costs, and damages I may incur as a result of participation in the activity. I hereby give my permission for any individual affiliated with the above-named organization, or the District, to seek and give appropriate medical attention to the above-named participant(s) in the event of an accident, injury or illness. I, the undersigned, will be responsible for any and all costs of medical attention and/or treatment.

Individual/Parent/Legal Guardian Name (if under 18, parents/legal guardians sign)

(Print) _____

(Date) _____

Individual/Parent/Legal Guardian Name (if under 18, parents/legal guardians sign)

(Print) _____

(Date) _____

Exhibit E
COVID-19 Addendum to the Release

In addition to the terms of the Waiver and Release, by signing this COVID-19 Addendum (“Addendum”) I acknowledge that I have freely chosen to have my child participate in certain recreational activities (the “Activities”) provided by Vesta Property Services, Inc., at the Aberdeen Community Development District (“District”) facilities (“Facilities”). I understand that the District and Vesta Property Services, Inc., have taken reasonable precautions to protect parents, participants, staff, and spectators from exposure to COVID-19 during these Activities. Those measures include, but are not limited to, verbal screening of attendees and staff and reasonable enforcement and implementation of social distancing and sanitization.

I agree that by participating in the Activities, I will fully comply with all such measures or face ejection from the Facilities. I further acknowledge that my attendance may result in risk of exposure to COVID-19 in spite of the above measures, and I assume any such risk that may arise therefrom. I accept full responsibility for all medical expenses for any injuries, illness, or exposure I might receive by reason of my attendance and/or participation.

By signing this Addendum to the Waiver and Release, I also hereby release the District and its Supervisors, officers, staff, employees, agents, assigns and volunteers (“Released Parties”) from and against any and all claims, demands, actions, complaints, suits or other forms of liability that any of them may sustain arising out of (a) my participation in the Activities, (b) a failure to comply with the measures imposed by Vesta Property Services, Inc., or District, (c) a failure to comply with local, state, and federal laws and policies, procedures, and the District policies; or (d) any damage, injury, or illness caused by myself or my child(ren) (together, the “Released Claims”).

I also agree to indemnify and hold harmless the Released Parties from the Released Claims, including any and all related costs, attorney fees, liabilities, settlements, and/or judgments. I confirm that I have carefully read this Acknowledgement and Release, fully understand the above conditions, and agree to its terms knowingly and voluntarily. I also confirm that I am the parent or legal guardian of the child(ren) named below or that I am 18 years of age or older.

I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT AND FURTHER UNDERSTAND THAT BY SIGNING THIS DOCUMENT THAT I AM WAIVING CERTAIN LEGAL RIGHTS AND REMEDIES. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL. I UNDERSTAND THAT BY SIGNING BELOW, SUCH ADDENDUM TO THE WAIVER AND RELEASE, INCLUDING ALL OF THE TERMS IN THE PRECEDING PARAGRAPHS, SHALL APPLY EACH AND EVERY TIME I, MY CHILD, OR MY GUEST(S) UTILIZE THE DISTRICT’S FACILITIES OR LANDS.

IN WITNESS WHEREOF, I have signed this Addendum on this _____ day of _____, 20__.

SIGNATURE: _____

NAME: _____

NAMES OF MINOR CHILD(REN): _____

